

NORTH EAST MUNI-CORR LTD.
BOARD MEETING MINUTES
November 16, 2018

DIRECTORS PRESENT

Craig Lukinuk, Smoky Lake County
Maureen Miller, Town of St. Paul (Video)
Dale Hedrick, County of St. Paul
Gene Sobolewski, Town of Bonnyville

Duane Lay, City of Cold Lake
Ross Whitelaw, Town of Smoky Lake
Roy Dyck, Village of Vilna
Ed Duchesne, M.D. of Bonnyville

ALTERNATES

Ron Boisvert, Town of St. Paul
Ray Prevost, Town of Bonnyville

Bob Buckle, City of Cold Lake
Johnny Cherniwchan, Smoky Lake County

OTHERS

Tim Mahdiuk, Controller
Marvin Bjornstad, RRTS

Marianne Janke, Administrative Coordinator

1. CALL TO ORDER:

Chair Hedrick called the meeting to order at 10:00am.

2. ADOPTION OF AGENDA:

It was moved by Director Dyck to approve the agenda with the following additions:
6.2 Renumeration

Carried

3. ADOPTION OF MINUTES:

Director Sobolewski noted an issue with the wording of 6.5 and asked for more detail to be included.

It was moved by Director Boisvert to table this item to the next meeting.
Carried

4. BUSINESS FROM MINUTES

4.1 Bonnyville Regional Water Services Commission Contract

Administration provided the latest legal opinion on this matter. Administration and Controller both brought forward the suggestion the Board consider signing all pending contracts; Cold Lake Regional Water Utility Commission, Bonnyville Regional Water Services Commission and the Highway 28/63 Regional Water Services Commission for a ten-year term and at no cost.

Discussion included whether or not the Board would be protecting Muni-Corr's assets by doing so, others felt the five-year term was long enough for non Muni-Corr parties to receive access at no charge and it was noted that it would not be fair to ask Municipalities to provide funds to Muni-Corr Ltd. for operations if needed when non Muni-Corr parties were getting access for free.

It was moved by Director Sobolewski to enter into agreements with Cold Lake Regional Water Utility Commission, Bonnyville Regional Water Services Commission and the Highway 28/63 Regional Water Services Commission as per our standard ten-year agreement.

Carried

Director Sobolewski inquired why some emails from Administration were only sent to the Executive instead of all Muni-Corr members. He felt, since the water line contracts were an ongoing issue, all correspondence should have been sent to all members. Administration noted ensuring the day to day operations and preparation for Board meetings is the responsibility of the Executive. Director Sobolewski's comments were taken under advisement.

It was moved by Director Lay to hire Leo Demossiac as Muni-Corr's on-site representative for the waterline construction and reclamation between Bonnyville and Cold Lake and to bring a copy of the contract to a future meeting.

Carried

4.2 Payroll Contracts/Agreements

Administration provided the legal opinion confirming the Administrator is an employee of the organization. Clarification of the relationship between the Administrator and Alberta's Lakeland Destination Marketing Organization was asked for and Marvin Bjornstad provided a brief background of the relationship. It was noted by Bob Buckle the Board discussed the position years ago and was comfortable with the management of the organization and is supportive of the Administrator. Tim Mahdiuk added the overtime agreement is the same on the County of St. Paul uses and it has been vetted by their lawyer and approved at Council. Director Sobolewski stated he felt there was too much ambiguity and time worked is recorded as hours vs. being on a salary. It was noted the Administrator provides a report of hours worked at each meeting for approval by the Board.

It was moved by Director Lukinuk to approve the Payroll Services contract between N.E. Muni-Corr Ltd. and the County of St. Paul.

Carried

It was moved by Director Boisvert to approve the N.E. Muni-Corr Ltd. and Alberta's Lakeland Destination Marketing Organization Agreement.

Carried

It was moved by Director Duchesne to approve the N.E. Muni-Corr Ltd. Overtime Agreement.

Carried

Directors Lukinuk and
Sobolewski opposed

It was moved by Director Boisvert for Administration to bring forward a Terms of Employment document.

Carried

5. Reports

5.1 Trail Steward

No Report

5.2 Riverland Recreational Trail Society – Marvin Bjornstad

Marvin Bjornstad, President of Riverland Recreational Trail Society (RTS) reported Dana Meise was in the press today, having completed his 15,000km. hike across Canada on the Trans Canada Trail.

OHS regulations changed awhile ago, and volunteer organizations have been trying to figure out how to comply with the new components. The Alberta Snowmobile Association has noted individuals can still go out and do maintenance work on their own without being affected by the changes however, if there is an organized work party, then the new regulations apply.

Marvin confirmed RTS is fully insured through Jubilee; now RMA.

5.3 Alberta's Iron Horse Trail – Marianne Janke

A written report was circulated.

It was moved by Director Dyck to accept the reports/hours as presented.

Carried

6. NEW BUSINESS

6.1 Election

It was moved by Director Duchesne to accept Director Miller's resignation as Treasurer.

Carried

Director Miller put her name forward for the position of Vice President.

Further nominations from the floor were called for three times.

It was moved by Director Boisvert to cease nominations.

Carried

Director Lay put his name forward for Treasurer.

Further nominations from the floor were called for three times.

It was moved by Director Whitelaw to cease nominations.

Carried

6.3 Renumeration

It was moved by Director Lukinuk to table this item to the next meeting.

Carried

7. ACCOUNTS PAYABLE

None

8. CONTROLLERS REPORT

It was moved by Director Dyck that the Controller's report dated October 31, 2018 showing a bank balance of \$199,699.55 a savings balance of \$1,460.79; term deposits of \$443,010.00 with interest to date of \$5,747.69 be accepted as presented.

Carried

9. NEXT MEETING

The next N.E. Muni-Corr Ltd. Board meeting is scheduled for Monday, December 10, 2018 at the County of St. Paul Boardroom.

10. ADJOURNMENT

It was moved by Director Lay to adjourn this meeting at 12:30pm.

Carried

Dwayne Yaremkevich, President
Coordinator

Marianne Janke, Administrative