Council - Regular Meeting Minutes

Tuesday, October 22, 2019
6:00 p.m.
Council Chambers

Council Present:	Mayor Craig Copeland Councillor Bob Buckle Councillor Jurgen Grau Councillor Duane Lay Councillor Vicky Lefebvre Councillor Chris Vining
Council Absent:	Councillor Kirk Soroka
Staff Present:	Chief Administrative Officer Kevin Nagoya General Manager of Corporate Services Linda Mortenson General Manager of Infrastructure Services Azam Khan General Manager of Planning & Development Services Howard Pinnock General Manager of Community Services Glenn Barnes Manager of Strategic Initiatives Andrew Serba Executive/Recording Secretary Cindy Reimer

CALL TO ORDER

The meeting was called to order at this time being 6:00 p.m. by Mayor Copeland.

ADOPTION OF AGENDA

Resolution # CRM20191022.1001
Moved by Councillor Buckle

That the agenda be adopted as presented with the following additions/amendment:

Add Notices of Motion/Proclamations/Announcements Item 13.3 Family Violence Prevention Month - November 2019

Remove In Camera Item 15.4 Chief Administrative Officer (CAO) Performance Evaluation

Add In Camera Item 15.4 Agreement - Improvement District (ID) No. 349

Carried Unanimously

DISCLOSURE OF INTEREST

None.

MINUTES APPROVAL

Council - Regular Meeting October 8, 2019

Resolution # CRM20191022.1002
Moved by Councillor Lefebvre

That the minutes of Council's regular meeting held October 8, 2019 be accepted as amended:

Add Resolution # CRM20191008.1030 under In Camera Item Cold Lake First Nations - IR149A as follows:

Resolution # CRM20191008.1030
Moved by Councillor Buckle
That Council authorize the City of Cold Lake to partner with Cold Lake First Nations to commence with drainage improvements on I.D. 149A with an upstart budget of $550,000.

Carried Unanimously

Renumber Adjournment Resolution # CRM20191008.1030 to Resolution # CRM20191008.1031

Carried Unanimously

Council - Corporate Priorities Committee Meeting October 15, 2019

Resolution # CRM20191022.1003
Moved by Councillor Lay

That the minutes of Council's Corporate Priorities Committee meeting held October 15, 2019 be accepted as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD

None.

PUBLIC HEARINGS

None.

DELEGATIONS

TC Energy - Josh Pentland and Kaili Kasper

Mayor Copeland welcomed Mr. Josh Pentland (Public Affairs) and Ms. Kaili Kasper (Public Affairs) to the Council meeting at this time being 6:02 p.m.

Mr. Sean La Croix (Indigenous Relations) remained seated in the gallery.

Mr. Pentland and Ms. Kasper presented Council with a power point presentation regarding the proposed new pipeline project occurring in the area, being the Saddle Lake Lateral Loop Project. This proposed project will connect growing natural gas production in Alberta to the growing market demand in northeast Alberta and northwest Saskatchewan.

The components of the project will consist of:

- new pipeline loop
- removal and replacement of the Cold Lake Border Meter Station
- decommissioning of the existing pipeline lateral and the Cherry Grove East Sales Meter Station

An open house, with respect to the project, will be held in Cold Lake the evening of Wednesday, November 20, 2019 at the Lakeland Inn.

Mayor Copeland thanked Mr. Pentland and Ms. Kasper for their informative presentation.

Mr. Pentland, Ms. Kasper, and Mr. La Croix left the meeting at this time being 6:20 p.m.

Cold Lake Museums - Chris Holoboff and Linda Dunn

Mayor Copeland welcomed Cold Lake Museums Chairman Chris Holoboff and Curatorial Manager Linda Dunn to the Council meeting at this time being 6:20 p.m.

Director of the Cold Lake Air Force Museum and Vice Chair of the Cold Lake Museum Society Major Kael (Kato) Rennie and Curator of the Cold Lake Air Force Museum Ms. Jennifer Ross remained seated in the gallery.

Mr. Holoboff and Ms. Dunn presented Council with the Cold Lake Museums financial statement for the year ending April 30, 2019, and a report on their progress and needs for continued operational funding and "in-kind" support.

The Cold Lake Museums 2020 needs are for continued operational funding and "in-kind" support. The request is for operational funding in the amount of $131,662.84 (3% increase), and capital and/or in-kind assistance in the amount of $50,000.00 for assistance with ongoing projects such as:

- Observation Tower
- Wall of Thanks/Gratitude
- Educational Programming
- Cruise Missile Testing Exhibit
- 50th Anniversary of Snowbirds Exhibit
- Commissionaires Shack
- Hallway Displays, Doors, Pest Control, and Grounds Cleanup
- Upper Museums
- Power Plant

Mayor Copeland thanked Mr. Holoboff and Ms. Dunn for their presentation advising that Council would consider the Cold Lake Museums' requests during the City's 2020 budget deliberations.

Mr. Holoboff, Ms. Dunn, Major Rennie, and Ms. Ross left the meeting at this time being 6:43 p.m.

CITY FINANCIAL REPORTS

City Financial Reports - September 2019

Resolution # CRM20191022.1004
Moved by Councillor Vining

That Council accept the financial reports for the period ending September 30, 2019 including accounts payable cheque numbers 133844 to 134277.

Carried Unanimously

OLD BUSINESS

Bylaw No. 649-UT-19 - Bylaw to Amend Regulation, Control, and Management of Municipal Solid Waste Bylaw No. 519-UT-14

Resolution # CRM20191022.1005
Moved by Councillor Vining

That Bylaw No. 649-UT-19, being a Bylaw to Amend Regulation, Control, and Management of Municipal Solid Waste Bylaw No. 519-UT-14, in the City of Cold Lake, be given second reading.

Carried Unanimously

Resolution # CRM20191022.1006
Moved by Councillor Grau

That Bylaw No. 649-UT-19 be given third and final reading.

Carried Unanimously

NEW BUSINESS

Bylaw No. 653-BD-19 - Procedure Bylaw

Resolution # CRM20191022.1007
Moved by Councillor Vining

That Bylaw No. 653-BD-19, being a Bylaw to Provide Rules Governing the Proceedings and the Regular Business of Council and Council Committees, in the City of Cold Lake, be given first reading.

Carried Unanimously

Policy No. 190-BD-15 - Energy Centre Design Development Steering Committee Policy

Resolution # CRM20191022.1008
Moved by Councillor Lefebvre

That Council rescind Policy No. 190-BD-15, being the Energy Centre Design Development Steering Committee Policy.

Carried Unanimously

Lakeland Destination Marketing Organization (DMO) Membership

Resolution # CRM20191022.1009
Moved by Councillor Buckle

That Council direct Administration to allow the City of Cold Lake's membership in the Lakeland Destination Marketing Organization (DMO) (rebranded to Travel Lakeland) to lapse.

Carried Unanimously

Franchise Agreement - Atco Gas

Resolution # CRM20191022.1010
Moved by Councillor Lay

That Council maintain the 2020 Atco Gas Franchise Fee at 13%.

Carried Unanimously

Surplus Goods - Easy Line Fitness Equipment

Resolution # CRM20191022.1011
Moved by Councillor Lefebvre

That Council authorize the City of Cold Lake to donate the TechnoGym Easy Line Fitness Equipment Collection to the Lakeland Lodge and Housing Foundation.

Carried Unanimously

Ad-Hoc Annexation Negotiations Committee

Resolution # CRM20191022.1012
Moved by Councillor Vining

That Council rescind Resolution No. CM20120911.1009 being a resolution authorizing the Ad-Hoc Annexation Review Committee.

Carried Unanimously

Appointment of Chairperson - Local Assessment Review Board (LARB) and Composite Assessment Review Board (CARB)

Resolution # CRM20191022.1013
Moved by Councillor Vining

That Council appoint Councillor Buckle as the Chairperson to the Local Assessment Review Board (LARB) for a one (1) year term to expire October 2020.

Carried Unanimously

Resolution # CRM20191022.1014
Moved by Councillor Vining

That Council appoint Councillor Buckle as the Chairperson to the Composite Assessment Review Board (CARB) for a one (1) year term to expire October 2020.

Carried Unanimously

Cold Lake Combative Sports Commission Resignation

Resolution # CRM20191022.1015
Moved by Councillor Lay

That Council accept, with regret, the resignation of Mr. Calvin Rideout from the Cold Lake Combative Sports Commission effective immediately.

Carried Unanimously

Request for Funding - Men's Shed - October 8, 2019 Delegation

Resolution # CRM20191022.1016
Moved by Councillor Grau

That Council accept the Men’s Shed delegation presentation made at the October 8, 2019 regular meeting of Council as information, and consider their request for funding in the amount of $25,000.00 during the 2020 budget deliberations.

Carried Unanimously

COMMITTEE REPORTS

Minutes November 15, 2018 Water North Coalition

Information.

Minutes January 24, 2019 Water North Coalition

Information.

Minutes March 18, 2019 Northern Alberta Mayors and Reeves Caucus

Information.

Minutes May 16, 2019 Water North Coalition

Information.

Minutes June 10, 2019 Family and Community Support Services Advisory Committee

Information.

Minutes June 27, 2019 Alberta Hub

Information.

Minutes July 23, 2019 Alberta Hub

Information.

Minutes July 25, 2019 Water North Coalition

Information.

Minutes September 18, 2019 Recreation and Culture Advisory Committee

Information.

COUNCIL HIGHLIGHTS/ REPORTS

Mayor & Council reported on their recent activities and attendance at various events.

NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS

Oath of Office Deputy Mayor Lefebvre November 1, 2019 - June 30, 2020

Mayor Copeland administered the Oath of Office of Deputy Mayor for the period of November 1, 2019 - June 30, 2020 to Councillor Lefebvre.

World Town Planning Day - November 8, 2019

Mayor Copeland proclaimed November 8, 2019 as World Town Planning Day in the City of Cold Lake.

Family Violence Prevention Month - November 2019

Mayor Copeland proclaimed November 2019 as Family Violence Prevention Month in the City of Cold Lake.

QUESTIONS

Councillor Buckle noted that the grass on the west side right-of-way of English Bay road, up to the hospital road turn off, never got cut all year.

Chief Administrative Officer K. Nagoya advised that he thought the area in question was contracted out, but that he would follow up.

Councillor Buckle queried about the status of the street lights along hospital road?

General Manager of Infrastructure Services A. Khan advised that he had talked with the contractors and they advised that the lights would be completed soon noting that they (the contractor) currently have five (5) other ongoing projects in Cold Lake. General Manager of Infrastructure Services A. Khan advised that he would follow up with Council.

Councillor Buckle queried if the Christmas ornaments along the highway were always installed on every second light standard?

General Manger of Community Services G. Barnes advised that as the highway speed slows down, ornaments are installed on every light standard, but are installed on every second light standard at higher speed limits.

Councillor Vining asked for a follow up on his email with respect to the emptying of the recycling bins on the weekends.

General Manager of Infrastructure Services A. Khan advised that the recycling bins are emptied on Saturdays, but not Sundays. The City will monitor and adjust accordingly noting that additional bins can be added as required.

Councillor Vining queried if the south side recycling bins are used more often than the Energy Centre ones?

General Manager of Infrastructure Services A. Khan stated that it is too early in the program to tell.

Councillor Vining noted his concern that the Energy Centre recycling bins are set up very awkwardly.

Mayor Copeland suggested that as it is awkward for residents to have to walk around the bins; that Administration flip the bins around and the truck can go around for emptying.

Mayor Copeland queried where to put glass jars?

General Manager of Infrastructure Services A. Khan advised that glass is becoming a non-accepted commodity noting that if glass is placed in the bins, the glass will break when the bins are flipped for emptying.

Councillor Grau queried if businesses want to change their use of plastic bottles to glass bottles will they have to take them directly to the bottle depot?

General Manager of Infrastructure Services A. Khan advised that the bottle depot will accept glass bottles.

General Manager of Infrastructure Services A. Khan advised that the City has received 47 tonnes of recycling since the October 1, 2019 start-up date.

Mayor Copeland queried if the paving from 16th to the Energy Centre was completed?

General Manager of Infrastructure Services A. Khan advised that the paving is completed.

Resolution # CRM20191022.1017
Moved by Councillor Lay

That the meeting be recessed at this time being 7:42 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Mayor Copeland reconvened the meeting at this time being 7:52 p.m.

IN CAMERA

Yearly Member-at-Large Appointments

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

Resolution # CRM20191022.1018
Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 7:52 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Yearly Member-at-Large Appointments.

Carried Unanimously

Resolution # CRM20191022.1019
Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 8:15 p.m.

Carried Unanimously

Resolution # CRM20191022.1020
Moved by Councillor Vining

That Council re-appoint/appoint members-at-large as follows:

- Re-appoint Darren Robson to the Cold Lake Library Board for a three (3) year term to expire October 2022
- Re-appoint Cynthia Sloychuk to the Cold Lake Library Board for a three (3) year term to expire October 2022
- Re-appoint Chris Holoboff to the Cold Lake Recreation & Culture Advisory Committee for a one (1) year term to expire October 2020
- Re-appoint Lorie Jacobsen to the Cold Lake Recreation & Culture Advisory Committee for a two (2) year term to expire October 2021
- Re-appoint Edward Machtmes to the Cold Lake Recreation & Culture Advisory Committee for a two (2) year term to expire October 2021
- Re-appoint Gary Bartman to the Subdivision & Development Appeal Board for a two (2) year term to expire October 2021
- Re-appoint Rob Brassard to the Subdivision & Development Appeal Board for a two (2) year term to expire October 2021
- Re-appoint Code Clements to the Subdivision & Development Appeal Board for a two (2) year term to expire October 2021
- Appoint Bernard Antle to the Combative Sports Commission for a one (1) year term to expire October 2020

- Appoint Ryan McNabb to the Combative Sports Commission for a one (1) year term to expire October 2020
- Appoint Lisa Borowitz to the Community Grant Advisory Committee for a two (2) year term to expire 2021
- Appoint Lorie Jacobsen to the Community Grant Advisory Committee for a two (2) year term to expire 2021
- Appoint Craig Konechny to the Community Grant Advisory Committee for a two (2) year term to expire 2021
- Appoint Edward Machtmes to the Community Grant Advisory Committee for a two (2) year term to expire 2021
- Appoint Alysha Hudson to the Library Board for a one (1) year term to expire October 2020

Carried Unanimously

City Land Available for Sale - 4722-69 Avenue (Lot 8, Block 1, Plan 182-2733)

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

Resolution # CRM20191022.1021
Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 8:15 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to City Land Available for Sale - 4722-69 Avenue (Lot 8, Block 1, Plan 182-2733).

Carried Unanimously

Resolution # CRM20191022.1022
Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 8:26 p.m.

Carried Unanimously

Legal - 4 Wing Cold Lake Golf and Winter Club

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20191022.1023
Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 8:26 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - 4 Wing Cold Lake Golf and Winter Club.

Carried Unanimously

Resolution # CRM20191022.1024
Moved by Councillor Grau

That the meeting come "Out-of-Camera" at this time being 8:53 p.m.

Carried Unanimously

General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer left the meeting at this time being 8:54 p.m.

Agreement - Improvement District (ID) No. 349

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, and Chief Administrative Officer K. Nagoya.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials

Resolution # CRM20191022.1025
Moved by Councillor Grau

That the meeting go "In-Camera" at this time being 8:57 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Improvement District (ID) No. 349.

Carried Unanimously

Resolution # CRM20191022.1026
Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 9:17 p.m.

Carried Unanimously

ADJOURNMENT

Resolution # CRM20191022.1027
Moved by Councillor Vining

That the meeting be adjourned at this time being 9:18 p.m.

Carried Unanimously

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Mayor

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Chief Administrative Officer