

Cold Lake

Council - Regular Meeting Minutes Tuesday, May 14, 2019 6:00 p.m. Council Chambers

Council Present: Mayor Craig Copeland

Councillor Bob Buckle Councillor Jurgen Grau Councillor Duane Lay Councillor Vicky Lefebvre

Council Absent: Councillor Kirk Soroka

Councillor Chris Vining

Staff Present: Chief Administrative Officer Kevin Nagoya

General Manager of Corporate Services Linda Mortenson General Manager of Infrastructure Services Azam Khan

General Manager of Planning & Development Services Howard

Pinnock

Manager of Strategic Initiatives Andrew Serba Executive/Recording Secretary Cindy Reimer

Acting General Manager of Community Services/Manager of

Protective Services/Fire Chief Jeff Fallow

Staff Absent: General Manager of Community Services Glenn Barnes

CALL TO ORDER

The meeting was called to order at this time being 6:00 p.m. by Mayor Copeland.

ADOPTION OF AGENDA

Resolution # CRM20190514.1001

Moved by Councillor Buckle

That the agenda be adopted as presented.

DISCLOSURE OF INTEREST

Councillor Buckle declared a disclosure of interest with respect to Public Hearings Item 6.2 Bylaw No. 645-LU-19 - Amend LUB No. 382-LU-10 to Establish Parking Overlays in the Downtown Commercial and Lakeshore Commercial Districts.

Councillor Buckle declared a disclosure of interest with respect to Old Business Item 8.2 Bylaw No. 645-LU-19 - Amend LUB No. 382-LU-10 to Establish Parking Overlays in the Downtown Commercial and Lakeshore Commercial Districts.

MINUTES APPROVAL

Council - Regular Meeting April 23, 2019

Resolution # CRM20190514.1002

Moved by Councillor Lay

That the minutes of Council's regular meeting held April 23, 2019 be accepted as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD

None.

PUBLIC HEARINGS

Bylaw No. 644-LU-19 - Amend LUB No. 382-LU-10

Mayor Copeland declared the public hearing for reviewing Bylaw No. 644-LU-19, being a Bylaw to Amend LUB No. 382-LU-10 Section 12.8(2) Categorizes Uses for the LI (Light Industrial District) as Either Permitted, Discretionary - Development Officer or Discretionary - Municipal Planning Commission, in the City of Cold Lake, open at this time being 6:01 p.m.

Mayor Copeland reviewed the rules of the public hearing and reminded all individuals of the public hearing protocol and purpose, and then asked Administration to introduce the bylaw. General Manager of Planning & Development Services H. Pinnock briefly introduced Bylaw No. 644-LU-19, being a Bylaw to Amend LUB No. 382-LU-10 Section 12.8(2) Categorizes Uses for the LI (Light Industrial District) as Either Permitted, Discretionary - Development Officer or Discretionary - Municipal Planning Commission, in the City of Cold Lake.

Mayor Copeland opened the floor for public concerns and comments with respect to Bylaw No. 644-LU-19.

As there were no public in attendance to voice their concerns and/or provide comments with respect to Bylaw No. 644-LU-19, Mayor Copeland declared the public hearing closed at this time being 6:04 p.m.

Bylaw No. 645-LU-19 - Amend LUB No. 382-LU-10 to Establish Parking Overlays in the Downtown Commercial and Lakeshore Commercial Districts

Having declared a disclosure of interest with respect to Public Hearings Item 6.2 Bylaw No. 645-LU-19 - Amend LUB No. 382-LU-10 to Establish Parking Overlays in the Downtown Commercial and Lakeshore Commercial Districts, Councillor Buckle left the meeting at this time being 6:04 p.m.

Mayor Copeland declared the public hearing for reviewing Bylaw No. 645-LU-19, being a Bylaw to Amend Land Use Bylaw No. 382-LU-10 to Establish Parking Overlays in the Downtown Commercial and Lakeshore Commercial Districts, in the City of Cold Lake, open at this time being 6:04 p.m.

Mayor Copeland reviewed the rules of the public hearing and reminded all individuals of the public hearing protocol and purpose, and then asked Administration to introduce the bylaw.

General Manager of Planning & Development Services H. Pinnock briefly introduced Bylaw No. 645-LU-19, being a Bylaw to Amend Land Use Bylaw No. 382-LU-10 to Establish Parking Overlays in the Downtown Commercial and Lakeshore Commercial Districts, in the City of Cold Lake.

Mayor Copeland opened the floor for public concerns and comments with respect to Bylaw No. 645-LU-19.

As there were no public in attendance to voice their concerns and/or provide comments with respect to Bylaw No. 645-LU-19, Mayor Copeland declared the public hearing closed at this time being 6:08 p.m.

Councillor Buckle re-entered the meeting at this time being 6:08 p.m.

DELEGATIONS

Lakeland Industry and Community Association (LICA) - Erin Ritchie and Arianne Crook

Mayor Copeland welcomed Lakeland Industry and Community Association (LICA) representatives Ms. Erin Ritchie, Manager of Environmental Programs and Ms. Arianne Crook, Executive Director to the Council meeting at this time being 6:09 p.m.

Ms. Ritchie and Ms. Crook advised Council that LICA was founded in 2000 and other partners consisted of the Town of Bonnyville, M.D. of Bonnyville, and Town of Lac La Biche. An in-depth power point presentation was presented which provided an update on the Lakeland Industry and Community Association's (LICA) initiatives within the region including LICA's education and outreach programs, air monitoring (located near the Humane Society in Cold Lake), and environmental program.

Mayor Copeland thanked Ms. Ritchie and Ms. Crook for their informative presentation advising that Council would consider the request for continued membership to LICA at their next regular meeting of Council being June 11, 2019.

Ms. Ritchie and Ms. Crook left the meeting at this time being 6:45 p.m.

Moved by Councillor Lay

That the meeting be recessed at this time being 6:45 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Mayor Copeland reconvened the meeting at this time being 6:52 p.m.

Cold Lake Community Mobilization Project Review - Ted Greenaway

Mayor Copeland welcomed Mr. Ted Greenaway, Principal Consultant of iWonder Development Inc., to the Council meeting at this time being 6:52 p.m.

Mr. Greenaway provided Council with an extensive power point presentation of the April 2019 report "Imagine Cold Lake Revisited" which is a retrospective review of the Imagine Cold Lake Community Mobilization Project completed in 2012, and the experiences since 2012 of the five (5) community priority teams which were formed as a result of the project. The presentation focused on what has been learned about supporting such teams and recommendations about community priorities where similar team work should focus moving forward.

Mr. Greenaway provided the following recommendations noting that there was no need to update the Community Assessment or to repeat the Community-Wide Summit:

Focus of Teams

- 1. Create a single new team to address community mental health and suicide prevention
- 2. Support that team thoroughly and well
- 3. Once the first team is stable, consider forming a second team to address a family treatment centre or community economic development

Enhancing Teams

- 1. Affirm FCSS as the 'backbone' organization
- 2. Formalize function and structure of teams
- 3. Mandate from and reporting to City Council
- 4. Teams led by one (1) prominent community member and one (1) FCSS staff person
- 5. Agencies as team members
- 6. Agency representation by leader (CEO, ED) and a front-line staff person
- 7. Annual member review to ensure succession
- 8. Formal planning and continuous improvement through action research and developmental evaluation
- 9. Each team a learning and teaching body
- 10. Review experience, success, and learnings of each team more often (i.e. every one (1) to two (2) years

Mayor Copeland thanked Mr. Greenaway for his informative presentation, and Mr. Greenaway returned to the gallery at this time being 7:38 p.m.

OLD BUSINESS

Bylaw No. 644-LU-19 - Amend LUB No. 382-LU-10

Resolution # CRM20190514.1004

Moved by Councillor Buckle

That Bylaw No. 644-LU-19, being a Bylaw to Amend LUB No. 382-LU-10 Section 12.8(2) Categorizes Uses for the LI (Light Industrial District) as Either Permitted, Discretionary - Development Officer or Discretionary - Municipal Planning Commission, in the City of Cold Lake, be given second reading.

Moved by Councillor Lefebvre

That Bylaw No. 644-LU-19 be given third and final reading.

Carried Unanimously

Bylaw No. 645-LU-19 - Amend LUB No. 382-LU-10 to Establish Parking Overlays in the Downtown Commercial and Lakeshore Commercial Districts

Having declared a disclosure of interest with respect to Old Business Item 8.2 Bylaw No. 645-LU-19 - Amend LUB No. 382-LU-10 to Establish Parking Overlays in the Downtown Commercial and Lakeshore Commercial Districts, Councillor Buckle left the meeting at this time being 7:43 p.m.

Delegate Mr. Greenaway left the meeting at this time being 7:44 p.m.

Resolution # CRM20190514.1006

Moved by Councillor Lay

That Bylaw No. 645-LU-19, being a Bylaw to Amend Land Use Bylaw No. 382-LU-10 to Establish Parking Overlays in the Downtown Commercial and Lakeshore Commercial Districts, in the City of Cold Lake, be given second reading.

Carried Unanimously

Resolution # CRM20190514.1007

Moved by Councillor Lefebvre

That Bylaw No. 645-LU-19 be given third and final reading.

Carried Unanimously

Councillor Buckle re-entered the meeting at this time being 7:59 p.m.

NEW BUSINESS

Bylaw No. 646-AD-19 - Cemetery Bylaw

Resolution # CRM20190514.1008

Moved by Councillor Buckle

That Bylaw No. 646-AD-19, being a Bylaw for the Management of Cemeteries, in the City of Cold Lake, be given first reading.

Carried Unanimously

Bylaw No. 647-AN-19 - Tax Rate Bylaw

Resolution # CRM20190514.1009

Moved by Councillor Lay

That Bylaw No. 647-AN-19, being the 2019 Tax Rate Bylaw with the Municipal Residential Tax Rate of 8.2505, Multi-Family Residential Rate of 8.6490, Non-Residential Tax Rate of 12.6079, Annexed Residential 2.7663, Annexed Farmland 5.0000, and Annexed Non-Residential 12.6079. Education Tax Rates of 2.7774 Residential, and 3.7879 Non-Residential, a Tax Rate of .0893 for the Lakeland Lodge and Housing Requisition, and a Tax Rate of 0.0786 for the Designated Industrial Property Requisition, in the City of Cold Lake, be given first reading.

Carried Unanimously

Policy No. 205-AD-18 - Mobile Vendor Policy Revisions

Resolution # CRM20190514.1010

Moved by Councillor Lefebvre

That Council adopt revised Policy No. 205-AD-18, being the Mobile Vendor Policy, as presented.

Carried Unanimously

Resolution # CRM20190514.1011

Moved by Councillor Lefebvre

That the meeting be recessed at this time being 8:32 p.m., and reconvened at the call of the Chair.

General Manager of Infrastructure Services A. Khan left the meeting at this time being 8:32 p.m.

Mayor Copeland reconvened the meeting at this time being 8:38 p.m.

Cold Lake First Nations (CLFN) Joint Meeting - Alberta Transportation

Resolution # CRM20190514.1012

Moved by Councillor Buckle

That Council authorize a letter from the City of Cold Lake to the Government of Alberta requesting a joint meeting between the Ministry of Transportation, Cold Lake First Nations, the Municipal District of Bonnyville, and the City of Cold Lake.

Carried Unanimously

Subdivision Approval Extension - SUB-17-001 (Jacknife PUL)

Resolution # CRM20190514.1013

Moved by Councillor Lefebvre

That Council approve the request for extension of the subdivision approval for SUB-17-001 for a period of two (2) years from the original expiry date of February 14, 2018.

Carried Unanimously

Regional Recreation Committee

Resolution # CRM20190514.1014

Moved by Councillor Lay

That Council appoint Councillor Buckle and Councillor Vining to the Regional Recreation Committee with Mayor Copeland as an alternate, and re-evaluate the appointments at Council's next annual organizational meeting.

Economic Development Advisory Committee Resignation

Resolution # CRM20190514.1015

Moved by Councillor Lay

That Council accept, with regret, the resignation of Ms. Isabel Myshaniuk from the Cold Lake Economic Development Advisory Committee effective immediately.

Carried Unanimously

Age Friendly Cold Lake Grant - April 23, 2019 Delegation

Resolution # CRM20190514.1016

Moved by Councillor Grau

That Council accept the Age Friendly Cold Lake Grant delegation presentation made at Council's April 23, 2019 regular meeting as information.

Carried Unanimously

Christopher Cowden - April 23, 2019 Delegation

Resolution # CRM20190514.1017

Moved by Councillor Lefebvre

That Council accept Christopher Cowden's delegation presentation made at Council's April 23, 2019 regular meeting as information, and provide funding in the amount of \$10,000.00 towards the production of "Moments in Spacetime" with funds to come from Council Goodwill (1-2-11-20-229), and further direct Administration to prepare a Screen-Based Production Grant Program for Council's consideration.

Carried Unanimously

Request for Funding - Bonnyville and District Chamber of Commerce - Lakeland Business of the Year Awards Gala

Resolution # CRM20190514.1018

Moved by Councillor Lefebvre

That Council support a "supporting" sponsorship in the amount of \$1,500.00 to the 6th Annual Lakeland Business of the Year Awards (BOYA) Gala scheduled for Friday, October 25, 2019, at the Cold Lake Energy Centre, with funds to come from Council Goodwill (1-2-11-20-229).

COMMITTEE REPORTS

Minutes March 13, 2019 Cold Lake Regional Chamber of Commerce Information.

Minutes March 25, 2019 Cold Lake Library Board Information.

Minutes March 25, 2019 Cold Lake Regional Utility Services Commission Information.

Minutes April 3, 2019 Economic Development Advisory Committee Information.

Minutes April 10, 2019 Cold Lake Regional Chamber of Commerce Information.

STAFF REPORTS

Chief Administrative Officer's Monthly Report - April 2019 Information.

Report to Chief Administrative Officer - Corporate Services - April 2019 Information.

Report to Chief Administrative Officer - Infrastructure Services - April 2019 Information.

Report to Chief Administrative Officer - Planning and Development Services - April 2019

Information.

Report to Chief Administrative Officer - Community Services - April 2019 Information.

COUNCIL HIGHLIGHTS/ REPORTS

Mayor & Council reported on their recent activities and attendance at various events.

Resolution # CRM20190514.1019

Moved by Councillor Lay

That Council extend the Council meeting past the 9:30 p.m. sunset clause in Section 4.7(17) of Bylaw No. 308-BD-07, being the Procedural Bylaw of the City of Cold Lake, and as amended by Bylaw No. 383-BD-10.

Carried Unanimously

NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS

National Public Works Week - May 19-25, 2019

Mayor Copeland proclaimed May 19-25, 2019 as National Public Works Week in the City of Cold Lake.

National Victims and Survivors of Crime Week (VSCW) - May 28 - June 3, 2019

Mayor Copeland proclaimed May 28 - June 3, 2019 as National Victims and Survivors of Crime Week (VSCW) in the City of Cold Lake.

QUESTIONS

Councillor Buckle noted that the washrooms at Kinosoo Beach were locked on the weekend, and queried if the bylaw department could have a key to unlock and lock up the washrooms?

Chief Administrative Officer K. Nagoya advised that the contractor at Kinosoo Beach has a key and takes care of the washrooms.

Resolution # CRM20190514.1020

Moved by Councillor Lefebvre

That the meeting be recessed at this time being 9:38 p.m., and reconvened at the call of the Chair.

Acting General Manager of Community Services/Manager of Protective Services/Fire Chief J. Fallow left the meeting at this time being 9:38 p.m.

Mayor Copeland reconvened the meeting at this time being 9:46 p.m.

IN CAMERA

Member-at-Large Applications - Cold Lake Elected Official Compensation Review Committee

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, and Lefebvre, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Planning & Development Services H. Pinnock, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

FOIP Section 17, Disclosure harmful to personal privacy

Resolution # CRM20190514.1021

Moved by Councillor Grau

That the meeting go "In-Camera" at this time being 9:46 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Member-at-Large Applications - Cold Lake Elected Official Compensation Review Committee.

Carried Unanimously

Resolution # CRM20190514.1022

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 9:52 p.m.

Northern Lights Public Schools - Draft Memorandum of Understanding

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, and Lefebvre, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Planning & Development Services H. Pinnock, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials

Resolution # CRM20190514.1023

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 9:52 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to the Northern Lights Public Schools - Draft Memorandum of Understanding.

Carried Unanimously

Resolution # CRM20190514.1024

Moved by Councillor Grau

That the meeting come "Out-of-Camera" at this time being 10:07 p.m.

Carried Unanimously

Cold Lake First Nations IR149A Drainage Concerns

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, and Lefebvre, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Planning & Development Services H. Pinnock, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials

Resolution # CRM20190514.1025

Moved by Councillor Grau

That the meeting go "In-Camera" at this time being 10:07 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Cold Lake First Nations IR149A Drainage Concerns.

Carried Unanimously

Resolution # CRM20190514.1026

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 10:11 p.m.

Carried Unanimously

Western Canadian Defence Industries Association (WCDIA) - Non Disclosure Agreement

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, and Lefebvre, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Planning & Development Services H. Pinnock, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 16, Disclosure harmful to business interests of a third party

- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

Moved by Councillor Lay

That the meeting go "In-Camera" at this time being 10:11 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to the Western Canadian Defence Industries Association (WCDIA) - Non-Disclosure Agreement.

Carried Unanimously

Resolution # CRM20190514.1028

Moved by Councillor Buckle

That the meeting come "Out-of-Camera" at this time being 10:20 p.m.

Carried Unanimously

Land Purchase - Hwy 28 South Enhancements Extension of 49 Street

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, and Lefebvre, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Planning & Development Services H. Pinnock, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 10:20 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Land Purchase - Hwy 28 South Enhancements Extension of 49 Street.

Carried Unanimously

Resolution # CRM20190514.1030

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 10:25 p.m.

Carried Unanimously

Development Agreement - Steve Engman

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, and Lefebvre, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Planning & Development Services H. Pinnock, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 10:25 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Development Agreement - Steve Engman.

Carried Unanimously

Resolution # CRM20190514.1032

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 10:48 p.m.

Carried Unanimously

Legal - Payment in Lieu of Taxes (PILT) - 4 Wing Cold Lake

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, and Lefebvre, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Planning & Development Services H. Pinnock, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Moved by Councillor Lay

That the meeting go "In-Camera" at this time being 10:49 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - Payment in Lieu of Taxes (PILT) - 4 Wing Cold Lake.

Carried Unanimously

Resolution # CRM20190514.1034

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 10:56 p.m.

Carried Unanimously

ADJOURNMENT

Resolution # CRM20190514.1035

Moved by Councillor Lay

That the meeting be adjourned at this time being 10:56 p.m.

Carried Unanimously

Mayor

Chief Administrative Officer