


MUNICIPAL DISTRICT
BONNYVILLE NO. 87

Sen. C.
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APR 26 2019
sent to Kevin
CITY OF COLD LAKE
Orig. to AIF

April 23, 2019

Kevin Nagoya
Chief Administrative Officer
City of Cold Lake
5513-48th Avenue
Cold Lake, Alberta
T9M 1A1

Dear Mr. Nagoya:

Re: Regional Recreation Committee

At the April 10, 2019 meeting Council of the Municipal District of Bonnyville approved formation of a Regional Recreation Committee which would include the City of Cold Lake, the Town of Bonnyville and the Village of Glendon.

Council also approved a Terms of Reference for the Regional Recreation Committee for distribution and acceptance by each of the member municipalities. Please advise of your Council's acceptance of the proposed Terms of Reference, or forward us any proposed amendments once you have had time to review.

The M.D. of Bonnyville looks forward to this regional opportunity for collaboration as well as working towards a vision that will focus on all aspects of recreation to meet the needs of residents of each of the municipalities.

Yours truly,


Luc Mercier, CLGM, AMAA
Chief Administrative Officer

Enclosure

TERMS OF REFERENCE
REGIONAL RECREATION COMMITTEE

PURPOSE

The purpose of the Regional Recreation Committee is to act as an advisory to the respective Councils, in matters pertaining to regional recreation opportunities, including, but not limited to parks, recreation, and trails.

MEMBERSHIP

- 1.1 The Committee shall consist of three (3) members each from the Municipal District of Bonnyville, the Town of Bonnyville, the City of Cold Lake, and the Village of Glendon for a total of twelve (12) members.
- 1.2 Appointments to the Committee shall be made as follows:
 - a) Each Council shall appoint one (2) members of Council to serve as Council members; and
 - b) The CAO shall appoint one (1) member of administration, most likely the Director to serve as the administrative member; and

SCOPE OF COMMITTEE

- 2.1 The Committee will act in an advisory capacity to their respective Councils in matters pertaining to community parks, sport, and recreation, and will:
 - a) Co-operate with other governmental agencies and civic groups in the advancement of sound parks, sport, and recreation planning, and;
 - b) Make recommendations to the Directors, CAO's, and Councils regarding:
 - i) community parks, sport, and recreation services that already exist or may be needed;
 - ii) the coordination of community parks, sport, and recreation services with the programs of other agencies and voluntary organizations; so as to allow the Directors, the CAO's, and Councils to ensure that the most effective use is being made of the parks, sport, and recreation resources in the communities;
 - c) Assist the Director in bringing together informal groups to determine the parks, sport, and recreation needs of the community; and aid in co-operative planning; and
 - d) Consider and make recommendations with respect to such issues as referred to from time to time by the Directors, the CAO's, or Councils