

# Council - Regular Meeting Minutes Tuesday, January 14, 2020 6:00 p.m. Council Chambers

**Councillor Bob Buckle** Council Present: Councillor Jurgen Grau Councillor Vicky Lefebvre (Via Teleconference 6:00 pm - 6:43 pm) Councillor Kirk Soroka **Councillor Chris Vining** Council Absent: Mayor Craig Copeland Councillor Duane Lay Staff Present: Chief Administrative Officer Kevin Nagoya General Manager of Infrastructure Services Azam Khan General Manager of Planning & Development Services Howard Pinnock General Manager of Community Services Glenn Barnes Manager of Strategic Initiatives Andrew Serba Executive/Recording Secretary Cindy Reimer Human Resources Manager/Acting General Manager of Corporate Services Aaron Larson Staff Absent: General Manager of Corporate Services Linda Mortenson

# CALL TO ORDER

The meeting was called to order at this time being 6:01 p.m. by Deputy Mayor Vining.

## **ADOPTION OF AGENDA**

## **Resolution # CRM20200114.1001**

Moved by Councillor Buckle

That the agenda be adopted as presented with the following amendments/addition:

Renumber Delegation Item 7.4 Eleanor Evans to Delegation Item 7.2

Renumber Delegation Item 7.2 Wicked Watersport Rentals Inc. to Delegation Item 7.3

Renumber Delegation Item 7.3 Marsha Hayward to Delegation Item 7.4

Add New Business Item 10.7 Letter of Support - Cold Lake Regional Chamber of Commerce

## **Carried Unanimously**

## DISCLOSURE OF INTEREST

None.

## MINUTES APPROVAL

## Council - Regular Meeting December 10, 2019

## **Resolution # CRM20200114.1002**

Moved by Councillor Buckle

That the minutes of Council's regular meeting held December 10, 2019 be accepted as presented.

## **Carried Unanimously**

## Council - Special Meeting December 17, 2019

## **Resolution # CRM20200114.1003** Moved by Councillor Soroka

That the minutes of Council's special meeting held December 17, 2019 be accepted as presented.

# Council - Special Meeting December 23, 2019

## **Resolution # CRM20200114.1004**

Moved by Councillor Grau

That the minutes of Council's special meeting held December 23, 2019 be accepted as presented.

#### **Carried Unanimously**

## PUBLIC QUESTION PERIOD

None.

## **PUBLIC HEARINGS**

None.

## DELEGATIONS

## 2019 World Town Planning Day Colouring Contest Awards

World Town Planning Day is celebrated in approximately thirty (30) countries on four (4) continents on November 8 each year. The celebration focuses on the progress of community planning and highlights the contributions that sound planning has made to the quality of the human environment, and provides recognition of the ideals of community planning among the profession and general public worldwide.

As part of the celebration of the 2019 World Town Planning Day, the City of Cold Lake held a colouring contest for children in the community, and winners were chosen, from the eighty (80) entries received, in three (3) age categories.

Deputy Mayor Vining recognized and presented certificates/gifts to the following 2019 World Town Planning Day colouring contest winners as follows:

- Jules Querubin (Age 5 & Under)
- Gabriel Gurski (Age 6-9)
- Clayton Toews (Age 10 & Over)

Photos were taken of the colouring contest winners.

The colouring contest winners and their parents left the meeting at this time being 6:07 p.m.

## **Eleanor Evans**

Deputy Mayor Vining welcomed Ms. Eleanor Evans and the numerous business owners seated in the gallery to the Council meeting at this time being 6:07 p.m.

Ms. Evans brought forth concerns of the safety and security of Cold Lake citizens, businesses and properties, and the cost of the criminal activity affecting such, and requested an increase in security to curb the ongoing criminal activity which is having a very frightening impact on the City.

At the time of agenda preparation and prior to the start of the Council meeting, the following businesses were slated to attend as a testament to the severity of the situation:

- A & W Phil
- Airway Motel Shawn Motijevit/Joanne Schurman
- Alberta Treasury Bank Ryan
- Best Western/Holiday Inn Mark Lee
- Bliss Lingerie Eleanor Evans
- Bordeleau Cabinetry Bruce Bordeleau
- Boston Pizza Lynn
- Broad Street Properties
- CANA Nicolas/Irene
- CIBC Bank Rob Brassard
- Citizens on Patrol Renee Lillico
- Cold Lake Ford Mark Milliken
- Cold Lake Mosque
- Collision Towing
- Communications Cold Lake Michelle
- Continental Cabs Kevin
- Co-operators Insurance Dixon Neihaus
- Corks and Caps Sharine Leiper
- D.D. Construction Dean
- Extra Foods Lorraine
- Furniture Galaxy Murray Murphy
- Hamels Greg Hamel
- Husky Gas Paul Lee
- J.D. Collision Joel
- Kia Motors Don Milliken
- Kings Court Karlene Cozun

- Lakeland Connect Michael
- Lakeland Credit Union Susan
- Lakeland Inn/El Lobo Motel Andre de Beer
- Mach 1 Sports Ed/Laurie
- Muse Fashions Candace
- O2's Brett Mckernan
- O.K. Tire Nikki/Derek
- Polished Pumpkin Jamie Bateman
- Reality Executive Bev Howarth
- Red Rooster Betty Vieira
- Riders Connection Tony Welsh
- Royal Bank
- Royal LePage Joanne
- Royal Travel Connie Cripps
- Smart Electric John Smart
- Sobeys Food Scott & Rhonda Squires/Brad McDonald
- Sobeys Liquor Judy
- Sugar Wings Cynde Hardwich
- T&T Optical Michelle Fehr
- TD Bank Terry Melnyck
- TNT Fashions Gaye Harrie
- The Brick Paula
- The Pour House Rob
- Value Drug Mart Bob Mattice
- Value Drug Mart Ron Mattice
- Value Master Homes Grant/Cheryl

Ms. Evans advised that up until now, many businesses have been reacting to criminal activity, at a huge expense, by installing cameras, alarm systems, lights, barriers, gates, bars, fences, etc. and bearing the increasing cost of insurance. The safety and security of Cold Lake citizens needs to become a number one priority, and there have been enough studies done by communities facing similar situations that have shown the following steps to be effective by reallocating or using City emergency funds to:

- hire security more "boots on the ground",
- provide nightly patrols twenty-four (24) hours a day,
- focus on "hot" spots,
- implement neighbourhood Watch Programs,

- establish a community awareness campaign with a phone number to report suspicious activity,
- have schools promote a sense of pride in community (teach our children community responsibility),
- get to know your neighbours and let them know if you are impacted by crime,
- use local media to focus attention and report crime, as well as inform the public about the steps the City is taking to remedy the situation,
- have the City and the Chamber of Commerce diligently lobby the Provincial Government for increased penalties for criminals,
- and schedule a town hall meeting before January 30, 2020 including the RCMP and Council to address private citizen's concerns.

Ms. Evans noted that local resources should be used and provided suggestions that possibly retired military personnel could be used for patrols, vagrancy tickets could be issued, contact Cold Lake Communications regarding the installation of lights and cameras (our local IT citizens have a lot of skills that could be used).

Ms. Evans stated that herself and the other businesses in attendance understand that the City is facing a financial shortfall; therefore, it is imperative that priorities be readjusted to reflect the urgent need for more safety in the City of Cold Lake as crime has increased by 44% in one (1) year, and now Cold Lake is in the top twenty (20) for crime in Canada.

Ms. Evans stressed that time is of the essence; it is critical that actions are taken immediately, and businesses want "boots on the ground" by February 15, 2020.

Extensive discussion and questions ensued from Council at this time.

It was noted that the RCMP will be holding a Rural Crime Town Hall Meeting at the Ardmore Hall on Wednesday, January 15, 2020 starting at 7:00 p.m. There will be a panel consisting of representatives from the MLA's office, Municipality of Bonnyville leadership, RCMP, MD Public Safety, and the Crown Prosecutor's office. The representatives from these groups will provide a brief presentation followed by a general question and answer session with members of the public in attendance.

Ms. Marsha Hayward, an attendee in the gallery, advised of a particular criminal activity event that took place at Crane Lake in 2005 and what the neighbouring residents did to make their community a more secure, safe place to live (i.e. created a Facebook page, learned to become more descriptive, learned to take more photos, etc.). Ms. Hayward encouraged everyone present to attend the Rural Crime Town Hall Meeting in Ardmore, and to participate in the discussion about crime and policing in rural Alberta.

Deputy Mayor Vining thanked Ms. Evans for her presentation and also thanked the many business owners seated in the gallery for their attendance, advising that Council would consider the request at the next regular meeting of Council being January 28, 2020.

#### **Resolution # CRM20200114.1005**

Moved by Councillor Buckle

That the meeting be recessed at this time being 6:43 p.m., and reconvened at the call of the Chair.

## Carried Unanimously

Councillor Lefebvre, via teleconference, left the meeting at this time being 6:43 p.m.

Ms. Evans and the business owners left the meeting at this time being 7:02 p.m.

Deputy Mayor Vining reconvened the meeting at this time being 7:03 p.m.

## Wicked Watersport Rentals Inc. - Raymond Cowell

Deputy Mayor Vining welcomed Owner/Operator of Wicked Watersport Rentals Inc. Mr. Raymond Cowell to the Council meeting at this time being 7:03 p.m.

Mr. Cowell made a proposal to Council to establish a delegated commercial boat vessel slip to be assigned to, and paid for by, Wicked Watersport Rentals Inc. at Slip #2 at the Cold Lake Marina that would be transferrable upon sale of the business. Wicked Watersport Rentals Inc. is going into its' 7th season of business in Cold Lake and provide safe, fun, and exciting watersports on Kinosoo Beach and at the Cold Lake Marina. Their pontoon boat is currently the only boat for rent from the Marina and last year, they began providing \$15.00 boat tours of the lake that last forty-five (45) minutes. Currently, all the marina slips are private slips with an extensive wait list.

The establishment of a much needed commercial slip, that is transferrable upon the sale of the business, would allow the business to continue to grow and not only satisfy the loyal local customers, but continue to attract people to the community as well.

Questions from Council ensued at this time.

Deputy Mayor Vining thanked Mr. Cowell for his presentation advising that Council would consider his request at the next meeting of Council being January 28, 2020.

Mr. Cowell left the meeting at this time being 7:12 p.m.

#### Marsha Hayward

Deputy Mayor Vining welcomed Ms. Marsha Hayward to the Council meeting at this time being 7:13 p.m.

Ms. Hayward advised Council on the Canadian Parks and Wilderness Society (CPAWS) Climate Change & Conservation in Alberta Program and provided an extensive sciencebased, power point presentation describing what climate change is, what causes it, and what is likely to change. CPAWS is the only national charitable, non-profit, organization dedicated solely to the protection of Canada's public lands and water with thirteen (13) Chapters nationwide (the Northern Alberta Chapter was established in 1968) with a vision to "protect at least half".

Deputy Mayor Vining thanked Ms. Hayward for her informative presentation.

#### **Resolution # CRM20200114.1006**

Moved by Councillor Soroka

That the meeting be recessed at this time being 8:08 p.m., and reconvened at the call of the Chair.

## **Carried Unanimously**

Deputy Mayor Vining reconvened the meeting at this time being 8:18 p.m.

Ms. Hayward left the meeting at this time being 8:19 p.m.

## **CITY FINANCIAL REPORTS**

## **City Financial Reports - November 2019**

#### **Resolution # CRM20200114.1007**

Moved by Councillor Buckle

That Council accept the financial reports for the period ending November 30, 2019 including accounts payable cheque numbers 134689 to 135194.

## **Carried Unanimously**

## OLD BUSINESS

# Policy No. 120-FN-10 - Business Retention and Attraction Incentive Program (BRAIP) Policy

#### **Resolution # CRM20200114.1008**

Moved by Councillor Soroka

That Council adopt revised Policy No. 120-FN-10, being the Business Retention and Attraction Incentive Program (BRAIP) Policy, as presented, and direct Administration to continue to accept applications for the program until December 31, 2020.

## **Carried Unanimously**

# Request for Funding - Ronald McDonald House Charities Northern Alberta (RMHCNA) 2020 Charity Events

## **Resolution # CRM20200114.1009**

Moved by Councillor Grau

That Council postpone Old Business Item 9.2 Request for Funding - Ronald McDonald House Charities Northern Alberta (RMHCNA) 2020 Charity Events to the March 10, 2020 regular meeting of Council.

#### Postponed

## **Request for Funding - Grand Centre Golf and Country Club**

## Resolution # CRM20200114.1010

Moved by Councillor Buckle

That Council postpone Old Business Item 9.3 Request for Funding - Grand Centre Golf and Country Club to the March 10, 2020 regular meeting of Council.

#### Postponed

## Request for Funding - 2019 Operation Red Nose Campaign

## **Resolution # CRM20200114.1011**

Moved by Councillor Grau

That Council postpone Old Business Item 9.4 Request for Funding - 2019 Operation Red Nose Campaign to the March 10, 2020 regular meeting of Council.

Postponed

#### **NEW BUSINESS**

## Bylaw No. 659-ST-20 - Bylaw to Close a Portion of Road

## **Resolution # CRM20200114.1012**

Moved by Councillor Soroka

That Bylaw No. 659-ST-20, being a Bylaw for the Purpose of Closing and Disposing of a Portion of a Public Roadway in Accordance with Section 22 of the Municipal Government Act (MGA), in the City of Cold Lake, be given first reading, and that Administration be directed to schedule the required statutory public hearing.

## **Carried Unanimously**

# Federation of Canadian Municipalities (FCM) 2020 Membership Renewal

## **Resolution # CRM20200114.1013**

Moved by Councillor Buckle

That Council authorize the City of Cold Lake to renew its' membership for 2020-2021 with the Federation of Canadian Municipalities (FCM) in the amount of \$3,517.57.

#### **Snow Fever Festival 2020**

#### **Resolution # CRM20200114.1014**

Moved by Councillor Grau

That Council authorize the City of Cold Lake to proceed with the planning of the 2020 Snow Fever Festival with a budget of \$15,000.00.

#### **Carried Unanimously**

## Memorandum of Understanding - Cold Lake Snowmobile Club

#### **Resolution # CRM20200114.1015**

Moved by Councillor Buckle

That Council approve a one (1) year renewal of the existing Memorandum of Understanding with the Cold Lake Snowmobile Club inclusive of the revised Schedule 'A' being the approved trail, as presented.

#### **Carried Unanimously**

# Family and Community Support Services Funding Agreement January 1, 2020 to December 31, 2022

#### **Resolution # CRM20200114.1016**

Moved by Councillor Grau

That Council authorize the City of Cold Lake to enter into an agreement with Her Majesty The Queen in Right of Alberta respecting the Family and Community Support Services (FCSS) funding agreement effective January 1, 2020 until December 31, 2022.

## Carried Unanimously

## **Request for Funding - Economic Development Advisory Committee (EDAC)**

## **Resolution # CRM20200114.1017**

Moved by Councillor Soroka

That Council allow the Economic Development Advisory Committee (EDAC) to spend up to \$3,500.00 from the Economic Development Budget to plan and host a conference in the spring of 2020.

# Letter of Support - Cold Lake Regional Chamber of Commerce

#### **Resolution # CRM20200114.1018**

Moved by Councillor Grau

That Council provide a letter of support to the Cold Lake Regional Chamber of Commerce to accompany their Alberta Culture & Tourism Grant Application for support towards the second annual Feast at the Beach event.

#### **Carried Unanimously**

## **COMMITTEE REPORTS**

Minutes March 20, 2019 Medley Society Information.

**Minutes September 10, 2019 Occupational Health and Safety Committee** Information.

Minutes October 8, 2019 Occupational Health and Safety Committee Information.

Minutes October 28, 2019 Cold Lake Library Board Information.

Minutes November 7, 2019 Economic Development Advisory Committee Information.

Minutes November 12, 2019 Occupational Health and Safety Committee Information.

Minutes November 13, 2019 Cold Lake Regional Chamber of Commerce Information.

#### **STAFF REPORTS**

Chief Administrative Officer's Monthly Report - December 2019 Information. **Report to Chief Administrative Officer - Corporate Services - December 2019** Information.

**Report to Chief Administrative Officer - Infrastructure Services - December 2019** Information.

Report to Chief Administrative Officer - Planning and Development Services -December 2019 Information.

**Report to Chief Administrative Officer - Community Services - December 2019** Information.

## **COUNCIL HIGHLIGHTS/ REPORTS**

Deputy Mayor & Council reported on their recent activities and attendance at various events.

# NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS

None.

## QUESTIONS

Councillor Buckle queried when the new street lights would be energized?

General Manager of Infrastructure Services A. Khan advised that the process has been started for energization.

Councillor Grau commented that the new lighting at Horseshoe Bay Estates is perfect.

Councillor Soroka advised that he has received a lot of queries regarding the leasing of the airport and queried if an update on the commercial ventures could be provided to Council?

Chief Administrative Officer K. Nagoya advised that an update could be prepared.

Deputy Mayor Vining advised that the recycling bins at the Energy Centre are always stuffed full and as a result, recycling is being left on the ground, and queried if monitoring could be increased?

General Manager of Infrastructure Services A. Khan advised that most of the feedback received has been the other way around (i.e. the recycling bins in the south are full), and this is the first time he has heard of the Energy Centre bins being full. General Manager of Infrastructure Services A. Khan further advised that the bins are serviced daily and additional bins should be arriving soon.

Deputy Mayor Vining queried if the threshold for packed snow has been reached on residential streets with respect to the clearing of snow?

General Manager of Infrastructure Services A. Khan advised that the residential streets are just hovering around the packed level, but the City will not attempt snow removal in these cold temperatures.

## **Resolution # CRM20200114.1019**

Moved by Councillor Buckle

That the meeting be recessed at this time being 9:01 p.m., and reconvened at the call of the Chair.

# **Carried Unanimously**

Deputy Mayor Vining reconvened the meeting at this time being 9:12 p.m.

## **IN CAMERA**

## Member-at-Large Appointment - Combative Sports Commission

Present: Deputy Mayor Vining, Councillors Buckle, Grau, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, Human Resources Manager/Acting General Manager of Corporate Services A. Larson, and Executive/Recording Secretary C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

• FOIP Section 17, Disclosure harmful to personal privacy

## **Resolution # CRM20200114.1020**

Moved by Councillor Grau

That the meeting go "In-Camera" at this time being 9:12 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Member-at-Large Appointment - Combative Sports Commission.

## **Carried Unanimously**

## **Resolution # CRM20200114.1021**

Moved by Councillor Soroka

That the meeting come "Out-of-Camera" at this time being 9:17 p.m.

#### **Carried Unanimously**

## Resolution # CRM20200114.1022

Moved by Councillor Soroka

That Council appoint Christopher Casson to the Combative Sports Commission for a term to expire October 2020.

## Carried Unanimously

## Member-at-Large Appointment - Economic Development Advisory Committee

Present: Deputy Mayor Vining, Councillors Buckle, Grau, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, Human Resources Manager/Acting General Manager of Corporate Services A. Larson, and Executive/Recording Secretary C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

• FOIP Section 17, Disclosure harmful to personal privacy

## **Resolution # CRM20200114.1023**

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 9:17 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Member-at-Large Appointment - Economic Development Advisory Committee.

## **Carried Unanimously**

## **Resolution # CRM20200114.1024**

Moved by Councillor Buckle

That the meeting come "Out-of-Camera" at this time being 9:18 p.m.

#### **Carried Unanimously**

## **Resolution # CRM20200114.1025**

Moved by Councillor Buckle

That Council appoint Jessica Radford to the Economic Development Advisory Committee, as recommended by the Economic Development Advisory Committee, for a two (2) year term to expire October 2021.

## **Carried Unanimously**

## Agreement - Fischer Storm Water Management Facility - Update

Present: Deputy Mayor Vining, Councillors Buckle, Grau, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, Human Resources Manager/Acting General Manager of Corporate Services A. Larson, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials

## **Resolution # CRM20200114.1026**

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 9:18 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Fischer Storm Water Management Facility - Update.

## **Carried Unanimously**

## **Resolution # CRM20200114.1027**

Moved by Councillor Buckle

That the meeting come "Out-of-Camera" at this time being 9:27 p.m.

## **Carried Unanimously**

## **Resolution # CRM20200114.1028**

Moved by Councillor Buckle

That Council extend the Council meeting past the 9:30 p.m. sunset clause in Section 6.1.4 of Bylaw No. 653-BD-19, being the Procedure Bylaw of the City of Cold Lake.

## **Carried Unanimously**

## **Resolution # CRM20200114.1029**

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 9:27 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Fischer Storm Water Management Facility - Update.

## **Carried Unanimously**

## **Resolution # CRM20200114.1030**

Moved by Councillor Buckle

That the meeting come "Out-of-Camera" at this time being 9:32 p.m.

## Intermunicipal Collaboration Framework (ICF) - MD of Bonnyville Feedback

Present: Deputy Mayor Vining, Councillors Buckle, Grau, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, Human Resources Manager/Acting General Manager of Corporate Services A. Larson, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials

## Resolution # CRM20200114.1031

Moved by Councillor Grau

That the meeting go "In-Camera" at this time being 9:32 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to the Intermunicipal Collaboration Framework (ICF) - MD of Bonnyville Feedback.

# **Carried Unanimously**

# **Resolution # CRM20200114.1032**

Moved by Councillor Buckle

That the meeting come "Out-of-Camera" at this time being 9:44 p.m.

# ADJOURNMENT

## **Resolution # CRM20200114.1033**

Moved by Councillor Grau

That the meeting be adjourned at this time being 9:44 p.m.

**Carried Unanimously** 

Deputy Mayor

Chief Administrative Officer