



COMMUNITY CAPITAL PROJECT GRANT APPLICATION FORM

SECTION 1: APPLICANT INFORMATION

Name of the Organization:

Mailing Address & Phone Number:

Has the organization received any Community Capital Project Grants in the past?

- ☐ No
☐ Yes, in what year(s): _____

Explain how the organization is sustainable:

- ☐ Registered on: _____

Community Organization Eligibility Criteria:

Location where the organization is based out of:

- ☐ City of Cold Lake
☐ Other: _____

Organization must be either a registered:

- ☐ not-for-profit (No: _____)
☐ charitable organization (No: _____)

Organization's primary mandate must be to provide at least one of the following within the City of Cold Lake: *(check all that apply)*:

- ☐ sports
☐ recreation
☐ arts
☐ culture
☐ social services
☐ community wellness

SECTION 2: PROJECT DETAILS

The project is to: (check all that apply):

- ☐ construct a new facility
☐ expand a facility beyond its existing footprint
☐ retrofit an existing facility for a new use or purpose
☐ renovate an existing facility to remodel/restore the space
☐ upgrade the facility's mechanical, security or technology
☐ replace or provide additional major equipment where that equipment supports a program or services, which have a lifespan of 5 years or more

<p><i>The facility (or equipment) will be used for:</i> (check all that apply)</p> <ul style="list-style-type: none"> <input type="checkbox"/> sports and recreation <input type="checkbox"/> arts and culture <input type="checkbox"/> social services <input type="checkbox"/> parks <input type="checkbox"/> community wellness <input type="checkbox"/> other _____ 	<p><i>The project creates a new or enhanced service within the City of Cold Lake, which is:</i> (check all that apply):</p> <ul style="list-style-type: none"> <input type="checkbox"/> accessible, affordable, inclusive providing broad opportunities for community members <input type="checkbox"/> sustainable for the facility <input type="checkbox"/> involves a strong volunteer base supporting the facility project while sustaining ongoing operations <input type="checkbox"/> supported by the Community
<p><i>Describe the Project:</i></p> 	
<p><i>Potential Impact the Project is expected to have on the community:</i> (You may wish to include: the demographics of the community who will be served by the project; the number of community members who may potentially benefit from the project; the level of community support for the project; the potential longevity of the project; how the project will benefit the community.)</p> 	
<p><i>Is the project receiving funding from another City source?</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> No <input type="checkbox"/> Yes, explain the source(s) and what year(s) funding was received: _____ _____ _____ 	<p><i>Anticipated project start date:</i> _____</p> <p><i>Expected project completion date:</i> _____</p> <p><i>Proposed location for the project:</i></p>
<p><i>Indicate any innovative, unique, or additional factors that may be associated with this application:</i></p> 	

SECTION 3: PROJECT COSTS (MATCH FUNDING)

Total Project Costs:

\$ 50,502.52 Committed community contribution

\$ 25,251.26 Grant request from City

\$ 75,753.78 Total Project Cost

Sources of Community Contributions:

\$ 3,375.00 In-kind labour (unskilled)

\$ 14,835.00 In-kind labour (skilled)

\$ 0.00 In-kind services

\$ 0.00 In-kind equipment/materials

\$ 0.00 Monetary donations (excludes grants)

\$ 0.00 Monetary grants (from non-City sources)

Is there any shortfall? (if yes, please explain):

- will be approaching the MD of Bonnyville for funding a third of the project costs (\$25,251.26)

- will be conducting focused fundraising efforts for the \$7,041.26 shortfall at our annual Verge Arts Festival this August.

Conditions of Funding:

- The grant request under this program must be one-third (1/3) or less of the total project cost.
- Applicant must be able to demonstrate that at least two-thirds (2/3) of the project costs will be paid for by the community through: in kind labour, services, equipment/materials which are directly related to the project, and/or monetary donations.
- Volunteer time must be directed related to the project for which funding is being requested. Please see the Community Capital Grant Policy for valuation of volunteer time and donations.
- Unskilled labour can only contribute to a maximum of one-third (1/3) of the "community contributions".
- Qualifying volunteer time must be directly related to the project(s) and may not include any other volunteer hours for fundraising, creating the grant application, time spent in meetings or activities related to planning the project or other planning activities of the organization.

SECTION 4: APPLICANT DECLARATION

I give my consent to the City of Cold Lake to collect, use, retain, disclose and dispose of the information contained within this application for the purpose of, but not limited to, operational and public media as may be deemed appropriate by the City of Cold Lake. I also certify that to the best of my knowledge the information provided in this application is accurate.

Applicant Signature: _____



Date: _____

Feb 27/19

Please submit the completed application by email (city@coldlake.com), by mail, or in person at the address below, to the **Attention of the Community Capital Project Grant Program**.

- ☒ Completed application form
- ☒ Confirmation of match funding
- ☒ Letters of support from the community
- ☒ Proof that the application has either land ownership for the location of the project, a long-term lease and the confirmation from the owner for permission to undertake the project, or another form or confirmation of ownership/permission to undertake the project on the property

For Office Use Only

Date Received: _____

Decision Date: _____

Decision: ☒ Approved ☐ Rejected ☐

Staff Initial: _____

5513 - 48 Avenue, Cold Lake, AB • T9M 1A1 • Ph: 780-594-4494 • Fax: 780-594-3480

Information on this form is collected for the sole use of the City of Cold Lake and is protected under the authority of the Freedom of Information and Protection of Privacy Act, Sec. 33 (c) which regulates the collection, use and disclosure of personal information.

Theatre Enhancement Project

							Installation	
	Description	Product Cost	Material/Product		Material Cost	Skilled Labour (\$135)	Donated Skilled Labour (\$30)	Donated UnSkilled Labour (\$15)
<u>Table & Seats Upgrade</u>	Replace wood seat bottoms with custom in house fabric/foam bottoms	\$ -	15 sheets of 3/4" Plywood(\$42.98) 60 yards of material(\$11.44US/YD) 500 sq ft of 2" foam(\$54.58US/20 FT)		\$ 3,459.75	-	120	60
	Add custom in house fabric/foam seat backs	\$ -	10 Sheets of 3/4" Plywood(\$42.98) 40 yards of material(\$11.44US/YD) 300 sq ft of 2" foam(\$54.58US/20 FT)		\$ 2,152.81	-	120	60
	Add hooks to all tables for purses	\$ -	60 hooks(\$2.87)		\$ 172.20	-	-	10
	Replace table tops	\$ -	8 sheets of 3/4" MDF(\$40.20) 3 gallons of Stay ClearCoat(\$64.00) 120 Nut/Bolt Hardware(\$3.25)		\$ 903.60	-	45	45
		\$ -			\$ 6,688.36		\$ 8,550.00	\$ 2,625.00
<u>Lighting Equipment</u>	2: American DJ LED Effect Fisture RGBWYP	\$ 732.90	100' DMX Cable 2 pcs	8 male/female 3 pin ends	\$ 275.00	-	3	-
	2: American DJ Focus Spot Three Z 100W LED Moving Head	\$ 3,126.90	100' DMX Cable 2 pcs	8 male/female 3 pin ends	\$ 275.00	-	3	-
	4: America DJ Ultra HEX LED Bar 12"	\$ 2,221.80	100' DMX Cable 4 pcs	8 male/female 3 pin ends	\$ 550.00	-	3	-
	Electrical Required	\$ 775.00	8 plugs plus supply lines from box		\$ 550.00	14	-	-
		\$ 6,856.60			\$ 1,650.00	\$ 1,890.00	\$ 270.00	\$ -
<u>Visual Equipment</u>	Panasonic PT-RZ660BU-6200 Lumen WUXGA DLP Projector	\$ 9,872.48	100' DMX Cable/ 100' RGB Cable		\$ 250.00	-	3	-
	10' x 20' Screen Material	\$ 5,080.00			\$ -	-	-	-
	Apple MacBook Pro Laptop 13"	\$ 2,077.95	Systems Set up		\$ -	-	2	-
	Rigging required	\$ -	Projector ceiling mount/Quick release screen mount		\$ 350.00	-	6	-
	Electrical Required	\$ -	Power Supply		\$ 175.00	6	-	-
	Draper Targa Electric Projector Screen	\$ 3,198.18	100' DMX Cable/ 100' RGB Cable		\$ 250.00	-	4	-
		\$ 20,228.61			\$ 1,025.00	\$ 810.00	\$ 450.00	\$ -
<u>Sound Equipment</u>	4: Yorkville YSM5 Powered Studio Monitor	\$ 793.80	200' of Mic Cable	8 male/female ends	\$ 350.00	-	2	-
	Sennheiser ASA 214-Active Antenna Splitter	\$ 749.00	Sound Board connection Cable		\$ 165.00	-	1.5	-
	Sennheiser A 2003 Passive Directional Antenna	\$ 727.87	Sound Board connection Cable		\$ 165.00	-	1.5	-
	6: Samson DE50 Headset Microphone	\$ 1,669.50			\$ -	-	-	-
	6:Sennheiser EW 100 G4 ME2 Wireless Reciever	\$ 4,718.70	Sound Board connection Cable		\$ 55.00	-	0.5	-
	Electrical Required	\$ -	8 plugs plus supply lines from box		\$ 600.00	3	-	-
		\$ 8,658.87			\$ 1,335.00	\$ 405.00	\$ 165.00	\$ -
Installation								

Installation

	Description	Product Cost	Material/Product	Material Cost	Skilled Labour (\$135)	Donated Skilled Labour (\$30)	Donated UnSkilled Labour (\$15)	
<u>Venue Enhancements</u>	Back entrance wall		2" Sound control Insulation(\$42.50/bundle)	Wood				
	sound control enhancement 6: 12' Portable Panels	\$ -	Frames/Fabric cover Fire rated	\$ 945.25	-	48	18	
			Curtain(10yds/\$34.65)	Paint				
			4: MDF Material 3/4"(\$40.20)	1:MDF				
	Sound Booth Enhancement	\$ -	Material 1/8" (\$26.30)	Red Velvet	\$ 635.75	-	60	24
			Material(3 yds/\$22.75)	Paint walls /Desk				
			Enhancement Shelving					
	Electrical Ceiling Plugs	\$ -	12 plugs top of east/west walls	\$ 625.00	16	-	-	
	Electrical Booth Plugs	\$ -	2: Sound booth plugs	\$ 250.00	6	-	-	
			3/4" Oak Plywood(\$58.50:4 pc)	1/4" Oak				
	Portable Ticket Booth	\$ -	Plywood(\$34.75:2pc)	Solid Oak	\$ 1,125.35	-	48	-
			Wood(\$12.50:20 sq/ft)	2" Granite(\$45.00:8sq/ft)				
			Red Velvet(\$22.75/3 yrd)					
	Floor Epoxy/Audience Area	\$ -	16 gallons Epoxy(\$85.00 per)	Prep/Application	\$ 1,445.00	-	24	8
			Tools(\$85.00)					
		\$ -		\$ 5,026.35	\$ 2,970.00	\$ 5,400.00	\$ 750.00	
<u>GRAND TOTAL</u>		\$ 35,744.08		\$ 15,724.71	\$ 6,075.00	\$ 14,835.00	\$ 3,375.00	\$ 75,753.79
					45	495	225	Hours



February 26, 2019

City of Cold Lake
5513 – 48 Avenue
Cold Lake, AB
T9M 1A1

Dear Sir/Madam:

Re: Letter of Support – Capital Grant Application Cold Lake Entertainment Society

On behalf of the 4 Wing Military Family Resource Centre Society (MFRCS), I am pleased to express our support for the Cold Lake Entertainment Society's Grande Parlour Enhancement Project.

The MFRCS believes that enrichments to the Grande Parlour contributes to the economic vitality of the City and surrounding area, as well as providing much needed arts and cultural experiences to our military and their families and the community at large.

Sincerely,

Floyd Perras
Executive Director

INFORMATION

4 Wing Military Family
Resource Centre Society
PO Box 5260 Stn Forces
Building 674 Kingsway Road
Cold Lake, AB, T9M 2C3

Société du Centre de ressources pour les
familles des militaires de la 4^e Escadre
C.P. 5260 Stn Forces
Bâtiment 674, route Kingsway
Cold Lake, AB, T9M 2C3

(780) 594-6006
coldlake@calconnection.ca
facebook.com/coldlake.mfr
calconnection.ca



February 27, 2019

City of Cold Lake
5513 – 48 Avenue
Cold Lake, AB
T9M 1A1

Dear Sir/Madam:

RE: Capital Grant Application - Letter of Support

Please accept this letter as support on behalf of the Board of Directors of the Cold Lake Visual Arts Society for the community capital grant application being submitted by the Cold Lake Entertainment Society's Grande Parlour Enhancement Project. We understand that the Cold Lake Entertainment Society is planning to make capital improvements to its space which we believe will have far reaching social, cultural, and economic benefits to the City of Cold Lake and the larger Lakeland Region.

As one of the longest standing advocates of the arts in the region, Cold Lake Visual Arts Society represents many diverse visual artists within the community who have benefited from the opportunity to display, sell, share, and promote art at the Grande Parlour. In addition to the benefits that further development of the Grande Parlour space would offer our membership, as an organization we strongly believe that art enriches our community and enhances the quality of life for all people. We look forward to the growth of the arts community that this project is sure to inspire, the development of local talents and performers, the opportunity to express our talents by helping develop visual art on production sets, and the state-of-the-art performances our community will enjoy. It is with these benefits in mind, that we provide our support for the Cold Lake Entertainment Society's project and ask that you consider the worthwhile investment in the arts.

Sincerely,

A handwritten signature in cursive script, appearing to read 'M Beaudoin', written in dark ink.

Megan Beaudoin, President,
on behalf of the Board of Directors
Cold Lake Visual Arts Society



Ardmore School

Box 9, Ardmore, Alberta T0A 0B0

Phone: (780)826-5144 / Fax:

(780)826-2955

Kenneth Pshyk, Principal



4801 48 Street
Ardmore, AB. T0A 0B0

February 24, 2019

City of Cold Lake
5513 – 48 Avenue
Cold Lake, AB. T9M 1A1

Dear Sir/Madam:

RE: Capital Grant Application - Letter of Support

On behalf of Ardmore School, I am happy to fully endorse the Cold Lake Entertainment Society's Grande Parlour Enhancement Project for Cold Lake, as well as the surrounding communities.

As a supporter of the many benefits of the arts, Ardmore School believes that the capital improvements being sought after by the Grande Parlour have far reaching social, cultural and economic impact, not only for Cold Lake, but for surrounding communities, such as Ardmore. With the financial support necessary to make this a reality, members of several communities will be provided with state-of-the-art productions and remarkable performances by many talented thespians and musical artists.

Performing arts are essential to a complete enrichment of our local quality of life, and we look forward to supporting this worthwhile initiative in any way possible.

Sincerely,

Kim Seward, Junior High & Fine Arts Teacher
Ardmore School

Growing, Learning and Achieving Together



COLD LAKE FURNITURE GALAXY
5108 50TH AVE, PO BOX 336
COLD LAKE, AB T9M 1P1
PHONE: 780-594-3602

BONNYVILLE FURNITURE GALAXY
4614 50TH AVE
BONNYVILLE, AB T9N 1V6
PHONE: 780-573-1751

City of Cold Lake

5513 – 48 Avenue

Cold Lake, AB

T9M 1A1

Dear Sir/Madam:

RE: Capital Grant Application - Letter of Support

On behalf of Furniture Galaxy, I am happy to express our full support for the Cold Lake Entertainment Society's Grande Parlour Enhancement Project in our remarkable North Eastern Alberta community.

As a believer of the many benefits of the arts, our organization believes that the capital improvements being proposed today at the Grande Parlour have far reaching social, cultural and economic benefits. With the financial support necessary to make this a reality, members of our community will be provided with state-of-the-art productions and remarkable performances by many talented thespians and musical artists.

Performing arts are essential to the enrichment of our local quality of life and we look forward to supporting this worthwhile initiative any way we can.

Sincerely,

Murray Murphy/President

Furniture Galaxy

PO Box 336, 5108 50th Ave

Cold Lake, AB T9M 1P1

February 20, 2019

City of Cold Lake
5513 – 48 Avenue
Cold Lake, AB
T9M 1A1

Dear Sir/Madam:

RE: Capital Grant Application - Letter of Support

On behalf of Jackie Gray of Royal LePage Northern Lights Realty Ltd., I would like to express my full support for the Cold Lake Entertainment Society's Grande Parlour Enhancement Project in our remarkable northeastern Alberta community.

As a believer of the many benefits of the arts, I believe that the capital improvements being proposed today at the Grande Parlour have far reaching social, cultural and economic benefits. With the financial support necessary to make this a reality, members of our community will be provided with state-of-the-art productions and remarkable performances by many talented thespians and musical artists.

Performing arts are essential to the enrichment of our local quality of life and I look forward to supporting this worthwhile initiative any way I can.

Sincerely,



Jackie Gray

Real Estate Agent

Royal LePage Northern Lights Realty Ltd.
5118-50 Ave, Box 871, Cold Lake, AB, T9M 1P2

February 20, 2019

City of Cold Lake
5513 – 48 Avenue
Cold Lake, AB
T9M 1A1

Dear Sir/Madam:

RE: Capital Grant Application – Approval Confirmation

This letter is to confirm that I, Lanna Brassard, am the owner of the building located at 5110 & 5112 50th Avenue in Cold Lake, AB. I give my permission to the Cold Lake Entertainment Society to undertake the Enhancement Project of the Grande Parlour community theatre.

Please feel free to contact me with any other clarification or questions.

Sincerely,

X 

Lanna Brassard

Property Owner and Landlord

#11 604 McAllister Loop SW
Edmonton, Alberta
T6W 3L4