



**Council - Regular Meeting
Agenda**

Tuesday, April 23, 2019

6:00 p.m.

Council Chambers

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16. ADJOURNMENT



STAFF REPORT

Title: Council - Regular Meeting April 9, 2019

Meeting Date: April 23, 2019

Executive Summary:

Background:

Alternatives:

Recommended Action:

That the minutes of Council's regular meeting held April 9, 2019 be accepted as presented.

Budget Implications (Yes or No):

Submitted by:

Kevin Nagoya, Chief Administrative Officer



Council - Regular Meeting

Tuesday, April 9, 2019

6:00 p.m.

Council Chambers

Council Present: Mayor Craig Copeland
Councillor Bob Buckle
Councillor Jurgen Grau
Councillor Duane Lay
Councillor Vicky Lefebvre
Councillor Kirk Soroka
Councillor Chris Vining (6:05 p.m.)

Staff Present: Chief Administrative Officer Kevin Nagoya
General Manager of Corporate Services Linda Mortenson
General Manager of Infrastructure Services Azam Khan
General Manager of Planning & Development Services Howard Pinnock
General Manager of Community Services Glenn Barnes
Manager of Strategic Initiatives Andrew Serba
Executive/Recording Secretary Cindy Reimer

CALL TO ORDER

The meeting was called to order at this time being 6:02 p.m. by Mayor Copeland.

ADOPTION OF AGENDA

Resolution # CRM20190409.1001

Moved by Councillor Grau

That the agenda be adopted as presented.

Carried Unanimously

DISCLOSURE OF INTEREST

None.

MINUTES APPROVAL

Council - Regular Meeting March 26, 2019

Resolution # CRM20190409.1002

Moved by Councillor Soroka

That the minutes of Council's regular meeting held March 26, 2019 be accepted as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD

Mr. Murray Gauthier of 310-12 Street Cold Lake provided kudos to Administration on the maintenance of pot holes throughout the community, and queried who was responsible for the maintenance of pot holes at the Tri-City Mall parking lot?

Chief Administrative Officer K. Nagoya advised that the area in question is private property, and that it is the owner's responsibility to maintain private property. Chief Administrative Officer K. Nagoya further advised that Administration often sends letters of encouragement to owners and in this case, can also do so.

PUBLIC HEARINGS

None.

DELEGATIONS

None.

OLD BUSINESS

Bylaw No. 643-BD-19 - Bylaw to Establish the Cold Lake Community Grant Advisory Committee

Resolution # CRM20190409.1003

Moved by Councillor Lefebvre

That Bylaw No. 643-BD-19, being a Bylaw to Establish the Cold Lake Community Grant Advisory Committee, in the City of Cold Lake, be given second reading.

Carried Unanimously

Resolution # CRM20190409.1004

Moved by Councillor Grau

That Bylaw No. 643-BD-19 be given third and final reading.

Carried Unanimously

Councillor Vining entered the meeting at this time being 6:05 p.m.

NEW BUSINESS

Bylaw No. 644-LU-19 - Amend LUB No. 382-LU-10

Resolution # CRM20190409.1005

Moved by Councillor Buckle

That Bylaw No. 644-LU-19, being a Bylaw to Amend LUB No. 382-LU-10 Section 12.8(2) Categorizes Uses for the LI (Light Industrial District) as Either Permitted, Discretionary - Development Officer or Discretionary - Municipal Planning Commission, in the City of Cold Lake, be given first reading, and that Administration be directed to set the required statutory public hearing.

Carried Unanimously

2019 Capital Budget Amendment - Development Enforcement - MRR Developments Ltd.

Resolution # CRM20190409.1006

Moved by Councillor Buckle

That Council approve an increase in the 2019 capital budget from \$22,277,223.00 to \$22,407,223.00 to allocate \$130,000.00 required to rectify deficiencies on the MRR commercial development (North of 69 Avenue) to be funded from Accumulated Surplus.

In Favor (6): Mayor Copeland, Councillor Buckle, Councillor Grau, Councillor Lay, Councillor Lefebvre, and Councillor Vining

Opposed (1): Councillor Soroka

Carried

Capital Project Update - Cold Lake Regional Airport Taxiways

Resolution # CRM20190409.1007

Moved by Councillor Soroka

That Council authorize an increase in the capital budget for the Cold Lake Regional Airport Taxiway Project from \$1,200,000.00 to \$1,700,000.00 by allocating the \$500,000.00 commitment from the Municipal District of Bonnyville to complete Phases 1, 2 and 3.

In Favor (5): Mayor Copeland, Councillor Buckle, Councillor Lay, Councillor Lefebvre, and Councillor Soroka

Opposed (2): Councillor Grau, and Councillor Vining

Carried

AER Notice of Hearing - Imperial Cold Lake Expansion Project

Resolution # CRM20190409.1008

Moved by Councillor Vining

That Council authorize the City of Cold Lake to apply to participate in the Alberta Energy Regulator Proceeding ID 376, in support of the Cold Lake Expansion Project.

Carried Unanimously

2019 RCAC Community Capital Grant Policy Funding Allocation

Resolution # CRM20190409.1009

Moved by Councillor Grau

That Council approve the Cold Lake Recreation and Culture Advisory Committee's March 20, 2019 recommendations to provide Community Capital Grant Funding to the following organizations:

- \$5,389.00 - 784 Wing Royal Canadian Air Force Association
- \$25,251.26 - Cold Lake Entertainment Society

Carried Unanimously

**Request for Funding - Communities in Bloom (CIB) Cold Lake - March 26, 2019
Delegation**

Resolution # CRM20190409.1010

Moved by Councillor Lefebvre

That Council accept the Communities in Bloom (CIB) and Environmental Society of Cold Lake delegation presentation made at the March 26, 2019 regular meeting of Council as information, and that Council authorize a budget of \$5,000.00 to compete in the 2019 CIB Nationals with funds to come from Council Contingency (1-2-97-99-991).

Carried Unanimously

**Request for Funding - Lakeland Multicultural Association (LMA) - March 26, 2019
Delegation**

Resolution # CRM20190409.1011

Moved by Councillor Lefebvre

That Council accept the Lakeland Multicultural Association (LMA) delegation presentation made at the March 26, 2019 regular meeting of Council as information, and donate \$5,000.00 to the Lakeland Multicultural Association (LMA) for the following three (3) 2019 events:

- Games from Near and Far being held June 30, 2019
- Folktales - A Storytelling Festival being held September 21, 2019
- Diwali Night being held on November 2, 2019

with funds to come from Council Goodwill (1-2-11-20-229).

Carried Unanimously

**Request for Funding - Cold Lake Fighter Jets Football Club - March 26, 2019
Delegation**

Resolution # CRM20190409.1012

Moved by Councillor Vining

That Council accept the Cold Lake Fighter Jets Football Club delegation presentation made at the March 26, 2019 regular meeting of Council as information, and donate a one (1) time sponsorship of \$10,000.00 (\$5,000.00 donation and \$5,000.00 to put towards rental fees associated with the artificial turf field) to the Cold Lake Fighter Jets Football Club with funds to come from Council Goodwill (1-2-11-20-229).

Carried Unanimously

Resolution # CRM20190409.1013

Moved by Councillor Vining

That the meeting be recessed at this time being 7:55 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Mayor Copeland reconvened the meeting at this time being 8:04 p.m.

Request for Funding - Cold Lake Cruisers - March 26, 2019 Delegation

Resolution # CRM20190409.1014

Moved by Councillor Grau

That Council accept the Cold Lake Cruisers delegation presentation made at the March 26, 2019 regular meeting of Council as information, and request that the Cold Lake Cruisers follow-up with Administration to clarify their request.

Carried Unanimously

Request for Funding - UN NATO Veterans

Resolution # CRM20190409.1015

Moved by Councillor Soroka

That Council approve a monetary donation of \$500.00 and a silent auction item towards the UN NATO Veterans, in support of their 3rd Annual Motorcycle Toy Run being held May 25, 2019, which benefits Lakeland hospitals and Valour Place in Edmonton, with funds to come from Council Goodwill (1-2-11-20-229).

Carried Unanimously

COMMITTEE REPORTS

Minutes June 15, 2018 Northern Alberta Mayors and Reeves Caucus

Information.

Minutes January 9, 2019 Cold Lake Regional Chamber of Commerce

Information.

Minutes January 28, 2019 Cold Lake Regional Utility Services Commission

Information.

Minutes February 25, 2019 Cold Lake Library Board

Information.

Minutes March 7, 2019 Economic Development Advisory Committee

Information.

Minutes March 11, 2019 North East Muni-Corr Ltd.

Information.

Minutes March 20, 2019 Recreation and Culture Advisory Committee

Information.

STAFF REPORTS

Chief Administrative Officer's Monthly Report - March 2019

Information.

Report to Chief Administrative Officer - Corporate Services - March 2019

Information.

Report to Chief Administrative Officer - Infrastructure Services - March 2019

Information.

Report to Chief Administrative Officer - Planning & Development Services - March 2019

Information.

Report to Chief Administrative Officer - Community Services - March 2019

Information.

COUNCIL HIGHLIGHTS/ REPORTS

Mayor & Council reported on their recent activities and attendance at various events.

NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS

National Day of Mourning - April 28, 2019

Mayor Copeland proclaimed April 28, 2019 as National Day of Mourning in the City of Cold Lake.

Collector Car Appreciation Day - July 12, 2019

Mayor Copeland proclaimed July 12, 2019 as Collector Car Appreciation Day in the City of Cold Lake.

QUESTIONS

Councillor Vining queried if the City had a role in the flooding that took place at the intersection of Highway 28 and 55 on Monday, April 8?

Chief Administrative Officer K. Nagoya advised that staff had to break open a beaver dam.

General Manager of Infrastructure Services A. Khan provided further detail.

Councillor Vining noted the ice/snow coming off the roof of the Energy Centre and as a result, there are large mounds of snow accumulating in the Energy Centre parking lot close to the building, near the new arena, and queried as to the removal of this snow?

Chief Administrative Officer K. Nagoya advised that the removal of the snow is not a priority with Administration. Chief Administrative Officer K. Nagoya further advised that if ice damming is created, other problems will ensue; there is no simple solution.

Councillor Vining expressed his concern that there appears to be gaps in the video boards at the Energy Centre and as a result, the public doesn't know what's happening at the Energy Centre.

Chief Administrative Officer K. Nagoya advised that more video boards are slated to go up at the Energy Centre, and the noted concern will be sorted out sooner than later.

Councillor Grau queried with respect to the roof and downspouts at the Tom Varghese field?

Chief Administrative Officer K. Nagoya advised that downspouts will be external rather than internal.

Councillor Grau queried if Administration had an update on the bike park and trails.

General Manager of Community Services G. Barnes advised that the group are putting together an association and that Administration will move the project forward next year.

Resolution # CRM20190409.1016

Moved by Councillor Vining

That the meeting be recessed at this time being 9:09 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Mayor Copeland reconvened the meeting at this time being 9:20 p.m.

Resolution # CRM20190409.1017

Moved by Councillor Lefebvre

That Council extend the Council meeting past the 9:30 p.m. sunset clause in Section 4.7(17) of Bylaw No. 308-BD-07, being the Procedural Bylaw of the City of Cold Lake, and as amended by Bylaw No. 383-BD-10.

Carried Unanimously

IN CAMERA

Land Purchase - Hwy 28 South Enhancements Extension of 49 Street

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials

Resolution # CRM20190409.1018

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 9:20 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Land Purchase - Hwy 28 South Enhancements Extension of 49 Street.

Carried Unanimously

Resolution # CRM20190409.1019

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 9:37 p.m.

Carried Unanimously

Potential Land Sale Opportunity - RV Park

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

Resolution # CRM20190409.1020

Moved by Councillor Lay

That the meeting go "In-Camera" at this time being 9:37 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Potential Land Sale Opportunity - RV Park.

Carried Unanimously

Resolution # CRM20190409.1021

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 9:51 p.m.

Carried Unanimously

Potential Land Sale Opportunity - Portion of CNR Right of Way

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

Resolution # CRM20190409.1022

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 9:51 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Potential Land Sale Opportunity - Portion of CNR Right of Way.

Carried Unanimously

Resolution # CRM20190409.1023

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 9:56 p.m.

Carried Unanimously

Agreement - Cold Lake Aerodrome Land Lease

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20190409.1024

Moved by Councillor Grau

That the meeting go "In-Camera" at this time being 9:56 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Cold Lake Aerodrome Land Lease.

Carried Unanimously

Resolution # CRM20190409.1025

Moved by Councillor Soroka

That the meeting come "Out-of-Camera" at this time being 10:32 p.m.

Carried Unanimously

Cold Lake Recycle Centre

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials

Resolution # CRM20190409.1026

Moved by Councillor Soroka

That the meeting go "In-Camera" at this time being 10:32 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to the Cold Lake Recycle Centre.

Carried Unanimously

Resolution # CRM20190409.1027

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 10:42 p.m.

Carried Unanimously

ADJOURNMENT

Resolution # CRM20190409.1028

Moved by Councillor Vining

That the meeting be adjourned at this time being 10:42 p.m.

Carried Unanimously

Mayor

Chief Administrative Officer



STAFF REPORT

Title: Council - Corporate Priorities Committee Meeting April 16, 2019

Meeting Date: April 23, 2019

Executive Summary:

Background:

Alternatives:

Recommended Action:

That the minutes of Council's Corporate Priorities Committee meeting held April 16, 2019 be accepted as presented.

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer



Council - Corporate Priorities Committee Meeting

Tuesday, April 16, 2019

6:00 p.m.

Council Chambers

Council Present: Mayor Craig Copeland
Councillor Bob Buckle
Councillor Jurgen Grau
Councillor Duane Lay
Councillor Vicky Lefebvre
Councillor Kirk Soroka

Council Absent: Councillor Chris Vining

Staff Present: General Manager of Corporate Services Linda Mortenson
General Manager of Planning & Development Services Howard Pinnock
General Manager of Community Services Glenn Barnes
Manager of Strategic Initiatives Andrew Serba
Transportation Services Manager George Urlacher
Intermediate/Recording Secretary Valerie Saini

Staff Absent: Chief Administrative Officer Kevin Nagoya
General Manager of Infrastructure Services Azam Khan

CALL TO ORDER

The meeting was called to order at this time being 6:00 p.m. by Mayor Copeland.

ADOPTION OF AGENDA

Resolution # CPC20190416.1001

Moved by Councillor Soroka

That the agenda be adopted as presented with the following addition:

Add New Business Item 6.7 Coalition of Canadian Municipalities for Energy Action -
Coalition Lobby Days

Carried Unanimously

DISCLOSURE OF INTEREST

None.

PUBLIC QUESTION PERIOD

None.

OLD BUSINESS

None.

NEW BUSINESS

Policy No. 197-RC-16 - Amendment to Recreation User Fee Policy - Artificial Field and Grandstand

General Manager of Community Services G. Barnes provided the Corporate Priorities Committee of Council with amendments to Policy No. 197-RC-16, being a Bylaw for Recreational User Fee Policy - Artificial Field and Grandstand.

Lengthy discussions and questions ensued with feedback being provided to Administration.

Resolution # CPC20190416.1002

Moved by Councillor Buckle

That the Corporate Priorities Committee recommend that Council accept the amendments to Recreation User Fee Policy No. 197-RC-16 - Artificial Field and Grandstand, and bring the amended policy to the next regular meeting of Council being April 23, 2019 for consideration.

Carried Unanimously

RCMP Public Crime Map

Manager of Strategic Initiatives A. Serba provided the Corporate Priorities Committee of Council with an updated Public Crime Map from the Royal Canadian Mounted Police (RCMP).

Brief questions and discussions ensued.

The Corporate Priorities Committee of Council accepted the updated Public Crime Map from the RCMP as information.

Summer Ice Consideration

General Manager of Community Services G. Barnes provided the Corporate Priorities Committee of Council with information regarding year round summer ice at the North Arena and at Imperial Oil Place Arena.

Brief discussions and questions ensued with feedback being provided to Administration.

The Corporate Priorities Committee of Council accepted the report as information.

Federal Budget - CATSA

Manager of Strategic Initiatives A. Serba provided the Corporate Priorities Committee of Council with an update from the Federal Government with regards to the government passing provisions to transform the Canadian Air Transport Security Authority (CATSA) into an entity independent from the Canadian Government.

Brief discussions and questions ensued.

The Corporate Priorities Committee of Council accepted the report as information.

Alberta 55 Plus Winter Games

General Manager of Corporate Services L. Mortenson provided the Corporate Priorities Committee of Council with an update from the 55 Plus Winter Games.

Brief questions and discussions ensued.

The Corporate Priorities Committee of Council accepted the report as information.

Inter-City Forum on Social Policy - Membership Cost Distribution

General Manager of Community Services G. Barnes provided the Corporate Priorities Committee of Council with information regarding Inter-City Forum on Social Policy - Membership Cost Distribution.

Brief discussions and questions ensued with direction for Administration to pay for the annual membership fees for the Inter-City Forum on Social Policy.

Coalition of Canadian Municipalities for Energy Action - Coalition Lobby Days

Mayor Copeland provided the Corporate Priorities Committee of Council with an update regarding the Coalition of Canadian Municipalities for Energy Action - Coalition Lobby Days.

Brief discussions ensued with feedback being provided to Administration.

Resolution # CPC20190416.1003

That the Corporate Priorities Committee recommend that Council approve sending one (1) City representative to the Coalition of Canadian Municipalities for Energy Action - Coalition Lobby Days being held in Ottawa May 1-2, 2019.

Carried Unanimously

QUESTIONS

None.

Resolution # CPC20190416.1004

Moved by Councillor Lay

That the meeting be recessed at this time being 7:05 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Transportation Services Manager G. Urlacher left the meeting at this time being 7:05 p.m.

Mayor Copeland reconvened the meeting at this time being 7:09 p.m.

IN CAMERA

Legal - Payment in Lieu of Taxes (PILT) - 4 Wing Cold Lake

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Soroka, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Intermediate/ Recording Secretary V. Saini.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CPC20190416.1005

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 7:09 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - Payment in Lieu of Taxes (PILT) - 4 Wing Cold Lake.

Carried Unanimously

Resolution # CPC20190416.1006

Moved by Councillor Grau

That the meeting come "Out-of-Camera" at this time being 7:26 p.m.

Carried Unanimously

ADJOURNMENT

Resolution # CPC20190416.1007

Moved by Councillor Lefebvre

That the meeting be adjourned at this time being 7:26 p.m.

Carried Unanimously

Mayor

Chief Administrative Officer



STAFF REPORT

Title: Bylaw No. 642-LU-19 (PH) - Amend LUB No. 382-LU-10 to Rezone Lot 8, Block 1, Plan 182-2733

Meeting Date: April 23, 2019

Executive Summary:

Application to rezone the lands described as Lots 8, Block 1, Plan 182 2733 from PS-Public Service to DC-Direct Control.

Background:

In 2016, the driveway to Ecole Voyageur School was realigned to remove the temporary access that crossed a private parcel of land, and align the new driveway with the intersection of 69 Avenue and 47 Street. As part of this process, a surplus portion of the Ecole Voyageur school site that lay adjacent to 69 Avenue would be subdivided off and transferred to the City. In order for the School Board to transfer these lands to the City, the lands first needed to be declared surplus and approved for disposal by the Provincial Minister of Education. Due to issues with the legal land description presented on the declaration letter from the Minister's Office there was a delay in registering the survey plans with Land Titles. The survey plan has now been registered and the land has been transferred to the City.

It is the City's intent to eventually market the lands for development. The current zoning of the lands is PS-Public Service which provides for uses such as educational, government, health care and recreational services but does not allow for residential or commercial uses. Given that the lands are directly adjacent to the school, Administration determined that rezoning the lot to DC-Direct Control would be the best option to move forward, both in terms of maximizing flexibility to accommodate potential development, while also ensuring that any proposed use of the property is compatible with the school.

Under the proposed DC-Direct Control zoning, any future development on the property would be approved directly by City Council, in a similar fashion to a Municipal Planning Commission meeting. The DC zoning also protects adjacent residents, business operators and public services as they would have the opportunity to address Council prior to any decisions being made regarding future development on the property.

No concerns were raised through the public notification and referral process.



Bylaw No. 642-LU-19 received first reading at the March 26, 2019 regular Council meeting.

Alternatives:

Public Hearing

Recommended Action:

Public Hearing

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer

CITY OF COLD LAKE
BYLAW #642-LU-19
A BYLAW TO AMEND LAND USE BYLAW NO. 382-LU-10

A BYLAW OF THE CITY OF COLD LAKE IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW NO. 382-LU-10 BY REZONING PLAN 182 2733 BLOCK 1 LOT 8 FROM PS-PUBLIC SERVICE TO DC-DIRECT CONTROL

PURSUANT to sections 639 and 640(2) of the *Municipal Government Act*, RSA 2000, Chapter M-26, a council must adopt a land use bylaw which divides the municipality into districts which prescribe the use(s) of land and buildings within said districts; and pursuant to section 191(1) of the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, Council may pass, amend or repeal a bylaw;

WHEREAS the City of Cold Lake Land Use Bylaw No. 382-LU-10 was passed by Council on June 23, 2010;

WHEREAS Council deems necessary to rezone the land described as Plan 182 2733 Block 1 Lot 8 from PS-Public Service to DC-Direct Control;

NOW THEREFORE the Council of the City of Cold Lake in the Province of Alberta, in Council duly assembled, hereby enacts as follows:

SECTION 1 – TITLE

1. This Bylaw shall be cited as the “Bylaw to rezone Plan 182 2733 Block 1 Lot 8 from PS-Public Service to DC-Direct Control”.

SECTION 2 – REZONING APPROVAL

2. The City of Cold Lake Land Use Bylaw No. 382-LU-10 is hereby amended by:
 - 2.1 The approval of the rezoning of Plan 182 2733 Block 1 Lot 8, attached to and forming part of this bylaw as Schedule ‘A’ from PS-Public Service to DC-Direct Control.

SECTION 3 – ENACTMENT

3. This Bylaw shall come into full force and effect at the beginning of the day that it is passed.

FIRST READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this 26th day of March, A.D. 2019, on motion by Councillor Buckle.

**CARRIED
UNANIMOUSLY**

SECOND READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this ____ day of ____, A.D. 2019 on motion by Councillor_____.

**CARRIED
UNANIMOUSLY**

THIRD AND FINAL READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this _ day of ____, A.D. 2019, on motion by Councillor_____.

**CARRIED
UNANIMOUSLY**

Executed this _____ day of _____, 2019

CITY OF COLD LAKE

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Schedule 'A'

Bylaw 642-LU-19

Plan 182 2733 Block 1 Lot 8



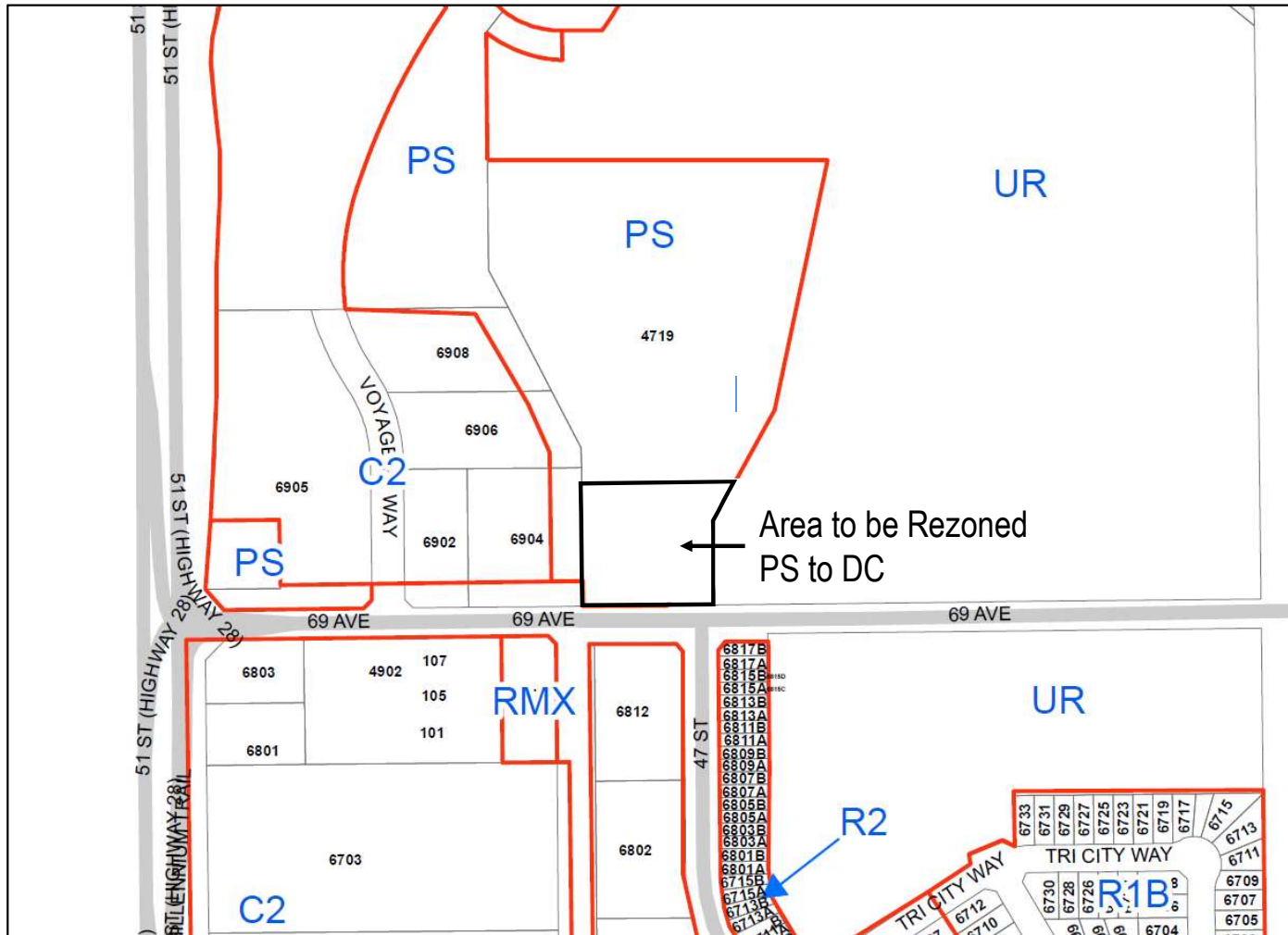
Location Map

Bylaw 642-LU-19



Surrounding Zoning

Bylaw 642-LU-19





Summary of Rezoning Referral Circulation

File Number:	642-LU-19		
Description:	Rezoning PS-Public Service to DC-Direct Control	Plan 182 2733 Block 1 Lot 8	Municipal Address 4722 69 Avenue

Source & Summary of Comments	No Reply	Objections	No Objection	Easement, ROW, ASP, etc,
City of Cold Lake				
Planning and Development Department	✓			
Planning and Development Manager	✓			
Planner			✓	
Development Officer	✓			
Corporate Services	✓			
Emergency Services	✓			
Parks	✓			
Public Works & Infrastructure			✓	
Government of Canada				
4 Wing Cold Lake - Approved pursuant to Paragraph 6 of the Zoning Regulations criteria: In order to minimize bird hazards to aviation, no owner or occupier of any lands in respect of which these regulations apply shall permit those lands or any part thereof to be used as a site for (a) a sanitary land fill; (b) a food garbage disposal site; (c) a sewage lagoon; or an open water-storage reservoir.	✓			
Province of Alberta				
Alberta Environment	✓			
Alberta Infrastructure & Transportation	✓			

Source & Summary of Comments	No Reply	Objections	No Objection	Easement, ROW, ASP, etc,
Alberta Tourism, Parks, Recreation & Culture	✓			
Alberta Environment & Parks			✓	
Regional				
MD of Bonnyville	✓			
Aspen Regional Health Authority	✓			
East Central Francophone Education Region #3	✓			
Lakeland Catholic School Division #150	✓			
Northern Lights School Division	✓			
Utilities				
ATCO Electric	✓			
ATCO Gas			✓	
ATCO Pipeline	✓			
EastLink	✓			
Telus	✓			



STAFF REPORT

Title: Faber and Company LLP - Peter Johnson

Meeting Date: April 23, 2019

Executive Summary:

Delegation - Faber & Company LLP - Mr. Peter Johnson
City of Cold Lake Financial Statements for year ending December 31, 2018

Background:

Alternatives:

Recommended Action:

Type the recommendation here

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer



Delegation Application

To: The Office of the Chief Administrative Officer

I/We, Faber & Company LLP

(Name)

(Telephone Number)

I/We, Mr. Peter Johnson

(Name)

(Telephone Number)

Mailing Address _____

E-mail Address pjohnson@fabercompany.com

request to appear as a delegation before Cold Lake City Council at a meeting to be held on April 23, 2019.

*Please Note: In the event of several delegations, please indicate an alternate date or you will be assigned to the next available meeting.

The purpose of the delegation is to present the following: (see reverse for requirements)

- A copy of all information regarding the topic must accompany the application.

City of Cold Lake Financial Statements

Year ending December 31, 2018

* Where the subject matter of a delegation pertains to legal matters, personnel, and/or private property issues, the City of Cold Lake reserves the right not to hear such delegations.

I/We acknowledge that only the above matter will be discussed during the delegation.

Signed [Signature] Date April 11/19

Signed _____ Date _____

Return completed application to the City of Cold Lake

5513-48 Avenue, Cold Lake, AB T9M 1A1

Phone: (780) 594-4494 Ext. 7967

Fax: (780) 594-3480

Email: creimer@coldlake.com

Form 11-00-06

FOR INTERNAL USE ONLY

Request Approved by [Signature]

Date Approved for APRIL 23/19

cc: _____

☐ Other

**CITY OF COLD LAKE
FINANCIAL STATEMENTS**

DECEMBER 31, 2018

CITY OF COLD LAKE

FINANCIAL STATEMENTS

December 31, 2018

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CITY OF COLD LAKE

December 31, 2018

MANAGEMENT'S REPORT

The accompanying financial statements and other information contained in this financial report are the responsibility of the management of the City of Cold Lake.

The financial statements have been prepared by management. Financial statements are not precise since they include certain amounts based on estimates and judgments. Management has determined such amounts on a reasonable basis in order to ensure that the financial statements are presented fairly, in all material respects.

The City of Cold Lake maintains systems of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and that the City of Cold Lake's assets are properly accounted for and adequately safeguarded.

The elected council of the City of Cold Lake are responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements.

Councillors meet annually with management and external auditors to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, and to satisfy themselves that each party is properly discharging its responsibilities. Councillors consider the engagement or reappointment of the external auditors and also review monthly financial reports.

The financial statements have been audited by Faber LLP, Chartered Professional Accountants, the external auditors, in accordance with Canadian generally accepted auditing standards on behalf of Council, residents and ratepayers of the City of Cold Lake. Faber LLP, Chartered Professional Accountants, has full and free access to Council.

Cold Lake, Alberta
April 23, 2019

Kevin Nagoya
CAO

INDEPENDENT AUDITORS' REPORT

To the Members of Council of the City of Cold Lake:

Opinion

We have audited the financial statements of the **City of Cold Lake**, which comprise the **Statement of Financial Position** as at December 31, 2018, and the **Statement of Operations, Statement of Change in Net Financial Assets** and the **Statement of Cash Flows** for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the City of Cold Lake as at December 31, 2018 and the results of its operations, the change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Edmonton, Alberta
April 23, 2019

Chartered Professional Accountant

CITY OF COLD LAKE

STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2018

	Note Reference	2018	2017
FINANCIAL ASSETS			
Cash and Temporary Investments	2	\$ 24,836,877	\$ 28,146,783
Receivables	3		
Taxes and Grants in Place of Taxes		1,119,253	1,127,479
Trade and other receivables		6,553,098	4,186,764
Land Held for Resale		1,233,400	1,233,400
Investments	4	45,445,614	30,447,516
		\$ 79,188,242	\$ 65,141,942
LIABILITIES			
Accounts Payable and Accrued Liabilities		\$ 7,572,947	\$ 7,061,480
Deposit Liabilities		1,283,909	1,696,063
Deferred Revenues	6	736,846	1,078,984
Employee Benefit Obligations	7	950,708	771,410
Long-term Debt	8	53,308,135	34,263,387
		63,852,545	44,871,324
NET FINANCIAL ASSETS (Statement 3)		15,335,697	20,270,618
NON-FINANCIAL ASSETS			
Tangible Capital Assets (Schedule 2)		321,395,534	303,241,851
Inventory of Supplies and Materials		416,815	436,944
Prepaid Expenses		74,141	46,236
		321,886,490	303,725,031
ACCUMULATED SURPLUS (Schedule 1)	11	\$ 337,222,187	\$ 323,995,649

Contingencies - See Note 15.

CITY OF COLD LAKE
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget	2018	2017
	(Unaudited)		
Revenues			
Net Municipal Taxes (Schedule 3)	\$ 20,482,643	\$ 21,299,559	\$ 19,460,869
Sales and User Charges	9,522,030	9,309,304	8,801,438
Government Transfers (Schedule 4)	9,882,393	9,864,774	9,966,552
Rentals	992,028	961,200	940,906
Franchise and Concession Contracts	1,004,783	939,967	993,198
Licenses and Permits	309,000	223,683	339,150
Other	366,500	2,072,701	602,221
Investment Income	250,000	1,171,939	1,423,984
Penalties and Costs on Taxes	290,000	2,062,561	1,701,697
Fines	300,000	352,954	368,454
Development Levies	-	103,182	408,580
Total Revenues	43,399,377	48,361,824	45,007,049
Expenses (Schedule 5)			
Administration	6,456,162	8,172,016	7,678,518
Fire and Emergency Services	1,243,203	1,237,260	1,195,618
Legislative	478,460	417,313	400,443
Other	3,845,214	125,000	111,000
Planning and Development	1,629,180	2,232,173	2,123,805
Police and By-law Enforcement	3,816,593	3,406,902	3,514,919
Public Health and Welfare	1,269,666	1,235,750	1,272,719
Recreation and Culture	9,136,718	8,891,782	8,350,496
Transportation Systems	7,411,412	7,216,514	7,284,001
Utility Systems	8,112,769	7,493,867	7,509,681
Amortization of Tangible Capital Assets	-	9,106,923	8,637,615
Loss on Disposal of Assets	-	16,070	436,388
Total Expenses	43,399,377	49,551,570	48,515,203
(Deficiency) Excess of Revenues Over Expenses Before			
Other Revenues	-	(1,189,746)	(3,508,154)
Other Revenues			
Contributed Assets	-	71,042	642,756
Government Transfers for Capital (Schedule 4)	8,000,000	14,345,242	24,667,247
Excess of Revenues Over Expenses	8,000,000	13,226,538	21,801,849
Accumulated Surplus, Beginning of Year		323,995,649	302,193,800
Accumulated Surplus, End of Year (Schedule 1)		\$ 337,222,187	\$ 323,995,649

The accompanying notes are an integral part of these financial statements

CITY OF COLD LAKE

STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2018

	2018	2017
Excess of Revenues Over Expenses	\$ 13,226,538	\$ 21,801,849
Acquisition of Tangible Capital Assets	(27,319,763)	(27,348,292)
Contributed Tangible Capital Assets	(71,042)	(642,756)
Proceeds on Disposal of Tangible Capital Assets	114,129	170,331
Amortization of Tangible Capital Assets	9,106,923	8,637,615
Loss on Sale of Tangible Capital Assets	16,070	436,388
	(18,153,683)	(18,746,714)
Acquisition of Supplies Inventories	20,129	31,808
Use of Prepaid Assets	(27,905)	155,414
	(7,776)	187,222
(Decrease) Increase in Net Financial Assets	(4,934,921)	3,242,357
Net Financial Assets, Beginning of Year	20,270,618	17,028,261
Net Financial Assets, End of Year	\$ 15,335,697	\$ 20,270,618

The accompanying notes are an integral part of these financial statements

FABER LLP,
CHARTERED PROFESSIONAL ACCOUNTANTS

CITY OF COLD LAKE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2018

	2018	2017
CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES		
Excess of Revenues Over Expenditures	\$ 13,226,538	\$ 21,801,849
Add (Deduct) Non-cash Items		
Amortization of tangible capital assets	9,106,923	8,637,615
Loss on disposal of tangible capital assets	16,070	436,388
Tangible capital assets received as contributions	(71,042)	(642,756)
Non-cash charges to operations (net change):		
Decrease in taxes and grants in place of taxes receivable	8,226	23,695
(Increase) Decrease in trade and other receivables	(2,366,334)	2,332,532
(Increase) Decrease in prepaid expenses	(27,905)	155,414
Decrease in land held for resale	-	122,700
Decrease in inventories	20,129	31,808
Increase in accounts payable and accrued liabilities	511,467	1,774,189
(Decrease) in deposit liabilities	(412,154)	(212,334)
(Decrease) in deferred revenue	(342,138)	(424,222)
Increase in employee benefit obligations	179,298	17,020
	19,849,078	34,053,898
CASH FLOWS FROM (USED IN) CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(27,319,763)	(27,348,292)
Proceeds on disposal of tangible capital assets	114,129	170,331
	(27,205,634)	(27,177,961)
CASH FLOWS FROM (USED IN) INVESTING ACTIVITIES		
(Increase) Decrease in long-term investments	(14,998,098)	71,400
	(14,998,098)	71,400
CASH FLOWS FROM (USED IN) FINANCING ACTIVITIES		
Increase (Decrease) in long-term debt	17,532,499	(3,063,262)
Interest paid on long-term debt	1,512,249	1,309,820
	19,044,748	(1,753,442)
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	(3,309,906)	5,193,895
NET CASH AND CASH EQUIVALENTS, beginning of year	28,146,783	22,952,888
NET CASH AND CASH EQUIVALENTS, end of year	\$ 24,836,877	\$ 28,146,783
NET CASH AND CASH EQUIVALENTS IS MADE UP OF:		
Cash and Short-term Deposits	\$ 24,836,877	\$ 28,146,783
	\$ 24,836,877	\$ 28,146,783

The accompanying notes are an integral part of these financial statements

CITY OF COLD LAKE

SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2018	2017
BALANCE, BEGINNING OF YEAR	\$ 9,695,812	\$ 45,321,373	\$ 268,978,464	\$ 323,995,649	\$ 302,193,800
Excess of revenues over expenses	13,226,538	-	-	13,226,538	21,801,849
Unrestricted funds designated for future use	(17,119,785)	17,119,785	-	-	-
Restricted funds used for operations	1,146,859	(1,146,859)	-	-	-
Restricted funds used for tangible capital assets	-	(11,767,825)	11,767,825	-	-
Current year funds used for tangible capital assets	(15,551,938)	-	15,551,938	-	-
Contributed tangible capital assets	(71,042)	-	71,042	-	-
Disposal of tangible capital assets (net of amortization)	130,199	-	(130,199)	-	-
Annual amortization expense	9,106,923	-	(9,106,923)	-	-
Debenture purchases	21,000,000	-	(21,000,000)	-	-
Long term debt repaid	(1,955,252)	-	1,955,252	-	-
Change in accumulated surplus	9,912,502	4,205,101	(891,065)	13,226,538	21,801,849
BALANCE, END OF YEAR (Note 11)	\$ 19,608,314	\$ 49,526,474	\$ 268,087,399	\$ 337,222,187	\$ 323,995,649

The accompanying notes are an integral part of these financial statements

CITY OF COLD LAKE

SCHEDULE OF TANGIBLE CAPITAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2018

	Land	Land Improvement	Buildings	Engineering Structures	Work in Progress	Machinery and Equipment	Vehicles	2018	2017
COST:									
Balance, Beginning of the year	38,457,625	10,644,461	70,058,289	241,334,371	40,468,064	15,837,518	5,736,753	422,537,081	396,143,618
Acquisition of tangible capital assets	-	3,030,204	61,494	2,553,630	25,057,668	1,207,599	2,396,271	34,306,866	55,510,471
Reclassification	-	-	-	-	(684,462)	-	-	(684,462)	(1,066,158)
Construction-in-progress (Transferred to Land Improvement, Buildings, Engineering Structures, and Machinery and Equipment)	-	-	-	-	(6,231,599)	-	-	(6,231,599)	(26,453,265)
Disposal of tangible capital assets	-	-	-	(3,053)	-	(93,786)	(181,565)	(278,404)	(1,597,585)
Balance, End of the year	38,457,625	13,674,665	70,119,783	243,884,948	58,609,671	16,951,331	7,951,459	449,649,482	422,537,081
ACCUMULATED AMORTIZATION:									
Balance, Beginning of the year	-	1,915,049	9,620,848	99,419,496	-	5,543,439	2,796,398	119,295,230	111,648,481
Annual amortization	-	576,575	1,737,733	5,473,586	-	952,857	366,172	9,106,923	8,637,615
Accumulated amortization on disposals	-	-	-	(2,443)	-	(687)	(145,075)	(148,205)	(990,866)
Balance, End of the year	-	2,491,624	11,358,581	104,890,639	-	6,495,609	3,017,495	128,253,948	119,295,230
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	38,457,625	11,183,041	58,761,202	138,994,309	58,609,671	10,455,722	4,933,964	321,395,534	303,241,851
2017 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	38,457,625	8,729,412	60,437,441	141,914,874	40,468,064	10,294,079	2,940,354	303,241,851	

The accompanying notes are an integral part of these financial statements

CITY OF COLD LAKE

SCHEDULE OF PROPERTY AND OTHER TAXES
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget (Unaudited)	2018	2017
Taxation			
Real Property Taxes	\$ 27,647,556	\$ 20,671,380	\$ 20,431,061
Linear Property Taxes	-	379,361	367,282
Government Grants in Place of Property Taxes	-	6,603,871	6,235,892
	27,647,556	27,654,612	27,034,235
Requisitions			
Alberta School Foundation Fund	6,962,181	6,152,117	7,370,086
Lakeland Lodge and Housing Foundation	201,915	202,115	203,280
Designated Industrial Property	817	821	-
	7,164,913	6,355,053	7,573,366
Net Taxes Available for Municipal Purposes	\$ 20,482,643	\$ 21,299,559	\$ 19,460,869

The accompanying notes are an integral part of these financial statements

FABER LLP,
CHARTERED PROFESSIONAL ACCOUNTANTSPage 137 of 203
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CITY OF COLD LAKE

SCHEDULE OF GOVERNMENT TRANSFERS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget (Unaudited)	2018	2017
Transfers for Operating:			
Provincial Government	\$ 780,645	\$ 878,405	\$ 806,142
Federal Government	325,000	319,688	325,888
Other Local Governments	748,748	638,681	806,522
Other Local Governments (ID 349)	8,028,000	8,028,000	8,028,000
	9,882,393	9,864,774	9,966,552
Transfers for Capital:			
Provincial Government	-	6,228,284	4,156,820
Other Local Governments (ID 349)	8,000,000	8,116,958	20,510,427
	8,000,000	14,345,242	24,667,247
Total Government Transfers	\$ 17,882,393	\$ 24,210,016	\$ 34,633,799

The accompanying notes are an integral part of these financial statements

FABER LLP,
CHARTERED PROFESSIONAL ACCOUNTANTS

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CITY OF COLD LAKE

SCHEDULE OF EXPENSES BY OBJECT
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget	2018	2017
	(Unaudited)		
Expenses			
Salaries, Wages and Benefits	\$ 15,220,930	\$ 14,665,143	\$ 13,738,613
Contracted and General Services	10,429,329	10,511,489	11,019,371
Purchases from Other Governments	5,271,800	4,592,134	4,647,801
Materials, Goods, Supplies and Utilities	4,368,949	4,150,529	4,158,909
Provision for Allowances	1,208,000	3,428,581	2,969,839
Transfers to Individuals and Organizations	1,326,224	1,264,098	1,485,112
Bank Charges and Short-term Interest	45,300	33,566	38,084
Interest on Capital Long-term Debt	1,568,981	1,512,249	1,309,820
Amortization of Tangible Capital Assets	-	9,106,923	8,637,615
Loss on Disposal of Tangible Capital Assets	-	16,070	436,388
Other Expenditures	3,959,864	270,788	73,651
Total Expenses	\$ 43,399,377	\$ 49,551,570	\$ 48,515,203

The accompanying notes are an integral part of these financial statements

FABER LLP,
CHARTERED PROFESSIONAL ACCOUNTANTS

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CITY OF COLD LAKE

SCHEDULE OF SEGMENTED DISCLOSURE
FOR THE YEAR ENDED DECEMBER 31, 2018

	General Government	Protective Services	Utility Systems	Transportation Services	Public Health & Welfare	Planning & Development	Recreation & Culture	Total
REVENUE								
Net Municipal Taxes	21,299,559	-	-	-	-	-	-	21,299,559
Government Transfers	16,741,226	584,688	-	6,228,284	563,132	67,000	25,688	24,210,018
User Fees and Sale of Goods	968,078	325,565	7,632,395	139,935	62,664	326,195	1,979,321	11,434,153
Investment Income	1,171,939	-	-	-	-	-	-	1,171,939
Contributed Assets	-	-	-	71,042	-	-	-	71,042
Other Revenues	2,137,598	352,954	154,742	1,580,521	164,519	120,287	80,776	4,591,397
	42,318,400	1,263,207	7,787,137	8,019,782	790,315	513,482	2,085,785	62,778,108
EXPENSES								
Salaries, Wages and Benefits	3,224,533	1,719,687	2,321,871	2,562,480	791,989	857,717	3,186,865	14,665,142
Contracted and General Services	1,815,393	441,708	1,809,272	2,633,940	142,326	1,321,514	2,347,336	10,511,489
Materials, Goods, Supplies and Utilities	96,688	239,118	564,131	1,713,774	183,147	14,542	1,339,129	4,150,529
Purchases from Other Governments	-	1,842,964	2,749,171	-	-	-	-	4,592,135
Transfers to Individuals and Organizations	-	169,081	-	-	17,550	38,400	1,039,067	1,264,098
Interest on Capital Long- term Debt	-	230,343	29,117	301,600	100,453	-	850,737	1,512,250
Other Expenses	3,577,715	4,010	20,917	17,429	285	-	128,648	3,749,004
	8,714,329	4,646,911	7,494,479	7,229,223	1,235,750	2,232,173	8,891,782	40,444,647
NET REVENUE, BEFORE AMORTIZATION	33,604,071	(3,383,704)	292,658	790,559	(445,435)	(1,718,691)	(6,805,997)	22,333,461
Amortization Expense	151,826	517,208	1,485,669	4,993,942	164,277	8,230	1,785,771	9,106,923
NET REVENUE	33,452,245	(3,900,912)	(1,193,011)	(4,203,383)	(609,712)	(1,726,921)	(8,591,768)	13,226,538

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the municipality are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the municipality are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the municipality and are, therefore, accountable to the City Council for the administration of their financial affairs and resources. Included with the municipality are the following:

City of Cold Lake
Cold Lake Family and Community Support Services

The Schedule of Taxes Levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The financial statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting.

Revenues are recognized in the period in which the transactions or events occurred that give rise to the revenues. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purposes specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the municipality has met any eligibility criteria, and reasonable estimates of the amounts can be made.

(c) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss of value that is other than a temporary decline, the respective investment is written down to recognize the loss.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

(e) *Requisition Over-levy and Under-levy*

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(f) *Inventories*

Inventories of materials and supplies for consumption are valued at the lower of cost or net realizable value with cost determined by the average cost and first-in-first-out methods.

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes cost for land acquisition and improvements required to prepare the land for servicing, such as clearing, stripping and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as capital assets under their respective function.

(g) *Prepaid Local Improvements Charges*

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from property owners for work performed by the municipality.

Where a taxpayer has elected to prepay the outstanding local improvement charges, such amounts are recorded as deferred revenue. Deferred revenue is amortized to revenue on a straight line basis over the remaining term of the related borrowings.

In the event that the prepaid amounts are applied against the related borrowings, the deferred revenue is amortized to revenue by an amount equal to the debt repayment.

(h) *Tax Revenue*

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

(i) *Landfill Closure and Post-Closure Liability*

Pursuant to the Alberta Environmental Protection and Enhancement Act, the municipality is required to fund the closure of its landfill site and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection. The requirement is being provided for over the estimated remaining life of the landfill site based on usage.

(j) *Contaminated Sites Liability*

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

(k) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, and are not the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(l) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets (Debt) for the year.

I) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized, other than land, on a straight-line basis over the estimated useful life as follows:

	YEARS
Land Improvements	15-20
Buildings	40
Engineered structures	
Roadway system	20-40
Water system	50
Wastewater system	50
Other engineered structures	5-30
Machinery and equipment	10
Vehicles	
10-25	

Annual amortization is charged in the first full year after an asset is acquired. Assets under construction are not amortized until the asset is available for productive use.

II) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

III) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

IV) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

V) Cultural and Historical Tangible Capital Assets

Works of art for display are not recorded as tangible capital assets and are not amortized. Costs for public art are expensed in the period they are incurred.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

2. CASH AND TEMPORARY INVESTMENTS

	2018	2017
Cash Floats and Undeposited Receipts	\$ 3,025	\$ 2,775
Bank Accounts	5,833,852	5,144,008
Temporary investments	19,000,000	23,000,000
	\$ 24,836,877	\$ 28,146,783

Temporary investments consist of Cashable GICs at cost which approximates market value. These investments have effective interest rates of 2.51% (2017 - 1.66% to 1.95%) and generally mature within 1 year from the date of purchase. Temporary investments are capable of reasonably prompt liquidation and may be used to manage the City's cash position throughout the year from the date of purchase.

3. RECEIVABLES

	2018	2017
Taxes and grants in place of taxes		
Current taxes and grants in place of taxes	\$ 2,646,391	\$ 2,593,631
Arrears (Note 16)	14,705,878	11,344,321
Allowance for doubtful accounts (Note 16)	(16,233,016)	(12,810,473)
	1,119,253	1,127,479
Trade and other receivables		
Local improvement levies	\$ 30,242	\$ 41,210
Trade accounts	6,592,940	4,391,724
Goods and services tax rebate	447,565	247,377
Allowance for doubtful accounts	(517,649)	(493,547)
	6,553,098	4,186,764
	\$ 7,672,351	\$ 5,314,243

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

4. INVESTMENTS

	2018	2017
Cash and cash equivalents	\$ 10,040	\$ 10,040
Fixed income securities	37,772,574	21,854,476
Principal protected notes	7,663,000	8,583,000
	\$ 45,445,614	\$ 30,447,516

The fixed income securities have a yield from 2.30% to 3.38% (2017 - 2.23% to 3.38%) and mature in periods 2019 through 2031. Principal protected notes have various interest rates tied to the market with maturity periods 2022 to 2027. The market value of the investments at December 31, 2018 was \$43,852,695 (2017 - \$29,329,374). A decline in quoted market value below cost or amortized cost of investments with fixed maturity amounts is temporary in nature.

5. BANK INDEBTEDNESS

The City has an authorized overdraft limit in the amount of \$1,000,000 which bears interest at prime minus 0.25% and is secured by an overdraft protection agreement. At year end, the City had used no part of this limit (2017 - nil).

6. DEFERRED REVENUES

	2018	2017
Alberta Municipal Sustainability Initiative Capital Grant	\$ 387,874	\$ 284,962
Alberta Basic Municipal Transportation Grant	-	69,470
Water/Sewer Special Grant - Province	-	387,874
Other	348,972	336,678
Deferred Revenues	\$ 736,846	\$ 1,078,984

Deferred revenue represents amounts received which will be taken into revenue in the period in which they are earned and corresponding expenditures are incurred.

7. EMPLOYEE BENEFIT OBLIGATIONS

	2018	2017
Vacation and Overtime	\$ 950,708	\$ 771,410

The vacation and overtime liability is comprised of the vacation and overtime costs that employees are deferring to future years. Employees have either earned the benefits (and are vested) or are entitled to these benefits within the next budgetary year.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

8. LONG-TERM DEBT

	2018	2017
Tax Supported Debentures	\$ 53,308,135	\$ 34,263,387

The current portion of the long-term debt amounts to \$2,454,041 (2017 - \$1,825,050).

Principal and interest payments are as follows:

	Principal	Interest	Total
2019	\$ 2,454,041	\$ 1,871,655	\$ 4,325,696
2020	2,550,432	1,775,264	4,325,696
2021	2,650,758	1,674,938	4,325,696
2022	2,755,183	1,570,513	4,325,696
2023	2,863,890	1,461,806	4,325,696
Thereafter	40,033,831	11,681,535	51,715,366
	<u>\$ 53,308,135</u>	<u>\$ 20,035,711</u>	<u>\$ 73,343,846</u>

Debenture debt is payable to the Alberta Capital Finance Authority and bears interest at rates ranging from 2.881% to 6.250% per annum, before Provincial subsidy, and matures in various amounts between 2025 through 2043. The average annual interest rate is 3.950% for 2018 (2017 - 3.727%). For qualifying debentures, the Province of Alberta rebates 60% of interest in excess of 8%, 9% and 11% to a maximum annual rate of 12.5%, depending on the date borrowed. Debenture debt is issued on the credit and security of the City of Cold Lake.

Interest paid during the year amounted to \$ 1,512,249 (2017 - \$1,309,820).

9. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the City of Cold Lake be disclosed as follows:

	2018	2017
Total long-term debt limit	\$ 84,718,173	\$ 98,276,214
Total long-term debt actual	53,308,135	34,263,387
Amount of debt limit unused	\$ 31,410,038	\$ 64,012,827
Debt servicing limit	\$ 14,119,696	\$ 16,379,369
Debt servicing actual	4,325,696	3,082,531
Amount of debt servicing limit unused	\$ 9,794,000	\$ 13,296,838

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

10. EQUITY IN TANGIBLE CAPITAL ASSETS

	2018	2017
Tangible Capital Assets (Schedule 2)	\$ 449,649,482	\$ 422,537,081
Accumulated Amortization (Schedule 2)	(128,253,948)	(119,295,230)
Long-term Debt (Note 8)	(53,308,135)	(34,263,387)
	\$ 268,087,399	\$ 268,978,464

11. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2018	2017
Restricted surplus by agreement or legislation:		
MD waterline	\$ 288,960	\$ 255,023
Offsites - Uncommitted	4,164,683	4,061,501
Offsites - Committed	381,477	381,477
Provincial grants (2008)	24,463	24,463
MSI	82,398	82,398
Developer Contribution	385,678	385,678
Municipal reserve	132,648	132,648
Electrical Utility Contribution	342,615	342,615
	5,802,922	5,665,803
Internally Restricted:		
General Government	3,944,372	2,558,263
Public Works and Infrastructure	31,160,087	24,276,104
Community Services	8,544,093	12,148,106
Planning and Development	75,000	673,097
	43,723,552	39,655,570
Restricted	49,526,474	45,321,373
Unrestricted Funds	19,608,314	9,695,812
Restricted and unrestricted	69,134,788	55,017,185
Equity in tangible capital assets (Note 10)	268,087,399	268,978,464
ACCUMULATED SURPLUS	\$ 337,222,187	\$ 323,995,649

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

12. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and other designated officers as required by Alberta Regulation 313/2000 is as follows:

	Name of Person	Salary (a)	Allowances and Benefits (b) & (c)	2018 Total	2017 Total
Mayor	Craig Copeland	\$ 58,384	\$ 1,792	\$ 60,176	\$ 61,661
	Subsistence	-	-	5,074	9,738
Councillors:	Robert Buckle	41,164	1,224	42,388	39,502
	Duane Lay	28,164	795	28,959	34,921
	Kirk Soroka	33,914	1,340	35,254	2,688
	Jurgen Grau	33,538	972	34,510	3,850
	Vicky Lefebvre	28,914	819	29,733	38,260
	Chris Vining	28,789	815	29,604	30,461
	Darrell MacDonald	-	-	-	25,028
	Subsistence	-	-	38,100	37,382
Chief Administrative Officer	Kevin Nagoya	257,572	42,259	299,831	269,717
		\$ 510,439	\$ 50,016	\$ 603,629	\$ 553,208

- (a) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
- (b) The employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short-term disability plans, professional memberships and tuition.
- (c) Allowances and benefit figures include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club memberships.

13. SEGMENTED DISCLOSURE

The municipality provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

14. LOCAL AUTHORITIES PENSION PLAN

Employees of the municipality participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. LAPP serves over 259,000 members and 420 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The municipality is required to make current service contributions to the plan of 10.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 14.84% for the excess. Employees of the municipality are required to make current service contributions of 9.39% of pensionable salary up to the year's maximum pensionable salary and 13.84% for the excess.

Total current service contributions by the municipality to the Local Authorities Pension Plan in 2018 were \$1,071,849 (2017 - \$1,055,659). Total current service contributions by the employees of the municipality to the Local Authorities Pension Plan in 2018 were \$979,436 (2017 - \$971,350).

15. CONTINGENCIES

The municipality is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of membership, the City could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

16. ARREARS AND ALLOWANCE FOR DOUBTFUL ACCOUNTS

The municipality received the final payment from PSPC (Public Services and Procurement Canada) for the PILT (Payment in Lieu of Taxes) in February 2017. There is disputed balance of \$3,422,543 (2017 - \$2,962,914) between the municipality and PSPC and the total disputed shortfall amount of \$16,215,016 included in allowance for doubtful accounts is being appealed. The significant increase in both Arrears and Allowance for doubtful accounts (**Note 3**) is due to an allowance for PILT.

17. TAXATION REVENUE

The municipality expected a substantial decrease in taxation revenue expected from Cold Lake Air Weapons Range (Improvement District No. 349) in future years beginning in 2018. The taxation revenue was initially based on a memorandum of understanding to achieve the sustainability objective of the municipality. The actual amount of the decrease in taxation revenue for the year is \$9.272 million.

18. INTEREST RATE RISK

Certain debt bears interest which fluctuates with the prime rate, as described in Note 5 and Note 8, thus exposing the City to interest rate fluctuations.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

19. LANDFILL CLOSURE AND POST-CLOSURE LIABILITY

Alberta environmental law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspections and maintenance.

Construction of the transfer station has been completed in conjunction with the Beaver River Waste Management Commission and is presently being operated by the City. The City will determine the estimated costs of closure and post-closure of the landfill site and had budgeted to fund \$500,000 of the closure through a debenture.

There is presently inadequate information available to determine the accrued liability related to the cost of closure and post-closure care for the landfill site. Neither the estimated total landfill capacity nor the remaining landfill capacity is known, either at the year end date or at the date of the Auditors' Report.

20. CONTAMINATED SITES LIABILITY

The municipality adopted PS3260 Liability for Contaminated Sites. The municipality did not identify any financial liabilities in 2018 (2017 - nil) as a result of this standard.

21. FINANCIAL INSTRUMENTS

The municipality's financial instruments consist of cash and temporary investments, taxes and grants in place of taxes, trade and other accounts receivables, investments, accounts payable and accrued liabilities, deposit liabilities, deferred revenues, employee benefit obligation, and long-term debt. It is management's opinion that the municipality is not exposed to significant interest or currency risks arising from these financial instruments.

The municipality is subject to credit risk with respect to taxes and grants in place of taxes and other receivables and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the municipality provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value.

22. APPROVAL OF FINANCIAL STATEMENTS

These financial statements have been approved by Council and Management.



STAFF REPORT

Title: Age Friendly Cold Lake Grant - Cathy Aust and Diane Stonehocker

Meeting Date: April 23, 2019

Executive Summary:

Delegation - Age Friendly Cold Lake Grant
Cathy Aust and Diane Stonehocker

Background:

Alternatives:

Recommended Action:

Type the recommendation here

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer



City of
Cold Lake

Delegation Application

To: The Office of the Chief Administrative Officer

I/We, Cathy Aust 780-594-4495 I/We, Diane Stancher 780-812-5532
(Name) (Telephone Number) (Name) (Telephone Number)

Mailing Address 5513 48 Ave. Cold Lake T9M 1A1

E-mail Address C Aust @ coldlake.com

request to appear as a delegation before Cold Lake City Council at a meeting to be held on April 23, 2019.

*Please Note: In the event of several delegations, please indicate an alternate date or you will be assigned to the next available meeting.

The purpose of the delegation is to present the following: (see reverse for requirements)

• A copy of all information regarding the topic must accompany the application.

We will be introducing to Council to the Age Friendly Cold Lake grant that will be managed by FCSS. We will inform Council of the purpose of the grant and outline for them the activities planned over the next year, which will culminate in a Strategic Plan for older people in Cold Lake. We will ask for their non-monetary support for the grant's purpose & activities

* Where the subject matter of a delegation pertains to legal matters, personnel, and/or private property issues, the City of Cold Lake reserves the right not to hear such delegations.

I/We acknowledge that only the above matter will be discussed during the delegation.

Signed Cathy Aust Date April 1, 2019

Signed Diane Stancher Date April 2, 2019

Return completed application to the City of Cold Lake

5513-48 Avenue, Cold Lake, AB T9M 1A1

Phone: (780) 594-4494 Ext. 7967

Fax: (780) 594-3480

Email: creimer@coldlake.com

Form 11-00-06

FOR INTERNAL USE ONLY

Request Approved by [Signature]

Date Approved for APR. 23/19

cc: _____

☐ Other

Information on this form is collected for the sole use of the City of Cold Lake and is protected under the authority of the Freedom of Information and Protection of Privacy Act, Sec. 33 (c) which regulates the collection, use and disclosure of personal information.



STAFF REPORT

Title: Christopher Cowden

Meeting Date: April 23, 2019

Executive Summary:

Delegation - Christopher Cowden
Film in Lakeland

Background:

Alternatives:

Recommended Action:

Type the recommendation here

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer



Delegation Application

To: The Office of the Chief Administrative Officer

I/We, Christopher Cowden 780-573-8693 I/We, _____
(Name) (Telephone Number) (Name) (Telephone Number)

Mailing Address 4708 63 Ave. Cold Lake, AB T9M-2E5

E-mail Address chris.cowden@yahoo.com

request to appear as a delegation before Cold Lake City Council at a meeting to be held on April 23, 2019, 2019.

*Please Note: In the event of several delegations, please indicate an alternate date or you will be assigned to the next available meeting.

The purpose of the delegation is to present the following: (see reverse for requirements)

- A copy of all information regarding the topic must accompany the application.

* Presentation to be attached + budget

Topic: Film in Lakeland

* Where the subject matter of a delegation pertains to legal matters, personnel, and/or private property issues, the City of Cold Lake reserves the right not to hear such delegations.

I/We acknowledge that only the above matter will be discussed during the delegation.

Signed [Signature] Date April 17, 2019
Signed _____ Date _____

Return completed application to the City of Cold Lake

5513-48 Avenue, Cold Lake, AB T9M 1A1

Phone: (780) 594-4494 Ext. 7967

Fax: (780) 594-3480

Email: creimer@coldlake.com

Form 11-00-06

FOR INTERNAL USE ONLY

Request Approved by [Signature]

Date Approved for APR. 23/19

cc: _____

☐ Other



STAFF REPORT

Title: City Financial Reports - March 2019

Meeting Date: April 23, 2019

Executive Summary:

Administration presents monthly financial information to Council which includes accounts payable cheques, bank reconciliation and variance reports.

Background:

As of March 31, 2019 the bank had a balance of \$1,681,252. The Investment portfolio had a book value of \$60,899,008 inclusive of accrued interest, and a market value of \$59,183,974. Figures for the March 31, 2019 variance report are as follows:

	YTD	Budget	%
Revenue	\$ 5,675,424	\$52,160,253	10.88
Expenses	\$11,150,830	\$52,160,253	21.38

Alternatives:

Recommended Action:

Administration recommends that Council accept the financial reports for the period ending March 31, 2019 including accounts payable cheque numbers 130947 to 131387

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer

MONTH END CASH SUMMARY
CITY OF COLD LAKE
March 31, 2019

	BANK CURRENT	INVESTMENTS	TOTAL
Receipts:	\$7,617,566	<u>Lakeland Credit Union -March 1, 2019</u>	\$0
Cash Receipts	\$2,480,412	Purchase (Redemption)	\$0
Auto Debits - UT/TX	\$582,632	Balance as March 31, 2019	\$0
Interest	\$1,556	Accrued interest - Credit Union	\$0
Common Shares	\$0	Balance as at March 31, 2019	\$0
Cancelled Cheques	\$700		
Returned Cheques	(\$3,631)	<u>ATB Financial - March 1, 2019</u>	\$19,000,000
Stale Dated Cheques	\$0	Purchase (Redemption) - GIC	\$0
Interest Received Investment	\$98,378	Balance as at March 31, 2019	\$19,000,000
Transfer from Investment	\$0	Accrued Interest-ATB	\$0
Alberta Capital Debenture	\$0	Balance as at March 31, 2019	\$19,000,000
Total Receipts	\$10,777,612		
Disbursements:		INVESTMENTS	
Accounts Payables	\$5,388,157		
Payroll	\$616,315	<u>Wood Gundy</u>	
Bank Wires & Drafts	\$2,597	Investment-Book Value March 1, 2019	\$40,011,400
Alberta Capital Debenture	\$1,561,878	Premium paid on Bonds March 1, 2019	\$1,447,774
Trans (from) to Investment	\$0	Redeemed CIBC Full Service Flexible GIC	\$0
ASFF Payment	\$1,524,280		\$0
Service Charges	\$3,132		
Total Disbursements	\$9,096,360	Investments-Book Value as at March 31, 2019	\$41,459,174
NET BALANCE:	\$1,681,252	Accrued Interest-Fixed income securities	\$439,834
		Accrued Interest-High Interest Savings Accounts	\$0
Statement end balance:	\$3,360,267	WG Balance as March 31, 2019	\$41,899,008
O/S deposits	\$35,315	WG Market Value	\$40,183,974
Cash on hand	\$400	TOTAL INVESTMENTS MARKET VALUE	\$59,183,974
Sub Total	\$3,395,982	TOTAL INVESTMENTS-BOOK VALUE	\$60,899,008
Less:Outstanding cheques	\$1,714,730		
NET BALANCE:	\$1,681,252		

MAYOR

CHIEF ADMINISTRATIVE OFFICER

CITY SUMMARY OF VARIABLE REVENUES/EXPENSES BY FUNCTION

3/31/19

REVENUES	YTD ACTUAL	BUDGET	VARIANCE	% OF BUDGET
LEVY(penalties,investment returns)	2,207,029	500,000	- 1,707,029	441.41%
ADMINISTRATION	24,516	85,000	60,484	28.84%
POLICING	53,552	293,500	239,949	18.25%
FIRE RESCUE SERVICES	50,125	241,870	191,745	20.72%
BYLAW/SPEC CONSTABLES	24,820	166,700	141,880	14.89%
PUBLIC WORKS	10,712	350	- 10,362	3060.64%
INFRASTRUCTURE SERVICES	-	10,000	10,000	0.00%
AIRPORT	36,804	118,350	81,546	31.10%
SPECIAL TRANSPORTATION	2,527	8,500	5,973	29.73%
PUBLIC TRANSPORTATION	9,831	20,000	10,169	49.16%
WATER	458,369	2,920,000	2,461,631	15.70%
SEWER	263,226	1,750,000	1,486,774	15.04%
WASTE DISPOSAL	367,055	1,918,000	1,550,946	19.14%
RECYCLING	122,293	715,586	593,293	17.09%
FCSS	6,716	45,000	38,284	14.93%
DAYCARE/SENIORS	15,545	24,145	8,600	64.38%
CEMETERY	575	5,000	4,425	11.50%
MUNICIPAL SERVICES	149,009	262,000	112,991	56.87%
ECONOMIC DEVELOPMENT	154	46,400	46,246	0.33%
LAND, HOUSING & BLDG RENTAL	28,757	61,428	32,671	46.81%
RECREATION ADMIN-LEISURE	-	25,000	25,000	0.00%
ARENA	185,313	462,200	276,887	40.09%
ENERGY CENTRE	148,602	1,037,000	888,398	14.33%
GOLF & WINTER CLUB	96,108	460,700	364,592	20.86%
PARKS & SPORTS FIELDS	-	28,500	28,500	0.00%
MARINA	116,118	238,921	122,803	48.60%
TOTAL VARIABLE REVENUES	4,377,756	11,444,150	7,066,394	38.25%

FIXED REVENUES				
LEVIES/REQUISITIONS	194,331.87	30,095,619.00	29,901,287	0.65%
PROVINCIAL GRANTS	182,988	827,717	644,730	22.11%
OTHER LOCAL GOV'T	127,809	647,267	519,458	19.75%
FEDERAL GRANTS	-	325,000	325,000	0.00%
LAND SALES	-	-	-	0.00%
TRANSFER FROM RESERVE	-	-	-	0.00%
FEES FOR SERVICE RUSC	792,540	792,500	- 40	100.01%
LEVY - ID349 (CAPITAL)	-	8,028,000	8,028,000	0.00%
TOTAL FIXED REVENUES	1,297,668	40,716,103	39,418,435	3.19%
TOTAL REVENUES	5,675,424	52,160,253	46,484,829	10.88%

EXPENSES	YTD ACTUAL	BUDGET	VARIANCE	% OF BUDGET
COUNCIL & LEGISLATIVE	111,624	397,671	286,047	28.07%
ADMINISTRATION	1,406,926	5,450,567	4,043,641	25.81%
POLICING	134,443	2,858,600	2,724,157	4.70%
FIRE RESCUE SERVICES	289,108	1,071,600	782,492	26.98%
DISASTER SERVICES	11,053	75,050	63,997	14.73%
BYLAW/SPEC CONSTABLE	166,949	788,260	621,311	21.18%
PUBLIC WORKS	1,444,002	5,092,490	3,648,488	28.36%
INFRASTRUCTURE SERVICES	169,564	745,700	576,136	22.74%
AIRPORT	63,695	210,700	147,005	30.23%
SPECIAL TRANSPORTATION	32,449	143,500	111,051	22.61%
PUBLIC TRANSPORTATION	142,720	914,600	771,880	15.60%
STORM SEWER	30,040	207,100	177,060	14.50%
WATER SUPPLY/DISTRIBUTION	468,778	2,272,390	1,803,612	20.63%
WATER TREATMENT/RESERVOIR	86,834	571,210	484,376	15.20%
SEWER COLLECTION	362,038	2,110,160	1,748,122	17.16%
LIFT STATIONS	72,421	384,580	312,159	18.83%
WASTE DISPOSAL	359,340	1,898,660	1,539,320	18.93%
RECYCLING	162,733	714,298	551,565	22.78%
FCSS	246,960	1,032,200	785,241	23.93%
DAYCARE/PLAYSCHOOL	6,941	30,600	23,659	22.68%
SENIORS	14,046	69,000	54,954	20.36%
CEMETERY	-	35,680	35,680	0.00%
MUNICIPAL SERVICES	165,644	778,850	613,206	21.27%
ECONOMIC DEVELOPMENT	197,982	717,900	519,918	27.58%
LAND, HOUSING & BLDG RENTAL	1,407	14,530	13,123	9.68%
RECREATION ADMINISTRATION	219,136	654,867	435,731	33.46%
ARENA	483,361	1,373,166	889,805	35.20%
ENERGY CENTRE	482,521	2,542,310	2,059,789	18.98%
GOLF & WINTER CLUB	150,797	953,630	802,833	15.81%
PARKS & SPORTS FIELDS	175,222	1,519,646	1,344,424	11.53%
MARINA	34,336	457,200	422,864	7.51%
LIBRARY	77,049	79,782	2,733	96.57%
MUSEUM	24,601	15,000	- 9,601	164.01%
TOTAL VARIABLE EXPENSES	7,794,722	36,181,497	28,386,775	21.54%

FIXED EXPENSES				
REQUISITIONS	1,796,612	-	- 1,796,612	0.00%
DEBENTURES	1,522,816	3,994,192	2,471,376	38.13%
LOCAL IMPROVEMENT ALLOC	-	2,615	2,615	0.00%
TRANSFER TO CAPITAL RESERVE	-	1,245,000.00	1,245,000	0.00%
ALLOWANCES	-	1,200,000	1,200,000	0.00%
TRANSFER TO OTHER AGENCY	36,680	1,236,949	1,200,269	2.97%
CONTINGENCY	-	300,000	300,000	0.00%
TRANSFER TO CAPITAL (ID349)	-	8,000,000	8,000,000	0.00%
TOTAL FIXED EXPENSES	3,356,108	15,978,756	12,622,648	21.00%
TOTAL EXPENSES	11,150,830	52,160,253	41,009,423	21.38%

Note:

These numbers do not include the reversal of all year end accrual entries.

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Cheque #	Cheq Date	Vendor #	Vendor Name	Cheque Amount
130947	2019/03/05	12421	BONNYVILLE TAXI	170.00
130948	2019/03/05	12324	COLLABRIA	3,000.00
*** Total : \$				3,170.00
*** Total # Of Cheques:				2

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Cheque #	Cheq Date	Vendor #	Vendor Name	Cheque Amount
130949	2019/03/08	156	ACCESS OVERDOOR LTD.	773.10
130950	2019/03/08	123	ACKLANDS - GRAINGER INC.	39.22
130951	2019/03/08	2863	ALBERTA FIRE CHIEFS ASSOCIATION	476.21
130952	2019/03/08	5782	ALBERTA UNION OF PROVINCIAL EMPLOY	3,730.36
130953	2019/03/08	1704	ALBERTA WATER & WASTEWATER OPERATO	693.00
130954	2019/03/08	1355	AMSC INSURANCE SERVICES LTD	472.72
130955	2019/03/08	6593	AMSC INSURANCE SERVICES LTD.	2,302.26
130956	2019/03/08	8747	BERNIER'S DIESEL & AUTO REPAIR & P	1,531.86
130957	2019/03/08	2188	BEST SERVICE PROS LTD.	33,096.77
130958	2019/03/08	6481	BIG TIME TOWING AND RECOVERY	447.72
130959	2019/03/08	6089	BONNYVILLE WATER CONDITIONING LTD.	35.00
130960	2019/03/08	4350	BRETT YOUNG	1,076.25
130961	2019/03/08	11750	BROWN, GREGORY	225.74
130962	2019/03/08	1229	BROWNLEE LLP	4,921.76
130963	2019/03/08	9362	BRULLER CORPORATION	267.76
130964	2019/03/08	10345	BURGESS, DEVON J	594.10
130965	2019/03/08	2572	BUSY BEE SANITARY SUPPLIES INC.	2,175.19
130966	2019/03/08	5823	CANADIAN LINEN & UNIFORM SERVICE	1,670.42
130967	2019/03/08	6378	CANADIAN PLAYGROUND SAFETY INSTITU	420.00
130968	2019/03/08	9798	CANADIAN TIRE #450	1,088.73
130969	2019/03/08	11869	CIMCO REFRIGERATION	4,193.41
130970	2019/03/08	11329	CINTAS CANADA LIMITED	65.26
130971	2019/03/08	111	COLD LAKE HOME HARDWARE BUILDING C	100.77
130972	2019/03/08	298	COLD LAKE REGIONAL CHAMBER OF COMM	35,000.00
130973	2019/03/08	4517	COLD LAKE SENIORS' SOCIETY	760.00
130974	2019/03/08	12324	COLLABRIA	13,676.23
130975	2019/03/08	278	COMMUNICATIONS COLD LAKE INC.	1,015.36
130976	2019/03/08	2392	COPELAND, CRAIG JOHN	906.14
130977	2019/03/08	12425	DAW, DALE A	216.24
130978	2019/03/08	11050	DD CONTRACTING & CONSTRUCTION LTD.	28,617.75
130979	2019/03/08	12426	DEGENSTIEN, ADAM	2,495.18
130980	2019/03/08	3595	FLEETWOOD CONSTRUCTION LTD.	2,338.88
130981	2019/03/08	967	FM GRAPH X	6.14
130982	2019/03/08	134	GRAND & TOY	113.30
130983	2019/03/08	11460	GRAVITY UNION SOLUTIONS LIMITED	6,917.59
130984	2019/03/08	6608	GREGG DISTRIBUTORS CO. LTD.	126.50
130985	2019/03/08	10460	HADDEN, KATARINA	84.04
130986	2019/03/08	11405	HAMEL MEATS (2015) LTD.	7,402.50
130987	2019/03/08	699	INDUSTRIAL MACHINE INC.	1,260.00
130988	2019/03/08	9686	ISERT, KRISTY	2,730.00
130989	2019/03/08	10247	JAZWINSKI, SHAUNA	313.84
130990	2019/03/08	82	JESTER PAINT SUPPLY LTD.	1,711.12
130991	2019/03/08	9486	JFL ELECTRICAL SERVICES INC.	174.72
130992	2019/03/08	9309	JOLY'S FINE CUISINE	24,787.97
130993	2019/03/08	5109	KEEP, CHRISTOPHER	35.00
130994	2019/03/08	4587	K3 PROMOTIONS INC.	187.45
130995	2019/03/08	158	LAKE CITY MOTOR PRODUCTS LTD.	150.36
130996	2019/03/08	12422	LAKE CITY TRANSPORTATION LIMITED P	1,764.00
130997	2019/03/08	10447	LAKELAND CO-OP	1,147.21
130998	2019/03/08	3681	LANGLOIS, RYAN D & MELISSA	700.00
130999	2019/03/08	1536	LAREDO TRUCKING INC	14,700.00
131000	2019/03/08	117	LOCAL AUTHORITIES PENSION	81,836.23
131001	2019/03/08	2842	M/T SINC PLUMBING & HEATING	2,488.50
131002	2019/03/08	2843	MAINTENANCE ENFORCEMENT PROGRAM	300.00
131003	2019/03/08	12405	MARAIYESA, BABATUNDE	228.29
131004	2019/03/08	790	MARINA BOWLING CENTRE INC.	1,840.00

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131005	2019/03/08	12080	MAXXAM ANALYTICS	1,937.25
131006	2019/03/08	12366	MCDONAGH, JAIME	144.00
131007	2019/03/08	12424	MILLER, JENNI	26.25
131008	2019/03/08	12423	MMM FRESH FUSION BISTRO	567.00
131009	2019/03/08	7188	MUSICWORKS LTD.	31.50
131010	2019/03/08	6736	NASON CONTRACTING GROUP LTD.	944,661.80
131011	2019/03/08	8001	NEWCAP INC.	514.50
131012	2019/03/08	272	NORTHERN LIGHTS LIBRARY SYSTEM	77,049.15
131013	2019/03/08	6694	PARR, LORRAINE	44.90
131014	2019/03/08	11046	PUKKA INC.	937.31
131015	2019/03/08	9	RECEIVER GENERAL FOR CANADA	155,106.13
131016	2019/03/08	378	RECEIVER GENERAL FOR CANADA	175.00
131017	2019/03/08	190	REDHEAD EQUIPMENT LTD	92.27
131018	2019/03/08	218	REIMER, CINDY	205.29
131019	2019/03/08	413	REYNOLDS MIRTH RICHARDS & FARMER L	5,732.41
131020	2019/03/08	110	RONA	262.75
131021	2019/03/08	841	SAFETY CODES COUNCIL	289.38
131022	2019/03/08	5966	SCHEFFER ANDREW LTD. PLANNERS & EN	614.25
131023	2019/03/08	7915	SCHMIDTZ, KIM M	123.32
131024	2019/03/08	8105	SCHULTZ, BRADLEY	57.70
131025	2019/03/08	11579	SITE RESOURCE GROUP INC.	13,677.08
131026	2019/03/08	2291	SMART ELECTRICAL CONTRACTORS (2007	448.88
131027	2019/03/08	9794	SPECIAL EVENT SALES	5,248.59
131028	2019/03/08	2220	STAR AUTO & INDUSTRIAL LTD.	1,142.79
131029	2019/03/08	8870	STRATEGIC ALLIANCE	3,520.22
131030	2019/03/08	7589	THE PROPHET CORPORATION	901.36
131031	2019/03/08	71	URLACHER CONSTRUCTION LTD.	16,062.90
131032	2019/03/08	11309	WILLIER-PICHE, TINA	15.30
131033	2019/03/08	7894	LAKELAND LAWN CARE (1743626 ALBERT	3,111.57

*** Total : \$ 1,529,129.00

*** Total # Of Cheques: 85

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131044	2019/03/15	156	ACCESS OVERDOOR LTD.	662.10
131045	2019/03/15	2670	ACCURATE ASSESSMENT GROUP	10,563.00
131046	2019/03/15	11941	ACHIEVING EDEN LTD	2,518.11
131047	2019/03/15	123	ACKLANDS - GRAINGER INC.	87.35
131048	2019/03/15	3094	ACRODEX INC.	1,927.17
131049	2019/03/15	12354	AGAT LABORATORIES	198.87
131050	2019/03/15	12310	AGGREKO CANADA, INC.	7,877.96
131051	2019/03/15	8446	ALBERTA DEFENSIVE TACTICS TRAINING	924.85
131052	2019/03/15	9153	ALBERTA MUNICIPAL SERVICES CORPORA	277,084.53
131053	2019/03/15	3250	ALBERTA PUBLIC WORKS ASSOCIATION	52.50
131054	2019/03/15	7224	ALBERTA RESOURCE CENTRE FOR QUALIT	1,351.88
131055	2019/03/15	1355	AMSC INSURANCE SERVICES LTD	29,425.12
131056	2019/03/15	1355	AMSC INSURANCE SERVICES LTD	85,707.82
131057	2019/03/15	6751	ANDERSON, JENNIFER	226.79
131058	2019/03/15	832	ASSOCIATED ENGINEERING ALBERTA LTD	4,784.27
131059	2019/03/15	10515	AUDIO CINE FILMS INC.	801.15
131060	2019/03/15	9605	AXIA CONNECT LTD.	929.25
131061	2019/03/15	104	B & R ECKEL'S TRANSPORT LTD.	375.84
131062	2019/03/15	10044	BEAUDOIN, MEGAN	444.64
131063	2019/03/15	8747	BERNIER'S DIESEL & AUTO REPAIR & P	556.45
131064	2019/03/15	4350	BRETT YOUNG	861.00
131065	2019/03/15	1229	BROWNLEE LLP	11,851.12
131066	2019/03/15	3225	BUCKLE, ROBERT	2,218.61
131067	2019/03/15	11107	BUMPER TO BUMPER	2,236.14
131068	2019/03/15	2572	BUSY BEE SANITARY SUPPLIES INC.	2,884.09
131069	2019/03/15	1706	CANADA POST CORPORATION	666.13
131070	2019/03/15	5823	CANADIAN LINEN & UNIFORM SERVICE	392.91
131071	2019/03/15	9798	CANADIAN TIRE #450	377.42
131072	2019/03/15	7228	CENTRE FOR LABOUR-MANAGEMENT DEVEL	383.25
131073	2019/03/15	9478	CLASSIC EXPRESS INC.	3,150.00
131074	2019/03/15	705	COLD LAKE CHRYSLER LTD.	1,674.67
131075	2019/03/15	2803	COLD LAKE FIREFIGHTER SOCIAL FUND	245.00
131076	2019/03/15	8735	COLD LAKE FOODS (2003) INC	344.25
131077	2019/03/15	6916	COLD LAKE HIGH SCHOOL	300.00
131078	2019/03/15	111	COLD LAKE HOME HARDWARE BUILDING C	125.95
131079	2019/03/15	4517	COLD LAKE SENIORS' SOCIETY	220.00
131080	2019/03/15	8413	COMMERCIAL TRUCK EQUIPMENT CO.	1,062.77
131081	2019/03/15	2392	COPELAND, CRAIG JOHN	645.20
131082	2019/03/15	10380	COTTON CANDY WEST INC.	2,579.79
131083	2019/03/15	12400	CRAIG, ANDREW	105.00
131084	2019/03/15	12430	CUTTER & BUCK CANADA	366.40
131085	2019/03/15	7691	CWB NATIONAL LEASING	2,822.67
131086	2019/03/15	2657	DE LAGE LANDEN FINANCIAL SERVICES	4,083.42
131087	2019/03/15	8752	DEB'S CATERING AND COOKERY	2,542.47
131088	2019/03/15	12407	DESROSIERS, BARRY	156.62
131089	2019/03/15	1394	DIAMOND INTERNATIONAL TRUCKS LTD.	7,143.45
131090	2019/03/15	12431	DR. MANJU MATHEW	340.00
131091	2019/03/15	8329	DRAPER, LEANNE	334.59
131092	2019/03/15	12413	DRUMMOND, SARAH JANE	105.00
131093	2019/03/15	9123	EASTLINK	233.68
131094	2019/03/15	10163	ENTERPRISE RENT A CAR CANADA COMPA	1,285.41
131095	2019/03/15	6523	FABER LLP	4,725.00
131096	2019/03/15	12427	FCSSAA	150.00
131097	2019/03/15	3595	FLEETWOOD CONSTRUCTION LTD.	4,895.23
131098	2019/03/15	9978	FOUNTAIN TIRE (COLD LAKE) LTD.	475.64
131099	2019/03/15	11639	GANTZ HEAVY EQUIPMENT & OILFIELD R	8,560.49

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131100	2019/03/15	12106	GAO, JING	250.00
131101	2019/03/15	3754	GERRY'S EXPRESS LUBE INC.	237.75
131102	2019/03/15	6983	HOGAN, MELANIE	945.00
131103	2019/03/15	25	GOVERNMENT OF ALBERTA	117.00
131104	2019/03/15	134	GRAND & TOY	91.75
131105	2019/03/15	4241	GRAND CENTRE GOLF & COUNTRY CLUB	754.00
131106	2019/03/15	11460	GRAVITY UNION SOLUTIONS LIMITED	11,886.98
131107	2019/03/15	8219	HACH SALES & SERVICE CANADA LP	920.23
131108	2019/03/15	11405	HAMEL MEATS (2015) LTD.	89.90
131109	2019/03/15	12432	HINSE, LORINE S	446.07
131110	2019/03/15	6725	HISCOCK HOMES INC	21.58
131111	2019/03/15	761	HOLLIS, NORMAN	162.76
131112	2019/03/15	10204	HOWRISH, JOLAINE	487.39
131113	2019/03/15	82	JESTER PAINT SUPPLY LTD.	601.04
131114	2019/03/15	6672	JUST CHECKING RESOURCES INC.	210.00
131115	2019/03/15	12377	KONIECZNY, MARY I	37.01
131116	2019/03/15	1215	KYETECH CANADA INC.	690.64
131117	2019/03/15	12312	LAGANIERE, YVES	48.00
131118	2019/03/15	158	LAKE CITY MOTOR PRODUCTS LTD.	39,612.56
131119	2019/03/15	4482	LAKELAND ASPHALT 2003 LTD.	23.52
131120	2019/03/15	159	LAKELAND INN HOTEL	498.00
131121	2019/03/15	357	LAKELAND LODGE & HOUSING FOUNDATIO	50,065.73
131122	2019/03/15	4662	LAKE SIDE MARINE AND OFF ROAD	1,071.63
131123	2019/03/15	9816	LATERAL INNOVATIONS	922.70
131124	2019/03/15	4546	LAWSON PRODUCTS INC.	2,648.17
131125	2019/03/15	2842	M/T SINC PLUMBING & HEATING	294.00
131126	2019/03/15	55	MAC'S MOBILE LOCK	89.25
131127	2019/03/15	7519	MARAIYESA, TOLULOPE	250.00
131128	2019/03/15	480	MARTIN DEERLINE	6,033.51
131129	2019/03/15	9648	MCCOWAN, EVELYN	658.75
131130	2019/03/15	12428	MCGOWAN, SUSAN	600.00
131131	2019/03/15	2531	MEGA-TECH	3,034.50
131132	2019/03/15	11777	MEIER, DAWN	290.64
131133	2019/03/15	12433	MILES, DARREN & ROSSINI	3.54
131134	2019/03/15	8500	MILLER GOLF OF LONDON	319.90
131135	2019/03/15	12434	MULDER, BENJAMIN & TAMARA	40.78
131136	2019/03/15	11608	NCGL CONSTRUCTION LTD.	5,197.50
131137	2019/03/15	8126	NORTH EAST GAS CO-OP LTD	174.57
131138	2019/03/15	8308	NSC MINERALS	3,601.85
131139	2019/03/15	2164	PETTY CASH - FCSS	419.60
131140	2019/03/15	11682	PINERIDGE WELDING SERVICES	282.89
131141	2019/03/15	1048	PITNEY BOWES	1,982.25
131142	2019/03/15	2175	PITNEY WORKS	6,353.00
131143	2019/03/15	3289	PJ'S LIQUOR STORE	528.96
131144	2019/03/15	1762	POIRIER, ROB	800.00
131145	2019/03/15	11348	POSTMEDIA PAYMENT CENTRE	2,494.80
131146	2019/03/15	12240	PREVOST, A DIVISION OF VOLVO GROUP	763.73
131147	2019/03/15	4461	QUALITY CLASSROOMS	6,602.27
131148	2019/03/15	4542	RECEIVER GENERAL	757.91
131149	2019/03/15	368	RECREATION FACILITY PERSONNEL	1,543.50
131150	2019/03/15	1109	RELAY DISTRIBUTING	24.26
131151	2019/03/15	413	REYNOLDS MIRTH RICHARDS & FARMER L	8,210.73
131152	2019/03/15	12009	RURAL MUNICIPALITIES OF ALBERTA	1,646.38
131153	2019/03/15	850	SAFE-NET GROUP INC.	189.00
131154	2019/03/15	12429	SAVAGE, FELINIA	94.50
131155	2019/03/15	8450	SHAW DIRECT	133.30
131156	2019/03/15	5672	STAPLES #332 COLD LAKE	314.93

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Cheque #	Cheq Date	Vendor #	Vendor Name	Cheque Amount
131157	2019/03/15	2220	STAR AUTO & INDUSTRIAL LTD.	507.31
131158	2019/03/15	238	SUPERIOR INDUSTRIES INC.	16,695.00
131159	2019/03/15	124	SYLOGIST LTD.	3,830.40
131160	2019/03/15	20	TELUS COMMUNICATIONS INC	509.96
131161	2019/03/15	1308	THE CITY OF CALGARY	306.60
131162	2019/03/15	12302	THE DAILY GOODS	431.25
131163	2019/03/15	6492	THE I DO SHOP	148.80
131164	2019/03/15	2119	THE INTERNET CENTRE INC.	236.25
131165	2019/03/15	6738	THINKWERX 2017	8,180.36
131166	2019/03/15	6225	THYSSENKRUPP ELEVATOR	3,801.36
131167	2019/03/15	12161	UNTEREINER, ALLISON	1,400.00
131168	2019/03/15	4790	UPS CANADA	264.85
131169	2019/03/15	71	URLACHER CONSTRUCTION LTD.	125,879.10
131170	2019/03/15	7109	VERANOVA PROPERTIES LTD	40.22
131171	2019/03/15	9253	WATT, MEGAN	1,500.00
131172	2019/03/15	11500	WINDERMERE REGISTRY	70.00
131173	2019/03/15	12004	WONG, HENRY	38.48
131174	2019/03/15	12435	ZACHARUK, JESSE	35.06
131175	2019/03/15	738	4 WING BASE FUND	45.00
*** Total : \$				827,532.63
*** Total # Of Cheques:				132

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Cheque #	Cheq Date	Vendor #	Vendor Name	Cheque Amount
131181	2019/03/22	101	A & A GLASS LTD.	4,805.06
131182	2019/03/22	81	ABOVE & BEYOND FLORIST	52.50
131183	2019/03/22	11941	ACHIEVING EDEN LTD	600.00
131184	2019/03/22	8431	ACUSHNET CANADA INC	5,704.02
131185	2019/03/22	687	AECOM CANADA LTD.	6,546.90
131186	2019/03/22	9143	AIR LIQUIDE CANADA INC.	211.68
131187	2019/03/22	366	ALBERTA BOILERS SAFETY ASSOC.	549.00
131188	2019/03/22	2863	ALBERTA FIRE CHIEFS ASSOCIATION	97.38
131189	2019/03/22	8218	ALBERTA MUNICIPAL HEALTH & SAFETY	47.20
131190	2019/03/22	5782	ALBERTA UNION OF PROVINCIAL EMPLOY	3,723.07
131191	2019/03/22	6593	AMSC INSURANCE SERVICES LTD.	2,316.16
131192	2019/03/22	11560	ANDRZEJEWSKI, ADA	120.89
131193	2019/03/22	12441	ARMSTRONG, JUSTIN	3.29
131194	2019/03/22	12440	ASTRA LODGE #179	679.50
131195	2019/03/22	4312	AXIA SUPERNET LTD.	1,555.81
131196	2019/03/22	104	B & R ECKEL'S TRANSPORT LTD.	1,875.72
131197	2019/03/22	5072	BEAVER RIVER REGIONAL WASTE MANAGE	106,945.32
131198	2019/03/22	6678	BELL	454.23
131199	2019/03/22	2741	BELL CANADA	4.15
131200	2019/03/22	12442	BENUSIC, EMIL L	13.18
131201	2019/03/22	8747	BERNIER'S DIESEL & AUTO REPAIR & P	2,367.56
131202	2019/03/22	2687	BIG HILL SERVICES LTD	494.05
131203	2019/03/22	6089	BONNYVILLE WATER CONDITIONING LTD.	35.00
131204	2019/03/22	11107	BUMPER TO BUMPER	644.66
131205	2019/03/22	2572	BUSY BEE SANITARY SUPPLIES INC.	160.86
131206	2019/03/22	5823	CANADIAN LINEN & UNIFORM SERVICE	207.83
131207	2019/03/22	9798	CANADIAN TIRE #450	270.79
131208	2019/03/22	8281	CDI SPACES	5,252.31
131209	2019/03/22	4631	CDW CANADA INC.	341.46
131210	2019/03/22	11355	CENOVUS ENERGY INC.	20.61
131211	2019/03/22	239	CENTRAL SHARPENING	435.75
131212	2019/03/22	12439	CLARKE, GORDON	600.00
131213	2019/03/22	91760	CLOSE, JOSEPH S	42.00
131214	2019/03/22	8735	COLD LAKE FOODS (2003) INC	293.88
131215	2019/03/22	111	COLD LAKE HOME HARDWARE BUILDING C	25.26
131216	2019/03/22	3114	COLD LAKE RECYCLING CENTRE LTD.	36,293.07
131217	2019/03/22	278	COMMUNICATIONS COLD LAKE INC.	1,962.43
131218	2019/03/22	12400	CRAIG, ANDREW	210.00
131219	2019/03/22	12105	CROSS, DORYN-VAL	656.23
131220	2019/03/22	6100	DBS ENVIRONMENTAL	2,672.66
131221	2019/03/22	7532	DEGRUCHY, ANDREW J	1,574.66
131222	2019/03/22	5855	DELL CANADA INC.	85,278.06
131223	2019/03/22	1891	DIGITAL CONNECTION	12,343.49
131224	2019/03/22	10422	DOVE CENTRE	32.00
131225	2019/03/22	10361	E. LEES + ASSOCIATES CONSULTING LT	36,184.58
131226	2019/03/22	4484	EXOVA CANADA INC.	71.80
131227	2019/03/22	1735	FIRST TRUCK CENTRE LLOYDMINSTER IN	220.86
131228	2019/03/22	6553	FITNESS EQUIPMENT SERVICES	1,549.09
131229	2019/03/22	3595	FLEETWOOD CONSTRUCTION LTD.	8,801.09
131230	2019/03/22	967	FM GRAPH X	162.75
131231	2019/03/22	11639	GANTZ HEAVY EQUIPMENT & OILFIELD R	821.84
131232	2019/03/22	12330	GEORGE HARRIS COLLABORATIVE INC.	4,593.75
131233	2019/03/22	5793	GOVERNMENT FINANCE OFFICERS ASSOCI	798.00
131234	2019/03/22	134	GRAND & TOY	72.26
131235	2019/03/22	5511	GRAU, JURGEN	917.89
131236	2019/03/22	185	HARVIE'S GLASS & MIRROR LTD.	10,369.80

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131237	2019/03/22	7163	HEARTS FOR HEALTHCARE	800.00
131238	2019/03/22	10204	HOWRISH, JOLAINE	974.83
131239	2019/03/22	82	JESTER PAINT SUPPLY LTD.	83.98
131240	2019/03/22	6428	KNELSEN SAND AND GRAVEL LTD.	2,058.00
131241	2019/03/22	1215	KYTECH CANADA INC.	257.25
131242	2019/03/22	4587	K3 PROMOTIONS INC.	177.88
131243	2019/03/22	158	LAKE CITY MOTOR PRODUCTS LTD.	807.05
131244	2019/03/22	352	LAKELAND CREDIT UNION	3,810.16
131245	2019/03/22	2993	LAKELAND HUMANE SOCIETY	13,590.08
131246	2019/03/22	231	LAKELAND RCSD #150	216,265.02
131247	2019/03/22	117	LOCAL AUTHORITIES PENSION	81,568.36
131248	2019/03/22	2842	M/T SINC PLUMBING & HEATING	1,596.00
131249	2019/03/22	2843	MAINTENANCE ENFORCEMENT PROGRAM	300.00
131250	2019/03/22	12438	MATRIX DESIGN GRAPHICS LTD.	1,018.50
131251	2019/03/22	12366	MCDONAGH, JAIME	195.00
131252	2019/03/22	9814	MILMAN, GLEN	358.80
131253	2019/03/22	8001	NEWCAP INC.	2,571.05
131254	2019/03/22	1048	PITNEY BOWES	638.40
131255	2019/03/22	1943	PORTAGE COLLEGE	1,000.00
131256	2019/03/22	7387	PRO DETAIL SUPPLY 2008 INC.	178.72
131257	2019/03/22	675	RECEIVER GENERAL FOR CANADA	3.73
131258	2019/03/22	9	RECEIVER GENERAL FOR CANADA	144,315.33
131259	2019/03/22	378	RECEIVER GENERAL FOR CANADA	175.00
131260	2019/03/22	413	REYNOLDS MIRTH RICHARDS & FARMER L	3,415.60
131261	2019/03/22	12006	RMA FUEL LTD.	19,158.07
131262	2019/03/22	9288	ROADWAY TRAFFIC PRODUCTS (AB)	812.70
131263	2019/03/22	12437	ROCK JUNGLE FITNESS	2,094.75
131264	2019/03/22	110	RONA	197.69
131265	2019/03/22	9856	RONALD MCDONALD HOUSE CHARITIES NO	2,000.00
131266	2019/03/22	12009	RURAL MUNICIPALITIES OF ALBERTA	642.44
131267	2019/03/22	850	SAFE-NET GROUP INC.	178.50
131268	2019/03/22	11561	SALTER, BRANDON E	456.80
131269	2019/03/22	5966	SCHEFFER ANDREW LTD. PLANNERS & EN	262.50
131270	2019/03/22	5052	SE DESIGN AND CONSULTING (2009) IN	766.24
131271	2019/03/22	12153	SENTINEL PROPERTY PRESERVATION CAN	16.57
131272	2019/03/22	8404	SERBA, ANDREW W	983.29
131273	2019/03/22	2291	SMART ELECTRICAL CONTRACTORS (2007	99.75
131274	2019/03/22	10091	SOUTHLAND TRANSPORTATION LTD.	30,692.88
131275	2019/03/22	2220	STAR AUTO & INDUSTRIAL LTD.	657.45
131276	2019/03/22	8870	STRATEGIC ALLIANCE	462.00
131277	2019/03/22	11980	SUEZ WATER TECHNOLOGIES & SOLUTION	2,952.60
131278	2019/03/22	6409	SUPERIOR PROPANE	1,870.61
131279	2019/03/22	20	TELUS COMMUNICATIONS INC	1,765.27
131280	2019/03/22	492	TELUS MOBILITY INC.	4,367.46
131281	2019/03/22	4048	THE CANADIAN PAYROLL ASSOCIATION	1,433.25
131282	2019/03/22	5501	THE FIRE WITHIN	386.40
131283	2019/03/22	9873	THE INSPECTIONS GROUP INC.	6,028.18
131284	2019/03/22	12436	TNICO TECHNOLOGY DIVISION LTD.	1,416.45
131285	2019/03/22	6090	TST CANADA	398.21
131286	2019/03/22	71	URLACHER CONSTRUCTION LTD.	9,903.60
131287	2019/03/22	12338	VALLEY BLADES LIMITED	77.49
131288	2019/03/22	3154	VINING, CHRIS	1,034.44
131289	2019/03/22	5319	WASTE MANAGEMENT OF CANADA CORPORA	12,384.21
131290	2019/03/22	9253	WATT, MEGAN	167.85
131291	2019/03/22	7894	LAKELAND LAWN CARE (1743626 ALBERT	1,108.28

*** Total : \$

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934,018.06

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131296	2019/03/29	156	ACCESS OVERDOOR LTD.	183.12
131297	2019/03/29	687	AECOM CANADA LTD.	9,066.33
131298	2019/03/29	7051	ALBERTA CARE	525.00
131299	2019/03/29	1704	ALBERTA WATER & WASTEWATER OPERATO	556.50
131300	2019/03/29	58	ATCO GAS	2,135.05
131301	2019/03/29	4928	ATLAS APPRAISAL SERVICES INC.	1,260.00
131302	2019/03/29	104	B & R ECKEL'S TRANSPORT LTD.	2,408.40
131303	2019/03/29	8747	BERNIER'S DIESEL & AUTO REPAIR & P	1,378.71
131304	2019/03/29	11107	BUMPER TO BUMPER	546.85
131305	2019/03/29	2572	BUSY BEE SANITARY SUPPLIES INC.	347.33
131306	2019/03/29	12446	CAMENEX CONTROL SYSTEMS	1,947.75
131307	2019/03/29	5823	CANADIAN LINEN & UNIFORM SERVICE	763.35
131308	2019/03/29	9798	CANADIAN TIRE #450	603.33
131309	2019/03/29	11869	CIMCO REFRIGERATION	967.05
131310	2019/03/29	11329	CINTAS CANADA LIMITED	46.03
131311	2019/03/29	650	CLEARTECH INDUSTRIES INC.	4,480.56
131312	2019/03/29	8735	COLD LAKE FOODS (2003) INC	319.27
131313	2019/03/29	111	COLD LAKE HOME HARDWARE BUILDING C	174.75
131314	2019/03/29	4156	COLD LAKE MINOR BALL	1,000.00
131315	2019/03/29	8292	COLD LAKE PENGUINS RFC	840.00
131316	2019/03/29	3114	COLD LAKE RECYCLING CENTRE LTD.	43,769.13
131317	2019/03/29	278	COMMUNICATIONS COLD LAKE INC.	2,765.28
131318	2019/03/29	2392	COPELAND, CRAIG JOHN	613.30
131319	2019/03/29	11050	DD CONTRACTING & CONSTRUCTION LTD.	556.50
131320	2019/03/29	2974	DOLLAR STORE PLUS	93.90
131321	2019/03/29	8329	DRAPER, LEANNE	411.20
131322	2019/03/29	107	DUN-RITE ROOFING	28,339.50
131323	2019/03/29	10163	ENTERPRISE RENT A CAR CANADA COMPA	460.10
131324	2019/03/29	7688	EXECUTIVE FLIGHT CENTRE FUEL SERVI	13,774.18
131325	2019/03/29	4484	EXOVA CANADA INC.	71.80
131326	2019/03/29	9978	FOUNTAIN TIRE (COLD LAKE) LTD.	272.69
131327	2019/03/29	11639	GANTZ HEAVY EQUIPMENT & OILFIELD R	3,105.65
131328	2019/03/29	8447	GOLFSTAR CANADA INC	2,959.05
131329	2019/03/29	134	GRAND & TOY	119.21
131330	2019/03/29	1127	GUILLEVIN INTERNATIONAL CLE/CO.	2,268.00
131331	2019/03/29	8219	HACH SALES & SERVICE CANADA LP	8,533.98
131332	2019/03/29	3796	INTERIOR OFFROAD EQUIPMENT	130.82
131333	2019/03/29	82	JESTER PAINT SUPPLY LTD.	786.38
131334	2019/03/29	6428	KNELSEN SAND AND GRAVEL LTD.	1,231,652.88
131335	2019/03/29	158	LAKE CITY MOTOR PRODUCTS LTD.	41,941.46
131336	2019/03/29	4546	LAWSON PRODUCTS INC.	1,314.24
131337	2019/03/29	5001	LAY, DUANE	689.35
131338	2019/03/29	50	LOOMIS EXPRESS	285.64
131339	2019/03/29	2842	M/T SINC PLUMBING & HEATING	2,404.50
131340	2019/03/29	2402	MACROTRONICS	146.74
131341	2019/03/29	12118	MOKELKI, DANIEL	625.38
131342	2019/03/29	12448	NEUFELD, DANIEL	28.72
131343	2019/03/29	9013	NUR CONSTRUCTION LTD.	12.35
131344	2019/03/29	11682	PINERIDGE WELDING SERVICES	490.87
131345	2019/03/29	7606	PINNACLE DISTRIBUTION INC.	124.06
131346	2019/03/29	12240	PREVOST, A DIVISON OF VOLVO GROUP	638.24
131347	2019/03/29	10312	PRIMCO COMMERCIAL CORPORATION	120.00
131348	2019/03/29	64	PUROLATOR COURIER LTD	893.17
131349	2019/03/29	1109	RELAY DISTRIBUTING	59.49
131350	2019/03/29	1946	RIDERS CONNECTION	1,317.48
131351	2019/03/29	12055	RISING SUN SERVICES 2005 LTD	250.00

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Cheque #	Cheq Date	Vendor #	Vendor Name	Cheque Amount
131352	2019/03/29	12006	RMA FUEL LTD.	27,800.43
131353	2019/03/29	110	RONA	6.84
131354	2019/03/29	12009	RURAL MUNICIPALITIES OF ALBERTA	933.39
131355	2019/03/29	850	SAFE-NET GROUP INC.	189.00
131356	2019/03/29	8320	SANDER, GEOFFREY	25.00
131357	2019/03/29	5052	SE DESIGN AND CONSULTING (2009) IN	19,211.07
131358	2019/03/29	9994	SEREDIUK, ROBERT	682.50
131359	2019/03/29	5884	SHRED-IT INTERNATIONAL ULC	169.37
131360	2019/03/29	11540	SKECHERS USA CANADA INC.	295.03
131361	2019/03/29	2291	SMART ELECTRICAL CONTRACTORS (2007	99.75
131362	2019/03/29	10091	SOUTHLAND TRANSPORTATION LTD.	464.06
131363	2019/03/29	9794	SPECIAL EVENT SALES	1,332.17
131364	2019/03/29	7809	SPECTRUM EDUCATIONAL SUPPLIES LTD.	446.81
131365	2019/03/29	5672	STAPLES #332 COLD LAKE	288.29
131366	2019/03/29	2220	STAR AUTO & INDUSTRIAL LTD.	943.97
131367	2019/03/29	6409	SUPERIOR PROPANE	6,340.66
131368	2019/03/29	5219	THE COMPOSTING COUNCIL OF CANADA	52.50
131369	2019/03/29	3285	UNITED RENTALS	22,550.32
131370	2019/03/29	71	URLACHER CONSTRUCTION LTD.	12,972.96
131371	2019/03/29	12338	VALLEY BLADES LIMITED	779.14
131372	2019/03/29	7109	VERANOVA PROPERTIES LTD	13.11
131373	2019/03/29	12447	WHITE, LUCAS S	50.96
131374	2019/03/29	7291	WILD ROWS PUMP & COMPRESSION LTD.	3,389.02
131375	2019/03/29	12004	WONG, HENRY	708.75
131376	2019/03/29	8314	XYLEM CANADA COMPANY	4,941.36
*** Total : \$				1,526,261.08
*** Total # Of Cheques:				81

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STAFF REPORT

Title: Bylaw No. 642-LU-19 - Amend LUB No. 382-LU-10 to Rezone Lot 8, Block 1, Plan 182-2733

Meeting Date: April 23, 2019

Executive Summary:

Application to rezone the lands described as Lots 8, Block 1, Plan 182 2733 from PS-Public Service to DC-Direct Control.

Background:

In 2016, the driveway to Ecole Voyageur School was realigned to remove the temporary access that crossed a private parcel of land, and align the new driveway with the intersection of 69 Avenue and 47 Street. As part of this process, a surplus portion of the Ecole Voyageur school site that lay adjacent to 69 Avenue would be subdivided off and transferred to the City. In order for the School Board to transfer these lands to the City, the lands first needed to be declared surplus and approved for disposal by the Provincial Minister of Education. Due to issues with the legal land description presented on the declaration letter from the Minister's Office there was a delay in registering the survey plans with Land Titles. The survey plan has now been registered and the land has been transferred to the City.

It is the City's intent to eventually market the lands for development. The current zoning of the lands is PS-Public Service which provides for uses such as educational, government, health care and recreational services but does not allow for residential or commercial uses. Given that the lands are directly adjacent to the school, Administration determined that rezoning the lot to DC-Direct Control would be the best option to move forward, both in terms of maximizing flexibility to accommodate potential development, while also ensuring that any proposed use of the property is compatible with the school.

Under the proposed DC-Direct Control zoning, any future development on the property would be approved directly by City Council, in a similar fashion to a Municipal Planning Commission meeting. The DC zoning also protects adjacent residents, business operators and public services as they would have the opportunity to address Council prior to any decisions being made regarding future development on the property.

No concerns were raised through the public notification and referral process.



Bylaw 642-LU-19 received first reading at the March 26, 2019 regular Council meeting. Administration recommends that Council proceed to give Bylaw 642-LU-19 second as well as third and final reading, subject to the outcome of the public hearing.

Alternatives:

Council may consider the following alternatives:

- 1) Proceed to give Bylaw 642-LU-19 second as well as third and final reading subject to the outcome of the Public Hearing.
- 2) Defeat second reading of Bylaw 642-LU-19
- 3) Accept as information only.

Recommended Action:

Administration recommends that Council proceed to give Bylaw No. 642-LU-19 second as well as third and final reading subject to the outcome of the Public Hearing.

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer

CITY OF COLD LAKE
BYLAW #642-LU-19
A BYLAW TO AMEND LAND USE BYLAW NO. 382-LU-10

A BYLAW OF THE CITY OF COLD LAKE IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW NO. 382-LU-10 BY REZONING PLAN 182 2733 BLOCK 1 LOT 8 FROM PS-PUBLIC SERVICE TO DC-DIRECT CONTROL

PURSUANT to sections 639 and 640(2) of the *Municipal Government Act*, RSA 2000, Chapter M-26, a council must adopt a land use bylaw which divides the municipality into districts which prescribe the use(s) of land and buildings within said districts; and pursuant to section 191(1) of the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, Council may pass, amend or repeal a bylaw;

WHEREAS the City of Cold Lake Land Use Bylaw No. 382-LU-10 was passed by Council on June 23, 2010;

WHEREAS Council deems necessary to rezone the land described as Plan 182 2733 Block 1 Lot 8 from PS-Public Service to DC-Direct Control;

NOW THEREFORE the Council of the City of Cold Lake in the Province of Alberta, in Council duly assembled, hereby enacts as follows:

SECTION 1 – TITLE

- 1. This Bylaw shall be cited as the “Bylaw to rezone Plan 182 2733 Block 1 Lot 8 from PS-Public Service to DC-Direct Control”.

SECTION 2 – REZONING APPROVAL

- 2. The City of Cold Lake Land Use Bylaw No. 382-LU-10 is hereby amended by:
 - 2.1 The approval of the rezoning of Plan 182 2733 Block 1 Lot 8, attached to and forming part of this bylaw as Schedule ‘A’ from PS-Public Service to DC-Direct Control.

SECTION 3 – ENACTMENT

- 3. This Bylaw shall come into full force and effect at the beginning of the day that it is passed.

FIRST READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this 26th day of March, A.D. 2019, on motion by Councillor Buckle.

**CARRIED
UNANIMOUSLY**

SECOND READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this ____ day of ____, A.D. 2019 on motion by Councillor_____.

**CARRIED
UNANIMOUSLY**

THIRD AND FINAL READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this _ day of ____, A.D. 2019, on motion by Councillor_____.

**CARRIED
UNANIMOUSLY**

Executed this _____ day of _____, 2019
CITY OF COLD LAKE

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Schedule 'A'

Bylaw 642-LU-19

Plan 182 2733 Block 1 Lot 8

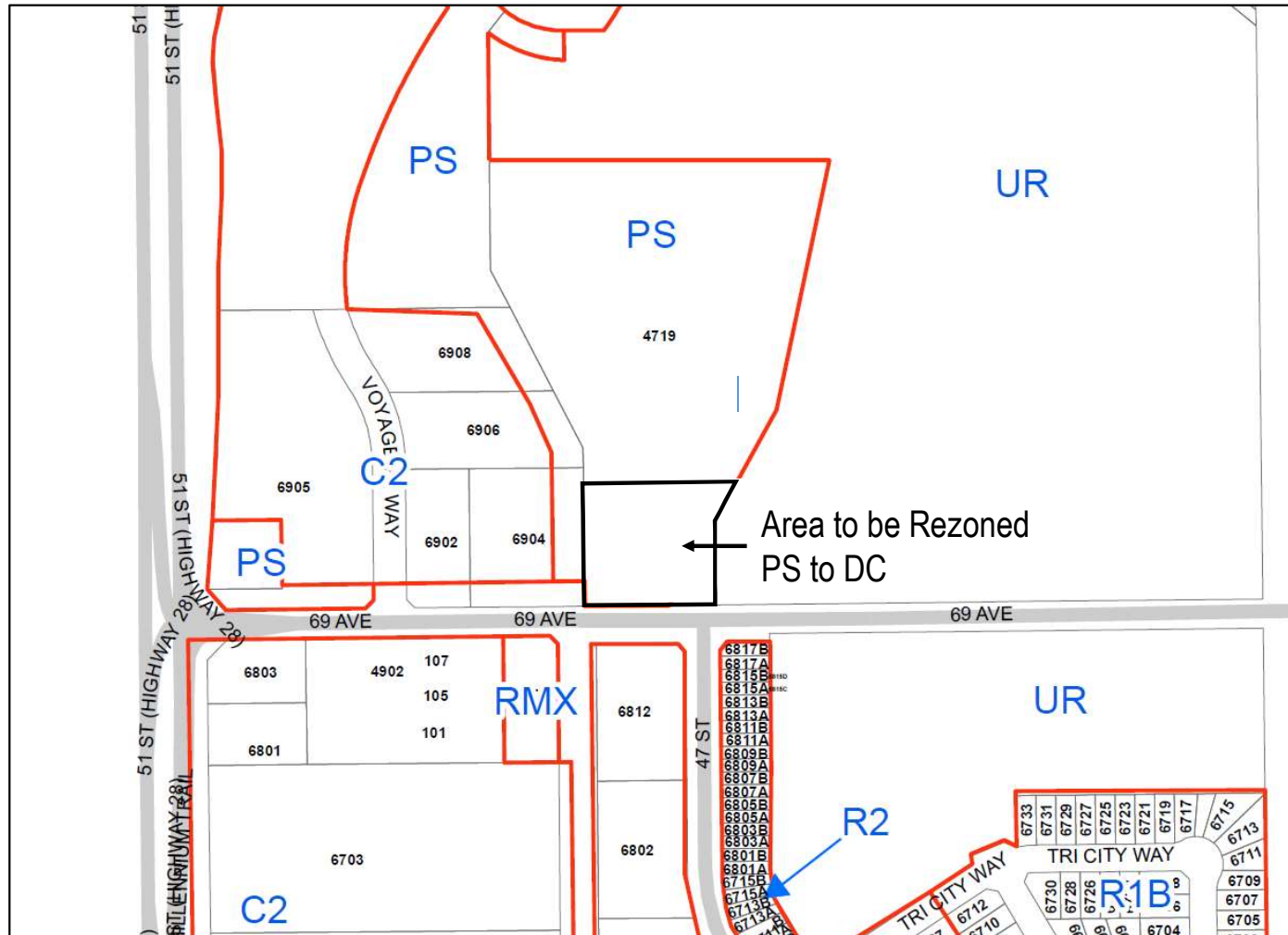


Location Map

Bylaw 642-LU-19



Bylaw 642-LU-19





Summary of Rezoning Referral Circulation

File Number:	642-LU-19		
Description:	Rezoning PS-Public Service to DC-Direct Control	Plan 182 2733 Block 1 Lot 8	Municipal Address 4722 69 Avenue

Source & Summary of Comments	No Reply	Objections	No Objection	Easement, ROW, ASP, etc,
City of Cold Lake				
Planning and Development Department	✓			
Planning and Development Manager	✓			
Planner			✓	
Development Officer	✓			
Corporate Services	✓			
Emergency Services	✓			
Parks	✓			
Public Works & Infrastructure			✓	
Government of Canada				
4 Wing Cold Lake - Approved pursuant to Paragraph 6 of the Zoning Regulations criteria: In order to minimize bird hazards to aviation, no owner or occupier of any lands in respect of which these regulations apply shall permit those lands or any part thereof to be used as a site for (a) a sanitary land fill; (b) a food garbage disposal site; (c) a sewage lagoon; or an open water-storage reservoir.	✓			
Province of Alberta				
Alberta Environment	✓			
Alberta Infrastructure & Transportation	✓			

Source & Summary of Comments	No Reply	Objections	No Objection	Easement, ROW, ASP, etc,
Alberta Tourism, Parks, Recreation & Culture	✓			
Alberta Environment & Parks			✓	
Regional				
MD of Bonnyville	✓			
Aspen Regional Health Authority	✓			
East Central Francophone Education Region #3	✓			
Lakeland Catholic School Division #150	✓			
Northern Lights School Division	✓			
Utilities				
ATCO Electric	✓			
ATCO Gas			✓	
ATCO Pipeline	✓			
EastLink	✓			
Telus	✓			



STAFF REPORT

Title: Bylaw No. 645-LU-19 - Amend LUB No. 382-LU-10 to Establish Parking Overlays in the Downtown Commercial and Lakeshore Commercial Districts

Meeting Date: April 23, 2019

Executive Summary:

Bylaw No. 645-LU-19 to amend Land Use Bylaw No. 382-LU-10 to establish Parking Overlays for the Downtown Business District and Lakeshore Business District

Background:

Over the past several years, Administration has received concerns that the City's current parking requirements are difficult for businesses within the downtown area to meet as downtown areas are not designed or intended to accommodate large volumes of vehicle traffic or parking. Administration recognizes the challenges that new or expanded businesses in the downtown area face in meeting the current parking requirements of the Land Use Bylaw.

An open house was held in February to gather feedback from the downtown business community regarding parking. A variety of options were presented for discussion and the majority of the attendees favoured relaxing or eliminating parking requirements within the downtown area.

To address this issue, Administration has prepared overlays to modify the standard parking requirements within the Downtown and Lakeshore Business Districts. An overlay is a planning tool that is used to adjust the standard Land Use Bylaw requirements within a defined area, typically where the geographical area the modified requirements pertain to includes multiple zoning districts. In the case of the Downtown Business District, the overlay includes lands zoned C1 as well as RMX while the Lakeshore Business District includes lands zoned LC, PS and RMX as illustrated on the attached maps.

As presented, the overlay would eliminate the requirement for small-to-medium sized businesses to provide on-site parking but retain parking requirements for larger-scale businesses or specific uses that would be expected to generate a high parking demand. The intent is to ensure that larger businesses, and those which would have a significant impact on parking, continue to meet a minimum standard while small-to-medium-sized businesses that have a lesser impact do not require parking.



The bylaw includes some exceptions where on-site parking would be required, based on the type of use or scale of a proposed development:

- In the case of mixed commercial/residential developments, parking is still required for the residential component of the development, as the residents would have no other alternative, other than to park on the street if on-site parking was not provided;
- Several specific uses have been identified for exclusion - those which would be expected to have a high demand for parking such as amusement establishments (i.e. Bingo, Casino), larger-scale restaurants (over 150 seats), hotels/motels, participant recreation (over 465m² or 5,000ft²), Religious Assembly, Shopping Centres;
- Administration has observed other municipalities establish a cut off for retail businesses in the 930m²-1,850m² (10,000ft²-20,000ft²) range. As presented, the amendment would require retail businesses in excess of 1,390m² (approximately 15,000ft²) to continue to provide on-site parking.

The existing Section 10.9 of the Land Use Bylaw, which currently provides for parking exceptions such as shared parking or payment of cash-in-lieu will be deleted and replaced with the parking overlays.

Administration is recommending that Council proceed to give Bylaw 645-LU-19 first reading and direct Administration to set the required statutory Public Hearing.

Alternatives:

Council may consider the following alternatives:

1. Proceed to give Bylaw 645-LU-19 first reading and direct Administration to set the required statutory Public Hearing.
2. Defeat first reading of Bylaw 645-LU-19.
3. Accept as information only.

Recommended Action:

Administration recommends that Council proceed to give Bylaw No. 645-LU-19, being a Bylaw to Amend Land Use Bylaw No. 382-LU-10 to Establish Parking Overlays in the Downtown Commercial and Lakeshore Commercial Districts, in the City of Cold Lake, first reading and direct Administration to set the required statutory Public Hearing.

Budget Implications (Yes or No):

No

Submitted by:



City of *Cold Lake*

Kevin Nagoya, Chief Administrative Officer

CITY OF COLD LAKE
BYLAW #645-LU-19

A BYLAW OF THE CITY OF COLD LAKE IN THE PROVINCE OF ALBERTA, TO AMEND LAND USE BYLAW NO. 382-LU-10 TO ESTABLISH PARKING OVERLAYS IN THE DOWNTOWN COMMERCIAL AND LAKESHORE COMMERCIAL DISTRICTS

PURSUANT to sections 191(1), 639 and 640(2) of the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, a council must adopt a land use bylaw which divides the municipality into districts which prescribe the use(s) of land and buildings within said districts and where council also has the power to amend such land use bylaw;

WHEREAS section 10.9 of the Land Use Bylaw No. 382-LU-10 provides for exceptions to the parking requirements within the Downtown Commercial (C1) and Lakeshore Commercial (LC) zoning districts;

WHEREAS Council has deemed it necessary to establish Parking Overlays to vary the parking requirements within the Downtown Business District and Lakeshore Business District beyond the limits of the existing C1 and LC zoning districts;

NOW THEREFORE the Council of the City of Cold Lake in the Province of Alberta, in Council duly assembled, hereby enacts as follows:

SECTION 1 – TITLE

1. This Bylaw shall be cited as the “Amend Bylaw No. 382-LU-10, to establish Parking Overlays for the Downtown Business District and Lakeshore Business District”

SECTION 2 – AMENDMENT

2. The City of Cold Lake Land Use Bylaw No. 382-LU-10 is hereby amended by:

2.1 Deleting:

10.9 PARKING EXCEPTIONS IN THE DOWNTOWN COMMERCIAL (C1) AND LAKESHORE COMMERCIAL (LC) DISTRICTS

- (1) In order to promote a pedestrian friendly environment within the Downtown Commercial (C1) and Lakeshore Commercial (LC) Districts and to encourage higher density mixed-use developments, the following shall apply:
 - (a) The Development Authority may give credit for on-street parking providing such on-street parking stalls about the development and provided that the use of said stalls have not been pre-empted by a fire hydrant, yellow-curb line, loading zone, entrance or some obstruction which prevents the use of the said stalls for public parking;
 - (b) If deemed acceptable, the Development Authority may:
 - (i) Accept payment-in-lieu of the number of off-street parking spaces deficient for a new development, expansion of an existing use or change of use of a building, which payment amount shall be based upon the amount of money Council deems reasonable (taking into consideration the current market value of land and the current construction costs) in return for the equivalent parking space to be provided by the City elsewhere in the District in which the development is proposed; or
 - (c) Notwithstanding the provisions of 1(a) and (b) above, the Development Authority may allow a reduction in off-street parking spaces required for a development if, in the opinion of the

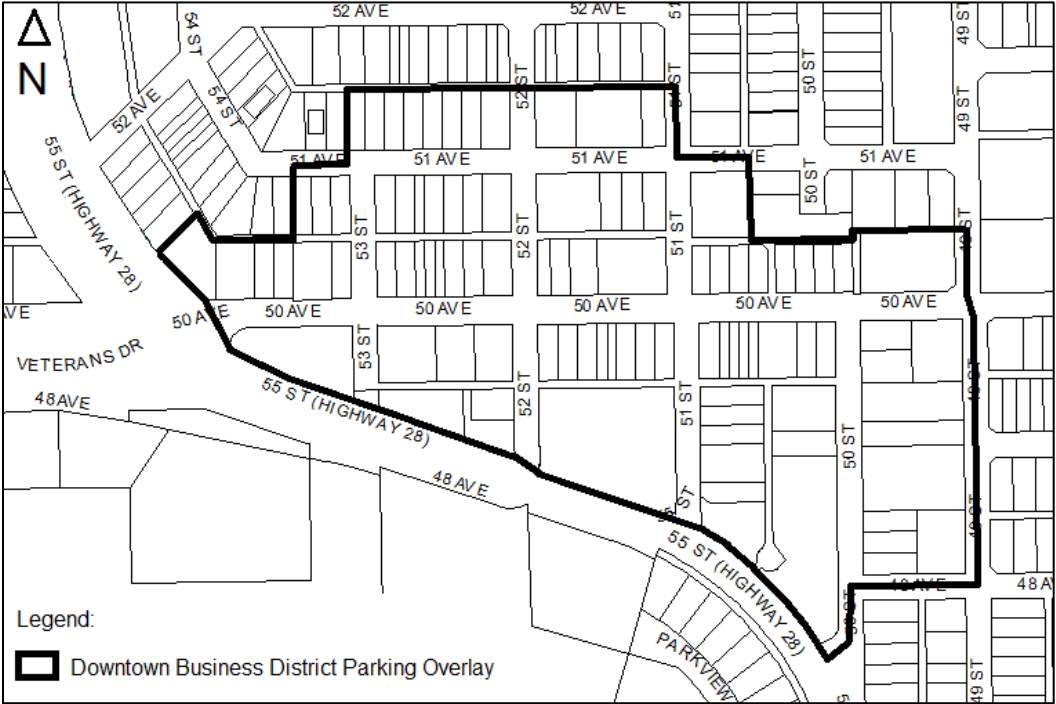
Development Authority, the proposal would not create an unacceptable demand for on-street parking and would not interfere with highway safety.

2.2 Inserting:

10.9 PARKING OVERLAYS

- (1) Downtown Business District Parking Overlay
 - (a) The parking requirements specified in Section 10.5 shall not apply within the boundaries of the Downtown Business District Parking Overlay as shown on Figure 10.9-1.
 - (b) Notwithstanding the provisions of 1(a) above, residential uses shall provide the number of parking spaces as set out in Table 10.5-6.
 - (c) Notwithstanding the provisions of 1(a) above, the following uses shall provide the minimum number of parking spaces as required by section 10.5:
 - (i) Amusement Establishments, Indoor;
 - (ii) Amusement Establishments, Outdoor;
 - (iii) Eating and Drinking Establishments with a seating capacity exceeding 150 persons;
 - (iv) Hotels;
 - (v) Motels;
 - (vi) Participant Recreation, Indoor with a gross floor area exceeding 465m2;
 - (vii) Religious Assembly;
 - (viii) Retail Store with a gross floor area exceeding 1390m2;
 - (ix) Shopping Centre;
 - (x) Spectator Entertainment with a gross floor area exceeding 465m2

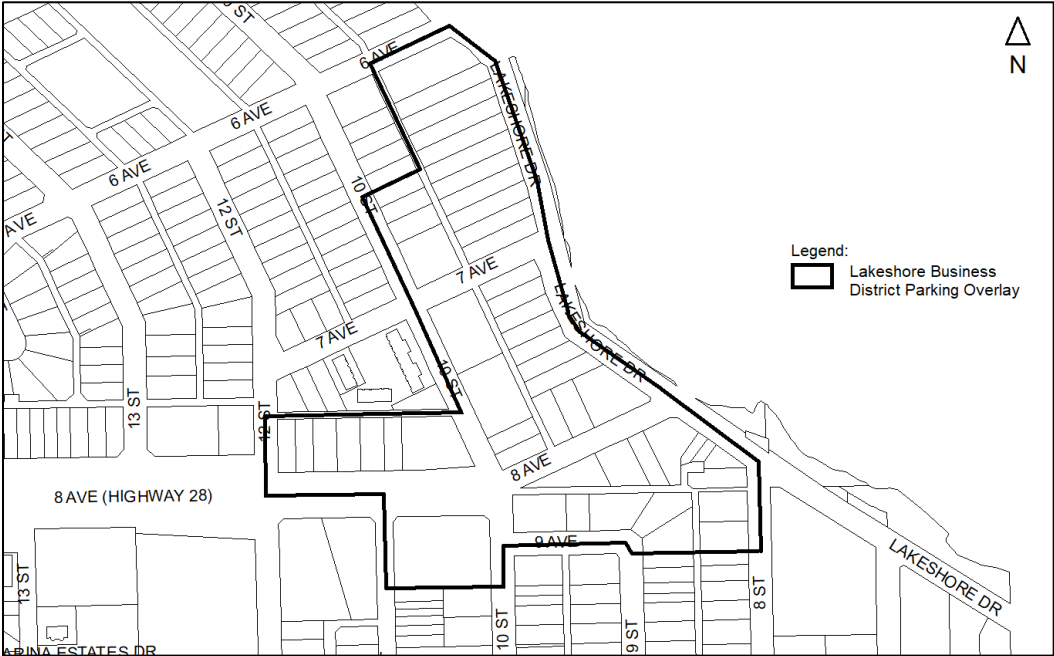
Figure 10.9-1: Downtown Business District Parking Overlay



- (2) Lakeshore Business District Parking Overlay
 - (a) The parking requirements specified in Section 10.5 shall not apply within the boundaries of the Lakeshore Business District Parking Overlay as shown on Figure 10.9-2:
 - (b) Notwithstanding the provisions of 2(a) above, residential uses shall provide the number of parking spaces as set out in Table 10.5-6.

- (c) Notwithstanding the provisions of 2(a) above, the following uses shall provide the minimum number of parking spaces as required by section 10.5:
 - (i) Amusement Establishments, Indoor;
 - (ii) Amusement Establishments, Outdoor;
 - (iii) Eating and Drinking Establishments with a seating capacity exceeding 150 persons;
 - (iv) Hotels;
 - (v) Motels;
 - (vi) Participant Recreation, Indoor with a gross floor area exceeding 465m²;
 - (vii) Religious Assembly;
 - (viii) Retail Store with a gross floor area exceeding 1390m²

Figure 10.9-2 Lakeshore Business District Parking Overlay



SECTION 3 – ENACTMENT

3. This Bylaw shall come into full force and effect at the beginning of the day that it is passed.

FIRST READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this __ day of ____, A.D. 2019, on motion by Councillor_____.

**CARRIED
UNANIMOUSLY**

SECOND READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this ____day of ____, A.D. 2019 on motion by Councillor_____.

**CARRIED
UNANIMOUSLY**

THIRD AND FINAL READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this _ day of ____, A.D. 2019, on motion by Councillor_____.

**CARRIED
UNANIMOUSLY**

Executed this_____ day of _____, 2019

CITY OF COLD LAKE

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Location Map

Downtown Business District Parking Overlay



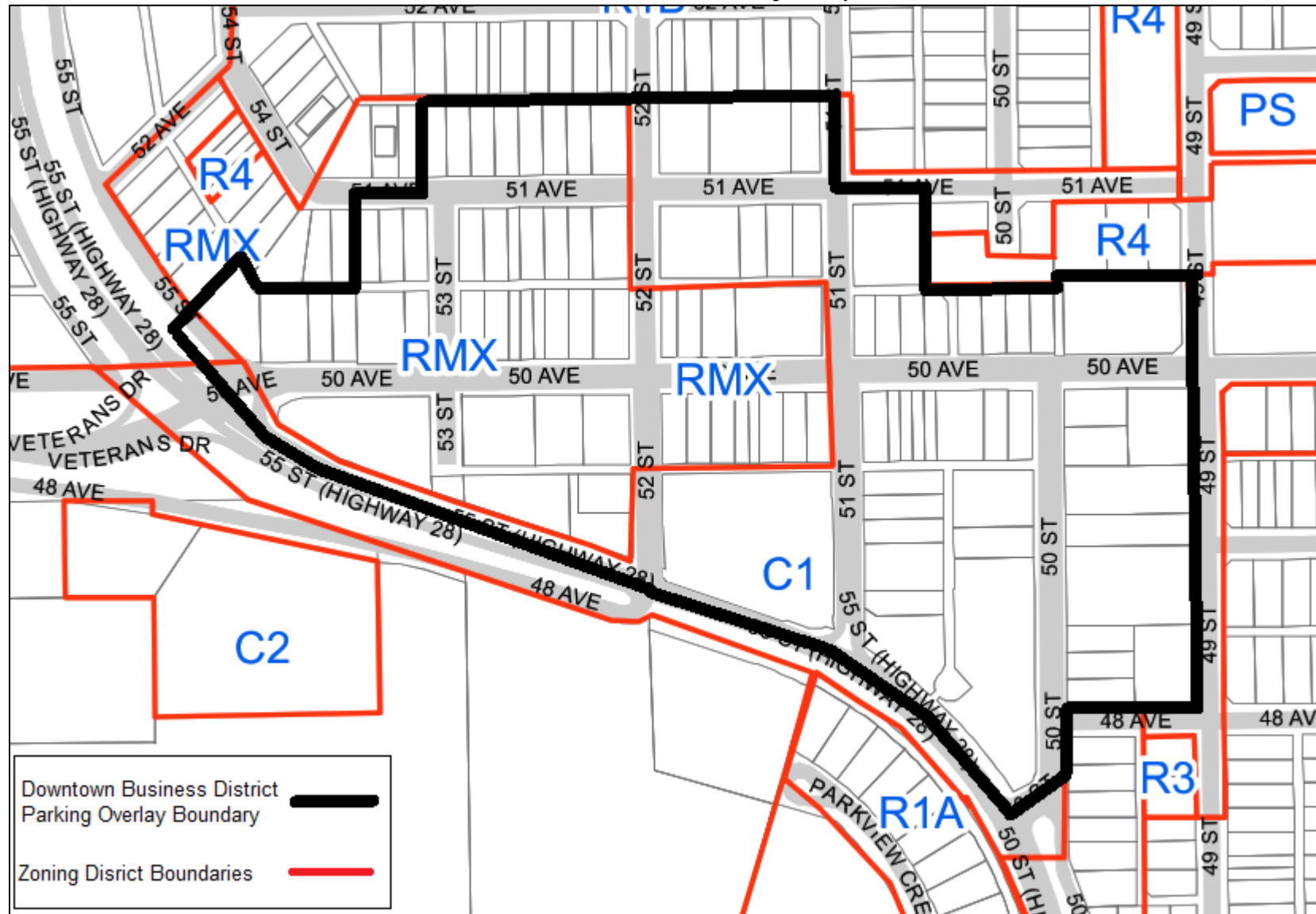
Location Map

Lakeshore Business District Parking Overlay



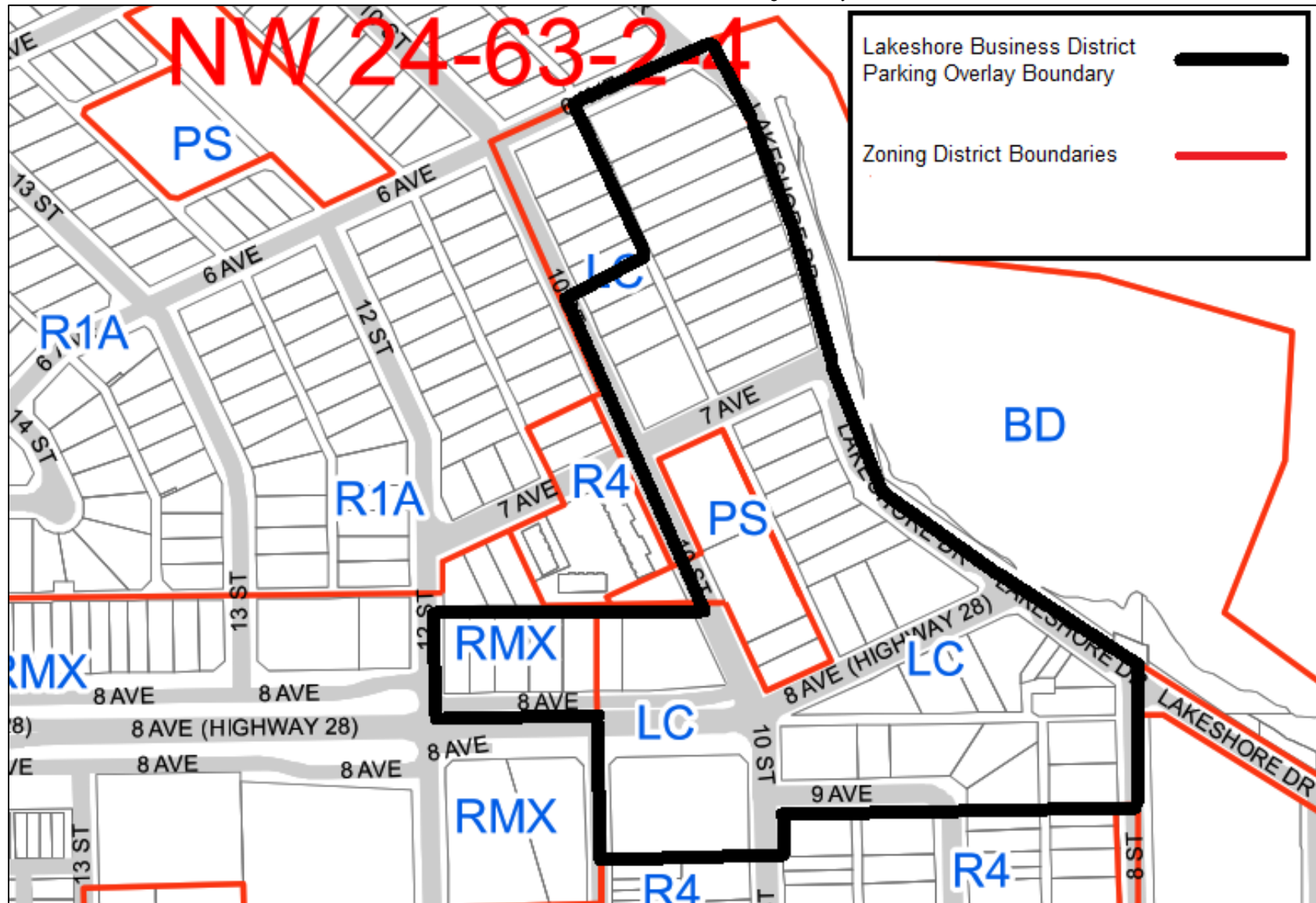
Zoning Map

Downtown Business District Parking Overlay



Zoning Map

Lakeshore Business District Parking Overlay





STAFF REPORT

Title: Policy No. 197-RC-16 - Recreation User Fee Policy Amendment

Meeting Date: April 23, 2019

Executive Summary:

The City of Cold Lake aims to offer affordable and exceptional recreational opportunities to its citizens and users. We learn creativity through play and arts/cultural activities. We benefit therapeutically helping to restore physical, mental and social abilities.

The City is committed to providing quality social and recreational programs, services and facilities for the enjoyment and benefit of the citizens. The City operates recreational facilities on a cost-recover model and collects user fees to help offset the costs of operating facilities and providing services to the public.

In the second quarter of 2019, the City will take possession of the Artificial Turf Field and Grandstand. The purpose of this report is to present for Council's consideration an amendment to Recreation User Fee Policy No. 197-RC-16 to include user fees for the artificial turf field and grandstand.

Background:

At the April 2019 Corporate Priorities Committee meeting, the Committee directed administration to bring back a report to Council on an amendment to the Recreation User Fee Policy No. 197-RC-16 respecting a fee framework for the artificial turf field and grandstand.

In keeping with the Committee's direction, administration incorporated the fee framework discussed. Added to the fee structure is a schools fee structure of \$45.00 per hour for the artificial turf field and grandstand and \$30.00 per hour for the artificial turf field only. This amount is in line with the current joint agreement for the field house.

Alternatives:

Council may consider the following options:

1. Support the amendment to Policy 197-RC-16 Recreation User Fee Policy as presented.
2. Support the amendment to Policy 197-RC-16 Recreation User Fee Policy as amended
3. Accept the report titled Policy No. 197-RC-16 - Recreation User Fee Policy Amendment as information.



Recommended Action:

That Council support the amendment to Policy 197-RC-16 Recreation User Fee Policy as presented.

Budget Implications (Yes or No):

Yes

Submitted by:

Kevin Nagoya, Chief Administrative Officer



Recreation User Fee Policy

POLICY NUMBER: 197-RC-16

Approval Date: July 12, 2016

Revise Date:

Motion Number:

Repeal Date:

Supersedes: 130-RC-11

Review Date:

1.0 Policy Intent

In order to improve health and quality of life, the City of Cold Lake provides a variety of recreational opportunities to residents and visitors. As User Fee revenues represent a significant portion of The City's operating budget, it is necessary to have a consistent approach to establishing these fees in order to strike a balance between maximizing affordability and accessibility while protecting this important revenue source.

2.0 Purpose

The purpose of this policy is to:

- 2.1 Provide a framework for consistent and transparent decision-making in terms of User Fee pricing;
- 2.2 Establish principles by which fees can be reviewed, developed, implemented and evaluated.

3.0 Policy Statement

- 3.1 The City of Cold Lake acknowledges the importance of providing affordable and accessible recreation opportunities within the City.
- 3.2 The City of Cold Lake is committed to ensuring that user fees continue to provide an important revenue source for the City.
- 3.3 The City of Cold Lake acknowledges the importance of transparency and providing guidelines and principles to ensure recreation user fees are consistent. To achieve transparency, Base Rates will be utilized as the starting point for calculating User Fees, following which additional factors, including market conditions and sustainability may be considered to reach the most appropriate User Fees.

Managerial Guidelines

4.1 Definitions:

- 4.1.1 “Base Rate” means the basic user fee amount for a resident to access a recreational facility or program based on the Fee Development Principles and prior to any Subsidy.
- 4.1.2 “Council Approved Fees” means general admission fees, membership fees, arena rental fees and athletic field rental fees as set by resolution of City Council.
- 4.1.3 “Fitness Class” means an organized meeting led by an instructor involving exercises designed to improve participant’s fitness level.
- 4.1.4 “Full Cost Recovery” means expensing users the full operating cost of providing a good or service.
- 4.1.5 “Marina Slip” means a berth used for boat storage.
- 4.1.6 “Moorage” means the act of securing a vessel to a dock.
- 4.1.7 “Non-Council Approved Fees” means all fees and charges that do not require Council approval. This includes all fees for Promotional Programs and short-term or other department initiatives.
- 4.1.8 “Promotional Program” means promotional pricing strategies implemented to spark usage towards a specific user group or during a specific time of year. Examples include membership blitzes, Seniors Day, youth initiatives, etc.
- 4.1.9 “Rate Class” means a defined segment of the population or a pre-determined window of time, as described below:
 - 4.1.9.1 “Adult” meaning an individual aged 18 to 60 inclusive
 - 4.1.9.2 “Attendant Caregiver” means the primary health care aide who accompanies a person with a disability to minimize any potential barriers for their direct participation.
 - 4.1.9.3 “Child” means any person age 2 to 13 inclusive.
 - 4.1.9.4 “Company” means a commercial business or governmental institution that employs staff.
 - 4.1.9.5 “Family” means no more than 2 persons of the same household 18 years of age and older and any other members of the same household under 18 years old.
 - 4.1.9.6 “Infant” means any person under the age of 2.
 - 4.1.9.7 “Junior” means any association competing in a league at the junior level, usually with participants between 16 and 20 years of age.
 - 4.1.9.8 “MD” means an individual whose residence is within the corporate limits of the Municipal District of Bonnyville No. 87 and an organization or group whose base of operations is within the corporate limits of the Municipal District of Bonnyville No. 87.
 - 4.1.9.9 “Minor Sports Organization” means any sporting group, club or other organization that is registered as a not-for-profit organization and is for participants under 18 years of age.
 - 4.1.9.10 “Non-Local” means an individual who resides outside of the corporate limits of the City of Cold Lake and the Municipal District of Bonnyville No. 87, and a group or organization whose base of

operations is outside of the corporate limits of the City of Cold Lake and the Municipal District of Bonnyville No. 87.

- 4.1.9.11 “Non-Primetime” means those hours between 6am and 4pm, Monday through Friday except for stat holidays.
- 4.1.9.12 “Non-profit” means an association, club, or society that is operated exclusively for social welfare, civic improvement, pleasure, recreation, or any other purpose except profit.
- 4.1.9.13 “Off-Season” means the time of the year that ice has been removed from the arenas and/or the months of July and August for fieldhouses.
- 4.1.9.14 “Prime-time” means those hours between 4pm and 12am, Monday through Friday and 6am to 12am on Saturdays, Sundays and stat holidays.
- 4.1.9.15 “School” means a recognized primary, secondary or post-secondary educational institution.
- 4.1.9.16 “Senior” means any person 60 years of age and older.
- 4.1.9.17 “Student” means any student of a recognized secondary or post-secondary educational institution whether local or non-local.
- 4.1.9.18 “Youth” means any person aged 13 to 18 inclusive.
- 4.1.10 “Special Event” means any non-athletic event which requires setup and teardown uncommon to normal operational usage of a recreation facility or athletic field.
- 4.1.11 “Subleasing” means allowing a person other than the user of record to place his/her vessel in a Marina Slip within a lease agreement.
- 4.1.12 “Subsidy” means the amount of direct and/or indirect costs not paid by the consumer of a program, service or facility, but paid for by the City, principally from the tax base.
- 4.1.13 “The City” means the City of Cold Lake.
- 4.1.14 “User Fee” means the required payment made to The City as a necessary condition for using a facility or program.

4.2 Fee Development Principles

Council Approved Fees shall be established in consideration of the following principles:

- 4.2.1 Full Cost Recovery – All costs incurred do not have to be recovered by User Fees. Rather, understanding the full costs is a starting point in setting the appropriate fee. Knowing these numbers, if possible, will aid in fully realizing the level of subsidization.
- 4.2.2 Market Comparators – Fees charged at similar facilities within similar-sized communities in north-eastern Alberta shall be considered.
- 4.2.3 Public Asset Management – As all public assets have value, the City is responsible for recognizing this value, protecting these assets and ensuring that they are maintained and their lifespan prolonged.
- 4.2.4 Affordability/Community Feedback – User Fees are appropriate only when the City is willing to exclude customers for non-payment. User fees should match the willingness of current users to pay for the product or service. The City may subsidize specific user groups based on the group’s available resources

- 4.2.5 Harmony– User fees for comparable services, programs or amenities at different City facilities shall be similarly priced to ensure consistency, fairness and equitability.
- 4.3 Base Rates
- 4.3.1 The Base Rate is set by Council to represent the full rate before subsidy.
- 4.3.2 Council shall set the following Base Rates:
- 4.3.2.1 Facility and Athletic Field Use – this Base Rate shall be the rate for one hour of primetime usage.
- 4.3.2.2 Drop-in and Membership – this Base Rate shall be the rate for a single use of the facility and/or program.
- 4.3.2.3 Facility/Special Events – this Base Rate shall be the rate for one day of usage.
- 4.3.2.4 Meeting Rooms – this shall be the rate for one hour of usage.
- 4.3.2.5 Marina Slip Rentals – this shall be the rate to rent one linear foot of berth space for a vessel in a Marina Slip for the duration of the operational season of the Marina.
- 4.4 Rate Structure for the Determination of Actual Rates
- 4.4.1 The actual rate charged is calculated by utilizing the Base Rate and then applying a multiplier to set a subsidy. This calculation becomes the starting point, following which, additional factors may be considered, including but not limited to market conditions and sustainability. If these additional factors warrant, an adjustment to the calculated rate will be made to establish the User Fee.
- 4.4.2 **Facility and Athletic Field Use Fees:** The modification for facility and athletic field use shall be calculated by using the following multipliers. Where deemed appropriate by Council, additional factors may be considered, including but not limited to market conditions and sustainability, to adjust the actual rates, which is represented in Appendix A and Appendix B.

Rate Class	Multiplier to the Base Rate
Adult	equal to the Base Rate
Attendant Caregiver Rate	no admission charge for an individual accompanying a person with a disability
Child Rate	50% of the Base Rate
Family Rate	equivalent cost of two adults and one child
Infant	no admission charge if accompanied by a parent or responsible adult *This rate is not inclusive of programs or child minding services aimed at this group

Junior	70% of the Base Rate
Minor Sport	50% of the Base Rate
Non-Local	110% of the Base Rate
Non-Primetime	Notwithstanding ice rental, 50% of the Base Rate
Off Season	50% of the Base Rate
Primetime	equal to the Base Rate
School	as per the Joint Use Agreement between The City, Northern Lights School Division and Lakeland Roman Catholic School District
Seniors	60% of the Base Rate
Youth	75% of the Base Rate
Ice Flooding	25% of the user's rate according to the relevant Rate Class

- 4.4.3 **Drop-In and Membership Fees:** The modification for drop-in and membership rates shall be calculated by using the following multipliers. Where deemed appropriate by Council, additional factors may be considered, including but not limited to market conditions and sustainability, to adjust the actual rates, which is represented by Appendix B.

	Multiplier to the Base Rate
1-Month Membership	7x the Base Rate
3-Month Membership	18x the Base Rate
6-Month Membership	34x the Base Rate
10-Punch Pass	8.5x the Base Rate
Annual Membership	65x the Base Rate
1-hour Fitness Class Drop-in	1.6x the Base Rate
30-minute Fitness Class Drop-in	1x the Base Rate
45-minute Fitness Class Drop-in	1.25x the Base Rate

Fitness Class Session	6.5x the Fitness Class
-----------------------	------------------------

- 4.4.4 **Facility Special Event Fees:** The modification for facility special events shall be calculated by using the following multipliers. Where deemed appropriate by Council, additional factors may be considered, including but not limited to market conditions and sustainability, to adjust the actual rates, which is represented in Appendix B.

	Multiplier to the Base Rate
Event Centre Event Rate for Off-Season	equal to the Base Rate
Event Centre Event Rate for In-Season	2x the Base Rate
North Arena Event Rate for Off-Season	0.25x the Base Rate
Fieldhouse Event Rate	0.75x the Base Rate
Athletic Field Event Rate	0.35x the Base Rate
Half Day Rate	0.55x the full day rate

- 4.4.5 **Meeting Room Fees:** The modification for meeting rooms shall be calculated by using the following multipliers. Where deemed appropriate by Council, additional factors may be considered, including but not limited to market conditions and sustainability, to adjust the actual rates, which is represented in Appendix B.

	Multiplier to the Base Rate
Meeting Room Rate	equal to the Base Rate
Indoor Playground Rate	2x the Meeting Room Rate;
Non-Profit Meeting Room Rate	0.80x the Meeting Room Rate or Indoor Playground Rate

- 4.4.6 **Marina Slip Rental Fees:** The modification for marina slip rental fees shall be calculated by using the following multipliers. Where deemed appropriate by Council, additional factors may be considered, including but not limited to market conditions and sustainability, to adjust the actual rates, which is represented in Appendix C.

	Multiplier to the Base Rate
Annual Slip Rental per Foot Rate	equal to the Base Rate
Weekly Subleasing Rate	0.15x the Annual Slip Rental per Foot Rate

4.5 Bulk Discounts

- 4.5.1 Companies purchasing bulk memberships for their employees shall receive a further discount as indicated in Appendix B.
- 4.5.2 Schools purchasing bulk memberships for their students shall receive a further discount as indicated in Appendix B.
- 4.5.3 When purchasing a drop-in pass, 10-punch pass, or membership at the Energy Centre for three or more immediate members of their family at the same time, the family shall receive a discount on all subsequent passes or memberships after paying full price for the most expensive pass or membership as indicated in Schedule B.
- 4.5.4 When registering in multiple fitness classes in the same session, participants shall be eligible for a 20% further discount in all subsequent classes after paying full price for the most expensive class as indicated in Schedule B.

4.6 Administration

- 4.6.1 An Energy Centre Membership shall allow access to the Wellness Centre and any drop-in programming offered at the Energy Centre exclusive of all fitness programs.
- 4.6.2 Times within the facility schedule that are not already booked may be offered as drop-in programming by recreation staff with applicable fees applying. Should a third party subsequently wish to book the facility during that time, their booking shall take priority as long as the booking is made more than 48 hours in advance of the planned drop-in program.
- 4.6.3 Times within the facility schedule that remain unbooked within 48 hours of that time commencing may be booked by the general public and charged at the facility drop-in rate per user.
- 4.6.4 All prices in Appendices 'A', 'B', and 'C' are not inclusive of Goods and Services Tax.
- 4.6.5 Changes to User Fees shall be levied and considered in effect as of 6:00am on September 1st of the same calendar year.
- 4.6.6 City Council shall endeavor to approve User Fees not later than July 1st of each calendar year

-

4.7 Roles and Responsibilities:

- 4.7.1 City Council shall:
 - 4.7.1.1 Be provided the opportunity to approve adjustments to all User Fees no later than July 1st of each calendar year.
- 4.7.2 The General Manager of Community Services shall:

- 4.7.2.1 Ensure compliance with the Fee Policy; and
- 4.7.2.2 Review and recommend all User Fees to the CAO not later than June 1st of the calendar year;
- 4.7.3 The Recreation Manager shall:
 - 4.7.3.1 Ensure compliance with the Fee Policy;
 - 4.7.3.2 Review and recommend all User Fees to the General Manager of Community Services no later than May 1st of the calendar year; and
 - 4.7.3.3 Review and ensure the appropriate implementation of Non-Council Approved Fees; and
 - 4.7.3.4 Oversee the review and implementation of Promotional Programs, in consultation with the City's Communications Manager, and the setting of new fees in response to short term, temporary and other department initiatives; and
 - 4.7.3.5 Have the authority to waive or reduce fees for promotional purposes and to quickly establish fees for services not referred to in the appendices attached to and forming part of this policy (for example new programs or offerings) on a Full Cost Recovery basis.

4.0 References

- Athletic Field Use Policy #087-RC-05
- Arena Use and Ice Allocation Policy #088-RC-05
- Energy Centre Fee, Membership, Registration and Booking Policy #131-RC-11

5.0 Persons Affected

Recreation user groups, and members of the public.

6.0 Revision/Review History

- Reviewed December 12, 2017- CM20171212.1016. Moved by Councillor Vining approve a five (5%) increase to Marina Slip Fees expressed in Appendix "C" – Athletic Fields and Marina, of Policy No. 197-RC-16, Being the Recreation User Fee Policy.
- Reviewed March 13, 2018 – CM20180313.1004. Moved by Councillor Lefebvre to amend Sections: 3.3, 4.1.8.8, 4.1.8.10, 4.4.1, 4.4.2, 4.4.3, 4.4.4, 4.4.5, 4.4.6, Appendix "A", Appendix "B" and Appendix "C".

Date

Chief Administrative Officer

Date

Mayor

Appendix "A" – Arenas, Fieldhouse and Special Events

Facility Booking Fees

<i>Per Hour</i>	<i>Primetime</i>			<i>Non-Primetime</i>	
	Arenas	Fieldhouse	Running Track	Arenas	Fieldhouse
Base Rate	\$169.00	\$100.00		\$50.00	\$52.50
Adult	\$169.00	\$100.00	No Charge	\$50.00	\$52.50
School	As per joint agreement				
Seniors	\$101.50	\$60.00	No Charge	\$50.00	\$31.50
Minor Sport	\$91.00	\$50.00	No Charge	\$50.00	\$26.50
Junior	\$115.50	\$70.00	No Charge	\$50.00	\$37.00
MD	\$186.00	\$110.00	No Charge	\$55.00	\$58.00
Non-Local	\$186.00	\$110.00	No Charge	\$55.00	\$58.00

Arena Dry Floor

<i>Per Hour</i>	<i>Primetime</i>	<i>Non-Primetime</i>	
	Arenas	Arenas	
Base Rate	\$86.50	\$86.50	
Adult	\$86.50	\$86.50	
School	As per joint agreement		
Seniors	\$52.00	\$52.00	
Minor Sport	\$43.50	\$43.50	
Junior	\$60.50	\$60.50	
MD	\$95.50	\$95.50	
Non-Local	\$95.00	\$95.50	

Facility Special Event Rates

<i>Per Day</i>	<i>In-Season</i>			<i>Off-Season (dry floor)</i>	
	Arena	Athletic Field	Fieldhouse	Arena	North Arena
Base Rate					
Full Day	\$2,990.00	\$523.25	\$1,121.25	\$1,495.00	\$373.75
Half Day	N/A	\$287.79	\$616.69	\$822.25	\$205.56
MD Full	\$3,289.00	\$575.58	\$1,233.38	\$1,644.50	\$411.13
MD Half		\$316.57	\$678.36	\$904.48	\$226.12
Non-Local Full	\$3,289.00	\$575.58	\$1,233.38	\$1,644.50	\$411.13
Non-Local Half	N/A	\$316.57	\$678.36	\$904.48	\$226.12

*includes installation and removal of ice decking

Appendix “B” – Energy Centre, Fitness Classes, Bulk Memberships, and Meeting Spaces

Energy Centre Fees (inclusive of Wellness Centre and Energy Centre Programming)

	Drop-in	10 Punch	1 Month	3 Month	6 Month	Annual
Base Rate	\$7.62					
Adult	\$7.62	\$62.50	\$51.50	\$132.50	\$250.00	\$478.00
Infant	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
Child	\$3.81	\$31.00	\$25.50	\$66.00	\$125.00	\$239.50
Youth	\$5.71	\$47.00	\$38.50	\$99.00	\$187.50	\$358.50
Senior	\$4.76	\$37.50	\$31.00	\$79.50	\$150.00	\$286.50
Caregiver	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
Family	\$18.57	N/A	\$128.50	\$331.00	\$625.00	\$1,194.50

Fitness Class Fees

	Drop-in	Session
Base Rate		
One Hour	\$11.43	\$73.00
45 minutes	\$9.05	\$57.00
30 minutes	\$7.62	\$45.50

Energy Centre Bulk Membership Fees

<i>% Discount</i>	Companies	Schools
5-9 Memberships	5%	30%
10-19 Memberships	10%	40%
20+ Memberships	15%	50%
Families	Purchase most expensive pass at regular price and receive 20% discount on all others	
Fitness Class Participants	Purchase most expensive class pass for entire session and receive 20% discount on all other classes during the same session	

Meeting Room and Indoor Playground Fees

<i>Per Hour</i>	Meeting Room	Fitness Room	Indoor Playground
Local	\$26.50	\$26.50	\$52.50
Local Non-Profit	\$21.00	\$21.00	\$42.00
MD	\$29.00	\$29.00	\$58.00
Non-Local	\$29.00	\$29.00	\$58.00

Appendix “C” – Athletic Fields and Marina

Athletic Field Booking Fees

<i>Per Team</i>	Soccer	Rugby	Ball Diamond	Non-Primetime
Base Rate	\$588.00			
Adult	\$588.00	\$588.00	\$588.00	\$294.00
School	As per joint agreement			
Seniors	\$353.00	\$353.00	\$353.00	\$294.00
Minor Sport	\$294.00	\$294.00	\$294.00	\$294.00
Junior	\$411.00	\$411.00	\$411.00	\$294.00
MD	\$647.00	\$647.00	\$647.00	\$294.00
Non-Local	\$647.00	\$647.00	\$647.00	\$294.00

Athletic Field Booking Fees

<i>Per Day</i>	Soccer	Rugby	Ball Diamond	Non-Primetime
Base Rate	\$68.50			
Adult	\$68.50	\$68.50	\$68.50	\$34.00
School	As per joint agreement			
Seniors	\$41.00	\$41.00	\$41.00	\$34.00
Minor Sport	\$34.00	\$34.00	\$34.00	\$34.00
Junior	\$48.00	\$48.00	\$48.00	\$34.00
MD	\$75.00	\$75.00	\$75.00	\$34.00
Non-Local	\$75.00	\$75.00	\$75.00	\$34.00

Marina Slip Fees

<i>Per Foot</i>	Annual Slip Rental	Subleasing Weekly
Base Rate	\$35.37	
Local	\$35.37	\$5.30
Non-Local	\$38.91	\$5.84

Other Marina Fees

		Daily	Seasonal Pass
Launch Pass		\$8	\$105
Annual Slip Maintenance Fee	\$100	N/A	N/A
Non-Local Annual Slip Maintenance Fee	\$110	N/A	N/A

Appendix “C” – Athletic Fields and Marina

Artificial Turf Field and Grandstand Fees

<i>Per game</i>	Turf Field & Grandstand	Turf Field only	Hospitality Suites	Lighting per hour	Lighting per game	Snow Removal
Base Rate	\$100	\$70	\$50	\$40	\$80	At Cost
Adult	\$100	\$70	\$50	\$40	\$80	At Cost
School	\$45	\$30	\$50	\$40	\$80	At Cost
Seniors	\$60	\$42	\$50	\$40	\$80	At Cost
Minor Sport	\$50	\$35	\$50	\$40	\$80	At Cost
MD	\$110	\$77	\$50	\$40	\$80	At Cost
Non-Local	\$110	\$77	\$50	\$40	\$80	At Cost

Artificial Turf Field Minimum 2 Hour Booking



STAFF REPORT

Title: 2018 Audited Financial Statements

Meeting Date: April 23, 2019

Executive Summary:

The Municipal Government Act requires that every municipality in Alberta prepare and submit its Audited Financial Statements and Financial Information Return by May 1st of each year to Alberta Municipal Affairs.

The 2018 budget was approved as a balanced budget with an operating budget of \$51,399,377 plus requisition totalling \$7,164,913 and a capital budget of \$11,721,140. The operating budget includes the taxation revenue of \$16M from the ID349 (Cold Lake Air Weapons Range) of which \$8M is utilized for operations and the balance of \$8M was transferred to the capital budget and was utilized for capital projects.

The 2018 Financial Statements reports an excess of revenue over expenses of \$13,226,538 which includes funds transferred from the ID 349 and Government grants for operations and capital totalling \$14.3M as well as assets contributed from developers totalling \$71,000.

As at December 31, 2018, the City had accumulated surplus of \$337,222,187 which includes equity in tangible capital assets of \$268,087,399, restricted surplus of \$49,526,474 and general surplus of \$19,608,314. The City currently has work in progress assets totalling \$58,609,671.

The City is in net asset position with a balance of \$15,335,697 (2017: \$20,270,618). The City's financial assets exceeds its financial liabilities. This decrease of \$5 million compared to prior year reflects an increase of \$12M in cash and investments; a \$2M increase in receivables and a \$19M increase in long-term debt.

The 2018 Financial Statements will be available to the public and will also be posted on the website.

Background:

Highlights of the 2018 Financial Statements

Statement 1: The Statement of Financial Position reports net financial assets of \$15,335,697 a decrease of \$4,934,921 compared to 2017. This indicates the City's ability to repay all of its liabilities with the assets it currently has. A net financial asset



position reflects the City's investment in capital asset with most of these assets being funded from sources other than debt. In 2018, the City invested \$27.3 million in capital assets. All funding allocated for 2018 capital projects and projects under council motion which are not completed have been restricted (Refer to Schedule 2 - Tangible Capital Asset and Note 11- Accumulated Surplus).

Statement 2: The Statement of Operations shows an excess of revenue over expenses of \$13,226,538. Revenues for this purpose include funds transferred from ID 349 taxation revenue of \$8,116,958 to be used to fund capital projects. This excess of revenue over expenses is calculated per PSAB regulations while the budget is based on cash flow. Revenue is realized when it is received but the asset is expensed over its useful life. The City does not currently fund amortization but does budget for principle payment of debt and transfer to capital. The statements also records all disposal of capital assets as a net gain or loss on the transaction as opposed to cash received.

Schedule 1: Schedule of changes in accumulated surplus. This schedule verifies the changes in accumulated surplus compared to the prior year. The accumulated surplus balance as at year end was \$337,222,187 (2017: \$323,995,649). In 2018 the City invested \$27.3M in capital projects and utilized debentures of \$21M to fund these assets.

Note 6: Deferred Revenue includes all Government grants which were allocated to future construction projects or purchases of tangible assets. The amounts will be recognized as revenue when the project is completed or asset is purchased.

Note 9: The debt limit decreased by \$13.6M in 2018. This is calculated as 1.5X the City's revenue excluding transfers from the province and the federal government. The decrease in the City debt limit is due to the loss of taxation revenue from the ID349 which was approximately \$10M. The current amount of unused debt limit is \$31.4M. At December 31, 2018 the City has 1 valid borrowing bylaw totaling \$5M that were not purchased and the City has an overdraft on its current account for \$1M, not currently utilized. Taxation revenue currently received from the ID 349 contributes to the debt limit in the amount of \$24.2M.

Note 17: Note discloses the almost 10M decrease in taxation revenue from the ID349.

Alternatives:

Council has the following alternatives:

1. Council may pass a motion to approve the 2018 Financial Statements
2. Council may defeat a motion to approve the 2018 Financial Statements and request an extension from the Minister of Municipal Affairs.



Recommended Action:

Administration recommends that Council approve the 2018 City of Cold Lake Financial Statements for the year ending December 31, 2018 as presented.

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer

**CITY OF COLD LAKE
FINANCIAL STATEMENTS**

DECEMBER 31, 2018

CITY OF COLD LAKE

FINANCIAL STATEMENTS

December 31, 2018

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CITY OF COLD LAKE

December 31, 2018

MANAGEMENT'S REPORT

The accompanying financial statements and other information contained in this financial report are the responsibility of the management of the City of Cold Lake.

The financial statements have been prepared by management. Financial statements are not precise since they include certain amounts based on estimates and judgments. Management has determined such amounts on a reasonable basis in order to ensure that the financial statements are presented fairly, in all material respects.

The City of Cold Lake maintains systems of internal accounting and administrative controls that are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and that the City of Cold Lake's assets are properly accounted for and adequately safeguarded.

The elected council of the City of Cold Lake are responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements.

Councillors meet annually with management and external auditors to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, and to satisfy themselves that each party is properly discharging its responsibilities. Councillors consider the engagement or reappointment of the external auditors and also review monthly financial reports.

The financial statements have been audited by Faber LLP, Chartered Professional Accountants, the external auditors, in accordance with Canadian generally accepted auditing standards on behalf of Council, residents and ratepayers of the City of Cold Lake. Faber LLP, Chartered Professional Accountants, has full and free access to Council.

Cold Lake, Alberta
April 23, 2019

Kevin Nagoya
CAO

INDEPENDENT AUDITORS' REPORT

To the Members of Council of the City of Cold Lake:

Opinion

We have audited the financial statements of the **City of Cold Lake**, which comprise the **Statement of Financial Position** as at December 31, 2018, and the **Statement of Operations, Statement of Change in Net Financial Assets** and the **Statement of Cash Flows** for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the City of Cold Lake as at December 31, 2018 and the results of its operations, the change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Edmonton, Alberta
April 23, 2019

Chartered Professional Accountant

CITY OF COLD LAKE

STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2018

	Note Reference	2018	2017
FINANCIAL ASSETS			
Cash and Temporary Investments	2	\$ 24,836,877	\$ 28,146,783
Receivables	3		
Taxes and Grants in Place of Taxes		1,119,253	1,127,479
Trade and other receivables		6,553,098	4,186,764
Land Held for Resale		1,233,400	1,233,400
Investments	4	45,445,614	30,447,516
		\$ 79,188,242	\$ 65,141,942
LIABILITIES			
Accounts Payable and Accrued Liabilities		\$ 7,572,947	\$ 7,061,480
Deposit Liabilities		1,283,909	1,696,063
Deferred Revenues	6	736,846	1,078,984
Employee Benefit Obligations	7	950,708	771,410
Long-term Debt	8	53,308,135	34,263,387
		63,852,545	44,871,324
NET FINANCIAL ASSETS (Statement 3)		15,335,697	20,270,618
NON-FINANCIAL ASSETS			
Tangible Capital Assets (Schedule 2)		321,395,534	303,241,851
Inventory of Supplies and Materials		416,815	436,944
Prepaid Expenses		74,141	46,236
		321,886,490	303,725,031
ACCUMULATED SURPLUS (Schedule 1)	11	\$ 337,222,187	\$ 323,995,649

Contingencies - See Note 15.

CITY OF COLD LAKE
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget	2018	2017
	(Unaudited)		
Revenues			
Net Municipal Taxes (Schedule 3)	\$ 20,482,643	\$ 21,299,559	\$ 19,460,869
Sales and User Charges	9,522,030	9,309,304	8,801,438
Government Transfers (Schedule 4)	9,882,393	9,864,774	9,966,552
Rentals	992,028	961,200	940,906
Franchise and Concession Contracts	1,004,783	939,967	993,198
Licenses and Permits	309,000	223,683	339,150
Other	366,500	2,072,701	602,221
Investment Income	250,000	1,171,939	1,423,984
Penalties and Costs on Taxes	290,000	2,062,561	1,701,697
Fines	300,000	352,954	368,454
Development Levies	-	103,182	408,580
Total Revenues	43,399,377	48,361,824	45,007,049
Expenses (Schedule 5)			
Administration	6,456,162	8,172,016	7,678,518
Fire and Emergency Services	1,243,203	1,237,260	1,195,618
Legislative	478,460	417,313	400,443
Other	3,845,214	125,000	111,000
Planning and Development	1,629,180	2,232,173	2,123,805
Police and By-law Enforcement	3,816,593	3,406,902	3,514,919
Public Health and Welfare	1,269,666	1,235,750	1,272,719
Recreation and Culture	9,136,718	8,891,782	8,350,496
Transportation Systems	7,411,412	7,216,514	7,284,001
Utility Systems	8,112,769	7,493,867	7,509,681
Amortization of Tangible Capital Assets	-	9,106,923	8,637,615
Loss on Disposal of Assets	-	16,070	436,388
Total Expenses	43,399,377	49,551,570	48,515,203
(Deficiency) Excess of Revenues Over Expenses Before			
Other Revenues	-	(1,189,746)	(3,508,154)
Other Revenues			
Contributed Assets	-	71,042	642,756
Government Transfers for Capital (Schedule 4)	8,000,000	14,345,242	24,667,247
Excess of Revenues Over Expenses	8,000,000	13,226,538	21,801,849
Accumulated Surplus, Beginning of Year		323,995,649	302,193,800
Accumulated Surplus, End of Year (Schedule 1)		\$ 337,222,187	\$ 323,995,649

The accompanying notes are an integral part of these financial statements

CITY OF COLD LAKE

STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2018

	2018	2017
Excess of Revenues Over Expenses	\$ 13,226,538	\$ 21,801,849
Acquisition of Tangible Capital Assets	(27,319,763)	(27,348,292)
Contributed Tangible Capital Assets	(71,042)	(642,756)
Proceeds on Disposal of Tangible Capital Assets	114,129	170,331
Amortization of Tangible Capital Assets	9,106,923	8,637,615
Loss on Sale of Tangible Capital Assets	16,070	436,388
	(18,153,683)	(18,746,714)
Acquisition of Supplies Inventories	20,129	31,808
Use of Prepaid Assets	(27,905)	155,414
	(7,776)	187,222
(Decrease) Increase in Net Financial Assets	(4,934,921)	3,242,357
Net Financial Assets, Beginning of Year	20,270,618	17,028,261
Net Financial Assets, End of Year	\$ 15,335,697	\$ 20,270,618

The accompanying notes are an integral part of these financial statements

CITY OF COLD LAKE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2018

	2018	2017
CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES		
Excess of Revenues Over Expenditures	\$ 13,226,538	\$ 21,801,849
Add (Deduct) Non-cash Items		
Amortization of tangible capital assets	9,106,923	8,637,615
Loss on disposal of tangible capital assets	16,070	436,388
Tangible capital assets received as contributions	(71,042)	(642,756)
Non-cash charges to operations (net change):		
Decrease in taxes and grants in place of taxes receivable	8,226	23,695
(Increase) Decrease in trade and other receivables	(2,366,334)	2,332,532
(Increase) Decrease in prepaid expenses	(27,905)	155,414
Decrease in land held for resale	-	122,700
Decrease in inventories	20,129	31,808
Increase in accounts payable and accrued liabilities	511,467	1,774,189
(Decrease) in deposit liabilities	(412,154)	(212,334)
(Decrease) in deferred revenue	(342,138)	(424,222)
Increase in employee benefit obligations	179,298	17,020
	19,849,078	34,053,898
CASH FLOWS FROM (USED IN) CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(27,319,763)	(27,348,292)
Proceeds on disposal of tangible capital assets	114,129	170,331
	(27,205,634)	(27,177,961)
CASH FLOWS FROM (USED IN) INVESTING ACTIVITIES		
(Increase) Decrease in long-term investments	(14,998,098)	71,400
	(14,998,098)	71,400
CASH FLOWS FROM (USED IN) FINANCING ACTIVITIES		
Increase (Decrease) in long-term debt	17,532,499	(3,063,262)
Interest paid on long-term debt	1,512,249	1,309,820
	19,044,748	(1,753,442)
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	(3,309,906)	5,193,895
NET CASH AND CASH EQUIVALENTS, beginning of year	28,146,783	22,952,888
NET CASH AND CASH EQUIVALENTS, end of year	\$ 24,836,877	\$ 28,146,783
NET CASH AND CASH EQUIVALENTS IS MADE UP OF:		
Cash and Short-term Deposits	\$ 24,836,877	\$ 28,146,783
	\$ 24,836,877	\$ 28,146,783

The accompanying notes are an integral part of these financial statements

CITY OF COLD LAKE

SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2018	2017
BALANCE, BEGINNING OF YEAR	\$ 9,695,812	\$ 45,321,373	\$ 268,978,464	\$ 323,995,649	\$ 302,193,800
Excess of revenues over expenses	13,226,538	-	-	13,226,538	21,801,849
Unrestricted funds designated for future use	(17,119,785)	17,119,785	-	-	-
Restricted funds used for operations	1,146,859	(1,146,859)	-	-	-
Restricted funds used for tangible capital assets	-	(11,767,825)	11,767,825	-	-
Current year funds used for tangible capital assets	(15,551,938)	-	15,551,938	-	-
Contributed tangible capital assets	(71,042)	-	71,042	-	-
Disposal of tangible capital assets (net of amortization)	130,199	-	(130,199)	-	-
Annual amortization expense	9,106,923	-	(9,106,923)	-	-
Debenture purchases	21,000,000	-	(21,000,000)	-	-
Long term debt repaid	(1,955,252)	-	1,955,252	-	-
Change in accumulated surplus	9,912,502	4,205,101	(891,065)	13,226,538	21,801,849
BALANCE, END OF YEAR (Note 11)	\$ 19,608,314	\$ 49,526,474	\$ 268,087,399	\$ 337,222,187	\$ 323,995,649

The accompanying notes are an integral part of these financial statements

FABER LLP,
CHARTERED PROFESSIONAL ACCOUNTANTS

CITY OF COLD LAKE

SCHEDULE OF TANGIBLE CAPITAL ASSETS FOR THE YEAR ENDED DECEMBER 31, 2018

	Land	Land Improvement	Buildings	Engineering Structures	Work in Progress	Machinery and Equipment	Vehicles	2018	2017
COST:									
Balance, Beginning of the year	38,457,625	10,644,461	70,058,289	241,334,371	40,468,064	15,837,518	5,736,753	422,537,081	396,143,618
Acquisition of tangible capital assets	-	3,030,204	61,494	2,553,630	25,057,668	1,207,599	2,396,271	34,306,866	55,510,471
Reclassification	-	-	-	-	(684,462)	-	-	(684,462)	(1,066,158)
Construction-in-progress (Transferred to Land Improvement, Buildings, Engineering Structures, and Machinery and Equipment)	-	-	-	-	(6,231,599)	-	-	(6,231,599)	(26,453,265)
Disposal of tangible capital assets	-	-	-	(3,053)	-	(93,786)	(181,565)	(278,404)	(1,597,585)
Balance, End of the year	38,457,625	13,674,665	70,119,783	243,884,948	58,609,671	16,951,331	7,951,459	449,649,482	422,537,081
ACCUMULATED AMORTIZATION:									
Balance, Beginning of the year	-	1,915,049	9,620,848	99,419,496	-	5,543,439	2,796,398	119,295,230	111,648,481
Annual amortization	-	576,575	1,737,733	5,473,586	-	952,857	366,172	9,106,923	8,637,615
Accumulated amortization on disposals	-	-	-	(2,443)	-	(687)	(145,075)	(148,205)	(990,866)
Balance, End of the year	-	2,491,624	11,358,581	104,890,639	-	6,495,609	3,017,495	128,253,948	119,295,230
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	38,457,625	11,183,041	58,761,202	138,994,309	58,609,671	10,455,722	4,933,964	321,395,534	303,241,851
2017 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	38,457,625	8,729,412	60,437,441	141,914,874	40,468,064	10,294,079	2,940,354	303,241,851	

The accompanying notes are an integral part of these financial statements

CITY OF COLD LAKE

SCHEDULE OF PROPERTY AND OTHER TAXES
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget (Unaudited)	2018	2017
Taxation			
Real Property Taxes	\$ 27,647,556	\$ 20,671,380	\$ 20,431,061
Linear Property Taxes	-	379,361	367,282
Government Grants in Place of Property Taxes	-	6,603,871	6,235,892
	27,647,556	27,654,612	27,034,235
Requisitions			
Alberta School Foundation Fund	6,962,181	6,152,117	7,370,086
Lakeland Lodge and Housing Foundation	201,915	202,115	203,280
Designated Industrial Property	817	821	-
	7,164,913	6,355,053	7,573,366
Net Taxes Available for Municipal Purposes	\$ 20,482,643	\$ 21,299,559	\$ 19,460,869

The accompanying notes are an integral part of these financial statements

FABER LLP,
CHARTERED PROFESSIONAL ACCOUNTANTS

CITY OF COLD LAKE

SCHEDULE OF GOVERNMENT TRANSFERS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget (Unaudited)	2018	2017
Transfers for Operating:			
Provincial Government	\$ 780,645	\$ 878,405	\$ 806,142
Federal Government	325,000	319,688	325,888
Other Local Governments	748,748	638,681	806,522
Other Local Governments (ID 349)	8,028,000	8,028,000	8,028,000
	9,882,393	9,864,774	9,966,552
Transfers for Capital:			
Provincial Government	-	6,228,284	4,156,820
Other Local Governments (ID 349)	8,000,000	8,116,958	20,510,427
	8,000,000	14,345,242	24,667,247
Total Government Transfers	\$ 17,882,393	\$ 24,210,016	\$ 34,633,799

The accompanying notes are an integral part of these financial statements

CITY OF COLD LAKE

SCHEDULE OF EXPENSES BY OBJECT
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget	2018	2017
	(Unaudited)		
Expenses			
Salaries, Wages and Benefits	\$ 15,220,930	\$ 14,665,143	\$ 13,738,613
Contracted and General Services	10,429,329	10,511,489	11,019,371
Purchases from Other Governments	5,271,800	4,592,134	4,647,801
Materials, Goods, Supplies and Utilities	4,368,949	4,150,529	4,158,909
Provision for Allowances	1,208,000	3,428,581	2,969,839
Transfers to Individuals and Organizations	1,326,224	1,264,098	1,485,112
Bank Charges and Short-term Interest	45,300	33,566	38,084
Interest on Capital Long-term Debt	1,568,981	1,512,249	1,309,820
Amortization of Tangible Capital Assets	-	9,106,923	8,637,615
Loss on Disposal of Tangible Capital Assets	-	16,070	436,388
Other Expenditures	3,959,864	270,788	73,651
Total Expenses	\$ 43,399,377	\$ 49,551,570	\$ 48,515,203

The accompanying notes are an integral part of these financial statements

FABER LLP,
CHARTERED PROFESSIONAL ACCOUNTANTS

CITY OF COLD LAKE

SCHEDULE OF SEGMENTED DISCLOSURE
FOR THE YEAR ENDED DECEMBER 31, 2018

	General Government	Protective Services	Utility Systems	Transportation Services	Public Health & Welfare	Planning & Development	Recreation & Culture	Total
REVENUE								
Net Municipal Taxes	21,299,559	-	-	-	-	-	-	21,299,559
Government Transfers	16,741,226	584,688	-	6,228,284	563,132	67,000	25,688	24,210,018
User Fees and Sale of Goods	968,078	325,565	7,632,395	139,935	62,664	326,195	1,979,321	11,434,153
Investment Income	1,171,939	-	-	-	-	-	-	1,171,939
Contributed Assets	-	-	-	71,042	-	-	-	71,042
Other Revenues	2,137,598	352,954	154,742	1,580,521	164,519	120,287	80,776	4,591,397
	42,318,400	1,263,207	7,787,137	8,019,782	790,315	513,482	2,085,785	62,778,108
EXPENSES								
Salaries, Wages and Benefits	3,224,533	1,719,687	2,321,871	2,562,480	791,989	857,717	3,186,865	14,665,142
Contracted and General Services	1,815,393	441,708	1,809,272	2,633,940	142,326	1,321,514	2,347,336	10,511,489
Materials, Goods, Supplies and Utilities	96,688	239,118	564,131	1,713,774	183,147	14,542	1,339,129	4,150,529
Purchases from Other Governments	-	1,842,964	2,749,171	-	-	-	-	4,592,135
Transfers to Individuals and Organizations	-	169,081	-	-	17,550	38,400	1,039,067	1,264,098
Interest on Capital Long- term Debt	-	230,343	29,117	301,600	100,453	-	850,737	1,512,250
Other Expenses	3,577,715	4,010	20,917	17,429	285	-	128,648	3,749,004
	8,714,329	4,646,911	7,494,479	7,229,223	1,235,750	2,232,173	8,891,782	40,444,647
NET REVENUE, BEFORE AMORTIZATION	33,604,071	(3,383,704)	292,658	790,559	(445,435)	(1,718,691)	(6,805,997)	22,333,461
Amortization Expense	151,826	517,208	1,485,669	4,993,942	164,277	8,230	1,785,771	9,106,923
NET REVENUE	33,452,245	(3,900,912)	(1,193,011)	(4,203,383)	(609,712)	(1,726,921)	(8,591,768)	13,226,538

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the municipality are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the municipality are as follows:

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the municipality and are, therefore, accountable to the City Council for the administration of their financial affairs and resources. Included with the municipality are the following:

City of Cold Lake
Cold Lake Family and Community Support Services

The Schedule of Taxes Levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The financial statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting.

Revenues are recognized in the period in which the transactions or events occurred that give rise to the revenues. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purposes specified.

Government transfers are recognized in the financial statements as revenues in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, the municipality has met any eligibility criteria, and reasonable estimates of the amounts can be made.

(c) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(d) Investments

Investments are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments. When there has been a loss of value that is other than a temporary decline, the respective investment is written down to recognize the loss.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

(e) *Requisition Over-levy and Under-levy*

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(f) *Inventories*

Inventories of materials and supplies for consumption are valued at the lower of cost or net realizable value with cost determined by the average cost and first-in-first-out methods.

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes cost for land acquisition and improvements required to prepare the land for servicing, such as clearing, stripping and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks and street lighting are recorded as capital assets under their respective function.

(g) *Prepaid Local Improvements Charges*

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectable from property owners for work performed by the municipality.

Where a taxpayer has elected to prepay the outstanding local improvement charges, such amounts are recorded as deferred revenue. Deferred revenue is amortized to revenue on a straight line basis over the remaining term of the related borrowings.

In the event that the prepaid amounts are applied against the related borrowings, the deferred revenue is amortized to revenue by an amount equal to the debt repayment.

(h) *Tax Revenue*

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

(i) *Landfill Closure and Post-Closure Liability*

Pursuant to the Alberta Environmental Protection and Enhancement Act, the municipality is required to fund the closure of its landfill site and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection. The requirement is being provided for over the estimated remaining life of the landfill site based on usage.

(j) *Contaminated Sites Liability*

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

(k) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, and are not the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(l) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets (Debt) for the year.

I) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized, other than land, on a straight-line basis over the estimated useful life as follows:

	YEARS
Land Improvements	15-20
Buildings	40
Engineered structures	
Roadway system	20-40
Water system	50
Wastewater system	50
Other engineered structures	5-30
Machinery and equipment	10
Vehicles	
10-25	

Annual amortization is charged in the first full year after an asset is acquired. Assets under construction are not amortized until the asset is available for productive use.

II) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

III) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

IV) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

V) Cultural and Historical Tangible Capital Assets

Works of art for display are not recorded as tangible capital assets and are not amortized. Costs for public art are expensed in the period they are incurred.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

2. CASH AND TEMPORARY INVESTMENTS

	2018	2017
Cash Floats and Undeposited Receipts	\$ 3,025	\$ 2,775
Bank Accounts	5,833,852	5,144,008
Temporary investments	19,000,000	23,000,000
	\$ 24,836,877	\$ 28,146,783

Temporary investments consist of Cashable GICs at cost which approximates market value. These investments have effective interest rates of 2.51% (2017 - 1.66% to 1.95%) and generally mature within 1 year from the date of purchase. Temporary investments are capable of reasonably prompt liquidation and may be used to manage the City's cash position throughout the year from the date of purchase.

3. RECEIVABLES

	2018	2017
Taxes and grants in place of taxes		
Current taxes and grants in place of taxes	\$ 2,646,391	\$ 2,593,631
Arrears (Note 16)	14,705,878	11,344,321
Allowance for doubtful accounts (Note 16)	(16,233,016)	(12,810,473)
	1,119,253	1,127,479
Trade and other receivables		
Local improvement levies	\$ 30,242	\$ 41,210
Trade accounts	6,592,940	4,391,724
Goods and services tax rebate	447,565	247,377
Allowance for doubtful accounts	(517,649)	(493,547)
	6,553,098	4,186,764
	\$ 7,672,351	\$ 5,314,243

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

4. INVESTMENTS

	2018	2017
Cash and cash equivalents	\$ 10,040	\$ 10,040
Fixed income securities	37,772,574	21,854,476
Principal protected notes	7,663,000	8,583,000
	\$ 45,445,614	\$ 30,447,516

The fixed income securities have a yield from 2.30% to 3.38% (2017 - 2.23% to 3.38%) and mature in periods 2019 through 2031. Principal protected notes have various interest rates tied to the market with maturity periods 2022 to 2027. The market value of the investments at December 31, 2018 was \$43,852,695 (2017 - \$29,329,374). A decline in quoted market value below cost or amortized cost of investments with fixed maturity amounts is temporary in nature.

5. BANK INDEBTEDNESS

The City has an authorized overdraft limit in the amount of \$1,000,000 which bears interest at prime minus 0.25% and is secured by an overdraft protection agreement. At year end, the City had used no part of this limit (2017 - nil).

6. DEFERRED REVENUES

	2018	2017
Alberta Municipal Sustainability Initiative Capital Grant	\$ 387,874	\$ 284,962
Alberta Basic Municipal Transportation Grant	-	69,470
Water/Sewer Special Grant - Province	-	387,874
Other	348,972	336,678
Deferred Revenues	\$ 736,846	\$ 1,078,984

Deferred revenue represents amounts received which will be taken into revenue in the period in which they are earned and corresponding expenditures are incurred.

7. EMPLOYEE BENEFIT OBLIGATIONS

	2018	2017
Vacation and Overtime	\$ 950,708	\$ 771,410

The vacation and overtime liability is comprised of the vacation and overtime costs that employees are deferring to future years. Employees have either earned the benefits (and are vested) or are entitled to these benefits within the next budgetary year.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

8. LONG-TERM DEBT

	2018	2017
Tax Supported Debentures	\$ 53,308,135	\$ 34,263,387

The current portion of the long-term debt amounts to \$2,454,041 (2017 - \$1,825,050).

Principal and interest payments are as follows:

	Principal	Interest	Total
2019	\$ 2,454,041	\$ 1,871,655	\$ 4,325,696
2020	2,550,432	1,775,264	4,325,696
2021	2,650,758	1,674,938	4,325,696
2022	2,755,183	1,570,513	4,325,696
2023	2,863,890	1,461,806	4,325,696
Thereafter	40,033,831	11,681,535	51,715,366
	<u>\$ 53,308,135</u>	<u>\$ 20,035,711</u>	<u>\$ 73,343,846</u>

Debenture debt is payable to the Alberta Capital Finance Authority and bears interest at rates ranging from 2.881% to 6.250% per annum, before Provincial subsidy, and matures in various amounts between 2025 through 2043. The average annual interest rate is 3.950% for 2018 (2017 - 3.727%). For qualifying debentures, the Province of Alberta rebates 60% of interest in excess of 8%, 9% and 11% to a maximum annual rate of 12.5%, depending on the date borrowed. Debenture debt is issued on the credit and security of the City of Cold Lake.

Interest paid during the year amounted to \$ 1,512,249 (2017 - \$1,309,820).

9. DEBT LIMITS

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the City of Cold Lake be disclosed as follows:

	2018	2017
Total long-term debt limit	\$ 84,718,173	\$ 98,276,214
Total long-term debt actual	53,308,135	34,263,387
Amount of debt limit unused	\$ 31,410,038	\$ 64,012,827
Debt servicing limit	\$ 14,119,696	\$ 16,379,369
Debt servicing actual	4,325,696	3,082,531
Amount of debt servicing limit unused	\$ 9,794,000	\$ 13,296,838

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

10. EQUITY IN TANGIBLE CAPITAL ASSETS

	2018	2017
Tangible Capital Assets (Schedule 2)	\$ 449,649,482	\$ 422,537,081
Accumulated Amortization (Schedule 2)	(128,253,948)	(119,295,230)
Long-term Debt (Note 8)	(53,308,135)	(34,263,387)
	\$ 268,087,399	\$ 268,978,464

11. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2018	2017
Restricted surplus by agreement or legislation:		
MD waterline	\$ 288,960	\$ 255,023
Offsites - Uncommitted	4,164,683	4,061,501
Offsites - Committed	381,477	381,477
Provincial grants (2008)	24,463	24,463
MSI	82,398	82,398
Developer Contribution	385,678	385,678
Municipal reserve	132,648	132,648
Electrical Utility Contribution	342,615	342,615
	5,802,922	5,665,803
Internally Restricted:		
General Government	3,944,372	2,558,263
Public Works and Infrastructure	31,160,087	24,276,104
Community Services	8,544,093	12,148,106
Planning and Development	75,000	673,097
	43,723,552	39,655,570
Restricted	49,526,474	45,321,373
Unrestricted Funds	19,608,314	9,695,812
Restricted and unrestricted	69,134,788	55,017,185
Equity in tangible capital assets (Note 10)	268,087,399	268,978,464
ACCUMULATED SURPLUS	\$ 337,222,187	\$ 323,995,649

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

12. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and other designated officers as required by Alberta Regulation 313/2000 is as follows:

	Name of Person	Salary (a)	Allowances and Benefits (b) & (c)	2018 Total	2017 Total
Mayor	Craig Copeland	\$ 58,384	\$ 1,792	\$ 60,176	\$ 61,661
	Subsistence	-	-	5,074	9,738
Councillors:	Robert Buckle	41,164	1,224	42,388	39,502
	Duane Lay	28,164	795	28,959	34,921
	Kirk Soroka	33,914	1,340	35,254	2,688
	Jurgen Grau	33,538	972	34,510	3,850
	Vicky Lefebvre	28,914	819	29,733	38,260
	Chris Vining	28,789	815	29,604	30,461
	Darrell MacDonald	-	-	-	25,028
	Subsistence	-	-	38,100	37,382
Chief Administrative Officer	Kevin Nagoya	257,572	42,259	299,831	269,717
		\$ 510,439	\$ 50,016	\$ 603,629	\$ 553,208

- (a) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
- (b) The employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short-term disability plans, professional memberships and tuition.
- (c) Allowances and benefit figures include the employer's share of the costs of additional taxable benefits including special leave with pay, financial planning services, retirement planning services, concessionary loans, travel allowances, car allowances, and club memberships.

13. SEGMENTED DISCLOSURE

The municipality provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

14. LOCAL AUTHORITIES PENSION PLAN

Employees of the municipality participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. LAPP serves over 259,000 members and 420 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The municipality is required to make current service contributions to the plan of 10.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 14.84% for the excess. Employees of the municipality are required to make current service contributions of 9.39% of pensionable salary up to the year's maximum pensionable salary and 13.84% for the excess.

Total current service contributions by the municipality to the Local Authorities Pension Plan in 2018 were \$1,071,849 (2017 - \$1,055,659). Total current service contributions by the employees of the municipality to the Local Authorities Pension Plan in 2018 were \$979,436 (2017 - \$971,350).

15. CONTINGENCIES

The municipality is a member of the Alberta Municipal Insurance Exchange (MUNIX). Under the terms of membership, the City could become liable for its proportionate share of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

16. ARREARS AND ALLOWANCE FOR DOUBTFUL ACCOUNTS

The municipality received the final payment from PSPC (Public Services and Procurement Canada) for the PILT (Payment in Lieu of Taxes) in February 2017. There is disputed balance of \$3,422,543 (2017 - \$2,962,914) between the municipality and PSPC and the total disputed shortfall amount of \$16,215,016 included in allowance for doubtful accounts is being appealed. The significant increase in both Arrears and Allowance for doubtful accounts (**Note 3**) is due to an allowance for PILT.

17. TAXATION REVENUE

The municipality expected a substantial decrease in taxation revenue expected from Cold Lake Air Weapons Range (Improvement District No. 349) in future years beginning in 2018. The taxation revenue was initially based on a memorandum of understanding to achieve the sustainability objective of the municipality. The actual amount of the decrease in taxation revenue for the year is \$9.272 million.

18. INTEREST RATE RISK

Certain debt bears interest which fluctuates with the prime rate, as described in Note 5 and Note 8, thus exposing the City to interest rate fluctuations.

CITY OF COLD LAKE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2018

19. LANDFILL CLOSURE AND POST-CLOSURE LIABILITY

Alberta environmental law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspections and maintenance.

Construction of the transfer station has been completed in conjunction with the Beaver River Waste Management Commission and is presently being operated by the City. The City will determine the estimated costs of closure and post-closure of the landfill site and had budgeted to fund \$500,000 of the closure through a debenture.

There is presently inadequate information available to determine the accrued liability related to the cost of closure and post-closure care for the landfill site. Neither the estimated total landfill capacity nor the remaining landfill capacity is known, either at the year end date or at the date of the Auditors' Report.

20. CONTAMINATED SITES LIABILITY

The municipality adopted PS3260 Liability for Contaminated Sites. The municipality did not identify any financial liabilities in 2018 (2017 - nil) as a result of this standard.

21. FINANCIAL INSTRUMENTS

The municipality's financial instruments consist of cash and temporary investments, taxes and grants in place of taxes, trade and other accounts receivables, investments, accounts payable and accrued liabilities, deposit liabilities, deferred revenues, employee benefit obligation, and long-term debt. It is management's opinion that the municipality is not exposed to significant interest or currency risks arising from these financial instruments.

The municipality is subject to credit risk with respect to taxes and grants in place of taxes and other receivables and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the municipality provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value.

22. APPROVAL OF FINANCIAL STATEMENTS

These financial statements have been approved by Council and Management.



STAFF REPORT

Title: Tax Arrears Agreement - Tax Roll 98700

Meeting Date: April 23, 2019

Executive Summary:

As per Section 418(4) of the Municipal Government Act, Council may enter into an agreement with an owner in tax arrears for payment of the arrears over a period not exceeding 3 years. Tax Roll No. 98700 is presently in arrears of taxes to the City of Cold Lake. The owner of the property has agreed to make minimum monthly payments of \$585.00 starting May 31, 2019. The tax account for this property will be paid in full including estimated future levies and all penalties by April 30, 2022. If the agreement is breached, the City will immediately start tax forfeiture procedures.

Background:

As per Section 412 of the MGA, by March 31 the municipality must prepare and register a tax arrears list for any properties that are more than one year in tax arrears. The registrar advises the property owners by August 1 that their property will be sold if the arrears are not brought into a current position by March 31 of the next year. If the taxes are not paid and an agreement is not entered into with the owner, the City must offer the property for sale at a public auction.

There were 40 properties that were placed on the two year arrears list that had a tax notification placed on their property on March 31, 2018. As of April 23, 2019, there are 9 properties remaining on the list. 3 of these properties have a tax agreement in place.

Currently all properties that were placed on the tax arrears list on March 31, 2017 with an arrears balance have a tax agreement in place.

Currently all properties that were placed on the tax arrears list on March 31, 2016 with an arrears balance have a tax agreement in place.

On March 31, 2019 the City registered a tax notification on 53 properties of which 7 are manufactured homes.

As of April 23, 2019, there are currently 21 properties on tax agreement.

Alternatives:

Council may consider the following options:

1. Council may consider declining the signed agreement.
2. Council may approve the signed agreement enabling the owner to bring taxes to a current position within three years.



Recommended Action:

Administration recommends that Council accept the Property Tax Arrears Agreement for the Tax Roll No. 98700 as presented.

Budget Implications (Yes or No):


No

Submitted by:

Kevin Nagoya, Chief Administrative Officer

MEMORANDUM OF AGREEMENT made in duplicate this **15th** day of **April, 2019**.

BETWEEN:


(hereinafter referred to as the "Landowner")

AND

The City of Cold Lake
(hereinafter referred to as the Municipality)

WHEREAS, the Landowner is the owner of the parcel legally described as **Plan 7821892, Block 17, Lot 20** (hereinafter referred to as the "Lands") and,

WHEREAS, the Landowner acknowledges that the Lands are in tax arrears, as property taxes have not been paid since May 31, 2017, and are subject to tax recovery proceedings; and,

WHEREAS, the Landowner wishes to enter into an agreement to provide for the timely payment of all tax arrears and any taxes that will be levied during the term of this Agreement; and

WHEREAS, the Municipality is agreeable to entering into such an agreement, pursuant to section 418(4) of the *Municipal Government Act* (MGA);

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the mutual terms, covenants, and conditions herein, the parties hereto agree as follows:

1. TERM OF THIS AGREEMENT

The term of this Agreement shall be from April 15, 2019 to March 31, 2022.

2. METHOD OF PAYMENT

- a) Payment shall be made as calculated within "Schedule A," hereto attached and forming part of this Agreement.
- b) Payment shall be received on or before the last day of each month beginning on the 1st day of April, 2019.
- c) The Landowner hereby acknowledges and agrees that if he fails to make payment in accordance with 2(a) above, unless prior written waiver is provided by the Municipality, during the term of the Agreement, this Agreement shall be null and void, and the Municipality shall be entitled to proceed with tax recovery actions in accordance with the MGA.
- d) Should the Landowner sell the lands at any time during the term of this Agreement, all tax arrears, penalties, and costs to which the Municipality is entitled under Division 8 of Part 10 of the MGA shall immediately become due and payable.

3. MUNICIPAL RESPONSIBILITIES

- a) The Municipality agrees that it shall not pursue tax recovery proceedings relating to the property while this Agreement is in effect.
- b) The Municipality further agrees that upon full payment of all arrears the tax recovery notification shall be removed within thirty (30) days of funds being deposited with the Municipality.

4. GENERAL

- a) This Agreement shall inure to the benefit of and be binding upon the parties hereto and, except as hereinafter may otherwise be provided, upon their executors, administrators, successors and assigns, if any.
- b) This Agreement shall be interpreted and governed in accordance with the laws of the Province of Alberta and the forum for all disputes arising from this Agreement shall be the Courts of the Province of Alberta.
- c) All terms, conditions and covenants within this Agreement shall be severable. Should any term, condition, or covenant herein be declared invalid or unenforceable by any court having the jurisdiction to do so, the remaining terms, conditions and covenants of this Agreement shall not be thereby affected and shall remain in full force and effect.
- d) The landowner must keep the current year taxes in good standing.

5. TERMINATION

This Agreement shall come to an end:

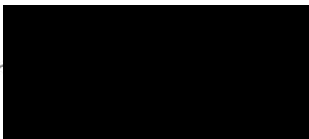
- a) If the Landowner fails to make a payment contemplated by the Agreement on the date it is required;
- b) If the Landowner files for, or is placed in, bankruptcy; or
- c) Some other party takes legal proceedings in respect of the Property.

Upon termination the full amount of the outstanding taxes (including interest) is immediately payable to the Municipality.

6. REPRESENTATIVES

For the purposes of this Agreement, the following named individuals are the representatives of the parties to this Agreement and are hereby enabled to perform all obligations of the parties to this Agreement as contained within this Agreement:

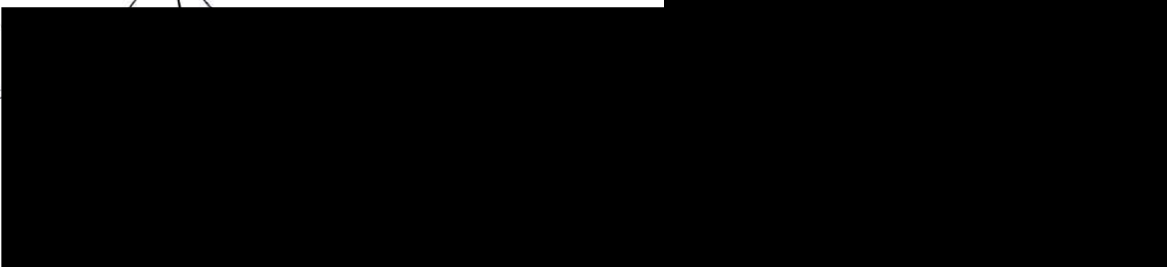
For the Landowner:



For the Municipality:

Linda Mortenson
General Manager of Corporate Services
City of Cold Lake
5513 – 48 Avenue, Cold Lake, AB T9M 1A1
(780) 594-4494

7. SIGNATURE



Tax Redemption Calculation

Roll # 98700

	Levy Charges	Payment	Interest	Balance	
Balance Fwd				\$8,133.69	
May 31, 2019	\$ 3,181.77	\$ 585.00		\$10,730.46	Estimated based on 2018 Levy + 5%
June 30, 2019		\$ 585.00		\$10,145.46	
July 1, 2019			\$ 60.61	\$10,206.07	
July 31, 2019		\$ 585.00		\$9,621.07	
August 1, 2019			\$ 63.64	\$9,684.70	
August 31, 2019		\$ 585.00		\$9,099.70	
September 1, 2019			\$ 63.64	\$9,163.34	
September 30, 2019		\$ 585.00		\$8,578.34	
October 1, 2019			\$ 63.64	\$8,641.97	
October 31, 2019		\$ 585.00		\$8,056.97	
November 1, 2019			\$ 63.64	\$8,120.61	
November 30, 2019		\$ 585.00		\$7,535.61	
December 1, 2019			\$ 63.64	\$7,599.24	
December 31, 2019		\$ 585.00		\$7,014.24	
January 1, 2020			\$ 841.71	\$7,855.95	
January 31, 2020		\$ 585.00		\$7,270.95	
February 28, 2020		\$ 585.00		\$6,685.95	
March 31, 2020		\$ 585.00		\$6,100.95	
April 30, 2020		\$ 585.00		\$5,515.95	
May 31, 2020	\$ 3,340.86			\$8,856.81	Estimated based on 2019 Levy + 5%
May 31, 2020		\$ 585.00		\$8,271.81	
June 30, 2020		\$ 585.00		\$7,686.81	
July 1, 2020			\$ 66.82	\$7,753.63	
July 31, 2020		\$ 585.00		\$7,168.63	
August 1, 2020			\$ 66.82	\$7,235.45	
August 31, 2020		\$ 585.00		\$6,650.45	
September 1, 2020			\$ 66.82	\$6,717.26	
September 30, 2020		\$ 585.00		\$6,132.26	
October 1, 2020			\$ 66.82	\$6,199.08	
October 31, 2020		\$ 585.00		\$5,614.08	
November 1, 2020			\$ 66.82	\$5,680.90	
November 30, 2020		\$ 585.00		\$5,095.90	
December 1, 2020			\$ 66.82	\$5,162.72	
December 31, 2020		\$ 585.00		\$4,577.72	
January 1, 2021			\$ 549.33	\$5,127.04	
January 31, 2021		\$ 585.00		\$4,542.04	
February 28, 2021		\$ 585.00		\$3,957.04	
March 31, 2021		\$ 585.00		\$3,372.04	
April 30, 2021		\$ 585.00		\$2,787.04	
May 31, 2021	\$ 3,507.90			\$6,294.95	Estimated based on 2020 Levy + 5%
May 31, 2021		\$ 585.00		\$5,709.95	
June 30, 2021		\$ 585.00		\$5,124.95	
July 1, 2021			\$ 70.16	\$5,195.11	
July 31, 2021		\$ 585.00		\$4,610.11	
August 1, 2021			\$ 70.16	\$4,680.26	
August 31, 2021		\$ 585.00		\$4,095.26	
September 1, 2021			\$ 70.16	\$4,165.42	
September 30, 2021		\$ 585.00		\$3,580.42	
October 1, 2021			\$ 70.16	\$3,650.58	
October 31, 2021		\$ 585.00		\$3,065.58	
November 1, 2021			\$ 61.31	\$3,126.89	
November 30, 2021		\$ 585.00		\$2,541.89	
December 1, 2021			\$ 50.84	\$2,592.73	
December 31, 2021		\$ 585.00		\$2,007.73	
January 1, 2022			\$ 240.93	\$2,248.66	
January 31, 2022		\$ 585.00		\$1,663.66	
February 28, 2022		\$ 585.00		\$1,078.66	
March 31, 2022		\$ 585.00		\$493.66	
April 30, 2022		\$ 493.66		\$0.00	



STAFF REPORT

Title: Tax Arrears Agreement - Tax Roll 4000027013

Meeting Date: April 23, 2019

Executive Summary:

As per Section 418(4) of the Municipal Government Act, Council may enter into an agreement with an owner in tax arrears for payment of the arrears over a period not exceeding 3 years. Tax Roll No. 4000027013 is presently in arrears of taxes to the City of Cold Lake. The owner of the property has agreed to make minimum monthly payments of \$590.00 starting April 30, 2019. The tax account for this property will be paid in full including estimated future levies and all penalties by March 31, 2022. If the agreement is breached, the City will immediately start tax forfeiture procedures.

Background:

As per Section 412 of the MGA, by March 31 the municipality must prepare and register a tax arrears list for any properties that are more than one year in tax arrears. The registrar advises the property owners by August 1 that their property will be sold if the arrears are not brought into a current position by March 31 of the next year. If the taxes are not paid and an agreement is not entered into with the owner, the City must offer the property for sale at a public auction.

There were 40 properties that were placed on the two year arrears list that had a tax notification placed on their property on March 31, 2018. As of April 23, 2019, there are 9 properties remaining on the list. 3 of these properties have a tax agreement in place.

Currently all properties that were placed on the tax arrears list on March 31, 2017 with an arrears balance have a tax agreement in place.

Currently all properties that were placed on the tax arrears list on March 31, 2016 with an arrears balance have a tax agreement in place.

On March 31, 2019 the City registered a tax notification on 53 properties of which 7 are manufactured homes.

As of April 23, 2019, there are currently 21 properties on tax agreement.

Alternatives:

Council may consider the following options:

1. Council may consider declining the signed agreement.
2. Council may approve the signed agreement enabling the owner to bring taxes to a current position within three years.



Recommended Action:

Administration recommends that Council accept the Property Tax Arrears Agreement for the Tax Roll No. 4000027013 as presented.

Budget Implications (Yes or No):


No

Submitted by:

Kevin Nagoya, Chief Administrative Officer

MEMORANDUM OF AGREEMENT made in duplicate this 4th day of April, 2019.

BETWEEN:


(hereinafter referred to as the "Landowner")

AND

The City of Cold Lake
(hereinafter referred to as the Municipality)

WHEREAS, the Landowner is the owner of the parcel legally described as **Plan 7721299, Block 3, Lot 1A** (hereinafter referred to as the "Lands") and,

WHEREAS, the Landowner acknowledges that the Lands are in tax arrears, as property taxes have not been paid since May 31, 2017, and are subject to tax recovery proceedings; and,

WHEREAS, the Landowner wishes to enter into an agreement to provide for the timely payment of all tax arrears and any taxes that will be levied during the term of this Agreement; and

WHEREAS, the Municipality is agreeable to entering into such an agreement, pursuant to section 418(4) of the *Municipal Government Act* (MGA);

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the mutual terms, covenants, and conditions herein, the parties hereto agree as follows:

1. TERM OF THIS AGREEMENT

The term of this Agreement shall be from April 4, 2019 to March 31, 2022.

2. METHOD OF PAYMENT

- a) Payment shall be made as calculated within "Schedule A," hereto attached and forming part of this Agreement.
- b) Payment shall be received on or before the last day of each month beginning on the 1st day of April, 2019.
- c) The Landowner hereby acknowledges and agrees that if he fails to make payment in accordance with 2(a) above, unless prior written waiver is provided by the Municipality, during the term of the Agreement, this Agreement shall be null and void, and the Municipality shall be entitled to proceed with tax recovery actions in accordance with the MGA.
- d) Should the Landowner sell the lands at any time during the term of this Agreement, all tax arrears, penalties, and costs to which the Municipality is entitled under Division 8 of Part 10 of the MGA shall immediately become due and payable.

3. MUNICIPAL RESPONSIBILITIES

- a) The Municipality agrees that it shall not pursue tax recovery proceedings relating to the property while this Agreement is in effect.
- b) The Municipality further agrees that upon full payment of all arrears the tax recovery notification shall be removed within thirty (30) days of funds being deposited with the Municipality.

4. GENERAL

- a) This Agreement shall inure to the benefit of and be binding upon the parties hereto and, except as hereinafter may otherwise be provided, upon their executors, administrators, successors and assigns, if any.
- b) This Agreement shall be interpreted and governed in accordance with the laws of the Province of Alberta and the forum for all disputes arising from this Agreement shall be the Courts of the Province of Alberta.
- c) All terms, conditions and covenants within this Agreement shall be severable. Should any term, condition, or covenant herein be declared invalid or unenforceable by any court having the jurisdiction to do so, the remaining terms, conditions and covenants of this Agreement shall not be thereby affected and shall remain in full force and effect.
- d) The landowner must keep the current year taxes in good standing.

5. TERMINATION

This Agreement shall come to an end:

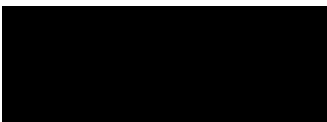
- a) If the Landowner fails to make a payment contemplated by the Agreement on the date it is required;
- b) If the Landowner files for, or is placed in, bankruptcy; or
- c) Some other party takes legal proceedings in respect of the Property.

Upon termination the full amount of the outstanding taxes (including interest) is immediately payable to the Municipality.

6. REPRESENTATIVES

For the purposes of this Agreement, the following named individuals are the representatives of the parties to this Agreement and are hereby enabled to perform all obligations of the parties to this Agreement as contained within this Agreement:

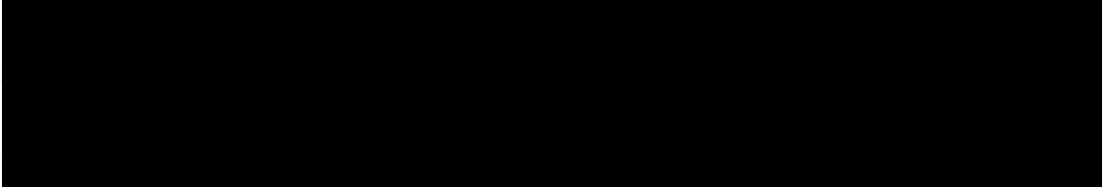
For the Landowner:



For the Municipality:

Linda Mortenson
General Manager of Corporate Services
City of Cold Lake
5513 – 48 Avenue, Cold Lake, AB T9M 1A1
(780) 594-4494

7. SIGNATURE



Tax Redemption Calculation					
Roll # 4000027013					
	Levy Charges	Payment	Interest	Balance	
Balance Fwd				\$8,100.42	
April 30, 2019		\$ 590.00		\$7,510.42	
May 31, 2019	\$ 3,305.05			\$10,815.47	Estimated based on 2018 Levy + 5%
May 31, 2019		\$ 590.00		\$10,225.47	
June 30, 2019		\$ 590.00		\$9,635.47	
July 1, 2019			\$ 66.10	\$9,701.57	
July 31, 2019		\$ 590.00		\$9,111.57	
August 1, 2019			\$ 66.10	\$9,177.68	
August 31, 2019		\$ 590.00		\$8,587.68	
September 1, 2019			\$ 66.10	\$8,653.78	
September 30, 2019		\$ 590.00		\$8,063.78	
October 1, 2019			\$ 66.10	\$8,129.88	
October 31, 2019		\$ 590.00		\$7,539.88	
November 1, 2019			\$ 66.10	\$7,605.98	
November 30, 2019		\$ 590.00		\$7,015.98	
December 1, 2019			\$ 66.10	\$7,082.08	
December 31, 2019		\$ 590.00		\$6,492.08	
January 1, 2020			\$ 779.05	\$7,271.13	
January 31, 2020		\$ 590.00		\$6,681.13	
February 28, 2020		\$ 590.00		\$6,091.13	
March 31, 2020		\$ 590.00		\$5,501.13	
April 30, 2020		\$ 590.00		\$4,911.13	
May 31, 2020	\$ 3,470.31			\$8,381.44	Estimated based on 2019 Levy + 5%
May 31, 2020		\$ 590.00		\$7,791.44	
June 30, 2020		\$ 590.00		\$7,201.44	
July 1, 2020			\$ 69.41	\$7,270.84	
July 31, 2020		\$ 590.00		\$6,680.84	
August 1, 2020			\$ 69.41	\$6,750.25	
August 31, 2020		\$ 590.00		\$6,160.25	
September 1, 2020			\$ 69.41	\$6,229.65	
September 30, 2020		\$ 590.00		\$5,639.65	
October 1, 2020			\$ 69.41	\$5,709.06	
October 31, 2020		\$ 590.00		\$5,119.06	
November 1, 2020			\$ 69.41	\$5,188.47	
November 30, 2020		\$ 590.00		\$4,598.47	
December 1, 2020			\$ 69.41	\$4,667.87	
December 31, 2020		\$ 590.00		\$4,077.87	
January 1, 2021			\$ 489.34	\$4,567.22	
January 31, 2021		\$ 590.00		\$3,977.22	
February 28, 2021		\$ 590.00		\$3,387.22	
March 31, 2021		\$ 590.00		\$2,797.22	
April 30, 2021		\$ 590.00		\$2,207.22	
May 31, 2021	\$ 3,643.82			\$5,851.04	Estimated based on 2020 Levy + 5%
May 31, 2021		\$ 590.00		\$5,261.04	
June 30, 2021		\$ 590.00		\$4,671.04	
July 1, 2021			\$ 72.88	\$4,743.92	
July 31, 2021		\$ 590.00		\$4,153.92	
August 1, 2021			\$ 72.88	\$4,226.79	
August 31, 2021		\$ 590.00		\$3,636.79	
September 1, 2021			\$ 72.74	\$3,709.53	
September 30, 2021		\$ 590.00		\$3,119.53	
October 1, 2021			\$ 62.39	\$3,181.92	
October 31, 2021		\$ 590.00		\$2,591.92	
November 1, 2021			\$ 51.84	\$2,643.76	
November 30, 2021		\$ 590.00		\$2,053.76	
December 1, 2021			\$ 41.08	\$2,094.83	
December 31, 2021		\$ 590.00		\$1,504.83	
January 1, 2022			\$ 180.58	\$1,685.41	
January 31, 2022		\$ 590.00		\$1,095.41	
February 28, 2022		\$ 590.00		\$505.41	
March 31, 2022		\$ 505.41		\$0.00	



STAFF REPORT

Title: Wicked Watersport Rentals Inc.

Meeting Date: April 23, 2019

Executive Summary:

The City of Cold Lake aims to offer affordable and exceptional recreational opportunities to its citizens and users. The City is committed to providing quality social and recreational programs, services and facilities for the enjoyment and benefit of the citizens.

Recently administration received from Mr. Raymond Cowell, Wicked Watersport Rentals Inc. requesting to operate on Kinosoo Beach for the 2019 summer season.

Background:

Wicked Watersport Rentals operates a safe, fun and affordable watersport activities at Kinosoo Beach. In keeping with the Parks and Public Facilities Bylaw, Wicked Watersport Rentals is again requesting permission to operate in the same location on the beach more specifically in front of the sport courts.

Held in Section 7 - Use of Park/Public Facilities; no person shall make available for sale goods and services in a Park/Public Facility unless such activity is permitted by regulations or in the case of a public park/open space Council has given prior written approval

In 2018 Kinosoo Beach received some upgrades most notably an irrigation system. In considering Wicked Watersport Rentals request, administration recommends the following conditions to be included in the permission letter to Wicked Watersport Rentals Inc.

- Wicked Watersport Rentals Inc. must obtain the appropriate business license for the services being provided, in accordance with the City of Cold Lake Business License Bylaw.
- Wicked Watersport Rentals Inc. is considered a mobile vendor and must obtain a Mobile Vendor Permit as per City of Cold Lake Mobile Vendor Policy No. 205-AD-18.
- The business may operate on an available part of the municipal owned property at the beach, free of any charges. A specified space will not be designated and may change from day-to-day.
- Operation on the Provincial leased property of Kinosoo Beach will not be permitted.



- The business may leave a trailer on the beach between operational days.
- The City will not provide any services to Wicked Watersport Rentals Inc. This includes no power, shelter, equipment or security for all equipment or other assets. Wicked Watersport Rentals Inc. must be a completely independent, sustainable operation.
- This letter provides permission to continue to operate in a public park as designated, and will require annual renewal. This appears in accordance with Bylaw No. 539-PL-14. There will be no lease, simply permission to conduct this business in a park.
- The City will require proof of insurance consistent with City standard for the operations and name the City of Cold Lake as an additional insured for work performed from the municipal property. The City of Cold Lake is not responsible or liable for any part of or incidents arising from the operation of Wicked Watersport Rentals Inc. and Wicked Watersport Rentals Inc. will indemnify and save harmless the City, its employees and agents from and against all claims, losses, damages, costs and expenses made against or incurred by the operation.
- Wicked Watersport Rentals Inc. to provide the City with WCB coverage consistent with City standard.
- The City will NOT provide exclusivity for the operations of Wicked Watersport Rentals Inc. on the beach.
- No sandwich boards will be permitted on the beach. Advertising space may be provided via own mobile set-up.
- The City does not recommend or approve any modification or components be added temporarily or permanently in the water itself. Since this area is not in the City's jurisdiction, appropriate approval will be required from the Province of Alberta by Wicked Watersport Rentals Inc.
- Wicked Watersport Rentals Inc. is solely responsible for any damage to the Park including the irrigation system caused by Wicked Watersport Rentals Inc.
- The City of Cold Lake reserves the right to withdraw its' permission for any reason without notice which is delegated to the Chief Administrative Officer (CAO) or designate.

Alternatives:

Council may consider the following options:

1. Direct the City to send a letter to Wicked Watersport Rentals Inc. in support of Wicked Watersport Rentals operating on the beach for the 2019 summer season with the conditions presented in administration's report.
2. Direct the City to send a letter to Wicked Watersport Rentals Inc. in support of Wicked Watersport Rentals operating on the beach for the 2019 summer season with the conditions presented in administration's report as amended.
3. Accept the report titled Wicked Watersport Rentals Inc. as information.



Recommended Action:

That Council permit Wicked Watersport Rentals Inc. to operate at Kinosoo Beach during the summer months of 2019 subject to the following conditions:

- Wicked Watersport Rentals Inc. must obtain the appropriate business license for the services being provided, in accordance with the City of Cold Lake Business License Bylaw.
- Wicked Watersport Rentals Inc. is considered a mobile vendor and must obtain a Mobile Vendor Permit as per City of Cold Lake Mobile Vendor Policy No. 205-AD-18.
- The business may operate on an available part of the municipal owned property at the beach, free of any charges. A specified space will not be designated and may change from day-to-day.
- Operation on the Provincial leased property of Kinosoo Beach will not be permitted.
- The business may leave a trailer on the beach between operational days.
- The City will not provide any services to Wicked Watersport Rentals Inc. This includes no power, shelter, equipment or security for all equipment or other assets. Wicked Watersport Rentals Inc. must be a completely independent, sustainable operation.
- This letter provides permission to continue to operate in a public park as designated, and will require annual renewal. This appears in accordance with Bylaw No. 539-PL-14. There will be no lease, simply permission to conduct this business in a park.
- The City will require proof of insurance consistent with City standard for the operations and name the City of Cold Lake as an additional insured for work performed from the municipal property. The City of Cold Lake is not responsible or liable for any part of or incidents arising from the operation of Wicked Watersport Rentals Inc. and Wicked Watersport Rentals Inc. will indemnify and save harmless the City, its employees and agents from and against all claims, losses, damages, costs and expenses made against or incurred by the operation.
- Wicked Watersport Rentals Inc. to provide the City with WCB coverage consistent with City standard.
- The City will NOT provide exclusivity for the operations of Wicked Watersport Rentals Inc. on the beach.
- No sandwich boards will be permitted on the beach. Advertising space may be provided via own mobile set-up.
- The City does not recommend or approve any modification or components be added temporarily or permanently in the water itself. Since this area is not in the City's jurisdiction, appropriate approval will be required from the Province of Alberta by Wicked Watersport Rentals Inc.



- Wicked Watersport Rentals Inc. is solely responsible for any damage to the Park including the irrigation system caused by Wicked Watersport Rentals Inc.
- The City of Cold Lake reserves the right to withdraw its' permission for any reason without notice which is delegated to the Chief Administrative Officer (CAO) or designate.

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer



**Kinosoo Beach
Cold Lake, AB
780-545-OWET**

REQUEST TO OPERATE ON KINOSOO BEACH

This letter serves to introduce Wicked Watersport Rentals Inc. and to request the partnership of the City of Cold Lake and the Cold Lake Recreation Programs and Services Department in the fulfillment of our vision and mission.

The vision of Wicked Watersport Rentals is to offer safe, fun and affordable watersport activities on Kinosoo Beach. This season will mark our sixth year operating in the Lakeland, and we are excited to have expanded our list of services, as well as partner with local community businesses to collaborate shared marketing ventures that offer unique promotions and added value to our customers.

Our mission is to continue our operations on the West-end of Kinosoo Beach. We are requesting to City Council permission to continue to operate under the same regulations as previous years and to setup operations beside the basketball courts on Kinosoo Beach for the 2019 summer season. Meeting with various City of Cold Lake government officials, this spot offers a safe location near the sport courts and tree coverage our business needs to accommodate our customers but also maximize beach patrons' experience.

As a City of Cold Lake citizen for 18 years, military member for 20 years I trust in the collective decision of the council and await their response.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ray J. Cowell", with a stylized flourish at the end.

Raymond J. Cowell
Owner/Operator
Wicked Watersport Rentals Inc.
780-545-0938
www.wickedwatersportrentals.ca

CITY OF COLD LAKE
BYLAW #539-PL-14- Unofficial Consolidation

Please note: in a bylaw that is “Unofficially Consolidated”, the original approved bylaw is updated to include all of the approved amendments to that bylaw.

Consolidated as of September 18, 2018

A BYLAW OF THE CITY OF COLD LAKE IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF REGULATING ACTIVITIES AND BEHAVIOUR IN PARKS AND PUBLIC FACILITIES WITHIN THE CITY

WHEREAS, Council deems it necessary and in the public interest to regulate activities and behaviour within parks, open spaces and public facilities within the City of Cold Lake;

AND WHEREAS the *Municipal Government Act*, RSA 2000, c. M-26 provides that Council may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property;

AND WHEREAS the *Municipal Government Act*, RSA 2000, c. M-26 provides that Council may pass bylaws for municipal purposes respecting people, activities and things in, on or near a public place or place that is open to the public;

NOW THEREFORE, the Council of the City of Cold Lake in the Province of Alberta, in Council duly assembled, hereby enacts as follows:

SECTION 1 - TITLE

1. This Bylaw shall be cited as the “Parks and Public Facilities Bylaw”.

SECTION 2 - DEFINITIONS

2. In this bylaw:

- 2.1. “CAO” means the Chief Administrative of the City of Cold Lake;
- 2.2. “City” means the City of Cold Lake;
- 2.3. “Council” means the Council of the City of Cold Lake;
- 2.4. “Harass” without limiting the generality of the term, means to torment, trouble, worry, plague or badger another person;
- 2.5. “Litter” also referred to as “refuse”, may be defined as any solid or liquid material or product or combination of the two materials or products, including, but not limited to:
 - 2.5.1. Any rubbish, refuse, garbage, paper, package, container, bottle, can, manure, building material, organic or non-organic matter, liquid, chemical, dilapidated furniture or household appliances, loose garbage, scrap metals, scrap lumber, tires, parts of disassembled machinery, sewage or the whole or part of an animal carcass and any other material or product that is designate as litter in the Alberta Environmental Protection and Enhancement Act as amended and the Litter Act and regulations thereunder
- 2.6. “Officer” means a Peace Officer, a Bylaw Officer a member of the RCMP, the CAO or their designate as the context may require;
- 2.7. “Own”, “Owns” or “Owner” means:
 - 2.7.1. in the case of land, to registered under the *Land Titles Act* as the owner of fee simple estate in a parcel of land; or;
 - 2.7.2. in the case of personal property, to be in lawful possession or have the right to exercise control over it, or to be registered owner of it;

- 2.8. “Off-Highway Vehicle” has the same meaning as defined in Part 6 of the *Traffic Safety Act* R.S.A. 2000, Chapter T-6;
- 2.9. “Panhandle” or “Panhandling” means a request or solicitation made verbally or otherwise for the gratuitous provision of money or goods from another person;
- 2.10. “Panhandling Aggressively” without limiting the generality of the phrase, means a person is panhandling in an aggressive manner, if they:
 - 2.10.1 Obstruct or impede the passage of another person;
 - 2.10.2 Make continued requests or solicitations after receiving a negative response from another person;
 - 2.10.3 Insult, threaten, coerce or intimidate another person;
 - 2.10.4 Make physical contact with another person; or
 - 2.10.5 Are intoxicated or under the influence of alcohol, cannabis or other illegal drugs while panhandling;
Amended August 28, 2018, Bylaw No. 630-PL-18
- 2.11. “Person” means any individual, firm, partnership, association, corporation, trustee, executor, administrator or other legal representative;
- 2.12. “Property” means;
 - 2.12.1 In the case of land, a parcel of land including buildings; or
 - 2.12.2 In other cases, vehicles intended for public transportation;
- 2.13. “Park/Open Space” means property owned and operated by the City for the purposes of active and passive recreation uses including but not limited to outdoor sports activities, playgrounds, gardens, walking/bicycling trails and any public reserve or area used as a park or highway buffer strip, whether on a permanent or temporary basis and those portions of any lands owned by the Northern Lights School Division Mo.69 and the Lakeland Catholic Board of Education No. 150, which are used as sports fields or recreation complexes;
- 2.14. “Public Facility” means any property owned or managed by the City, to which the public have access as of right or by express or implied invitation, whether on payment of any fee or not, including but not limited to such properties as Parks/Open Spaces, City Hall, the Public Library, the Energy Centre, Arenas, Special Transportation Vehicles and any other city owned property that the city may lease or otherwise authorize its use to other persons;
- 2.15. “Vehicle” has the same meaning as defined in the *Traffic Safety Act* R.S.A. 2000, Chapter T-6;
- 2.16. “Violation Tag, Municipal” means a tag or similar document issued by the City pursuant to the *Municipal Government Act*, R.S.A. 2000 as amended.
- 2.17. “Violation Ticket, Provincial” has the same meaning as in the *Provincial Offences Procedures Act* as amended.

SECTION 3 - INTERPRETATION

- 3.1. Each provision of this bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this bylaw remain valid and enforceable.

- 3.2. Nothing in this bylaw relieves a person from complying with any provision of any federal or provincial law or regulation, other bylaw, or any requirement of any lawful permit, order or licence.
- 3.3. Any heading, subheading or tables of content in this bylaw are included only for convenience, and shall not form part of this bylaw.
- 3.4. Where this bylaw refers to another Act, bylaw, regulation or agency, it includes reference to any Act, bylaw, regulation or agency that may be substituted therefore.
- 3.5. All schedules attached to this bylaw shall form part of this bylaw.

SECTION 4 - GENERAL AUTHORITY

- 4. The Chief Administrative Officer is hereby delegated the authority to:
 - 4.1. carry out any inspections to determine compliance with this bylaw;
 - 4.2. take any steps or carry out any actions required to enforce this bylaw;
 - 4.3. take any steps or carry out any actions required to remedy any contravention of this bylaw;
 - 4.4. establish investigation and enforcement procedures with respect to any contravention of this bylaw;
 - 4.5. establish forms for the purposes of this bylaw;
 - 4.6. issue permits with such terms and conditions as are deemed appropriate; and
 - 4.7. delegate any powers, duties or functions under this bylaw to an employee of the City.

SECTION 5 – DAMAGES

- 5.1. No person shall leave any garbage, litter or other refuse including domestic animal faeces in a public place except in a receptacle designed and intended for such use or by the appropriate disposal of such material elsewhere.
- 5.2. No person shall damage, deface or remove a structure, fixture, improvement, sign or other property; or vegetation, soil, sand gravel or wood or any other material located in a public facility without prior written permission of the owner;
- 5.3. No person shall:
 - 5.3.1 damage, destroy any wildlife habitat; or
 - 5.3.2 pester, feed or otherwise interfere with or harm any animal in a park
- 5.4. Any Person in contravention of Section 5 shall, in addition to the fine specified in Schedule “A” herein, be responsible for the cost necessary to clean, repair or replace the property removed, altered, damaged, defaced or destroyed.

SECTION 6 – WEAPONS / PROJECTILES

- 6.1. No person shall throw or propel an object, or act in any other way, in a public place that is reasonably likely to cause injury to another person or damage property.
- 6.2. No person shall possess any loaded weapon, capable of launching a projectile, in a public place.

- 6.3. No person shall cause or permit a weapon to launch or fire a projectile in a public place.

SECTION 7 – USE OF PARK/PUBLIC FACILITIES

- 7.1. No person shall obstruct the free use or enjoyment of a person using a public facility
- 7.2. No person shall enter or remain in a public facility when it is closed to the public
- 7.3. No person shall “panhandle” in an aggressive manner in any public facility.
- 7.4. No person shall distribute, cause or permit the distribution of a handbill in a public facility without prior written permission of the owner.
- 7.5. No person shall cause or permit an event or a sequence of events in the nature of an amusement, assembly, entertainment, parade, athletic or sports contest in a public facility without written permission, or a permit from the CAO or their designate.
- 7.6. No person shall climb on to, or over top of, any fence, building, tree or structure in a public facility.
- 7.7. No person shall disobey a directive sign placed in a public facility.
- 7.8. No person shall advertise or publicise anything in a Park/Public Facility, or open space by any means without prior written permission of the owner and permits, where required by the City.
- 7.9. No person shall make available for sale goods and services in a Park/Public Facility unless such activity is permitted by regulations or in the case of a public park/open space Council has given prior written approval.
- 7.10. No person shall interfere with the use of an area of a Park/Public Facility by a person or group to which exclusive use has been granted.
- 7.11. Except in areas designated or intended for vehicle movement or parking, no person shall park or drive any vehicle, including an off highway vehicle in or upon any park area or public facility unless permission has been obtained from the City of Cold Lake.
- 7.12. No person shall camp, erect a tent or park a recreational vehicle in a Park/Public Facility, open space, except in areas designated by Council and in accordance with any conditions that may be applied by Council.
- 7.12.1 An Officer is hereby authorized to remove or cause to be removed any camping equipment, Trailers, Tents, Vehicles or apparatus used in contravention of, or found in contravention of, this Bylaw.
- 7.12.2 Any camping equipment, Trailers, Tents, Vehicles, and apparatus removed pursuant to Section 7.12 shall be impounded until claimed by the owner or his authorized agent and shall be released to the owner or his authorized agent upon payment of any storage or removal costs incurred by the City.
- 7.12.3 Storage and removal costs relating to any impounded camping equipment, Trailers, Tents, Vehicles, or apparatus unclaimed by the owner may be collected pursuant to the provisions of the Municipal Government Act (Alberta) as amended.
- 7.12.4 Any impounded camping equipment, Trailers, Tents, Vehicles or apparatus unclaimed by the owner after thirty (30) days from the date of impoundment shall be disposed of by the Municipality in accordance with the Municipal Government Act (Alberta) as amended.

- 7.13. No person shall light or fuel a fire in or upon any Park/Public Facility except in those receptacles or areas specially provided or designated for that purpose. Burning shall take place only in accordance with the City of Cold Lake *Burning and Fire Pit Bylaw*
- 7.14. No person shall drive, ride, or lead any horse or other animal in any Park/Public Facility except on trails, walkways, or areas therein that may be designated for such purpose by the CAO.
- 7.15. No person shall skate on the ice in a Park/Public Facility unless such activity has been authorized by the CAO, who may regulate the days and hours within which such activity is permitted.
- 7.16. No person shall swim, bathe, or wade in any lake, stream, pool or pond within a Park/Public Facility, unless such activity has been authorized by the CAO who may regulate the days and hours within which such activity is permitted.
- 7.17. No person shall play golf in any Park/Public Facility that is not specifically designated as a golf facility.
- 7.18. The CAO may:
 - 7.18.1. Limit the use of any Park/Public Facility or portion thereof to the playing of one or more types of active games.
 - 7.18.2. Prohibit the use of any Park/Public Facility or portion thereof for the playing of any active game, where such use may damage grass, flowers, trees, shrubs, buildings or structures.
- 7.19. All rules and regulations governing the use of any Park/Public Facility shall be filed in the office of the CAO and the City Clerk and, if possible, displayed at the Park/Public Facility affected.
- 7.20. Council may, at any time, shut off or close up any or all highways or thoroughfares of any Park/Facility and may make any or all highways within any Park/Public Facility one-way traffic roads.
- 7.21. Council may, by resolution, designate parks/open spaces or areas within parks/open spaces where any of the activities prohibited herein, to be permitted.
- 7.22. All rules and regulations as they pertain to a Park/Public Facility shall come into effect on the day they are filed in the office of the City Clerk
- 7.23. City Council may, at any time, authorize a charge or charges to be levied for the admission to or use of a Park/Public Facility or portion thereof.

SECTION 8 - PUBLIC PARK/OPEN SPACE OPERATING HOURS

- 8.1. All park areas except campgrounds shall be closed to the public between the hours of 2300 (11:00 p.m.) and 0700 (7:00 a.m.) the next morning except where signage indicates otherwise or prior approval by the Chief Administrative Officer has been received.
- 8.2. In addition to the provisions of Section 8.1, Council may by resolution regulate the hours of operation of and/or close a public park/open space or public parks/open spaces for such hours or period of time as it may direct.

SECTION 9 - OFFENCES AND PENALTIES

- 9.1. Any person or corporation that contravenes this Bylaw is guilty of an offence.
- 9.2. Any person who willfully obstructs an Officer or assault an Officer with the intent to resist or prevent the lawful arrest or detainment of themselves or another person

in the exercise or performance of their duties related to this Bylaw is guilty of an offence.

- 9.3. A person who is guilty of an offence is liable, upon summary conviction, to a fine in an amount not less than that established in Schedule “A” of this Bylaw, and not exceeding Five Thousand (\$5,000.00), and to imprisonment for not more than six months for non-payment of a fine.
- 9.4. The penalty for a second offence, within a calendar year, shall be double the fine amount as indicated in Schedule “A” of this Bylaw.
- 9.5. The penalty, for a third and subsequent offences, within a calendar year, shall be triple the fine amount as indicated in Schedule “A” of this Bylaw.

SECTION 10 - MUNICIPAL VIOLATION TAGS AND PROVINCIAL VIOLATION TICKETS

- 10.1. A municipal violation tag or provincial violation ticket may be issued in respect to an offence, and the violation tag or ticket must specify the fine amount established by this Bylaw for the offence.
- 10.2. The person receiving the municipal violation tag or provincial violation ticket may pay the fine amount on or before the required date, and this person shall not be prosecuted for the offence.
- 10.3. A provincial violation ticket must be paid before the date specified by the ticket.
- 10.4. A municipal violation tag must be paid within thirty (30) days of the date it was issued.
- 10.5. If a municipal violation tag has been issued, a person may, prior to the required date, request that a provincial violation ticket be issued in place of a municipal violation tag to allow that person to attend court with respect to the offence.
- 10.6. If a provincial violation ticket is issued in respect to an offence:
 - 10.6.1. The provincial violation ticket may specify the fine amount established by this bylaw for the offence;
 - 10.6.2. The provincial violation ticket may require a person to appear in court without the alternative of making a voluntary payment;
- 10.7. If a provincial violation ticket specifies a fine amount, a person may make a voluntary payment equal to the fine amount specified on or before the required date, and this person shall not be prosecuted for the offence; or
- 10.8. If a provincial violation ticket specifies a fine amount, a person or their agent may appear in court on the required date and elect to enter a plea with respect to the offence.

SECTION 11 - EXPIRY

- 11. Any person who commits a subsequent offence under this bylaw within one (1) year of committing the first offence may be issued a provincial violation Ticket or municipal violation tag. The time limit for committing a subsequent offence resets on a yearly basis on January 1 of each year.

SECTION 12 - ENACTMENT

This Bylaw shall come into full force and effect immediately upon the date of its final passage.

FIRST READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this 14th day of October, A.D., 2014, on motion by Councillor MacDonald.

**CARRIED
UNANIMOUSLY**

SECOND READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this 25th day of November, A.D., 2014, on motion by Councillor Buckle, as amended.

**CARRIED
UNANIMOUSLY**

THIRD AND FINAL READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta this 25th day of November, A.D., 2012 on motion by Councillor Lay.

**CARRIED
UNANIMOUSLY**

Executed this ____ day of _____, 2014

CITY OF COLD LAKE

MAYOR

CHIEF ADMINISTRATIVE OFFICER

CITY OF COLD LAKE
BYLAW #539-PL-14
A BYLAW REGULATING ACTIVITIES AND BEHAVIOUR
IN PARKS AND PUBLIC FACILITIES

Schedule “A” – Fines*		
Section No.	Description	Fine Amount
5.1	Littering	\$200
5.2	Damage to public facility	\$200
5.3	Disturbing wildlife	\$200
6.1	Throw/Propel objects	\$200
6.2	Possess weapon	\$500
6.3	Discharge weapon	\$500
7.1	Obstruct use of facility	\$100
7.2	Enter closed facility	\$100
7.3	Panhandling	\$100
7.4	Distribute handbill	\$100
7.5	Unauthorized event	\$100
7.6	Prohibited behavior	\$100
7.7	Disobey signage	\$100
7.8	Advertise without permission	\$100
7.9	Sale of goods or services without permission	\$100
7.10	Interference with authorized user(s)	\$100
7.11	Operate motor vehicle where prohibited	\$100
7.12	Camping without permission	\$100
7.13	Prohibited fire	\$100
7.14	Lead/Ride animal through prohibited area	\$100
7.15/7.16/7.17	Prohibited activity	\$100
9.2	Obstruct an Officer	\$500

Second Offence within a calendar year: Double Fine Amount

Third and subsequent offences within a calendar year: Triple Fine Amount

*Where the listed fines conflict with those fines set out in applicable Provincial Act or Regulation, the fines set out in the Act or Regulation shall apply.



STAFF REPORT

Title: Cancel May 28, 2019 Regular Meeting of Council

Meeting Date: April 23, 2019

Executive Summary:

Administration is recommending that Council consider cancelling the May 28, 2019 regular meeting of Council.

Background:

As per Section 4.7(7) of the City of Cold Lake's Procedural Bylaw No. 308-BD-07 (attached), ***“any regular meeting may be cancelled or postponed by resolution of Council.”***

Also, Section 193(3) of the Municipal Government Act states:

“If Council changes the date, time or place of a regularly scheduled Council meeting, the municipality must give at least 24 hours' notice of the change.”

Due to the annual FCM Convention being held in Quebec City from May 30 - June 2, 2019 and attendees having to travel (fly) to Quebec City prior to May 30, Administration is recommending that Council consider cancelling the May 28, 2019 regular meeting of Council.

Please note the first reading of the tax rate bylaw will be on May 14, 2019 and discussion around the alternatives will be held at Corporate Priorities on May 21, 2019. The 2nd and 3rd reading of the tax rate bylaw was scheduled for the regular scheduled Council meeting on May 28, 2019 with tax notices being mailed by May 31, 2019. As there may not be quorum for this meeting a Special Council meeting will have to be scheduled for passing the tax rate bylaw.

Alternatives:

- That Council cancel the May 28, 2019 regular meeting of Council.
- That Council reschedule the May 28, 2019 regular meeting of Council.
- That Council defeat a motion to cancel the May 28, 2019 regular meeting of Council.
- That Council defeat a motion to reschedule the May 28, 2019 regular meeting of Council.

Recommended Action:



Administration recommends that Council consider a motion to cancel the May 28, 2019 regular meeting of Council.

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer

**CITY OF COLD LAKE
BYLAW # 308-BD-07**

PROCEDURAL BYLAW

A BYLAW OF THE COUNCIL OF THE CITY OF COLD LAKE, IN THE PROVINCE OF ALBERTA, TO PROVIDE RULES GOVERNING THE PROCEEDINGS AND THE REGULAR BUSINESS OF COUNCIL AND COUNCIL COMMITTEES

WHEREAS Section 145 (b) of the Municipal Government Act, RSA 2000, Chapter M-26, provides that Council shall by bylaw make rules for calling meetings and governing its proceedings, the conduct of its members, the appointment of committees, and for the transaction of its business; and

WHEREAS Section 145 (a) of the Municipal Government Act, RSA 2000, Chapter M-26, provides that Council may establish committees to consider matters referred to them by Council, may appoint the members of such committees and may require reports of the findings or recommendations of the committees;

NOW THEREFORE, the Council of the municipality of the City of Cold Lake, in Council duly assembled, hereby enacts as follows:

SHORT TITLE

- 1.0 This bylaw may be cited as the **"Procedural Bylaw"**.

DEFINITIONS

2.0 In this bylaw:

- (1) Whenever the singular, masculine or feminine is used in this bylaw it shall be considered as if plural, feminine or masculine has been used where the context of the bylaw so requires.
- (2) "ACT" means the Municipal Government Act, RSA 2000, Chapter M-26.1 of the Statutes of Alberta.
- (3) "ADMINISTRATION" mean the employees of the municipality.
- (4) "BUSINESS DAY" means a day on which the municipal offices are open for business.
- (5) "CHAIR" means the Mayor, Deputy Mayor or presiding officer who presides over Council and/or committee meetings.
- (6) "CAO" means the Chief Administrative Officer for the municipality or his designate, appointed by Council in accordance with Section 205 of the Municipal Government Act as determined by Bylaw.
- (7) "COMMITTEE" means a committee appointed by Council under section 145 of the Act to provide advice and make recommendations to Council (and excepting the Library Board).
- (8) "COMMITTEE OF THE WHOLE" means a committee of the whole Council where no bylaw or resolution, apart from the resolution necessary to revert back to an open meeting, may be passed.
- (9) "COUNCIL" means the duly elected Council of Cold Lake.
- (10) "IN CAMERA" means at the discretion of the Mayor or Chair or a majority of the members of a committee, a meeting closed to the general public or municipal employees, as deemed appropriate.

- (11) "MEETING" means duly constituted regular or special open meeting of Council where bylaws and resolutions are formally ratified.
- (12) "MEMBER" means a member of Council, duly elected and continuing to hold office.
- (13) "MOTION" means a standard terminology used by Council to describe the original statement whereby business is brought before a meeting, and may also mean resolutions.
- (14) "PERSON" means a reference in discourse to the speaker, the person spoken to, or another person capable of having legal rights and duties.
- (15) "ELECTRONIC MEETING" is a meeting held in two or more places with the participants using electronic means of communication.

APPLICATION

- 3.0 The following rules shall be observed and shall be the rules and regulation for the order and conduct of business in all regular and special meetings of Council and its committees, all *in camera* meetings, and all Committee of the Whole meetings.

MEETINGS AND PROCEEDINGS

- 4.0 This bylaw covers the following areas:

- 4.1 Rules of Order
- 4.2 Conduct
- 4.3 Conflict Of Interest
- 4.4 Agendas
- 4.5 Notice of Meeting
- 4.6 Meeting Etiquette
- 4.7 Regular, Special, Organizational and Committee Meetings
- 4.8 Order Of Business
- 4.9 Delegations
- 4.10 Public Hearings
- 4.11 *In Camera*
- 4.12 Rights in Debate
- 4.13 Motions
- 4.14 Voting
- 4.15 Bylaws, Resolutions and Policies
- 4.16 Minutes
- 4.17 Spokespersons

4.1 Rules of Order

- (1) In all regular and special Council meetings, *in camera* meetings, and committee meetings, the most recent version of Robert's Rules will be followed where this policy does not provide direction.
- (2) The conduct of all City business is controlled by the general will of the Council and committee members—the right of the majority to decide, accompanied by the right of the minority to require the majority to decide only after a full and fair deliberation, in a constructive and democratic manner, of the issues involved.
- (3) At no time is it intended that undue strictness of adherence to the rules of order intimidate members or limit full participation.
- (4) The first person to raise a hand and address the Chair (Mr. /Madam Chair) when the person speaking has finished, and to be recognized by the Chair, has the floor. Speaking while another is still speaking is out of order, except to make a point of order or to make a point of personal privilege.
- (5) Debate begins when the Chair states the motion or resolution and asks "Are you ready for the question?" If no one initiates discussion, the Chair calls for the vote.
- (6) No member can speak twice to the same issue until everyone who wishes to has spoken to it once.
- (7) All remarks must be directed to the Chair, and be courteous.

- (8) A **quorum** for meetings shall be a simple majority of the whole Council, committee, or board.
- (9) If a quorum is not present within 30 minutes of the start time set for a regular or special Council meeting, the CAO or designate shall record the names of the Council members present and Council shall stand adjourned until the next regular meeting.
- (10) If a quorum is not present within 15 minutes of the start time set for a committee or board meeting, the meeting shall be re-scheduled.
- (11) Individuals who arrive **late** for meetings shall not have prior discussion reviewed for them except with the unanimous consent of all members present.

4.2 Conduct

- (1) Councillors and committee members shall carry out required duties to the best of their ability, be accountable for their decisions and actions, and strive to create a courteous, respectful atmosphere.
- (2) The presiding Chair shall maintain order and decorum at all Council meetings, and rule on points of order, citing the applicable governing rule or authority, without debate or comment.
- (3) The presiding Chair shall recognize who has the right to speak, rule on motions, and call members to order, as required.
- (4) The presiding Chair shall encourage questions, treating them impartially, with sound judgment.
- (5) The Chair must step down from the chair to make a motion.
- (6) Each individual wishing to address a meeting shall first be recognized by the Chair.
- (7) No speaker shall be interrupted by private conversations or comments, except on a point of order or personal privilege.
- (8) No individual may give specific direction to any staff member at any Council or committee meeting; such direction shall come from the full Council at a duly assembled meeting, unless delegated to the CAO or designate.
- (9) Any individual addressing a meeting shall not shout; use profane, vulgar or offensive language; or speak on a matter not before the meeting.
- (10) Speakers shall not make personal comments about any staff or Council member, or any other person, or indulge in personalities, use language personally offensive, arraign motives of members, charge deliberate misrepresentation, or use language tending to hold another member up to contempt.
- (11) Speakers shall obey the approved rules of order, and shall be called to order by the Chair if they do not, at which they must immediately stop speaking unless permitted to explain; this shall be recorded in the minutes.
- (12) The Council or committee shall, if appealed to, decide the case without debate. The speaker may proceed only if the decision is in his/her favour.
- (13) Individuals who flout the rules twice in one meeting shall be asked to leave that meeting (only), and the matter may be discussed *in camera* if necessary. When the open meeting reconvenes, the excluded member may, upon an adequate apology and majority vote of the members, be permitted to rejoin the meeting.
- (14) The decision of the presiding Chair is final, unless the person called to order appeals to the meeting members; this shall be decided without debate.
- (15) No exclusion shall be for more than the meeting in progress.

4.3 Conflict Of Interest

- (1) An individual who stands to gain personal benefit from a decision of the Council or a committee, or has a pecuniary interest in the matter, as defined in the Municipal Government Act is in conflict of interest.
- (2) Anyone in conflict of interest shall declare that interest, and shall not participate in any debate or decision concerning the matter, but does not need to leave the room.

Such conflict of interest shall be recorded in the minutes.

4.4 Agendas

- (1) The CAO or designate shall be responsible for preparing meeting agendas, including input from participants, City staff, and previous meetings.
- (2) Meeting agendas shall be made available at least two business days prior to the time of the meeting.
- (3) Only business listed in the agenda shall be undertaken at a meeting, unless a resolution to change it is unanimously passed
- (4) Agenda items and applications from delegations shall be accepted up to Wednesday noon, prior to the meeting and approved at the discretion of the Mayor or designate.

4.5 Notice Of Meeting

- (1) **Regular Council meetings:** Notice to participants and the public is not required unless there is a change, in which case the CAO or designate shall deliver notice to all members of the Council and to the public at least one business day prior to the day of the Council meeting.
- (2) **Special Council meetings** shall be called in accordance with S. 194 of the Municipal Government Act.
- (3) Notice of **committee meetings** shall be given to participants and the public at least 24 hours in advance.

4.6 Meeting Etiquette

- (1) Accepted conventions of meeting protocol shall be used, to facilitate respect, orderly progression, and attentiveness.
- (2) The designated Chair shall start the meeting on time; explanation of a late start shall be included in the minutes.
- (3) Speakers shall raise their hands to be recognized by the Chair, and shall then have the floor.
- (4) Respect for all participants and guests shall be shown at all times, so there shall be no side comments or private conversations.
- (5) When addressing any participants in a meeting, the use of official titles is required. (i.e. Councillor Miller, Mrs. Whalen or Mr. Brown)
- (6) Active participation is expected, with the intent of arriving at the best solutions for the City.
- (7) The next meeting must be scheduled (date, time, and location).
- (8) The meeting must be formally adjourned.

4.7 Regular, Special, Organizational and Committee Meetings

- (1) All City meetings shall be open to the public, except for any *in camera* portions.
- (2) All Council and committee meetings shall be held in accordance with the provisions of the Municipal Government Act.
- (3) The CAO or designate shall record the **minutes** of all Council and committee meetings, and provide the required written reports of committee activities to Council.
- (4) Council shall hold its' regular meetings on the second and fourth Tuesday of each month at 7:00 p.m. in City Hall Council Chambers.
- (5) When a regular Council or committee meeting falls on a legal holiday, the meeting shall be held on the first following non-holiday business day.
- (6) The second regular Council meeting in July and December will be cancelled and the Corporate Priorities meeting in July and August will be cancelled.
- (7) Any regular meeting may be cancelled or postponed by resolution of Council.
- (8) **Special Council meetings** shall be called in accordance with Municipal Government Act.
- (9) Council may establish council committees and other bodies as necessary under the Municipal Government Act and shall determine Terms of Reference for each (to be reviewed annually).
- (10) The Library Board, while appointed by Council, is not advisory, but self-governing, established by Council bylaw under the Alberta Libraries Act and responsible to Council under that Act.
- (11) Committee members shall be appointed annually by the Mayor no later than two weeks following the third Monday in October.

- (12) Each committee is responsible for reviewing and making recommendations to Council (at least annually) on all bylaws and policies dealing with subject matter germane to that committee.
- (13) Committee meetings shall set date, time, and location.
- (14) Committees may pass no resolutions other than a motion to report to or make recommendations to Council.
- (15) Written reports or minutes of committee activities shall be submitted to the next regular Council meeting.
- (16) No committee has the power to pledge the credit of the municipality or commit the Municipality to any particular action.
- (17) Evening meetings shall be adjourned by 10:30 p.m., unless a resolution to continue is passed by simple majority.
- (18) Organizational Meeting must be held at a designated time in accordance with the MGA Act.

4.8 Order Of Business

Council and City committees shall use the following order of business, unless changed by unanimous consent.

- (1) Call to Order
- (2) Adoption of Agenda
- (3) Adoption of Minutes
- (4) Question Period
- (5) Public Hearings
- (6) Delegations (Limited to First Tuesday Council Meeting and Corporate Priorities)
- (7) Old Business
- (8) New Business
- (9) Committee Reports
- (10) Notices of Motion, Proclamations, or Announcements
- (11) Adjournment

4.9 Delegations

- (1) Any person or delegation wishing to appear before Council or committee or to address an agenda item not designated as a public hearing shall give written notice to the CAO no later than noon on the Wednesday preceding the meeting day.
- (2) An instructional sheet setting out meeting procedures and protocol shall be supplied to anyone wishing to address a Council or committee meeting.
- (3) Any person or delegation addressing Council shall state name(s), address(es), and the purpose of the presentation.
- (4) Delegations shall speak only on the matters which they have submitted to Council and which have been included on the agenda.
- (5) Delegations may be limited in the time they are permitted, but shall generally be allowed 15 minutes for presentation and discussion, which can be extended or decreased at the discretion of Council.
- (6) Approval of a delegation is subject to the Mayor or designates' discretion.

4.10 Public Hearings

- (1) On a matter included in the agenda of a regular or special Council meeting for the purpose of a **public hearing**, any individual or delegation may appear without prior notice.
- (2) The presiding Chair shall call three times for appearances from the gallery, and upon receiving no response, shall declare the public hearing closed.
- (3) Council and committee members may, upon recognition by the Chair, direct questions to a delegate or to administration, but at no time shall a debate be entered into.
- (4) Any person disrupting the proceedings of Council or a committee may be removed upon the request of the Chair.
- (5) Individuals who do not wish to make a presentation, but who wish to go on record in support or opposition to an agenda item may complete the comment form provided, which will be referred to the CAO and Council.

4.11 In Camera

- (1) At the discretion of the Mayor or Chair or a majority of the members of a committee, a meeting may be closed to the general public or municipal employees, as deemed appropriate, called *in camera*.
- (2) *Under the Freedom of Information and Protection of Privacy (FOIPP)*, Boards may close all or part of their meetings in accordance with the MGA Act
- (3) A motion is required to go *in camera*, and the times the meeting goes *in camera* and comes out are recorded in the minutes.
- (4) No record is necessary during the *in camera* portion of the meeting, but if a record is kept, it is subject to FOIPP regulations.
- (5) Council shall not pass resolutions or bylaws during *in camera* meetings. Any decisions reached by consensus during the *in camera* session must be passed as motions when the regular meeting resumes.
- (6) What is discussed *in camera* must remain confidential and may not be discussed at any other time or place, unless brought forward as a motion and recorded in the regular meeting minutes.
- (7) When two (2) or more elected officials participate in council or committee meetings through an electronic device or other communication facilities; that meeting will be deemed to be a meeting through electronic communication or as per the MGA act.

4.12 Rights in Debate

- (1) Debate is the discussion regarding a motion that occurs after the Chair has restated the motion and before it is put to a vote.
- (2) When a pending question is presented for consideration, the Chair shall recognize the member who made the motion to speak first and the member who seconded the motion (if any) to speak second.
- (3) When two or more members wish to speak, the Chair shall name the member who is to speak first.
- (4) No member shall normally speak more than three minutes on any question or amendment to a question, but may request permission to exceed this limit; the privilege shall be accorded without objection upon motion supported by two-thirds of the Council.

4.13 Motions

- (1) A **Main Motion** brings new business (the next item on the agenda) before the assembly.
- (2) Council or committees may deal with a motion on a subject which is not on the agenda with unanimous consent only.
- (3) After a motion has been moved and has been stated or read, it shall be deemed to be in possession of the Council or committee, and may only be withdrawn by majority consent of the members present.
- (4) Every motion or resolution shall be stated or read by the mover, who shall speak first to the motion and close debate on the motion.
- (5) When duly moved, a motion shall be open for discussion and debate. A member may speak to a motion a maximum of two times only unless there is agreement to provide another opportunity to address the issue.
- (6) Any member may ask to have the motion under discussion to be read again at any time during the debate, but may not interrupt a speaker to do so.
- (7) The mover of a motion may speak and vote for or against the motion.
- (8) When required by the Chair, a motion shall be in writing and a copy shall be given to the CAO before such motion shall be open for consideration.
- (9) No motion other than an amending motion or motion to table or refer shall be considered until any motion already before the meeting has been disposed of.
- (10) A **Notice of Motion** may be given (and shall be given verbally and in writing to all members present) at any regular meeting, specifying the entire content of the motion to be considered, but may not be dealt with at that meeting.
- (11) The CAO shall receive a copy of any notice of motion upon adjournment of the meeting at which the notice was given and shall put it on the agenda under New or Unfinished Business for the next regular meeting unless otherwise instructed.

- (12) When a motion under consideration concerns two or more specific matters, a motion to **Divide the Question** divides it into two or more separate motions (which must be able to stand on their own).
- (13) When a motion is tabled without being settled, no similar or conflicting motion which would restrict action on the first motion may be introduced or adopted.
- (14) A written notice of **Motion to Reconsider, Alter, or Rescind**, given from one meeting to the next with a minimum of five (5) members voting in favour, is the only way a question once decided may be reversed, reconsidered, or rescinded within one year after the decision.
- (15) Where the City has a contractual liability or obligation, Council shall not reconsider, alter, vary, revoke, rescind, or replace any motion except to the extent that it does not avoid or interfere with such liability or obligation.
- (16) A **Point of Privilege** pertains to noise, personal comfort, etc. and should only interrupt discussion if unavoidable.
- (17) A **Parliamentary Inquiry** is a query as to the correct motion, to accomplish a desired result, or to raise a point of order.
- (18) A **Point of Information** generally applies to a question asked of the speaker.
- (19) **Orders of the Day or Agenda** is a call to adhere to the agenda. Deviation from the agenda requires Suspension of the Rules.
- (20) A **Point of Order** refers to an infraction of the rules or improper decorum in speaking, and must be raised as soon as the error is made.
- (21) To **Consider by Paragraph** is to hold back adoption of a paper until all paragraphs are debated and amended and the entire paper is satisfactory. After all the paragraphs are considered, the entire paper is then open to amendment, and paragraphs may be further amended.
- (22) To **amend** is to insert or strike out words or paragraphs, or substitute whole paragraphs or resolutions; this motion may be made by any member.
- (23) Amendments shall be voted on in reverse order to that in which they are moved, and all amendments shall be decided on or withdrawn before the original motion is put to a vote.
- (24) To **Withdraw or Modify a Motion** can be done only after a question is stated; mover can accept an amendment without obtaining the floor.
- (25) To **Commit /Refer/Recommit to Committee** is to state which committee or administration sector is to receive the question or resolution for research/further information, and shall include terms, timelines, and necessary explanations. If no committee exists, the size of committee, composition, and selection method (election or appointment) is included.
- (26) To **Extend Debate** can be applied only to the immediately pending question; the extension is until a set time or for a set period.
- (27) To **Limit Debate** is to close debate at a set time, or limit it to a set period.
- (28) To **Postpone** is to state the time the motion or agenda item will be resumed (usually the next regular meeting), and must be passed by a majority of members present. It shall appear on the agenda for the meeting date specified as an item of unfinished business.
- (29) To **Object to Consideration** is to state an objection, which must be stated before discussion is started or another motion is stated.
- (30) To **Table** is to temporarily set aside an issue and bring it back at the same meeting. It may be done after a motion to close debate has carried or is pending.
- (31) To **Take from the Table** is to state a motion previously laid on the table to resume consideration of it.
- (32) To **Reconsider** can be made only by an individual on the prevailing side who has changed position or view.
- (33) To **Postpone Indefinitely** is to kill the question/resolution for this session; exception: the motion to reconsider can still be made during this session.
- (34) **Previous Question** closes debate if successful; if preferred, a motion may be made to "Close Debate".
- (35) **Informal Consideration** is a motion that the assembly go into Committee of the Whole for informal debate as if in committee; this committee may limit the number or length of speeches or close debate by other means by a 2/3 vote. All votes, however, are formal.
- (36) To **Appeal the Decision of the Chair** is an appeal which the assembly must decide, and must be made before other business is resumed; NOT debatable if relates to decorum, violation of rules, or order of business.

- (37) To **Suspend the Rules** allows a violation of the assembly's own rules (except Constitution); the object of the suspension must be specified
- (38) A **Motion to Adjourn** is not subject to debate and will be voted on immediately.

4.14 Voting

- (1) When a member who has moved a motion closes the debate, the Chair shall put the motion to a vote, and this decision is final unless overruled by a majority vote of the members present at the meeting.
- (2) Once the motion has been put to a vote, no member shall debate further on the question or speak any words except to request that the motion be read aloud.
- (3) When a question is put to vote, no member shall leave Council chambers until the vote is taken.
- (4) Any bylaw or resolution upon which there is an equality of votes shall be deemed to be defeated.
- (5) Pursuant to the Municipal Government Act, a councillor member must vote on a matter at a council meeting except where the person abstaining is prohibited from voting because of conflict of interest or pecuniary interest in accordance with the Municipal Government Act.
- (6) The vote on any matter shall be recorded.

4.15 Bylaws, Resolutions, and Policies

- (1) Draft Bylaws and policies shall be prepared at the request of Council or a committee by the appropriate committee or City staff, and shall be reviewed by the appropriate committee before being presented for approval. Copies of the drafts shall be included in the agenda packages according to City procedure.
- (2) Before a **Bylaw** is passed, it shall, in accordance with the Municipal Government Act, have three distinct and separate readings before it is adopted, but no more than two readings may take place at any one meeting of Council, unless unanimous consent is taken before third (3rd) reading.
- (3) Council shall vote on the motion for the first reading of the bylaw without amendment or debate.
- (4) When all amendments (if any) have been accepted or rejected, the motion for second reading of the bylaw as presented or amended shall be considered.
- (5) When a bylaw has received third reading and been passed, the Mayor shall declare the bylaw adopted, and it becomes a municipal enactment, effective immediately unless the bylaw itself provides otherwise.
- (6) Upon being passed, a bylaw shall be signed by the Chair of the meeting at which it was passed and by the CAO, and shall be embossed with the corporate seal of the City.
- (7) A bylaw which requires approval from the Province of Alberta shall receive two readings prior to the submission of a certified copy to the provincial authorities. The third reading may proceed only after the signed approval of the provincial authority is received.
- (8) **Resolutions or motions** shall come into effect as soon as they are passed unless they contain a deferred implementation.
- (9) **Policies** shall be presented for discussion, and passed by simple majority, and shall come into effect as soon as they are passed unless they contain a deferred implementation.
- (10) Upon being passed, a policy shall be signed by the Chair of the meeting at which it was passed and by the CAO,

4.16 Minutes

- (1) Minutes of all proceedings of regular and special Council and committee meetings shall be recorded in accordance with the Municipal Government Act.
- (2) At every regular Council and committee meeting minutes of the previous regular meeting and any special meeting held more than 48 hours prior to the current meeting shall be considered for adoption.
- (3) Minutes shall include resolutions to go *in camera* and to adjourn the meeting.

- (4) The CAO (or designate) shall, as soon as possible after a meeting of the Council, prepare minutes of the meeting and circulate them to the members of Council or the committee.

4.17 Spokespersons

- (1) The Mayor speaks for the City unless that power is designated to another person, on a case-by-case basis only.
- (2) Individual Councillors or committee members have no authority to act outside established bylaws and policy.
- (3) Bylaws and Policy can only be initiated and must be approved by Council (with the exception of the Library Board).
- (4) Democratic process includes the right to debate, question, and discuss, but once a decision is made, Councillors and committee members must speak with one voice and practice and publicly defend all Council decisions.
- (5) Councillors and committee members should remember that advocacy and information for ratepayers are part of their responsibilities, but always within parameters set by Council decisions.
- (6) No special interests shall be promoted over the common interest.
- (7) Councillors and committee members who are approached about issues not covered by policy or bylaw shall bring such concerns to Council, and not attempt to resolve them; Council shall forward them to Administration or committee, as appropriate.

4.18 Repeal

- (1) Bylaw No.'s 071-BD-99, 185-BD-04, 227-BD-05 and 293-BD-07 of the City of Cold Lake and any amendments are hereby repealed.

4.19 Coming into Force

- (1) This bylaw shall come into full force and effect upon the final passing thereof.

FIRST READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta, this 23rd day of October, A.D. 2007, on motion by Councillor Rodden.

**CARRIED
UNANIMOUSLY**

SECOND READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta, this 23rd day of October, A.D. 2007, on motion by Councillor Plain.

**CARRIED
UNANIMOUSLY**

CONSENT TO THIRD AND FINAL READING granted on motion by Councillor Taschereau.

**CARRIED
UNANIMOUSLY**

THIRD AND FINAL READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta, this 23rd day of October, A.D. 2007, on motion by Councillor Lay.

**CARRIED
UNANIMOUSLY**

CITY OF COLD LAKE

MAYOR

CHIEF ADMINISTRATIVE OFFICER



STAFF REPORT

Title: Coalition of Canadian Municipalities for Energy Action - Coalition Lobby Days

Meeting Date: April 23, 2019

Executive Summary:

At the Corporate Priorities Committee held April 16, 2019, Administration provided the Committee with an update regarding the Coalition of Canadian Municipalities for Energy Action and the upcoming Coalition Lobby Days being held in Ottawa May 1-2, 2-19.

Background:

At Council's February 12, 2019 regular meeting of Council, Council authorized (Resolution No. CRM20190212.1011) the City of Cold Lake to enter into a relationship with IMPACT Public Affairs concerning Bill C-69 and lobbying the Government of Canada and Senate.

The Corporate Priorities Committee of Council reviewed the item and are recommending that Council send one (1) City representative to the Coalition of Canadian Municipalities for Energy Action Coalition Lobby Days being held in Ottawa May 1-2, 2019.

Alternatives:

- That Council approve sending one (1) City representative to the Coalition of Canadian Municipalities for Energy Action - Coalition Lobby Days being held in Ottawa May 1-2, 2019.
- That Council may choose not to send one (1) City representative to the Coalition of Canadian Municipalities for Energy Action - Coalition Lobby Days being held in Ottawa May 1-2, 2019.

Recommended Action:

That Council approve sending one (1) City representative to the Coalition of Canadian Municipalities for Energy Action - Coalition Lobby Days being held in Ottawa May 1-2, 2019.

Budget Implications (Yes or No):

Yes

Submitted by:

Kevin Nagoya, Chief Administrative Officer



STAFF REPORT

Title: Coalition of Canadian Municipalities for Energy Action - Coalition Lobby Days

Meeting Date: April 16, 2019

Executive Summary:

Further to the February 12, 2019 regular meeting of Council, Administration is providing Council an update with regards to the Coalition of Canadian Municipalities for Energy Action.

Background:

At the February 12, 2019 regular meeting of Council, Council authorized the City of Cold Lake to enter into a relationship with IMPACT Public Affairs concerning Bill C-69 and lobbying the Government of Canada and Senate (Resolution No. CRM20190212.1011).

Alternatives:

Recommended Action:

That the Corporate Priorities Committee recommend that Council send one (1) City representative to the Coalition of Canadian Municipalities for Energy Action, Coalition Lobby Days, being held in Ottawa on May 1-2, 2019.

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer

Cindy Reimer

From: Craig Copeland
Sent: April 15, 2019 11:31 AM
To: Cindy Reimer
Subject: FW: MEMBERS UPDATE - Coalition of Canadian Municipalities
Attachments: Colition Senate Committee Remarks Press Release.pdf; Senate Remarks Final.pdf; coalition tweet 1.PNG; Hotels - Parliament Hill Advocacy Day.docx

Importance: High

From: Bill Rogers [mailto:brogers@town.bonnyville.ab.ca]
Sent: April 12, 2019 8:54 AM
To: Craig Copeland <CCopeland@coldlake.com>; Greg Sawchuk <gsawchuk@md.bonnyville.ab.ca>; Omer Moghrabi <omer.moghrabi@laclabichecounty.com>; Steve Upham (supham@county.stpaul.ab.ca) <supham@county.stpaul.ab.ca>; 'Maureen Miller' <mmiller@town.stpaul.ab.ca>; Maryann Chichak <maryannchichak@whitecourt.ca>; bgiven@cityofgp.com; bguyon@telusplanet.net; lackerman@fortstjohn.ca; tbolin@fortstjohn.ca; cao@mdopportunity.ab.ca; mkulich@rockymtnhouse.ca; mprimeau@lsac.ca; ceo@pinchercreek.ca; mayorbumstead@dawsoncreek.ca; mayor@lloydminster.ca; mayor@devon.ca; Mayor <Mayor@rmwb.ca>
Cc: Gene Sobolewskig <sobolewskig@ae.ca>; Bill Rogers <brogers@town.bonnyville.ab.ca>; Mark Power <mpower@town.bonnyville.ab.ca>
Subject: FW: MEMBERS UPDATE - Coalition of Canadian Municipalities
Importance: High

Good morning everyone:

From all intents, it looks like this week's trip to Fort Mac was a success. Please see attached press release that went out on the newswire April 10th, Mayor Gene and Don's speaking notes from the Senate Presentation, Tweet from Senator Michael MacDonald, and also the description of activities planned for the upcoming Media Advocacy Day on Ottawa, planned for May 1st and 2nd.

Key takeaways from the trip and upcoming plans:

The Message we received from Senators we met with is that they were very sympathetic to our cause and want to hear from Municipalities that will be negatively affected by Bill C-69, as it is currently written. If we have specific examples of projects that might be impacted by the Current wording of the Bill as it stands, they would like to hear about those as well. This information may be included in their final report..

Media Days in Ottawa is shaping up to be an important trip, for all Muni's that can make it. The consultant has lined up over 15 meetings with Senators and MP's over the 2 day period, as well as key media representatives.

We are sharing this info with all you, including those who are still thinking of joining. So far, we are upwards of 14 Municipalities in Alberta, from as far north as Wood Buffalo, and as far South as Pincher Creek, and the list is growing.

Hope this helps keep you in the loop. If you are currently thinking of joining us in the Ottawa trip, it looks like this trip will generate major publicity to the cause, and to the Canada-wide potential negative effects of Bill C-69.

We hope this helps.

Bill

Bill Rogers
Assistant Chief Administrative Officer
Town of Bonnyville
Tel: (780) 826-3496
Fax: (780) 826-4806
brogers@town.bonnyville.ab.ca

From: Christian von Donat <christian@impactcanada.com>
Sent: April 11, 2019 4:41 PM
Cc: Richard Mullin <richard@impactcanada.com>
Subject: MEMBERS UPDATE - Coalition of Canadian Municipalities
Importance: High

Good day all,

It's a pleasure to send you this update to all members of the Coalition of Canadian Municipalities for Energy Action.

Yesterday, the **coalition appeared before the Senate Energy, Environment, and Natural Resources Committee** as it was on 'the road' in Fort McMurray to hear from stakeholder groups about their concerns with Bill C-69. Speaking on behalf of the Coalition was Mayor Scott of RMWB/Fort McMurray and Mayor Sobolewski of Bonnyville. Attached, you will find the prepared remarks and corresponding Press Release that was shared with the media. I have also attached a tweet from Senator MacDonald as one reference for the attention that was received from the committee hearing.

We continue to see new municipalities contact us to express interest in joining the coalition. If you know if other potential members that are looking to speak about our overall efforts or need further information, please let me know and we would be happy to do so.

We continue to move ahead with preparations for the **Coalition Lobby Days in Ottawa on May 1st and 2nd**. If you are planning to join us in Ottawa to meet directly with political stakeholders, bring the coalition message to Parliament Hill in a visible way, and engage with media and the public, **please let us know sooner rather than later on your plans to attend.**

We have already booked over 15 meetings with Members of Parliament and Senators over those two days, and expect many more to be booked in the days to come. We also have a press conference at Parliament booked, and will work with coalition members to engage with regional media while they are in Ottawa.

We will hold a members briefing as a group either the evening before meetings begin or the morning before. Each member will receive a personal package with their own individual schedules of meetings (in groups of 2-3 coalition members per meeting), biographies of the individuals they are meeting with, key messaging documents, maps and guides for Parliament, and media engagement supports (social media and traditional media). We can use the briefing to answer any questions and discuss the efforts over those two days.

Members are responsible for their own travel and accommodation costs, as well as personal meals and incidentals. I **have attached a guide for the Lord Elgin Hotel, where we are holding a block of rooms until next week.**

As always, please do not hesitate to contact my colleague Richard or I if you have any questions.

Best regards,

Christian von Donat

Christian Alexander von Donat
Director, Government Relations and Strategy



C-(613) 408-0498
O-(613) 317-2850

Christian Alexander von Donat
Director, Government Relations and Strategy



C-(613) 408-0498
O-(613) 233-8906

www.impactcanada.com



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MUNICIPALITIES OUTLINE CONCERNING IMPACTS OF BILL C-69 TO SENATE COMMITTEE IN FORT MCMURRAY

April 10th, 2019

Fort McMurray, AB – The Coalition of Canadian Municipalities for Energy Action shared their concerns on Bill C-69 at the Standing Senate Committee on Energy, Environment, and Natural Resources hearing in Fort McMurray, Alberta today.

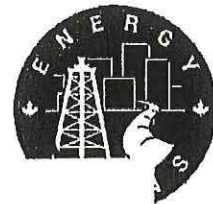
The Coalition is a grassroots effort that arose from municipal concerns surrounding Bill C-69, and includes cities, towns, regional municipalities, and counties. As local leaders in their communities, municipal officials are on the front lines of any potential impact, both intended or unintended.

“The resource industry, including hydro, mining, forestry and energy, like oil and gas, is the lifeblood of many communities in Canada and we appreciate the opportunity to share that perspective with the Senate committee,” said Don Scott, Mayor of the Regional Municipality of Wood Buffalo and Coalition co-lead. “We outlined several concerns and recommendations unique to municipalities that we hope Senators will consider to improve this bill.”

“Many municipalities echo the concerns we raised today,” added Gene Sobolewski, Mayor of Bonnyville and Coalition co-lead. “The unintended consequences of the vague and all-purpose language in Bill C-69 and its sweeping legislative change are deeply concerning to members of the Coalition.”

Items of concern include the following:

1. Municipalities are obligated by legislation to provide frontline services to residents at reasonable tax rates. Bill C-69 does not clearly outline the financial and administrative burden for municipalities. There is concern that this uncertainty will lead business and industry to invest elsewhere. The purpose of the bill should be to improve investor confidence, strengthen the Canadian economy, encourage prosperity, and improve competitiveness. We would like to see these principles reflected in the legislation.
2. The term jurisdiction should be expanded to include local municipalities, specifically in section 2 (d) and section 12. This will ensure a voice to those directly affected by a project and that proposed projects are considered with a greater understanding of environmental, health, social, and economic implications.



3. With the bill's proposed new regulatory structure there is concern that progress on municipal infrastructure projects will be impeded. The language of the bill is open to interpretation and does not provide the necessary clarity on municipal land-use planning, waterway use, indigenous consultation or federal grants. For this reason, there are sections where municipalities should receive explicit exemption. Municipal projects should not be subject to this legislation.

4. Amendments to the Navigation Protection Act raise questions about how terms including navigable water, vessels and works are defined in relation to water bodies. There should be specific language that incorporates municipal knowledge and guidance into the decision-making process.

5. Municipalities across Canada rely on federal and provincial grants to upgrade or rehabilitate aging infrastructure. The language in Bill C-69 could escalate project costs, create uncertainty for project approval, jeopardize the consistency of funding streams, and foster unpredictability in the public process.

6. The Supreme Court, has affirmed the duty to consult with Indigenous Communities and this principle is enshrined in the Constitution of Canada. There is concern that Bill C-69 will create duality of process and require the courts to provide clarity. Municipalities can ill-afford this type of ambiguity in the execution of major projects such as the construction of bridges, landfills or sewage lagoons.

For an overview of members and for municipalities interested in joining our growing efforts, please visit www.energytowns.ca. There, members of the public can also directly contact their local Senators on this issue.

-30-

Media Contact:

Christian von Donat

Municipal Advocacy Solutions

Cell: 613-408-0498

Email: christian@impactcanada.com

Senate Remarks – Coalition of Canadian Municipalities for Energy Action

Wednesday, April 10, 2019

Witnesses:

Don Scott, Mayor, Regional Municipality of Wood Buffalo

Gene Sobolewski, Mayor, Town of Bonnyville

Check against delivery

Don Scott:

Thank you, Chair. I'd like to recognize that we are on Treaty 8 and Unceded Métis Territory.

Honourable Senators, thank-you for taking the time to visit Fort McMurray and the Regional Municipality of Wood Buffalo.

My name is Don Scott, and I am the Mayor of the Regional Municipality of Wood Buffalo. I am joined by Gene Sobolewski, Mayor of the Town of Bonnyville.

We are here to represent the Coalition of Canadian Municipalities for Energy Action, a grassroots effort that arose from municipal concerns surrounding Bill C-69. The coalition includes cities, towns, regional municipalities, and counties.

The resource industry, including hydro, mining, forestry and energy (oil and gas) is the lifeblood of many communities in Canada. These industries inject assessment into the communities and contribute to the creation of direct employment.

The status quo of the existing legislation isn't an option ... but neither is the proposed legislation.

I would like to take this opportunity to outline some concerns as well as a few suggested amendments for consideration.

First, Municipalities are obligated by legislation to provide frontline services to residents at reasonable tax rates. Bill C-69 does not clearly outline the financial and administrative burden for municipalities. We are seriously concerned that this uncertainty will lead business and industry to invest elsewhere. I would suggest the purpose of the bill should be to improve investor confidence, strengthen the Canadian economy, encourage prosperity, and improve competitiveness. We would like to see these principles reflected in the legislation.

Second, we would like to see the term jurisdiction expanded to include local municipalities, specifically in section 2 (d) and section 12. This will ensure a voice to those directly affected by a project and that proposed projects are considered with a greater understanding of environmental, health, social, and economic implications.

Third, with the bill's proposed new regulatory structure we worry that progress on municipal infrastructure projects will be impeded. We believe the language of the bill is open to interpretation and does not provide the necessary clarity on municipal land-use planning, waterway use, indigenous consultation or federal grants. For this reason, we believe there are sections where municipalities should receive explicit exemption. Municipal projects should not be subject to this legislation.

Fourth, amendments to the Navigation Protection Act raise questions about how terms including navigable water, vessels and works are defined in relation to water bodies. We would like to see specific language that incorporates municipal knowledge and guidance into the decision-making process.

I'd now like to invite Mayor Sobolewski to share his thoughts.

Gene Sobolewski:

Thank you, Mayor Scott. We are joined in Fort McMurray today by many municipalities who are here to echo the concerns we are raising.

Bill C-69, in reference to a resource industry municipality, will have a devastatingly detrimental effect on our ability to procure assessment. It will

destroy jobs and family security. It will result in the strangulation of community service delivery.

Municipalities across Canada rely on Federal and Provincial grants to upgrade or rehabilitate aging infrastructure. The language in C-69 could escalate project costs, create uncertainty for project approval, jeopardize the consistency of funding streams, and foster unpredictability in the public process.

The unintended consequences of the vague and all-purpose language in C-69 have caught municipalities off-guard with sweeping legislative change.

It is important to state clearly; we understand and share the end goals that Bill C-69 intended to reach but the bill, from a municipal perspective, will not meaningfully accomplish what it set out to do.

The Supreme Court, has affirmed the duty to consult with Indigenous Communities and this principle is enshrined in the Constitution of Canada. We wonder if C-69 will create duality of process and require the courts to provide clarity. Municipalities can ill-afford this type of ambiguity in the execution of major projects such as the construction of bridges, landfills or sewage lagoons.

Honourable Senators, we thank you for engaging with community leaders and the public during your cross-country hearings and we urge you to proceed with amendments that strengthen and improve this legislation.

Thank you for your time today. We would be happy to answer any questions you may have.



Michael L. MacDonald

@SenMacDonald

Follow

Heard in Fort McMurray: CDN Municipalities for Energy Action, a local coalition, tell us #C69 "will destroy jobs and family security. It will result in the strangulation of community service delivery." #cdnpoli

10:33 AM - 10 Apr 2019 from Wood Buffalo, Alberta

7 Retweets 8 Likes



Parliament Hill Advocacy Day - May 1st and 2nd

To accommodate your stay in Ottawa, Municipal Advocacy Solutions has secured a block of rooms at the Lord Elgin Hotel in Downtown Ottawa from April 30th to May 4th, 2019. Please consult the following information to book your stay with our group rate.

You can book rooms via e-mail groups@lordelgin.ca, or call 1-800-267-4298 under the reservation "Energy Towns."

ROOM RATE:

Classic rooms	329.00	329.00
Elgin Class King	359.00	359.00

EVENT NAME: Energy Towns
ARRIVAL DATE: April 30, 2019
DEPARTURE DATE: May 4, 2019
RES ID: #190430IMPA
BLOCK CUT OFF DATE: April 16, 2019
BOOKING COMMENTS: 48 hour Cancellation.



KEY AMENDMENTS TO BILL C-69

PROVIDING GREATER CERTAINTY AND PREDICTABILITY FOR COMPANIES

STRENGTHENING THE PROPOSED IMPACT ASSESSMENT, CANADIAN ENERGY REGULATOR, AND CANADIAN NAVIGABLE WATERS ACTS

CLEANER ENVIRONMENT, STRONGER ECONOMY. In February 2019, the Government of Canada introduced proposed legislation (Bills C-68 and C-69) that would put in place better rules to protect our environment, fish and waterways, and rebuild public trust in how decisions about resource development are made. As Bill C-69 goes through the Parliamentary process, amendments have been made in the House of Commons in order to provide greater clarity to parts of the proposed legislation following input from companies, Indigenous peoples, and the broader public. With these amendments, companies would have more clarity about what is required of them, and project reviews would be more predictable and timely, encouraging investment in Canada's natural resources sectors.

Below are some of the key amendments made to Bill C-69. For the full list, visit [Parliament of Canada's website](#). Bill C-69, as amended by the House of Commons Standing Committee, has been referred to the Senate. A Senate Committee will study the proposed legislation, which could be subject to further amendments. For more information about the legislative process, download our infographic on [How new laws and regulations are created](#).

GREATER CERTAINTY AND PREDICTABILITY

The amendments would:

- ✓ Enable the Minister of Environment and Climate Change to let companies know early on if a project is likely to have unacceptable negative impacts. This would not stop the process. Instead, it would allow companies to make an informed decision about whether or how to go forward with a project in the new impact assessment process.
- ✓ Require that the Minister consider any feedback provided by the proponent when:
 - ✓ establishing the time period within which companies must substantially begin construction; and
 - ✓ deciding whether to extend the period within which companies must substantially begin construction.
- ✓ Provide greater clarity about the scope and outputs of the new early planning and engagement phase, increasing certainty for companies. At minimum, early planning will result in:
 - ✓ Tailored Impact Statement Guidelines that are scoped to reflect factors relevant to the specific project;
 - ✓ a Cooperation Plan;
 - ✓ an Indigenous Engagement and Partnership Plan;
 - ✓ a Public Participation Plan; and
 - ✓ a Permitting Plan (if warranted).

TRANSITIONAL PROVISIONS

The amendments would:

- ✓ Make transition provisions even clearer and confirm how the transition to the new impact assessment would work:
 - ✓ provide an objective criterion that is earlier in the environmental assessment process to identify projects that will continue to be reviewed under CEAA 2012;
 - ✓ give companies the option to "opt-in" to the new process; and
 - ✓ confirm that no one goes back to the starting line.
- ✓ Set out the conditions under which a designated project would not be subject to the new Act, such as those projects for which companies have already started construction. These measures are similar to transitional measures in CEAA 2012.

FACTORS TO CONSIDER IN PROJECT REVIEWS

The amendments would:

- ✓ Provide further clarity around the factors that would guide project reviews:
 - ✓ both positive and negative consequences—economic, environment, social and health—would be taken into account including in the public interest decision factors; and
 - ✓ consideration of alternatives only includes those that are technically and economically feasible and directly related to the project.
- ✓ Clarify that the same set of factors that would be considered in an impact assessment would also guide decisions about what information and studies are required to be collected by the proponent.
- ✓ Clarify that the Minister or Governor in Council's decision would be based on the report as well as a consideration of the public interest factors outlined in Section 63. The reasons must demonstrate this.

TIMELINES

The amendments would:

- ✓ Establish a new timeline of 300 days for reviews of projects with a lifecycle regulator, with the possibility to set the timeline to a maximum of 600 days, if warranted.
- ✓ Set a 45-day timeline for establishing review panels, building on other provisions to ensure timely reviews.
- ✓ Clarify that comments must be provided during a time period specified by the proposed Impact Assessment Agency of Canada to ensure meaningful participation is balanced with timely assessments.

GREATER TRANSPARENCY

The amendments would:

- ✓ Promote greater transparency around Ministerial decision-making:
 - ✓ when the Minister refers the public interest decision to the Governor in Council, the reasons for that referral are posted on the Internet; and
 - ✓ where the timelines for issuing a decision statement following an assessment are extended, companies are informed about the reasons why.
- ✓ Confirm that Agency assessment reports need to incorporate a broader range of information, including: a summary of comments received, recommendations on mitigation measures and follow-up, and the Agency's rationale and conclusions.
- ✓ Require the Agency to ensure that public comments provided during the project reviews are posted online and maintained.

ONE PROJECT, ONE REVIEW

The amendments would:

- ✓ Allow integrated review panels that involve federal regulators to co-operate with other jurisdictions, making it possible to have just one assessment that meets all requirements.

CANADA.CA/ENVIRONMENTALREVIEWS

Canada



KEY AMENDMENTS TO BILL C-69

PARTNERING WITH INDIGENOUS PEOPLES AND ADVANCING RECONCILIATION

STRENGTHENING THE PROPOSED IMPACT ASSESSMENT, CANADIAN ENERGY REGULATOR, AND CANADIAN NAVIGABLE WATERS ACTS

CLEANER ENVIRONMENT, STRONGER ECONOMY. In February 2010, the Government of Canada introduced proposed legislation (Bills C-60 and C-69) that would put in place better rules to protect our environment, fish and waterways, and rebuild public trust in how decisions about resource development are made. As Bill C-69 goes through the Parliamentary process, amendments have been made in the House of Commons in order to provide greater clarity to parts of the proposed legislation following input from Indigenous peoples, companies and the broader public. With these amendments, the Government of Canada reaffirms its commitment to renewing its nation-to-nation, Inuit-Crown, and government to government, relationship with Indigenous peoples based on the recognition of rights, respect, cooperation and partnership. Reconciliation must guide partnerships with Indigenous peoples.

Below are some of the key amendments made to Bill C-69. For the full list, visit Parliament of Canada's website. Bill C-69, as amended by the House of Commons Standing Committee, has been referred to the Senate. A Senate Committee will study the proposed legislation, which could be subject to further amendments. For more information about the legislative process, download our infographic on [How new laws and regulations are created](#).

UNITED NATIONS DECLARATION ON THE RIGHTS OF INDIGENOUS PEOPLES

The amendments would:

- ✓ More clearly reflect the Government's commitment to the United Nations Declaration on the Rights of Indigenous Peoples.
- ✓ Clarify that the Government, the Minister, the proposed Impact Assessment Agency and federal authorities would need to exercise their powers under the *Impact Assessment Act* in a way that respects the Government's commitments with respect to the rights of Indigenous peoples.
- ✓ Clarify that the mandate of the proposed Canadian Energy Regulator would include exercising its powers and performing its duties and functions in a way that respects the Government's commitments with respect to the rights of Indigenous peoples.

INDIGENOUS KNOWLEDGE - USE AND PROTECTION

The amendments would:

- ✓ Clarify that Indigenous knowledge would be considered and not limited to "traditional" knowledge, but include the evolving knowledge of Indigenous peoples.
- ✓ Require transparency about how Indigenous knowledge is used in impact assessments, as well as regional and strategic assessments. Assessment reports would need to describe how Indigenous knowledge was taken into account.
- ✓ Provide strong protection for the confidentiality of Indigenous knowledge.
- ✓ Strengthen the protection of Indigenous knowledge across all Acts:
 - ✓ Consultation would be required before Indigenous knowledge could be disclosed; and
 - ✓ Ministers would be able to place conditions on its disclosure in light of the consultation.

RESPECTING RIGHTS AND DISTINCTION-BASED APPROACH

The amendments would:

- ✓ Require that the decision to refer a project to a panel consider the impact on Indigenous rights.
- ✓ Clarify that Indigenous membership on key committees under the proposed *Impact Assessment Act* and *Canadian Energy Regulator Act* would be distinction-based and include members who represent the interests of First Nations, Métis and Inuit peoples.
- ✓ Make it mandatory for the proposed Canadian Energy Regulator to establish an Indigenous Advisory Committee.



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Canada

BETTER RULES TO PROTECT CANADA'S ENVIRONMENT AND GROW THE ECONOMY

BENEFITS FOR CANADIANS

ASSESSING WHAT MATTERS TO CANADIANS

Developing resources while protecting the environment requires taking a big-picture look at a project's potential impacts.

Project reviews would consider not just impacts on our environment, but also on social and health aspects, Indigenous peoples, jobs and the economy over the long-term. We would also conduct gender-based analysis.

Project reviews would consider how projects are consistent with our environmental obligations and climate change commitments, including the Paris Agreement on Climate Change.

We would undertake a strategic assessment for climate change to provide guidance on how to consider greenhouse gas emissions in individual project reviews.

REGULATORY CERTAINTY AND PREDICTABILITY FOR COMPANIES

The new impact assessment system would be more efficient and predictable, giving companies the clarity they need.

Companies would have the option to "test in" in the new system and no project would have to go back to the starting line.

Project reviews would be rigorously managed to ensure that they are more timely. Companies would know what is required from them at the outset, including what is required for Indigenous engagement.

A revised project led based on clear criteria would identify when types of projects would require a review, offering greater clarity about how the new rules apply.

PUBLIC PARTICIPATION, SCIENCE, AND TRANSPARENCY

We would ensure that Canadians' views are heard from the start and improve participant timing programs for Indigenous peoples and the public. Comments would also have to be provided within a specified time period to ensure meaningful participation is balanced with timely assessments.

Project decisions would be guided by science, evidence and Indigenous knowledge. Project reviews would reflect our strong commitment to science and to the federal authorities to exercise their powers under the proposed Impact Assessment Act in a way that adheres to the principles of scientific integrity, honesty, objectivity, thoroughness and accuracy. Science and evidence provided by companies would be rigorously reviewed by federal scientists. Independent reviews would be done where there is strong public concern or the results of a study are uncertain.

We would increase online access to science and evidence, including data on follow-up, monitoring, compliance and enforcement. We would also make easy-to-understand summaries of decisions publicly available.

A SINGLE AGENCY TO CONDUCT IMPACT ASSESSMENTS

To rebuild public trust and make the review process more efficient and consistent, a single agency would lead federal project reviews and coordinate consultations with Indigenous peoples.

The Canadian Environmental Assessment Agency would become the Impact Assessment Agency of Canada. It would work collaboratively with life-cycle regulators, such as the Canadian Nuclear Safety Commission and wildlife bodies.

The Agency would coordinate with provinces and territories to advance our commitment to one project, one review.

PARTNERING WITH INDIGENOUS PEOPLES

The goals of reconciliation must guide our shared path forward.

There would be early and regular engagement with Indigenous peoples based on recognition of Indigenous rights and interests from the start. The decision to refer a project to a panel would have to consider the impact on Indigenous rights.

We would work in partnership with Indigenous peoples for project reviews. Key commitments under the proposed Impact Assessment Act and Canadian Energy Regulator Act would be distinction-based and include members who represent the interests of First Nations, Métis and Inuit peoples.

Consideration of Indigenous knowledge would now be mandatory. We would protect the confidentiality of Indigenous knowledge (e.g. sacred site locations) and respect Indigenous laws and protocols for its use.

A NEW CANADIAN ENERGY REGULATOR

A modern energy regulator has an essential role to play in ensuring access to safe, affordable and resilient energy and guiding Canada's transition to a low-carbon economy.

We would replace the Federal Energy Board with an independent, new federal agency called the Canadian Energy Regulator (CER).

This would ensure that good projects go ahead with timely decisions that reflect common values and shared benefits.

The new CER would be built on modern effective governance: more inclusive engagement, greater Indigenous participation, stronger safety and environmental protection, and more timely decisions.

Life-cycle regulations would retain responsibility for the assessment of non-designated projects.

PROTECTING CANADA'S NAVIGABLE WATERS

To protect the public right of navigation, we are bringing forward the Canadian Navigable Waters Act.

New navigation protections would apply to all of Canada's navigable waters — covering our vast network of rivers, lakes and canals. New modern safeguards would create greater transparency, and give local communities a say in projects that could affect their navigation. This includes a greater level of oversight for navigable waterways that are most important to Canadians and to Indigenous peoples, including eligible Heritage and wild and free-flowing rivers.

RESTORING LOST PROTECTIONS TO FISH AND FISH HABITAT

We are restoring the protection of all fish and fish habitat for future generations. Legislative amendments would restore lost protections by protecting all fish and fish habitat, strengthen the role of Indigenous peoples in project reviews, monitoring and policy development, and allow for better management of large and small projects that may be harmful to fish or fish habitat through a new permitting system and codes of practice.





AUMA shares Bill C-69 concerns with Canadian senators

February 20, 2019

On February 1, 2019, AUMA President Barry Morishita was part of a delegation that met with a group of independent Canadian senators in Edmonton to discuss Bill C-69. The Bill has been under debate in the Senate since December 12, 2018. There is an opportunity to make amendments before the House of Commons votes on the Bill, likely during this session of Parliament.

The Bill contains amendments to three different pieces of legislation: The *Impact Assessment Act*, the *Canadian Energy Regulator Act*, and the *Navigation Protection Act*. Currently, there is much opposition to the Bill, especially from the oil and gas industry. For municipalities, the *Navigation Protection Act* has been a key piece for AUMA's advocacy work with the Federation of Canadian Municipalities (FCM) and the Western Canadian Municipal Associations (WCMA).

AUMA's key issues with Bill C-69:

Municipalities are concerned these amendments will directly impact municipal land-use planning, construction and maintenance of infrastructure. The proposed Bill could result in more municipal infrastructure projects falling under federal review. This could add additional financial and administrative costs to municipal operations.

Municipalities need more clarification on a new requirement to consider and protect Indigenous traditional knowledge and the consultation process required with Indigenous communities. It is unclear how the new process will work for adding navigable waters to the list of waters subject to extra oversight. It is unclear "who" can make this request, local citizens, Indigenous communities, or environmental non-governmental organizations.

Clarification is needed regarding the definition of navigable water and how "reasonable likelihood" will be defined in relation to the water body being used for navigation. For example, many waterways in Alberta are seasonal, the frequency of navigation needs to be considered and clarified.

More work needs to be done on the categorization of "Minor Works," "Major Works," "works other than a minor work." These categories create a complex series of requirements.

FCM has recommended that Transport Canada conduct a review of existing Minor Works to assist municipalities to better understand the requirements.

Although the impact on the resource development sector does not directly affect local governments, the industry is important to economic prosperity and quality of life in many local communities.

AUMA has been working with FCM and WCMA on advocating for change and seeking clarification. WCMA sent a joint letter to the Minister of Transport in May 2018, and another letter to the Senate of

Canada in October 2018. FCM provided its submission to the Standing Committee on Environment and Sustainable Development in April 2018. FCM's submission echoed several similar points as WCMA and AUMA.

AUMA continues to follow this issue closely and will provide updates as information comes available.

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AUMA / AMSC 300, 8616 - 51 Ave, Edmonton, AB, T6E 6E6

Main line: 780-433-4431

Toll-free within Alberta: 310-AUMA (2862)



Amplifying our municipal voice for responsible resource development

March 20, 2019

Responsible resource development is essential for the future of all municipalities. We are working with our members and other municipal associations to form a **Resource Communities of Canada Coalition (RCCC)**. There is a need to coordinate our Canadian municipal voice to ensure municipal perspectives are being heard on issues impacting resource development.

There are other municipally-focused groups that are joining together to advocate for Bill C-69, but the RCCC is different in the following ways:

We are asking for your support, not money.

AUMA President Barry Morishita invited our members to become involved on February 28 by passing a motion at their next council meeting to support the Resource Communities of Canada Coalition. We have already heard back from many of our members and appreciate the show of support to make sure our voices are heard. This show of support has already gained media interest.

If your municipality hasn't passed a motion yet, [here is a template motion](#) that can be used.

We are focused on more issues.

The RCCC's first three major activities are:

Education campaign at FCM Conference in Quebec.

We are encouraged by the recent resolution that the FCM Board passed last week to call on the Government of Canada to support the further development of nation-building energy infrastructure projects. We are finalizing our education campaign plan and will be sending out more information soon.

Bill C-69 Advocacy.

We recently met with Amarjeet Sohi, MP for Edmonton Millwoods and Minister of Infrastructure and Communities and Matt Jeneroux, MP Edmonton Riverbend, Shadow Minister of Infrastructure, Communities and Urban Affairs, to discuss this Bill. We are completing a legal analysis of the bill and will share more information with you once it has been completed. We are also investigating a coordinated approach for testifying at the Senate Committee hearings by sharing messaging and key information with sister associations.

Formally establish the Resource Communities of Canada.

Although activities are already underway, we do want to formalize our group with detailed terms of reference. We will be focusing on this after the educational campaign at the FCM Conference.

We are taking a strategic approach.

We are partnering with our sister municipal associations and municipalities across the country with the intent to formalize the RCCC so there is a strategic and long-term approach to ensure our unified municipal voice is heard on responsible resource development.

Please show your support by passing a motion at your next council meeting to support the Resource Communities of Canada!

[Back to news](#)

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Coalition of Canadian Municipalities for Energy Action

Resolution # CRM20190212.1011

Moved by Councillor Buckle

That Council authorize the City of Cold Lake to enter into a relationship with IMPACT Public Affairs concerning Bill C-69 and lobbying the Government of Canada and Senate.

In Favor (3): Councillor Grau, Councillor Buckle, and Councillor Soroka

Opposed (1): Councillor Vining

Carried

COMMITTEE REPORTS

Minutes June 26, 2018 Municipal Planning Commission

Information.

Minutes October 16, 2018 Family and Community Support Services Advisory Committee

Information.

Minutes October 18, 2018 Mid-Sized Cities Mayors' and CAOs' Caucus

Information.

Minutes November 26, 2018 Cold Lake Library Board

Information.

Minutes November 26, 2018 Cold Lake Regional Utility Services Commission

Information.

STAFF REPORTS

Chief Administrative Officer's Monthly Report - January 2019

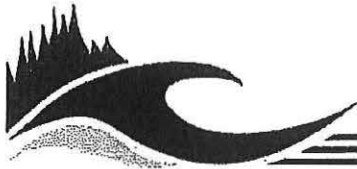
Information.

Report to Chief Administrative Officer - Corporate Services - January 2019

Information.

Report to Chief Administrative Officer - Infrastructure Services - January 2019

Information.



INTEROFFICE MEMO

Date: February 12, 2019

To: Mayor and Council

From: Kevin Nagoya, CAO

Re: Coalition of Canadian Municipalities for Energy Action

The City of Cold Lake, the Town of Bonnyville, the M.D. of Bonnyville and Lac La Biche County have been involved in various discussions surrounding the Federal Government's Bill C-69.

Verbally, the AUMA had initially indicated that it was planning to speak to issues regarding Bill C-69, however, the AUMA has recently issued a letter indicating it will take a more neutral approach. The following is excerpted from an AUMA letter to member municipalities in regards to coordinating municipal voices on C-69:

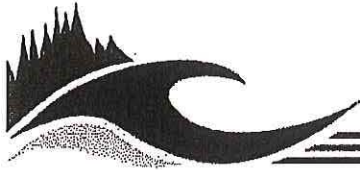
Responsible resource development is essential for the future of Canadian municipalities. After talking to many municipal partners, there is a lot of momentum around coordinating our Canadian municipal voice to:

- *Advocate for responsible resource development.*
- *Ensure municipal perspectives are being heard on issues impacting resource development.*
- *Share factual information regarding resource development interests.*

We will be inviting all Alberta municipalities and encouraging our sister municipal associations to invite their municipal members to participate in this coordinated effort. More details on the specific activities and how you can get involved will be communicated in the coming weeks. One of our first activities will be an awareness campaign at the Quebec City FCM Conference at the end of May.....Barry Morishita | President

The main concern being raised are the timelines in which AUMA is proposing – will waiting for the Federation of Canadian Municipalities' conference in May leave enough time to have an impact on Bill C-69, or will the bill be passed by that time?

In its letter, AUMA also signals a shift away from an activist stance on the subject to a more broad effort geared towards educating Canadian municipalities about resource development in Alberta. It has been questioned whether this will be "too little, too late," as the Senate is convening on the issue in the coming weeks and months.



INTEROFFICE MEMO

In an effort to have Western Canadian municipalities' concerns heard, the Town of Bonnyville has spearheaded an initiative to hire a lobbying firm to represent a municipal coalition concerned with the potential impacts that Bill C-69 could have in its present form.

Attached is a proposal from Impact Public Affairs which states that, if hired, the firm would develop key messages, a strategy, and facilitate meetings for the "Coalition of Canadian Municipalities for Energy Action."

The proposed base fee is \$3,000.

The exact makeup of the proposed coalition and its strategy remains unconfirmed, however, administration is recommending that council consider playing an early role to ensure that the City of Cold Lake's concerns are heard by the group from the outset and during the development of a strategy.

The City of Cold Lake was also able to join a presentation from the Canadian Association of Petroleum Producers (CAPP) via teleconference on January 16, 2019. The presentation was also attended by a number of Chief Elected Officials, including the Mayors of the City of Grande Prairie, the City of Brooks, the Town of Whitecourt, and the Town of Bonnyville, among others. The presentation outlines the association's concerns over Bill C-69. Also attached for council's information is the presentation and CAPP literature provided to the group at that meeting.

Administration is recommending that Council pass a motion authorizing the City of Cold Lake to enter into relationship with IMPACT concerning Bill C-69 and lobbying the Government of Canada and Senate.

With regards,

Kevin Nagoya
Chief Administrative Officer



STAFF REPORT

Title: Falun Dafa Day - May 13, 2019

Meeting Date: April 23, 2019

Executive Summary:

Proclamation - Falun Dafa Day - May 13, 2019

Background:

Alternatives:

Recommended Action:

Mayor Copeland proclaimed May 13, 2019 as Falun Dafa Day in the City of Cold Lake.

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer

From: Minnan Liu [<mailto:minliu201603@gmail.com>]
Sent: April 7, 2019 7:39 PM
To: Craig Copeland <CCopeland@coldlake.com>
Subject: Greeting Letter/Proclamation Request for Falun Dafa Day

Dear Mayor Craig Copeland,

I am writing to respectfully request a greeting/proclamation message from you for our celebration of May 13th as Falun Dafa Day, as we pay tribute to the 27th anniversary of the introduction of Falun Dafa (Falun Gong) to the public.

Falun Dafa is an advanced traditional meditation and self-improvement system of mind, body, and spirit based on the universal principles of Truthfulness, Compassion, and Forbearance.

Falun Dafa has benefited tens of millions of people, both physically and spiritually, from diverse cultural backgrounds in over 100 countries around the world since its public introduction in China on May 13, 1992.

Over the years, worldwide recognition of Falun Dafa has included thousands of awards and proclamations from governments and officials, including Canadian Mayors, Premiers, and Prime Ministers, for its cross-cultural promotion of universal principles and contribution to a more peaceful, tolerant, and compassionate society.

In Canada, we are privileged to embrace the values of openness, diversity, and the freedoms of conscience and belief. It is in this spirit we celebrate the anniversary of Falun Dafa Day this May across Canada.

We would appreciate receiving a greeting/proclamation message from you by **May 9th, 2019**.

Enclosed are a few examples of messages from government officials we received last year for your reference. Attached is a sample proclamation for your reference as well.

Should you have any questions, please feel free to contact me.

We look forward to hearing from you.

Sincerely Yours,

Minnan Liu, Ph.D., P.Eng.
Falun Dafa Association of Edmonton
Tel: 780-221-0044
Email: minliu201603@gmail.com

Greetings, proclamations and speeches for Falun Dafa Month Celebration 2018 (excerpt):

Through the promotion of the principles of truthfulness, compassion and forbearance, millions of people around the world have benefitted from the teachings of Falun Dafa. I know this practice has a strong following in Canada's peaceful, pluralistic society. **–Hon. Andrew Scheer, Leader of the Official Opposition, Greetings for Falun Dafa Celebration 2018**

The messages that you deliver of peacefulness, compassion, respect, are the messages that all of us in Canada need to think about every single day. **–Hon. Judy Sgro, MP, Co-Chair of Parl Friends for Falun Gong, speech on Parliament Hill on May 9, 2018**

Through the promotion of the principles of truthfulness, compassion, and forbearance, millions of people around the world have benefited from the teachings of Falun Dafa. –**Hon. Peter Kent, MP, Co-Chair of Parliamentary Friends of Falun Gong, speech on Parliament Hill on May 9, 2018**

I have great respect for the principles of Truth, Benevolence and Forbearance, which guide the Falun Dafa movement –**Hon. Elizabeth May, leader of the Green Party of Canada, speech/greetings for 2018**

At a time of unrest in many countries, Falun Dafa has much to teach us about peace and harmony. We are fortunate, indeed, to live in a country that embraces freedom, and welcomes us to practice our beliefs.

–**Hon. W. Thomas Molloy, Lieutenant Governor, Saskatchewan, Greetings for 2018**

The commitment of Falun Dafa's followers to the tenets of Truthfulness, and kindness, as well as the pursuit of improving oneself through the quiet practice of meditation and gentle movement is admirable

– **Hon. Sandy Silver, Premier of Yukon, Greetings for 2018**

I'm pleased to join you in celebration of the 26th anniversary of Falun Dafa. The principles of Falun Dafa: Truthfulness, Compassion, and Tolerance, are values that we all aspire to achieve in Canada.

–**James Bezan, MP, greetings for Falun Dafa Month 2018**

I support the efforts that you're doing with regards to the peacefulness of the mind, and dealing with the individuals that need that help. –**Larry McGuire, MP, speech for Falun Dafa Day on Parliament Hill on May 9, 2018**

It is my honour to extend heartfelt congratulations to the Falun Dafa Association of Canada on this, the celebration of their 26th anniversary...and truly appreciate their work in sharing the principles of truthfulness, compassion, and tolerance.–**Nathaniel Erskine-Smith, MP, greetings for Falun Dafa Month 2018**

I would like to extend my warmest greeting to those celebrating the twenty-sixth anniversary of the introduction of Falun Dafa to the public...This milestone is a wonderful occasion to highlight the guiding principles of Falun Dafa; *Truthfulness, Benevolence, and Forbearance.*

–**Stephanie Kusie, MP, Greeting for 26th Falun Dafa Anniversary, 2018**

As a society, we appreciate values like truthfulness, benevolence and tolerance and recognize those qualities as core principles of Falun Dafa.

–**Hon. Gene Makowsky, MLA, SK. Greeting for 26th Falun Dafa Anniversary, 2018**

2018 Municipal Proclamation of Falun Dafa Day	2018 Greetings from Mayors
Mayor Jim Watson, City of Ottawa, ON Mayor Jim Diodati, Niagara Falls, ON Mayor Bryan Paterson, Kingston, ON Mayor Gordon Krantz, Milton, ON Mayor Rob Burton, Oakville, ON Mayor Al McDonald, North Bay, ON Mayor Aldo DiCarlo, Amberstburg, ON Mayor Charlie Clark, Saskatoon, SK Mayor Michael Fougere, Regina, SK Mayor Rick Lang, Melfort, SK Mayor Colin Basron, Kelowna, BC Mayor Chris Pieper, Armstrong, BC Mayor Phil Kent, Duncan, BC Mayor Rajean Masson, Martinville, QC	Mayor Daryl Bennett, Peterborough, ON Mayor Chris Friel, Brantford, ON Mayor Walter Sendzik, St. Catharins, ON Mayor Rick Goldring, Burlington, ON Mayor Maurizio Bevilacqua, Vaughan, ON Mayor John Henry, Oshawa, ON Mayor Jeff Lehman, Barrie, ON Mayor Taso A. Christopher, Belleville, ON Mayor Geoffrey Dawe, Aurora, ON Mayor Christian Provenzano, Sault Ste. Marie, ON Mayor Brian Bowman, Winnipeg, MB Mayor Denis Perrault, Swift Current, SK Mayor Lois E. Jackson, Delta, BC Mayor Linda Hepner, Surrey, BC Mayor Mike Clay, Port Moody, BC Mayor Stuart Houston, Spruce Grove, AB

We also received greetings from: Senator Marilou McPhedran, MP Ted Falk, MP Hon. Candice Bergen, MP Dane Lloyd, MP Karen McCrimmon, MP Larry Bagnell, MP Nathaniel Erskine-Smith, MP Karen McCrimmon, MP Peter Julian, MP Stephanie Kusie, MP Dane Lloyd, MP Tom Kmiec, MP Deepak Obhrai, MP Pat Kelly, MP Len Webber, MP Darshan Kang, MP Michael Cooper, MP Kelly McCauley, MP Kerry Diotte, MP Garnett Genuis, MP Mike Lake,

Hon. Jason Kenney, MLA, AB; Saskatchewan Education Minister, Tina Beaudry-Mellor, Saskatchewan MLA Dr. Ryan Meili, Ontario, MPP Sam Oosterhoff, Ontario MPP Hon. Mitzie Hunter, Ontario MP Tina Beaudry-Mellor, Mississauga Councillor Ron Starr, Toronto councillor Josh Matlow, Calgary Councillor Jeromy Farkas,

Celebration Rally speakers in Ottawa: MP David Anderson, Hon. Judy Sgro, Hon. Peter Kent, MP Larry McGuire, MP Garnett Genuis, MP Elizabeth May, MP Robert Falcon-Ouellette, MP James Bezan, Senator Thanh Hai Ngo, Former MP David Kilgour, Former MP John Weston, Father Deacon Andrew Bennett, Ms. Sheng Xue

Introduction to Falun Dafa:

A traditional Qigong exercise based on ancient Chinese values, *Falun Dafa* emphasizes the principles of Truthfulness, Compassion, and Forbearance in every practitioner's life. It comprises a set of 5 gentle, tranquil exercises, through which one is able to attain a healthy body and spiritual enlightenment. More than 100 million practitioners all over the world have benefited tremendously from the practice. Falun Dafa activities and classes are open to the public and free of charge.

Since its introduction on May 13th, 1992 by its founder, Mr. Li Hongzhi, Falun Dafa has received worldwide recognition for its concerted efforts to promote harmony, tolerance, and compassion in society. Those who practise learn to overcome selfishness, think of others first, look inside themselves for causes of conflicts, and elevate their moral character, thereby becoming better and healthier persons and more responsible members of society. Mr. Li, meanwhile, seeks no monetary gain and requires that the practice be available to everyone free of charge.

Despite a nation-wide state-led persecution of Falun Dafa, launched in China on July 20th, 1999 by the former Chinese communist leader Jiang Zemin, the popularity of Falun Dafa has not only remained undiminished, but also flourished all over the world. Falun Dafa practitioners—inside and outside China—have responded to persecution with peaceful and persistent efforts to inform the public about the persecution, correct false claims made by the communist regime's propaganda about Falun Gong, and in so doing have provided an outstanding example of virtue and humanity in the face of injustice.

Falun Dafa practitioners across the world have walked a truly moral, righteous and honourable path, winning wide recognition, support, and respect. Together, we will commemorate this historical era of millions of Falun Dafa practitioners' righteous deeds and once again, acknowledge Falun Dafa and the benefits it brings to individuals, communities, and the world at large.

For more information, please browse: <http://www.falundafa.ca/> or www.faluninfo.net



PROCLAMATION

**Falun Dafa Day
May 13, 2019**

WHEREAS, Falun Dafa is an advanced ancient exercise and meditation practice of mind, body, and spirit based on the universal principles of Truthfulness, Compassion and Forbearance; and

WHEREAS, Falun Dafa practitioners follow the principles and incorporate them into their daily lives, striving to become better people in all environments and situations; and

WHEREAS, Falun Dafa has benefited both physically and spiritually tens of millions of people in over 100 countries around the world since its public introduction in China on May 13, 1992; and

WHEREAS, Falun Dafa transcends cultural and racial boundaries and contributes to a more peaceful, tolerant, and compassionate society.

NOW THEREFORE, I, Craig Copeland, Mayor of the City of Cold Lake, do hereby proclaim May 13, 2019 as

“Falun Dafa Day”

honouring Truthfulness-Compassion-Forbearance, in the City of Cold Lake.

Craig Copeland,
Mayor

Dated this 23rd day of April, 2019



STAFF REPORT

Title: Early Child Development Awareness Week - May 12-18, 2019

Meeting Date: April 23, 2019

Executive Summary:

Proclamation - May 12-18, 2019 Early Child Development Awareness Week

Background:

Alternatives:

Recommended Action:

Type the recommendation here

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer

March 13, 2019

City of Cold Lake
Attn: Mayor Craig Copeland
5220-54 street
Cold Lake, Alberta
T9M-1A1

Dear Mr. Copeland,

The Lakeland Area Early Childhood Development Coalition would like to ask for your assistance in proclaiming the week of May 12th to May 18th, Early Child Development Awareness Week. Our goal is to have all communities working together to promote healthy development for all children.

The Lakeland Area Early Childhood Development Coalition is a community effort spearheaded by a group of dedicated community agencies that have an invested interest in our children's development. Please help us honor all individuals whom encourage early development in these important years from 0-5 years.

Our focus during Early Child Development Awareness Week will be to promote a community where no child experiences developmental difficulties. By using education, newly released EDI data (Early Development Instrument), some amazing free giveaways that week and promotional campaign we hope to encourage parents, caregivers, and teachers that a good start to any child's life is priceless. Our focus to why the early years are important, why children need to be heard, and getting children ready for kindergarten will help children exceed and meet their goals in the future.

It is our hope that a designation of Early Child Development Awareness Week in the City of Cold Lake will aid in generating awareness and promote the future of this city, as we continue to make our community a better place to live.

Thank you for considering this request,

On behalf of the Lakeland Area Early Childhood Development Coalition,

Tanya Wilson
Lakeland Parent Link Network Administrator & Outreach Programmer
Cold Lake and District FCSS
5220-54 Street
Cold Lake, Alberta
T9M 1A1
mnoftall@coldlake.com
Phone: 780-594-4495 EXT. # 8024
Fax: 780-594-1157

