



## STAFF REPORT

**Title:** Letter of Understanding 4Wing - Outdoor Fitness Park

**Meeting Date:** March 26, 2019

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### **Executive Summary:**

In early March, 2019, the City received a Letter of Understanding from 4 Wing Cold Lake outlining conditions and deliverables for enhancing outdoor recreational opportunities in the vicinity of Col. JJ Parr Sports Facility. The request is specifically pertaining to the development of an Outdoor Fitness Park at the Col. JJ Parr Sports Facility.

### **Background:**

The City recently received a Letter of Understanding from 4 Wing Cold Lake outlining conditions and deliverables for enhancing outdoor recreational opportunities in the vicinity of Col. JJ Parr Sports Facility. 4 Wing's aim is to offer recreational activities for families, kids of all ages, and adults. This recent design plan by 4 Wing encompasses an outdoor exercise park. The Letter of Understanding sets out the expectation for the City to construct and maintain for five (5) years, the new outdoor fitness park. 4 Wing, in exchange, will pay to the City one hundred and thirty thousand dollars (\$130,000) plus up to a fifteen percent (15%) contingency cost (\$19,500) for costs associated with this project. Should the total cost of the project exceed projected costs, at any time, scope of work will be adjusted accordingly.

It is understood that 4 Wing Cold Lake has received funding from a third party to develop the park. It is also understood that an agreement to execute the project must be completed by March 31, 2019 (or Friday of this week).

In Administration's perspective, the request of 4 Wing is an increase to service levels provided to 4 Wing Cold Lake. A similar request was made a couple of years ago; 4 Wing Cold Lake requested the City take on the construction (funded by 4 Wing Cold Lake) and all maintenance and monitoring of the splash park located by the JJ Parr Sports Facility. This request was approved by City Council.

### **Alternatives:**

Council may consider the following actions:

1. Authorize the City of Cold Lake to enter into a Letter of Understanding with 4 Wing Cold Lake for the construction, and maintenance of a new outdoor fitness park located at the Col. JJ Parr Sports Facility.



2. Authorize the City of Cold Lake not to enter into a Letter of Understanding with 4 Wing Cold Lake for the construction, and maintenance of a new outdoor fitness park located at the Col. JJ Par Sports Facility.
3. Receive this report as information

**Recommended Action:**

The Council authorize the City of Cold Lake to enter into a Letter of Understanding with Her Majesty the Queen in Right of Canada, as represented by the Wing Commander in his Non-Public Property Capacity to develop and maintain for five (5) years a new outdoor fitness park located at the Colonel JJ Parr Sports Facility.

**Budget Implications (Yes or No):**

Yes

**Submitted by:**

Kevin Nagoya, Chief Administrative Officer