Inter-City Forum on Social Policy

February 13, 2019

Inter-City Forum on Social Policy Member Municipality

RE: Membership Cost Distribution

Please find attached our invoice for contribution to costs as per the agreement reached by all municipalities at the November 02, 2018 conference.

We would ask that you kindly remit payment to:

Jenny Kain
Citizen Services Department
P.O. Box 2359
18th Floor, Edmonton Tower
10111 - 104 Avenue NW
Edmonton, Alberta T5J 2R7

Please do not hesitate to contact heather.anhill@edmonton.ca should you have any questions or concerns regarding the foregoing.

Thank you,

Jenny Kain

Jenny Kain
Director, Family & Community Supports

Corporate Billing & Accounts Receivable

Billing Advice Request Form

Please select type: ◉ Invoice ○ Credit

BILL TO:	Inter-City Forum on Social Policy Member Municipality			DATE OF BILLING REQUEST (MM/DD/YYYY)
ATTENTION:	.			Jan-30-2019
ADDRESS :	.			BUSINESS AREA CONTACT
	.			.
CITY:	.	PHONE:	.	DATE OF SERVICE (MM/DD/YYYY)
PROVINCE/STATE:	Alberta	EXT:	.	Jan-1-2019
POSTAL/ZIP CODE:	.	FAX:	.	
COUNTRY:	.	EMAIL:	.	AR CUSTOMER #:

Prepared by:	Telephone #	Branch	Payment Terms
Heather Anhill	780-423-4895	Community Inclusion & Investment	Net 30 days

Approved by:	Business Area	BA Reference
Jenny Kain	BA-21- Community Services	

Text on Invoice	2019 Hosting Contribution Fees

DESCRIPTION	Tax Code	QTY	UNIT PRICE	LINE TOTAL
Fees for hosting costs for 2019 year.	Non-taxable	1.00	$ 268.00	$ 268.00
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-		$ -
		-	SUBTOTAL	$ 268.00
		-	GST	$ -
		-	TOTAL	$ 268.00

Accounts Receivable- Internal Use only

Invoice #	Entered by	Date of entry

Accounting Distribution

Tax Code	Cost Element	Cost Centre	Network Order	Network Activity	Order #	Amount
PE	482100					$ 268.00
	262170				GST	$ -
Total						$ 268.00