



**Council - Annual Organizational Meeting  
Agenda**

Tuesday, October 22, 2019

5:00 p.m.

Council Chambers

**Pages**

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. DISCLOSURE OF INTEREST
4. COUNCIL BOARD / COMMITTEE APPOINTMENTS
  - 4.1 Council Board, Committee and Commission Appointments 2 - 8
5. IN CAMERA
6. ADJOURNMENT



## STAFF REPORT

**Title:** Council Board, Committee and Commission Appointments

**Meeting Date:** October 22, 2019

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### **Executive Summary:**

As per Section 192(1) of the Municipal Government Act, Council must hold an organizational meeting annually not later than two (2) weeks after the third (3<sup>rd</sup>) Monday in October (October 21<sup>st</sup>) which would be Monday, November 4, 2019 at the latest. At this organizational meeting, the Mayor must appoint Council to the various boards, committees and commissions of the City of Cold Lake.

There are various types of boards, committees and commissions. Most boards and commissions are formed under provincial legislation with their authorities spelled out under an act and/or regulation.

The committees are a mix of committees that are formed by Council or by others (e.g. a committee that is formed by a community body with special interests and/or a committee that is formed by another municipality) which request Council representation. The committees that Council is attending should be analyzed annually during Council's organizational meeting. Council may want to add to the committees, form new committees, or reduce the amount of committee commitments depending on Council priorities, relevance to Council mandates, and time commitments for Council.

The various boards, committees and commissions of the City of Cold Lake are as follows:

Alberta HUB (1 Appointment + 1 Alternate)  
Annexation Negotiations Committee (3 Appointments)  
Beaver River Regional Waste Management Commission (1 Appointment - Mayor)  
Cold Lake Community Grant Advisory Grant Committee (2 Appointments)  
Cold Lake Economic Development Advisory Committee (2 Appointments)  
Cold Lake & District Family and Community Support Services Advisory Committee (1 Appointment)  
Combative Sports Commission (**All Members At Large**)  
Composite Assessment Review Board (3 Appointments)  
Corporate Priorities Committee (**All Council**)  
Energy Centre Design Development Steering Committee (**All Council**)  
Hearts for Healthcare Society (1 Appointment)  
Inter City Forum on Social Policy (1 Appointment)



Inter-Municipal Collaboration Framework Committee (3 Appointments - Mayor + Councillors)  
Inter-Municipal Development Plan Committee (2 Appointments - Mayor + Councillor)  
Lakeland Industry & Community Association (1 Appointment)  
Lakeland Lodge & Housing Foundation (2 Appointments)  
Library Board (1 Appointment)  
Local Assessment Review Board (3 Appointments)  
Medley CFB Society (1 Appointment - Mayor)  
Municipal Disaster Services Agency (2 Appointments)  
Municipal Planning Commission (**All Council**)  
Muni-Corr (1 Appointment)  
Northern Lights Library System (1 Appointment + 1 Alternate)  
Recreation & Culture Advisory Committee (1 Appointment)  
Regional Partnership Committee (Ministers') (2 Appointments - Mayor + CAO)  
Regional Partnership Opportunities Committee (2 Appointments - Mayor + Councillor)  
Regional Recreation Committee (2 Appointments + 1 Alternate)  
Regional (CLFN) Tourism Working Group Committee (1 Appointment + 1 Alternate)  
Regional Utility Services Commission (4 Appointments)  
Subdivision & Development Appeal Board (**All Members At Large**)  
Unightly Premise Appeal Committee (1 Appointment)  
Water North Coalition Liaison (2 Appointments)

### **Background:**

The Corporate Priorities Committee of Council reviewed the appointments to the various boards, committees and commissions of the City of Cold Lake at their regular meeting held September 17, 2019 and recommended the following changes for 2019/2020:

- Annexation Negotiations Committee (leave Copeland & Lay; remove Soroka)
- Cold Lake Community Grant Advisory Committee (add Grau & Vining)
- Lakeland Industry & Community Association (add Copeland + change Lay as Alternate)
- Library Board (leave Lefebvre; add an Alternate)

### **Alternatives:**

Council may consider the following options:

- Appoint as recommended
- Amend the appointments based on further discussion of Council.



**Recommended Action:**

As recommended by the Corporate Priorities Committee of Council that Mayor Copeland appoint Mayor & Council to the City of Cold Lake's various boards, committees and commissions for 2019/2020 as follows:

Alberta HUB (Buckle + Lay as Alternate)  
Beaver River Regional Waste Management Commission (Copeland)  
Cold Lake Community Grant Advisory Committee (Grau & Vining)  
Cold Lake Economic Development Advisory Committee (Lefebvre & Soroka)  
Cold Lake & District Family and Community Support Services Advisory Committee (Grau + Vining as Alternate)  
Combative Sports Commission (**All Members At Large**)  
Composite Assessment Review Board (Buckle, Lefebvre & Vining)  
Corporate Priorities Committee (**All Council**)  
Energy Centre Design Development Steering Committee (**All Council**)  
Hearts for Healthcare Society (Copeland)  
Inter City Forum on Social Policy (Grau + Vining as Alternate)  
Inter-Municipal Collaboration Framework Committee (Copeland, Soroka & Vining + Buckle as Alternate)  
Inter-Municipal Development Plan Committee (Copeland & Vining)  
Lakeland Industry & Community Association (Copeland + Lay as Alternate)  
Lakeland Lodge & Housing Foundation (Lefebvre & Vining)  
Library Board (Lefebvre + Buckle as Alternate)  
Local Assessment Review Board (Buckle, Lefebvre & Vining)  
Medley CFB Society (Copeland)  
Municipal Disaster Services Agency (Buckle & Grau)  
Municipal Planning Commission (**All Council**)  
Muni-Corr (Lay + Buckle as Alternate)  
Northern Lights Library System (Lefebvre + Buckle as Alternate)  
Recreation & Culture Advisory Committee (Buckle)  
Regional Partnership Opportunities Committee (Ministers') (Copeland + CAO)  
Regional Partnership Opportunities Committee w/ Town & M.D. of B'ville (Copeland & Soroka + CAO)  
Regional Recreation Committee (Buckle & Vining + Copeland as Alternate)  
Regional (CLFN) Tourism Working Group Committee (Lefebvre + Buckle as Alternate)  
Regional Utility Services Commission (Buckle, Grau, Lay & Soroka)  
Subdivision & Development Appeal Board (**All Members At Large**)  
Unsightly Premise Appeal Committee (Grau)  
Water North Coalition Liaison (Buckle & Lay)



**Budget Implications (Yes or No):**

No

**Submitted by:**

Kevin Nagoya, Chief Administrative Officer



<b><u>BOARDS &amp; COMMITTEES</u></b>	<b>2017/2018</b>	<b>2018/2019</b>	<b>PROPOSED 2019/2020</b>
Alberta HUB ( <i>Ad Hoc</i> )	BUCKLE LAY (Alternate)	BUCKLE LAY (Alternate)	BUCKLE LAY (Alternate)
Annexation <del>Review</del> -Negotiations Committee ( <i>Ad Hoc</i> ) ( <i>New as at 09/11/2012</i> )	COPELAND LAY SOROKA	COPELAND LAY SOROKA	N/A N/A N/A
Beaver River Regional Waste Management Commission ( <i>Provincial Legislation - AIF R55</i> )	COPELAND	COPELAND	COPELAND
Cold Lake Community Grant Advisory Committee ( <i>ByLaw</i> )	N/A	N/A	GRAU VINING
Cold Lake Economic Development Advisory Committee ( <i>ByLaw</i> )	LEFEBVRE SOROKA	LEFEBVRE SOROKA	LEFEBVRE SOROKA
Cold Lake & District FCSS Advisory Committee ( <i>ByLaw</i> )	GRAU	GRAU VINING (Alternate)	GRAU VINING (Alternate)
Combative Sports Commission ( <i>ByLaw</i> )	ALL MEMBERS AT LARGE		
Composite Assessment Review Board ( <i>CARB</i> ) ( <i>ByLaw</i> )	BUCKLE LEFEBVRE VINING	BUCKLE LEFEBVRE VINING	BUCKLE LEFEBVRE VINING
Corporate Priorities Committee ( <i>ByLaw</i> )	MAYOR & COUNCIL	MAYOR & COUNCIL	MAYOR & COUNCIL
Energy Centre Design Development Steering Committee ( <i>Policy</i> )	MAYOR & COUNCIL	MAYOR & COUNCIL	MAYOR & COUNCIL
Hearts for Healthcare ( <i>New as at 09/11/2012</i> )	COPELAND	COPELAND	COPELAND
Inter City Forum on Social Policy ( <i>Ad Hoc</i> )	GRAU	GRAU VINING (Alternate)	GRAU VINING (Alternate)
Inter-Municipal Collaboration Framework Committee ( <i>Ad Hoc</i> )	COPELAND SOROKA VINING	COPELAND SOROKA VINING BUCKLE (Alternate)	COPELAND SOROKA VINING BUCKLE (Alternate)
Inter-Municipal Development Plan Committee ( <i>Ad Hoc</i> )	COPELAND VINING	COPELAND VINING	COPELAND VINING
Lakeland Industry & Community Association (LICA) (AdHoc)	LAY	LAY	COPELAND LAY (Alternate)
Lakeland Lodge & Housing Foundation ( <i>Provincial Legislation - AIF C8</i> )	LEFEBVRE VINING	LEFEBVRE VINING	LEFEBVRE VINING
Library Board ( <i>ByLaw</i> )	LEFEBVRE	LEFEBVRE	LEFEBVRE BUCKLE (Alternate)
Local Assessment Review Board ( <i>LARB</i> ) ( <i>ByLaw</i> )	BUCKLE LEFEBVRE VINING	BUCKLE LEFEBVRE VINING	BUCKLE LEFEBVRE VINING



## **BOARDS & COMMITTEES**

	<b>2017/2018</b>	<b>2018/2019</b>	<b>PROPOSED 2019/2020</b>
Medley CFB Society ( <i>Ad Hoc</i> )	<b>COPELAND</b>	<b>COPELAND</b>	<b>COPELAND</b>
Municipal Disaster Services Agency ( <i>ByLaw</i> )	<b>BUCKLE GRAU</b>	<b>BUCKLE GRAU</b>	<b>BUCKLE GRAU</b>
Municipal Planning Commission ( <i>ByLaw</i> )	<b>MAYOR &amp; COUNCIL</b>	<b>MAYOR &amp; COUNCIL</b>	<b>MAYOR &amp; COUNCIL</b>
Muni-Corr ( <i>Agreement</i> )	<b>LAY N/A</b>	<b>LAY BUCKLE (Alternate)</b>	<b>LAY BUCKLE (Alternate)</b>
Northern Lights Library System ( <i>Agreement</i> )	<b>LEFEBVRE</b>	<b>LEFEBVRE BUCKLE (Alternate)</b>	<b>LEFEBVRE BUCKLE (Alternate)</b>
Recreation & Culture Advisory Committee ( <i>ByLaw</i> )	<b>BUCKLE</b>	<b>BUCKLE</b>	<b>BUCKLE</b>
Regional Partnership Committee (Ministers')	<b>COPELAND NAGOYA</b>	<b>COPELAND NAGOYA</b>	<b>COPELAND NAGOYA</b>
Regional Partnership Opportunities Committee w/ Town & M.D. of B'ville ( <i>Ad Hoc</i> ) ( <i>Agmt.</i> )	<b>COPELAND SOROKA NAGOYA</b>	<b>COPELAND SOROKA NAGOYA</b>	<b>COPELAND SOROKA NAGOYA</b>
Regional Recreation Committee ( <i>Ad Hoc</i> )	<b>N/A</b>	<b>BUCKLE VINING COPELAND (Alternate)</b>	<b>BUCKLE VINING COPELAND (Alternate)</b>
Regional (CLFN) Tourism Working Group Committee	<b>LEFEBVRE BUCKLE (Alternate)</b>	<b>LEFEBVRE BUCKLE (Alternate)</b>	<b>LEFEBVRE BUCKLE (Alternate)</b>
Regional Utility Services Commission ( <i>Provincial Legislation - AIF R4</i> )	<b>BUCKLE GRAU LAY SOROKA</b>	<b>BUCKLE GRAU LAY SOROKA</b>	<b>BUCKLE GRAU LAY SOROKA</b>
Subdivision & Development Appeal Board ( <i>ByLaw</i> )	<b>ALL MEMBERS AT LARGE</b>		
Unightly Premise Appeal Committee ( <i>ByLaw</i> ) Municipal Code ByLaw No. 047-PL-98	<b>GRAU</b>	<b>GRAU</b>	<b>GRAU</b>
Water North Coalition	<b>BUCKLE LAY</b>	<b>BUCKLE LAY</b>	<b>BUCKLE LAY</b>



**2019/2020 COUNCIL APPOINTMENTS**  
**Appointed October 22, 2019 Motion No. COM20191022.1002**

**ALL COUNCIL**

Corporate Priorities Committee (CPC)  
Energy Centre Design Development Steering Committee  
Municipal Planning Commission (MPC)

**COUNCILLOR BUCKLE**

Alberta HUB (Alternate - Lay)  
Composite Assessment Review Board (CARB)  
Inter-Municipal Collaboration Framework Committee (ICF) (Alternate)  
Library Board (Alternate)  
Local Assessment Review Board (LARB)  
Municipal Disaster Services Agency  
Muni-Corr (Alternate)  
Northern Lights Library System (NLLS) (Alternate)  
Recreation & Culture Advisory Committee (RCAC)  
Regional Recreation Committee (Alternate - Copeland)  
Regional (CLFN) Tourism Working Group Committee (Alternate)  
Regional Utility Services Commission (RUSC)  
Water North Coalition (WNC)

**COUNCILLOR GRAU**

Cold Lake Community Grant Advisory Committee  
Cold Lake Family & Community Support Services (FCSS) (Alternate - Vining)  
Inter-City Forum on Social Policy (ICFSP) (Alternate - Vining)  
Municipal Disaster Services Agency  
Regional Utility Services Commission (RUSC)  
Unsightly Premise Appeal Committee

**COUNCILLOR LAY**

Alberta HUB (Alternate)  
Lakeland Industry & Community Association (LICA) (Alternate)  
Muni-Corr (Alternate - Buckle)  
Regional Utility Services Commission (RUSC)  
Water North Coalition (WNC)

**COUNCILLOR LEFEBVRE**

Cold Lake Economic Development Advisory Committee (EDAC)  
Composite Assessment Review Board (CARB)  
Lakeland Lodge & Housing Foundation (LLHF)  
Library Board (Alternate - Buckle)  
Local Assessment Review Board (LARB)  
Northern Lights Library System (NLLS) (Alternate - Buckle)  
Regional (CLFN) Tourism Working Group Committee (Alternate - Buckle)

**COUNCILLOR SOROKA**

Cold Lake Economic Development Advisory Committee (EDAC)  
Inter-Municipal Collaboration Framework Committee (ICF) (Alternate - Buckle)  
Regional Partnership Opportunities Committee (RPOC)  
Regional Utility Services Commission (RUSC)

**COUNCILLOR VINING**

Cold Lake Community Grant Advisory Committee  
Cold Lake Family & Community Support Services (FCSS) (Alternate)  
Composite Assessment Review Board (CARB)  
Inter-City Forum on Social Policy (ICFSP) (Alternate)  
Inter-Municipal Collaboration Framework Committee (ICF) (Alternate - Buckle)  
Inter-Municipal Development Plan Committee (IDP)  
Lakeland Lodge & Housing Foundation (LLHF)  
Local Assessment Review Board (LARB)  
Regional Recreation Committee (Alternate - Copeland)

**MAYOR COPELAND (Ex-Officio)**

Beaver River Regional Waste Management Commission (BRRWMC)  
Hearts for Healthcare Society  
Inter-Municipal Collaboration Framework Committee (ICF) (Alternate - Buckle)  
Inter-Municipal Development Plan Committee (IDP)  
Lakeland Industry & Community Association (LICA) (Alternate - Lay)  
Medley CFB Society  
Regional Partnership Committee (Ministers')  
Regional Partnership Opportunities Committee (w/ Town & MD of B'ville) (RPOC)  
Regional Recreation Committee (Alternate)

**CHIEF ADMINISTRATIVE OFFICER**

Regional Partnership Committee (Ministers')  
Regional Partnership Opportunities Committee (w/ Town & MD of B'ville) (RPOC)