

**NORTH EAST MUNI-CORR LTD.**  
**BOARD MEETING MINUTES**  
**March 11, 2019**

**DIRECTORS PRESENT**

Dwayne Yaremkevich, Town of Elk Point  
Craig Lukinuk, Smoky Lake County  
Maureen Miller, Town of St. Paul  
Dale Hedrick, County of St. Paul  
Gene Sobolewski, Town of Bonnyville

Ed Duchesne, M.D. of Bonnyville  
Duane Lay, City of Cold Lake  
Terry Makowichuk, Town of Smoky Lake  
Roy Dyck, Village of Vilna

**ALTERNATES**

Ron Boisvert, Town of St. Paul

Johnny Cherniwchan, Smoky Lake County

**OTHERS**

Tim Mahdiuk, Controller  
Marvin Bjornstad, RRTS

Marianne Janke, Administrative Coordinator  
(Via Video)

**1. CALL TO ORDER:**

President Yaremkevich called the meeting to order at 10:00am.

**2. ADOPTION OF AGENDA:**

It was moved by Director Lay to approve the agenda with the following additions:

- 6.10 ROW Encroachment at Bellis
- 6.11 Letter From Sean Dolan

Carried

**3. ADOPTION OF MINUTES:**

It was moved by Director Miller to approve the minutes of October 29, 2018.

Carried

It was moved by Director Lay to approve the minutes of November 16, 2018.

Carried

**4. BUSINESS FROM MINUTES**

**4.1 Terms of Employment**

It was moved by Director Miller to move in camera at 10:04am.

Carried

It was moved by Director Miller to have Tim Mahdiuk, Marvin Bjornstad and Marianne Janke present during the in camera session.

Carried

It was moved by Director Lukinuk to move out of camera at 10:54am.

Carried

It was moved by Director Lukinuk to defer agenda items 4.1 and 4.2 to the next Board meeting.

Carried

**5. Reports**

## **5.1 Trail Steward**

No Report

## **5.2 Riverland Recreational Trail Society – Marvin Bjornstad**

Marvin Bjornstad, President of Riverland Recreational Trail Society (RRTS) reported the winter snowmobiling was good this year. The groomer was busy on all sections of the trail.

RRTS has applied for a small maintenance grant through the Trans Canada Trail Foundation which would allow for the hiring of a contractor or municipality to do some clean up work. This would alleviate the concerns of having volunteers doing the work and not complying with the new OHS Standards.

It was moved by Director Lay to approve the report as presented.

## **5.3 Alberta's Iron Horse Trail – Marianne Janke**

Marianne Janke reported the 2019 Activity Guide for the region is completed and will be delivered in time for the Edmonton Boat & Sportsman Show. Spring tradeshow have been booked and all arrangements made. Travel Alberta's year end is March 31, 2019 so all reports for 2018 have been completed and submitted.

Discussion about the value of attending tradeshow.

It was moved by Director Makowichuk to accept the report as presented.

Carried

## **6. NEW BUSINESS**

### **6.1 Access Requests**

It was moved by Director Lay to approve all access requests as per our standard agreement.

Carried

### **6.2 Remove Gates**

It was moved by Director Duchesne to approve the removal of gates.

Carried

### **6.3 Renew ROW Agreements**

It was moved by Director Hedrick to renew ROW Agreements as per our standard agreements.

Carried

### **6.4 Alta Gas Crossing**

It was moved by Terry Makowichuk to approve the Crossing Agreement as per our standard agreement.

Carried

### **6.5 LOC Renewals**

It was moved by Director Lukinuk to approve the LOC Renewals as per our standard agreements.

Carried

### **6.6 Hire Hector Dalpe**

It was moved by Director Makowichuk to approve a contract with Hector Dalpe to oversee N.E. Muni-Corr Ltd.'s interests with the Highway 28/63 Regional Water Services Commission water line installation for up to \$5,000.00.

Carried

### **6.7 Mark Watson Letter**

Mr. Watson's letter was to inform the Board this year will be the 100<sup>th</sup> Anniversary of the Smoky Lake CN Station and was wondering if there would be interest in assisting with some type of commemorative event or donating funds towards such an event.

Marvin Bjornstad added he had reviewed the letter and took a look at other significant anniversaries of railway history along the trail.

Director Makowichuk noted the Town of Smoky Lake is already planning to do something for the anniversary and Director Lukinuk added the County had received the same letter but had not discussed it at council yet.

It was moved by Director Duchesne to accept as information only.

Carried

#### **6.8 Paved Trails – M.D. of Bonnyville**

Administration referred to a copy of an email received from Chris McCord with the M.D. of Bonnyville in which they are looking at paving a part of trail between RR 482 and RR 485 near Glendon on Highway 660. As well, they are interested in paving from the Beaver River Trestle staging area to the trestle and an area of the parking lot for wheelchair access.

It was moved by Director Makowichuk to send a letter of support in principle and subject to plans being submitted to the Board for approval prior to work commencing.

Carried

#### **6.9 Term Deposit Renewals**

It was moved by Director Lukinuk to table to the next Board meeting.

Carried

#### **6.10 ROW Encroachment at Bellis**

Director Sobolewski informed the Board that during the water line surveying, it was discovered the Stahl's fence is well within the N.E. Muni-Corr Ltd. right of way. The Highway 28/63 RWSC will be sending them a letter to let them know the Commission will not be re-installing the fence in the current location. In addition, there is an area just west of Vilna where Atco and Telus are encroaching into the right of way. The Highway 28/63 RWSC sent a letter to the two utility companies and made arrangements to install the water line around them and suggests N.E. Muni-Corr Ltd. enter into some type of agreement with the utilities.

It was moved by Director Sobolewski to have Administration send a letter to the Stahl's requesting they move the fence back to the property line.

Carried

#### **6.11 Sean Dolan Letter**

Tim Mahdiuk informed the Board this is a request to lease approximately 10 acres of N.E. Muni-Corr Ltd. property just southeast of St. Paul.

It was moved by Director Lay to table so Administration has an opportunity to look at the property and see if it would be suitable for cattle grazing.

Carried

11:30am Delegation – Pierre Lamoureux w/ Lamoureux Culham LLP

It was moved by Director Lay to move in camera at 11:30am.

Carried

It was moved by Director Lay to move out of camera at 11:50am.

Carried

It was moved by Director Makowichuk to proceed with the judgement against Mr. Wakaruk.

Carried

It was moved by Director Miller to have Administration add a line to the AGM Agenda to review Judgements on an ongoing annual basis.

Carried

11:55am Delegation left the meeting.

### **7. ACCOUNTS PAYABLE**

It was moved by Director Lukinuk to approve the accounts payable as presented.

Carried

## **8. CONTROLLERS REPORT**

It was moved by Director Makowichuk that the following Controller's reports be accepted as presented:

November 30, 2018 showing a bank balance of \$181,803.3; savings balance of \$1,461.39; term deposits of \$443,010.00 with interest to date of \$6,531.42

December 31, 2018 showing a bank balance of \$213,249.20; savings balance of \$1,462.01; term deposits of \$443,010.00 with interest to date of \$5,202.08.

January 31, 2019 showing a bank balance of \$213,398.22; savings balance of \$249,161.64; term deposits of \$200,000.00 with interest to date of \$3,205.48

February 28, 2019 showing a bank balance of \$164,319.19; savings balance of \$249,314.55; term deposits of \$200,000.00 with interest to date of \$3,589.04.

Carried

## **9. NEXT MEETING**

The next N.E. Muni-Corr Ltd. Board meeting is scheduled for Monday, April 8 at the County of St. Paul Boardroom.

## **10. ADJOURNMENT**

It was moved by Director Lay to adjourn this meeting at 12:00pm.

Carried

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Dwayne Yaremkevich, President

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Marianne Janke, Administrative Coordinator