



**Council - Regular Meeting**

**Tuesday, March 12, 2019**

**6:00 p.m.**

**Council Chambers**

Council Present: Mayor Craig Copeland  
Councillor Bob Buckle  
Councillor Duane Lay  
Councillor Vicky Lefebvre  
Councillor Kirk Soroka  
Councillor Chris Vining

Council Absent: Councillor Jurgen Grau

Staff Present: Chief Administrative Officer Kevin Nagoya  
General Manager of Corporate Services Linda Mortenson  
General Manager of Infrastructure Services Azam Khan  
General Manager of Planning & Development Services Howard Pinnock  
General Manager of Community Services Glenn Barnes  
Manager of Strategic Initiatives Andrew Serba  
Intermediate/Recording Secretary Valerie Saini

Staff Absent: Executive Secretary Cindy Reimer

**CALL TO ORDER**

The meeting was called to order at this time being 6:01 by Mayor Copeland.

**ADOPTION OF AGENDA**

**Resolution # CRM20190312.1001**

Moved by Councillor Soroka

That the agenda be adopted as presented.

**Carried Unanimously**

**DISCLOSURE OF INTEREST**

None.

## **MINUTES APPROVAL**

### **Council - Regular Meeting February 26, 2019**

#### **Resolution # CRM20190312.1002**

Moved by Councillor Buckle

That the minutes of Council's regular meeting held February 26, 2019 be accepted as presented.

**Carried Unanimously**

## **PUBLIC QUESTION PERIOD**

Mr. Craig Konechny of 1405 Horseshoe Bay Estates Cold Lake queried if the City would consider purchasing event tents that the public could then come and rent from the City?

Mayor Copeland thanked Mr. Konechny for his inquiry.

## **PUBLIC HEARINGS**

None.

## **DELEGATIONS**

### **2018 World Town Planning Day Awards Presentation**

As part of the celebration for the 2019 World Town Planning Day, the City held a colouring contest for children in the community.

Mayor Copeland recognized and presented certificates/gifts to the following 2019 World Town Planning Day colouring contest winners:

Reed Fillier - Age 5 & under

Annalise Dyck - Age 6-9

Brandy Boisvert - Age 10 and over

Photos were taken of the winners.

## **Alberta Emergency Services Medal/Bar Presentations**

Mayor Copeland welcomed MLA Scott Cyr, an Alberta Ambulance Society member, and the Cold Lake Fire-Rescue (CLFR) members to the Council meeting at this time being 6:12 p.m.

MLA Cyr and Mayor Copeland presented Meloney Cross of the Alberta Ambulance Society with her Alberta Emergency Services Medal (AESM), 22 year Service Bar, and certificate.

MLA Cyr and Mayor Copeland presented the following Cold Lake Fire-Rescue individuals with their Alberta Emergency Services Medal (AESM), and certificate:

- Captain Dave Fitch (Service Bar 22 years & 32 years) - Bronze and Silver rosette - 37 years of service - All Cold Lake
- Assistant Chief Doug Sirant (Service Bar 22 years & 32 years) - Bronze and Silver rosette - 33 years of service - Barrhead/Cold Lake
- Fire Chief Jeff Fallow (Service Bar 22 years) - Bronze rosette - 30 years of service - All Cold Lake
- Deputy Chief Norm Hollis (Service Bar 22 years) - Bronze rosette - 29 years of service - Military/Cold Lake
- Captain Jason Spears (Service Bar 22 years) - Bronze rosette - 26 years of service - All Cold Lake

Recipients not present to accept their AESM and certificates were as follows:

- Deputy Chief Kelly Sweeney (Service Bar 22 years) - Bronze rosette - 31 years of service - All Cold Lake
- Firefighter Brent Stasuik (Service Bar 22 years) - Bronze rosette - 30 years of service - Glendon/Cold Lake
- Deputy Chief Hugh McKay (Service Bar 22 years) - Bronze rosette - 27 years of service - All Cold Lake
- Lieutenant Mel Griffith (Service Bar 22 years) - Bronze rosette - 26 years of service - All Cold Lake

Photos were taken, and Mayor Copeland congratulated all recipients.

**Cold Lake RCMP Detachment, Cold Lake Victim Services, and Cold Lake Police Dog Service - Staff Sgt. Buchanan and Sgt. Ryan Howrish**

Mayor Copeland welcomed Cold Lake RCMP Detachment S/Sgt. Scott Buchanan, Sgt. Ryan Howrish, Cold Lake Victim Services Unit (VSU) Mr. Dave Zimmerman (Victim Services Program Manager), and Police Dog Service (PDS) Constable Jason Jaques and Police Dog Harp.

S/Sgt. Buchanan, Sgt. Howrish, and Mr. Zimmerman presented a PowerPoint presentation to the Corporate Priorities Committee of Council regarding the following:

- 2018 Year End RCMP/Victim Services Report;
- Cold Lake Victim Services Unit (VSU) 2018 Statistics Report;
- Highlights since last visit to Council being March 13, 2018;
- Policing priorities for 2019/2020 year that starts April 1, 2019; and
- Addressed issues, questions, comments, or concerns that Mayor and Council had.

Constable Jaques and Police Dog Harp gave the Corporate Priorities Committee of Council a brief demonstration of Harp searching for a hidden item.

S/Sgt. Buchanan, Sgt. Howrish, Mr. Zimmerman, Constable Jaques, and Harp left the meeting at this time being 7:18 p.m.

**Resolution # CRM20190312.1003**

Moved by Councillor Vining

That the meeting be recessed at this time being 7:19 p.m., and reconvened at the call of the Chair.

**Carried Unanimously**

MLA Cyr left the meeting at this time being 7:34 p.m.

Mayor Copeland reconvened the meeting at this time being 7:35 p.m.

## **OLD BUSINESS**

### **Bylaw No. 638-AD-19 - Bylaw to Amend Council Code of Conduct Bylaw No.618-AD-18**

#### **Resolution # CRM20190312.1004**

Moved by Councillor Soroka

That Bylaw No. 638-AD-19, being a Bylaw to Amend Council Code of Conduct Bylaw No. 618-AD-18, in the City of Cold Lake, be given second reading.

**Carried Unanimously**

#### **Resolution # CRM20190312.1005**

Moved by Councillor Lay

That Bylaw No. 638-AD-19 be given third and final reading.

**Carried Unanimously**

### **Bylaw No. 641-BD-19 - Bylaw to Establish the Cold Lake Elected Official Compensation Review Committee**

#### **Resolution # CRM20190312.1006**

Moved by Councillor Soroka

That Bylaw No. 641-BD-19, being a Bylaw to Establish the Cold Lake Elected Official Compensation Review Committee, in the City of Cold Lake, be given second reading.

**Carried Unanimously**

#### **Resolution # CRM20190312.1007**

Moved by Councillor Lefebvre

That Bylaw No. 641-BD-19 be given third and final reading.

**Carried Unanimously**

**Request for Funding - Ronald McDonald House Charities Northern Alberta (RMHCNA) 2019 Charity Events**

**Resolution # CRM20190312.1008**

Moved by Councillor Lefebvre

That Council support the Ronald McDonald House Charities Northern Alberta (RMHCNA) 2019 events as follows:

- \$1,000.00 Sponsor - Run for Ronald scheduled for Saturday, May 4, 2019 in Cold Lake
- \$1,000.00 Sponsor - Charity Golf Classic: Lakeland Region scheduled for Saturday, June 15, 2019 at the Cold Lake Golf & Winter Club

with funds to come from Council Goodwill (1-2-11-20-229).

**Carried Unanimously**

**NEW BUSINESS**

**Tax Arrears Agreement - Tax Roll No. 4000027123**

**Resolution # CRM20190312.1009**

Moved by Councillor Vining

That Council accept the Property Tax Arrears Agreement for Tax Roll No. 4000027123.

**Carried Unanimously**

**Tax Arrears Agreement - Tax Roll No. 4000028008**

**Resolution # CRM20190312.1010**

Moved by Councillor Soroka

That Council accept the Property Tax Arrears Agreement for Tax Roll No. 4000028008.

**Carried Unanimously**

**Agreement - 2018 ID 349 Regional Collaboration Fund**

**Resolution # CRM20190312.1011**

Moved by Councillor Soroka

That Council authorize the City of Cold Lake to submit the application as presented and enter into the 2018 ID 349 Regional Collaboration Fund Agreement.

**Carried Unanimously**

**Amending Agreement - Municipal Sustainability Initiative (MSI)**

**Resolution # CRM20190312.1012**

Moved by Councillor Vining

That Council authorize the City of Cold Lake to execute the amending agreement with Her Majesty the Queen in Right of the Province of Alberta as represented by the Minister of Municipal Affairs for the two (2) year extension of the Municipal Sustainability Initiative (MSI) Program.

**Carried Unanimously**

**Grant Agreement - Parent Link Centre Grant**

**Resolution # CRM20190312.1013**

Moved by Councillor Lefebvre

That Council authorize the City of Cold Lake to enter into the Parent Link Centre Grant Agreement with Her Majesty the Queen in Right of Alberta respecting the 2019/2020 fiscal year.

**Carried Unanimously**

**Grant Agreement - Parent Link Centre Indigenous Enhancement Grant**

**Resolution # CRM20190312.1014**

Moved by Councillor Vining

That Council authorize the City of Cold Lake to enter into the Parent Link Centre - Indigenous Enhancement Grant Agreement with Her Majesty the Queen in Right of Alberta as represented by the Minister of Children's Services.

**Carried Unanimously**

## **Conditional Grant Agreement - 2018/2019 Fire Services Training Program**

### **Resolution # CRM20190312.1015**

Moved by Councillor Lay

That Council direct the City of Cold Lake to enter in a conditional grant agreement with Her Majesty the Queen in Right of Alberta as represented by the Minister of Municipal Affairs respecting the 2018/2019 Fire Services Training Program.

**Carried Unanimously**

## **Conditional Grant Funding Agreement - 2018/19 Alberta Community Partnership Intermunicipal Collaboration Component**

### **Resolution # CRM20190312.1016**

Moved by Councillor Buckle

That Council authorize the City of Cold Lake to enter into a Conditional Grant Funding Agreement with Her Majesty the Queen in Right of Alberta as represented by the Minister of Municipal Affairs respecting the 2018/19 Alberta Community Partnership Intermunicipal Collaboration Component for the Inter-Municipal Development Plan (IDP) Project.

**Carried Unanimously**

## **Cold Lake First Nations - Municipal Community Economic Development Initiative**

### **Resolution # CRM20190312.1017**

Moved by Councillor Soroka

That Council authorize a joint application to the Community Economic Development Initiative (CEDI) program between the City of Cold Lake, Cold Lake First Nations, and the Municipal District of Bonnyville No. 87.

**Carried Unanimously**

## **Lakeland Industry and Community Association (LICA) Membership**

### **Resolution # CRM20190312.1018**

Moved by Councillor Vining

That Council postpone New Business Item 9.10 - Lakeland Industry and Community Association (LICA) Membership to the May 21, 2019 Corporate Priorities Committee meeting.

**Postponed**



**Letter of Support - Cold Lake Public Library and Lakeland Multicultural Association**

**Resolution # CRM20190312.1019**

Moved by Councillor Lay

That Council authorize the letter of support to the Cold Lake Library Board and Lakeland Multicultural Association (LMA) to accompany their Alberta Culture Days Grant Program application "Mosaic of Cultures" highlighting their attempts at bringing cultural events to the community and the positive impacts that they are having in the City of Cold Lake.

**Carried Unanimously**

**Request for Funding - Portage College Student Scholarship Fundraising Dinner**

**Resolution # CRM20190312.1020**

Moved by Councillor Lefebvre

That the City of Cold Lake provide a scholarship in the amount of \$1,000.00, plus a silent auction item of City of Cold Lake merchandise, to the Portage College Student Scholarship Fundraising Dinner being held at the Portage College Lac La Biche Campus on Saturday, April 6, 2019, with funds to come from Council Goodwill (1-2-11-20-229).

**Carried Unanimously**

**Request for Funding - Hearts for Healthcare Society 2019 Hearts for Hospital Gala**

**Resolution # CRM20190312.1021**

Moved by Councillor Vining

That the City of Cold Lake purchase one (1) table in the amount of \$800.00 towards the Hearts for Healthcare's 2019 Hearts for Hospital Gala being held at the Cold Lake Energy Centre on Saturday, May 4, 2019 with funds to come from Council Goodwill (1-2-11-20-229), and confirm that the City of Cold Lake has committed to \$20,000 for doctor recruitment initiatives subject to the execution of a funding agreement with Hearts for Healthcare and articulating the financial need to access the funding and the specific commitments for the funding.

**Carried Unanimously**

## **COMMITTEE REPORTS**

**Minutes February 7, 2019 Economic Development Advisory Committee**  
Information.

**Minutes February 11, 2019 Occupational Health & Safety Committee**  
Information.

**Minutes March 2, 2019 Northern Lights Library System Executive**  
Information.

**Minutes March 2, 2019 Northern Lights Library System Board**  
Information.

## **STAFF REPORTS**

**Chief Administrative Officer's Monthly Report - February 2019**  
Information.

**Report to Chief Administrative Officer - Corporate Services - February 2019**  
Information.

**Report to Chief Administrative Officer - Infrastructure Services - February 2019**  
Information.

**Report to Chief Administrative Officer - Planning and Development - February 2019 and 2018 Annual Report**  
Information.

**Report to Chief Administrative Officer - Community Services - February 2019 and 2018 Year End Report**  
Information.

## **COUNCIL HIGHLIGHTS/ REPORTS**

Mayor & Council reported on their recent activities and attendance at various events.

## **NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS**

None.

## **QUESTIONS**

None.

### **Resolution # CRM20190312.1022**

Moved by Councillor Vining

That the meeting be recessed at this time being 9:18 p.m., and reconvened at the call of the Chair.

**Carried Unanimously**

Mayor Copeland reconvened the meeting at this time being 9:28 p.m.

### **Resolution # CRM20190312.1023**

Moved by Councillor Vining

That Council extend the Council meeting past the 9:30 p.m. sunset clause in Section 4.7(17) of Bylaw No. 308-BD-07, being the Procedural Bylaw of the City of Cold Lake, and as amended by Bylaw No. 383-BD-10.

**Carried Unanimously**

## **IN CAMERA**

### **Off-Site Levy Agreement - Islamic Society of Cold Lake**

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Intermediate/Recording Secretary V. Saini.

That the following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials

**Resolution # CRM20190312.1024**

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 9:28 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Off-Site Levy Agreement - Islamic Society of Cold Lake.

**Carried Unanimously**

**Resolution # CRM20190312.1025**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 9:44 p.m.

**Carried Unanimously**

**4 Wing Cold Lake - Cold Lake Golf and Winter Club**

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Intermediate/Recording Secretary V. Saini.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

**Resolution # CRM20190312.1026**

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 9:44 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to 4 Wing Cold Lake - Cold Lake Golf and Winter Club.

**Carried Unanimously**

**Resolution # CRM20190312.1027**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 10:13 p.m.

**Carried Unanimously**

**ADJOURNMENT**

**Resolution # CRM20190312.1028**

Moved by Councillor Vining

That the meeting be adjourned at this time being 10:13 p.m.

**Carried Unanimously**

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Mayor

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Chief Administrative Officer