

PRESENT	<p>Kim Schmitz Carol Patenaude Councilor Jürgen Grau Councilor Ben Fadeyiw Gina Olofson Candice Sutterfield</p>	<p>FCSS Manager Recording Secretary City of Cold Lake Council Member MD of Bonnyville Council Member Advisory Committee Co-Chair Advisory Committee Member</p>
ABSENT (with regrets)	<p>Roderick Hickey Meagon Anishinabie</p>	<p>Advisory Committee Chair Advisory Committee Member</p>
ABSENT (without regrets)	<p>None</p>	
CALL TO ORDER	<p><u>1.0 Call to Order</u> G. Olofson, FCSS Advisory Committee Co-chair called the March 2019 FCSS Advisory Committee meeting to order at 6:03 p.m.</p>	
AGENDA	<p><u>2.0 Adoption of Agenda</u></p> <p>Additional Items None</p> <p>Member Highlights None</p> <p>Disclosure of Interest None</p> <p>Adoption of Agenda B. Fadeyiw moved to accept the agenda for the Cold Lake and District FCSS Advisory Committee March 2019 meeting as presented.</p> <p style="text-align: right;">CARRIED</p>	
MINUTES	<p><u>3.0 Adoption of Minutes</u> The November minutes were approved through the online voting process on January 31, 2019.</p>	
MONTHLY REPORT	<p><u>4.0 Monthly Report</u> The FCSS Manager shared the February 2019 Monthly Report for information only. Information and referrals continue to be steady, with many requests stemming from the onset of the income tax season. There has been a significant increase in new customers for Meals on Wheels; the total numbers of delivered meals almost doubled from January. When the caterer is away, the back-up caterer received some negative feedback on the quality and quantity of meals. FCSS is working with the back-up caterer to address the concerns of the clients. The Ages and Stages Questionnaires Screening with the collaboration of the Early Childhood Development Coalition took place in February. Numbers are down by almost half from last year. FCSS realizes that the screening is now taking place in child care centres and pre-schools. It is similar to the situation with our LEGO™ Explorers program; Northern Lights and the Lakeland Catholic School Boards are now offering LEGO™ for children with disabilities. It also appears that many organizations would like to honour their volunteers with their own event, instead of being involved in the Community Volunteer Appreciation. When these situations arise, FCSS will not want to duplicate programs and will look for more opportunities to develop new programs; as well we are trimming our current programming.</p>	

**MONTHLY
REPORT
(CONTINUED)**

With another grant from Imperial, FCSS is again offering counselling to those without benefits. The counselling is meant to be short term and the number of appointments is based on the discretion of the counsellor. The three counsellors will be providing 220 hours of service. It is being well marketed, however off to a somewhat slower start than last year. We are having fewer cancellations. C. Sutterfield asked if the counsellors knew to make referrals to community agencies such as the Lakeland Centre for FASD. The FCSS Manager noted that the preceding and the current counsellors are from the community and believes they would definitely know to make those referrals. We have received many inquiries from First Nations regarding parenting programs.

FCSS has been successful with five grant requests, including the Indigenous Enhancement from birth to six years of age. This grant is inclusive of the Lakeland Network including Cold Lake, Bonnyville, Lac La Biche and St. Paul. We will be working in conjunction with the First Nations and Métis Settlements of those four communities. In the first year of the grant, it will be about building staff knowledge, learning about traditional beliefs and culture and learning how to adjust our language and approach. The training will be provided by Blue Quills University, which will also include Circle Keeper Training, a meaningful opportunity for members of a community to gain and share knowledge, understanding, capacity and ideas as it applies to the bringing together of indigenous and non-indigenous peoples.

Volunteer numbers are high this month. The Volunteer Facilitator held a few tax clinics, one each at Portage College and the Lodge, and a couple at FCSS. The tax clinics provide knowledge regarding income support acquired with the filing of taxes, which the clinics also provided.

The three-year elder abuse grant and report have been finalized. Tobacco Reduction and the Healthy Communities grants are also completed.

FCSS also acquired the Aging Well in Communities grant and two additional Imperial grants. We are waiting on decisions for two other grant applications.

C. Sutterfield asked why Special Transportation riders would be turned away from the service. K. Schmitz spoke on the City of Cold Lake's Special Transportation and the priority of service. There is limited seating, so those customers with a priority of service such as medical appointments will be accommodated before those riding primarily for recreational purposes.

**FINANCIAL
REPORT**

5.0 Financial Report

The FCSS Manager reviewed the February 2019 Financial Report for information only. The FCSS Manager explained that there are a few new items that were not on the approved budget. Building Rentals is a new general ledger account since the finalization of a contract to rent one office space. Contributions from Organizations is over budget because we were successful with more grants than anticipated.

In expenses, Credit Card Commission is a new General Ledger account, which could not be tracked in previous years. Insurance has increased almost \$4,000; the FCSS Manager will provide a follow-up for this increase. Both accounts were unforeseen and not budgeted for and will therefore show a negative balance. Account 533 was used to pay for the maintenance of the PLC structure. FCSS is on track financially.

OLD BUSINESS

6.0 Old Business

6.1 2019 Counselling Services

2019 counselling services was reviewed in the Manager's Report.

6.2 Volunteer and Board Leadership Training

This February training addressed not-for-profit board fundamentals and trends which had been offered to the FCSS Advisory Committee.

NEW BUSINESS 7.0 New Business

7.1 NE Zone Spring Gathering

The FCSS Manager reviewed the agenda for the Spring Gathering. The line-up and events will showcase the area and highlight partnerships. The Thursday meeting and dinner will be held at Kinosoo Ridge and Friday's meeting will be at the Best Western. B. Fadeyiw and J. Grau will check their respective municipal mailboxes for their invitations. B. Fadeyiw, C. Sutterfield, J. Grau and G. Olson put their names forward to attend the event.

7.2 VAE Awards Nominations and Process

The volunteer award nominations will be sent out by email to the members for voting. The FCSS Manager reviewed the nominations and the criteria for the FCSS Volunteer of the Year Award. Voting for the FCSS Volunteer of the Year award amongst the committee took place and preempted any other votes. The committee agreed to open up the voting process of all awards to all FCSS staff members.

7.3 FCSS Matrix

The FCSS Manager acknowledged that it can be a struggle trying to determine the eligibility and approval of grant requests. We obtained a Grant Matrix that we adjusted for Cold Lake and District FCSS to help determine the qualifications, including organization collaboration on grant requests.

7.4 FCSS Grant Application

7.4.1 Holy Cross Elementary – CTF Winter Carnival Project: "Out of the Cold"

The FCSS Manager and the committee members used the Cold Lake and District FCSS Matrix for The Holy Cross Elementary 2019 CTF Winter Carnival Project: "Out of the Cold" grant request. After some discussion, the application request was deemed ineligible.

7.5 FCSS Grant Summary Reports

7.5.1 Cold Lake Middle School – Leadership / Service Learning

B. Fadeyiw moved to approve Cold Lake Middle School for the 2018 Leadership / Service Learning Summary Report as presented.

CARRIED

7.5.2 Cold Lake Victim Services Society – Cold Lake Operation Red Nose

G. Olofson moved to approve Cold Lake Victim Services Society for the 2018 Cold Lake Operation Red Nose Summary Report as presented.

CARRIED

7.5.3 Dr. Margaret Savage Crisis Centre – Youth Programming Space

C. Sutterfield moved to approve Dr. Margaret Savage Crisis Centre for the 2018 Youth Programming Space Summary Report as presented.

CARRIED

7.5.4 Northern Lights Public School – United Baggo Tournament

G. Olofson moved to approve Northern Lights Public School for the 2018 United Baggo Tournament Summary Report as presented.

CARRIED

NEW BUSINESS (CONTINUED) 7.5.5. Northern Lights Public Schools – Evening with Dr. Jody Carrington

B. Fadeyiw moved to approve Northern Lights Public School for the 2018 Evening with Dr. Jody Carrington as presented.

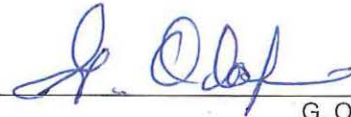
CARRIED

12.0 Adjournment

G. Olofson, Advisory Committee Co-chair adjourned the Cold Lake and District FCSS March 2019 FCSS Advisory Committee meeting at 7:55 p.m.



K. Schmidt,
FCSS Manager



G. Olofson,
FCSS Advisory Committee Co-chair



ADDENDUM TO THE MEETING

**OTHER
BUSINESS**

8.0 Other Business

8.1 Business Conducted by Email

8.1.1 November 2018 FCSS Advisory Committee Minutes approved by email on January 31, 2019

8.1.2 Summary Report for Women of Influence, Cold Lake Awards Night 2018 approved by email on February 12, 2019

8.1.3 Grant Application for Cold Lake Seniors Society, Seniors Week Activities 2019 approved by email on February 12, 2019

8.1.4 Grant Application for Cold Lake Women of Influence, Cold Lake Awards Night 2019 approved by email on February 12, 2019

**COMMITTEE
ATTENDANCE**

9.0 FCSS Advisory Committee Attendance

9.1 Reports on Committee Attendance

None

**SUGGESTIONS
FOR
COMMITTEE
ATTENDANCE**

9.2 Suggestions for Committee Attendance

Family Fun Night, Wednesday March 27, 5 to 7 PM, FCSS
Volunteer Awards and Event, Sunday April 7, 12:00 to 3:00 PM, Lakeland Inn
NE Zone Conference, Thursday April 25 and Friday April 26, Kinosoo Ridge
and the Best Western

ROUNDTABLE

10.0 Round Table

None

NEXT MEETING

11.0 Next Meeting

The next meeting is scheduled for April 8, 2019 at 6 pm at FCSS.

