



## **Council - Regular Meeting Minutes**

**Tuesday, July 14, 2020**

**6:00 p.m.**

### **Council Chambers**

Council Present: Mayor Craig Copeland  
Councillor Bob Buckle  
Councillor Jurgen Grau  
Councillor Duane Lay  
Councillor Vicky Lefebvre  
Councillor Chris Vining

Council Absent: Councillor Kirk Soroka

Staff Present: Chief Administrative Officer Kevin Nagoya  
General Manager of Infrastructure Services Azam Khan  
General Manager of Planning & Development Services Howard Pinnock  
General Manager of Community Services Glenn Barnes  
Manager of Strategic Initiatives Andrew Serba  
Executive/Recording Secretary Cindy Reimer  
Finance Manager Michele McIntosh

Staff Absent: General Manager of Corporate Services Linda Mortenson

### **CALL TO ORDER**

The meeting was called to order at this time being 6:00 by Mayor Copeland.

### **ADOPTION OF AGENDA**

#### **Resolution # CRM20200714.1001**

Moved by Councillor Lay

That the agenda be adopted as presented.

**Carried Unanimously**

## **DISCLOSURE OF INTEREST**

None.

## **MINUTES APPROVAL**

### **Council - Regular Meeting June 23, 2020**

#### **Resolution # CRM20200714.1002**

Moved by Councillor Grau

That the minutes of Council's regular meeting held June 23, 2020 be accepted as presented.

**Carried Unanimously**

## **PUBLIC QUESTION PERIOD**

Mr. Barry Baumgardner of 601 Willow Crescent presented Mayor & Council with some Scentless Chamomile advising that it is one of the top five (5) noxious weeds and that one (1) plant alone can produce one (1) million seeds. Mr. Baumgardner made a note of concern that there are a lot of Scentless Chamomile along English Bay Road and other areas throughout the City of Cold Lake.

Chief Administrative Officer K. Nagoya advised that removal orders are given out yearly to property owners with an excess of Scentless Chamomile on their property, and noted that a lot of property owners think that Scentless Chamomile are a daisy flower and are unaware that they are actually a noxious weed.

## **PUBLIC HEARINGS**

None.

## **DELEGATIONS**

None.

## **OLD BUSINESS**

### **Request for Funding - Ronald McDonald House Charities Northern Alberta (RMHCNA) 2020 Charity Events**

#### **Resolution # CRM20200714.1003**

Moved by Councillor Vining

That Council sponsor the Ronald McDonald House Charities Northern Alberta (RMHCNA) Charity Golf Classic: Lakeland Region scheduled for Saturday, August 15, 2020 at the Cold Lake Golf & Winter Club in the amount of \$400 with funds to come from Council Goodwill (1-2-11-20-229).

**Carried Unanimously**

## **NEW BUSINESS**

### **Policy No. 210-FC-20 - City of Cold Lake Meals on Wheels Service Policy**

#### **Resolution # CRM20200714.1004**

Moved by Councillor Lefebvre

That Council adopt Policy No. 210-FC-20, being the City of Cold Lake Meals on Wheels Service Policy, as presented.

**Carried Unanimously**

### **Grant - Municipal Asset Management Program (MAMP)**

#### **Resolution # CRM20200714.1005**

Moved by Councillor Lay

That Council direct Administration to apply for a grant opportunity from the Federation of Canadian Municipalities' (FCM) Municipal Asset Management Program (MAMP) for the Cold Lake Asset Management Plan; therefore, committing the City of Cold Lake to conducting the activities in its' proposed project which will be submitted to the Federation of Canadian Municipalities' (FCM) MAMP to advance the City's asset management program with a \$12,500.00 commitment from the City's Engineering Services Operational Budget toward the costs of this initiative:

Activity - Asset Management Plan Development

Deliverable - Asset Management Plan

**Carried Unanimously**

## **Cold Lake Library Board Resignation**

### **Resolution # CRM20200714.1006**

Moved by Councillor Lefebvre

That Council accept, with regret, the resignation of Mr. Daryl Gilroy from the Cold Lake Library Board effective June 30, 2020.

**Carried Unanimously**

## **Request for Funding - Lakeland Lodge and Housing Foundation**

### **Resolution # CRM20200714.1007**

Moved by Councillor Grau

That Council provide a donation to the Lakeland Lodge and Housing Foundation to help cover costs of raised flower boxes/soil in the amount of \$1,000.00, with funds to come from Council Goodwill (1-2-11-20-229).

**Carried Unanimously**

## **COMMITTEE REPORTS**

### **Minutes May 11, 2020 Family and Community Support Services Advisory Committee**

Information.

### **Minutes May 20, 2020 Recreation and Culture Advisory Committee**

Information.

### **Minutes May 25, 2020 Cold Lake Library Board**

Information.

### **Minutes June 16, 2020 Occupational Health and Safety Committee**

Information.

## **STAFF REPORTS**

### **Chief Administrative Officer's Monthly Report - June 2020**

Information.

### **Report to Chief Administrative Officer - Corporate Services - June 2020**

Information.

### **Report to Chief Administrative Officer - Infrastructure Services - June 2020**

Information.

### **Report to Chief Administrative Officer - Planning and Development Services - June 2020**

Information.

### **Report to Chief Administrative Officer - Community Services - June 2020**

Information.

## **COUNCIL HIGHLIGHTS/ REPORTS**

Mayor & Council reported on their recent activities and attendance at various events.

## **NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS**

### **National Drowning Prevention Week - July 19-25, 2020**

Mayor Copeland proclaimed July 19-25, 2020 as National Drowning Prevention Week in the City of Cold Lake.

## **QUESTIONS**

None.

**Resolution # CRM20200714.1008**

Moved by Councillor Vining

That the meeting be recessed at this time being 6:16 p.m., and reconvened at the call of the Chair.

**Carried Unanimously**

Mayor Copeland reconvened the meeting at this time being 6:26 p.m.

**IN CAMERA****Member-at-Large Appointment - Community Grant Advisory Committee**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, Executive/Recording Secretary C. Reimer, and Finance Manager M. McIntosh.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

**Resolution # CRM20200714.1009**

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 6:26 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Member-at-Large Appointment - Community Grant Advisory Committee.

**Carried Unanimously**

**Resolution # CRM20200714.1010**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 6:27 p.m.

**Carried Unanimously**

**Resolution # CRM20200714.1011**

Moved by Councillor Vining

That Council appoint Robert McIntosh to the Cold Lake Community Grant Advisory Committee for a term to expire October 2021.

**Carried Unanimously**

**Land - 1422 Horseshoe Bay Estates**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, Executive/Recording Secretary C. Reimer, and Finance Manager M. McIntosh.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

**Resolution # CRM20200714.1012**

Moved by Councillor Grau

That the meeting go "In-Camera" at this time being 6:27 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Land - 1422 Horseshoe Bay Estates.

**Carried Unanimously**

**Resolution # CRM20200714.1013**

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 6:50 p.m.

**Carried Unanimously**

## **Legal - 4 Wing Cold Lake Golf and Winter Club**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, Executive/Recording Secretary C. Reimer, and Finance Manager M. McIntosh.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

### **Resolution # CRM20200714.1014**

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 6:50 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - 4 Wing Cold Lake Golf and Winter Club.

**Carried Unanimously**

### **Resolution # CRM20200714.1015**

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 7:19 p.m.

**Carried Unanimously**



**ADJOURNMENT**

**Resolution # CRM20200714.1016**

Moved by Councillor Lay

That the meeting be adjourned at this time being 7:19 p.m.

**Carried Unanimously**

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Mayor

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Chief Administrative Officer