

PRESENT	Kim Schmitz Carol Patenaude Councilor Jürgen Grau Councilor Marc Jubinville Gina Olofson Candice Sutterfield Meagon Anishinabe	FCSS Manager Recording Secretary City of Cold Lake Council Member Alternate MD of Bonnyville Council Member Advisory Committee Co-Chair Advisory Committee Member Advisory Committee Member
ABSENT (with regrets)	Roderick Hickey Ben Fadeyiw	Advisory Committee Chair MD of Bonnyville Council Member
ABSENT (without regrets)	None	
CALL TO ORDER	<u>1.0 Call to Order</u> G. Olofson, FCSS Advisory Committee Co-chair called the April 2019 FCSS Advisory Committee meeting to order at 5:59 p.m.	
AGENDA	<u>2.0 Adoption of Agenda</u> Additional Items None Member Highlights None Disclosure of Interest None Adoption of Agenda J. Grau moved to accept the agenda for the Cold Lake and District FCSS Advisory Committee April 2019 meeting as presented.	
		CARRIED
MINUTES	<u>3.0 Adoption of Minutes</u> J. Grau moved to accept the minutes for the March 2019 FCSS Advisory Committee Meeting as presented.	
		CARRIED
MONTHLY REPORT	<u>4.0 Monthly Report</u> The FCSS Manager shared the March 2019 Monthly Report for information only. The Parent Link Centre indoor play structure was inspected professionally by the owners/installers. Because the City of Cold Lake have no employees certified at maintaining indoor playgrounds, the two inspectors will be returning this week to do the repairs. J. Grau asked if city staff could be trained, and the FCSS Manager responded that she has been in discussions with the General Manager of Community Services for intentions moving forward. J. Grau asked if there were policies in place for the play structure. The FCSS Manager will confer with our Legislative Department for policies on file. Our Triple P and all other parenting programs are doing extremely well with high participation numbers, especially with current partners such as the Lakeland Centre for FASD and Children Services and new partnership developments with Cold Lake First Nations. We are very enthusiastic to be sharing collaboration opportunities with the MFRC as well.	

**MONTHLY
REPORT
(CONTINUED)**

The July to December Program Guide sections are due April 15 from staff members. The FCSS Administrative Assistant will collate the sections into one document and work with our Communications department for rounds of edits and to complete the final copy for print. It is expected to be available to the public by June 15.

The FCSS Manager and the City of Cold Lake Councillor J. Grau attended the Intercity Forum on Social Policy, which is a platform for social advocacy. It is an opportunity to learn how other communities are managing socially and what is working for them. There is much representation from professionals, including deputy ministers of health and justice, FCSSAA, and a host of councillors and representatives from various social service agencies. J. Grau asked if there was additional information regarding social housing. There was some discussion on the Lakeland Lodge and Housing Foundation which was established under the Alberta Housing Act and is governed by a board. The foundation provides low cost housing to seniors, individuals and families, of which include seniors' lodges, community housing and the rent supplement program. The FCSS Manager had some questions as to the stability of the direct to tenant rent supplement program, and how Canada Mortgage and Housing relate to the program. She will provide some follow-up for the next meeting.

FCSS has completed their financial year end, which has been approved and will be signed off by K. Nagoya and uploaded by the end of April.

FCSS Outcome Measures will also be uploaded to the province. Outcome measures, usually in the form of surveys, are submitted by each department such as Child and Youth, Family Services and Seniors by program. A recent outcome measures training provided learning opportunities for Cold Lake and District FCSS, such as how to tailor programs that reflect the FCSS mandate.

G. Olofson asked if all staff positions were filled. The FCSS Manager noted that there is still one staff on indefinite leave until the beginning of June.

G. Olofson and K. Schmitz spoke on the meeting they attended in response to an appeal for a cannabis store to be located across the back alley from the FCSS building. The appeal was turned down as per the bylaw requirements. The applicant has the right to appeal in six months.

The FCSS Manager met with the Aging Friendly Coalition including interested citizens, the City of Cold Lake Mayor and the General Manager of Community Services in regards to a Men's Shed initiative that the coalition is currently proposing. In a men's shed, men get together for activities like woodworking projects, cooking, bike repairs, or anything that a members requests. Originally men sheds were developed to reduce isolation, loneliness, and depression; the movement has developed into collaborative, communal spaces for support and mentorship.

To date, FCSS has received grants for: Aging Well in Community for \$82,000; Indigenous Enhancement for \$125,000; Bully Free for \$500, Counselling for \$25,000; and Volunteer Appreciation for \$1,000.

March 31 is year-end for the Parent Link Centre and those documents are being prepared for submission to the province. The FCSS Manager explained that the PLC and FCSS are different entities, with different year-ends. The Lakeland Parent Link Network includes Bonnyville, Cold Lake, Lake La Biche, and St. Paul. Cold Lake is responsible for managing the payments to those four locations on behalf of the Province.

**FINANCIAL
REPORT**

5.0 Financial Report

The FCSS Manager reviewed the March 2019 Financial Report for information only. Account 533 was used to pay for the maintenance of the PLC structure. J. Grau inquired if the advertising account is usually expended early. The FCSS Manager explained that we are currently looking into a \$1,956 expenditure for March. Additionally, the insurance increase was explained to the committee through an email; the insurer adopted a new underwriting approach which caused a fluctuation from last year. This will be absorbed by the City this year and budgets for 2020 will reflect the changes.

OLD BUSINESS 6.0 Old Business

6.1 FCSS Matrix

When the FCSS Advisory Committee used the matrix at last meeting, the FCSS Manager noted that there were some difficulties during the application. She reached out to the province through FCSSAA and has received about twenty matrixes. The FCSS Manager will make a dossier of those most relevant and review with the committee at a subsequent meeting.

6.2 NE Zone Spring Gathering

Planning for the NE Zone is coming together. We have approximately 60 people attending, which is an exceptional number as there are normally about 40 in attendance. M. Anishinabe was given her invitation and the FCSS Manager gave a synopsis of the event, including the bus ride throughout Cold Lake to the Kinsoo Ridge Snow Resort for dinner and speeches on Thursday. Friday will include two speeches, brunch and the Zone Meeting.

NEW BUSINESS 7.0 New Business

7.1 Council Volunteer Application

The FCSS Advisory Committee reviewed the application from Christopher Vandeborn for the available position on the FCSS Advisory Committee. Mr. Vandeborn has traditionally assisted Volunteer Services with the Snow Angel Program.

G. Olofson moved to recommend to Mayor and Council that Christopher Vandeborn be appointed to the Cold Lake and District FCSS Advisory Committee.

CARRIED

7.2 Operation Red Nose Letter

Dave Zimmerman thanked the Cold Lake and District Advisory Committee for their contribution to Operation Red Nose over the years; 2018 was the final year that Victim Services will be facilitating this event.

7.3 Special Project Grant Application

7.3.1 Cold Lake Interagency – Interagency Meet and Greet 2019

M. Jubinville moved to grant the Cold Lake Interagency Committee the requested funds of \$2,000 for the 2019 Meet and Greet as presented.

CARRIED

7.4 2018 Annual Report

The Advisory Committee were each presented with a copy of the Cold Lake and District FCSS and Cold Lake Parent Link Centre 2018 Annual Report.

**OTHER
BUSINESS**

8.0 Other Business

8.1 Business Conducted by Email

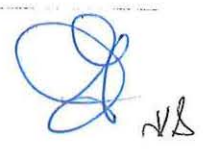
None

**COMMITTEE
ATTENDANCE**

9.0 FCSS Advisory Committee Attendance

9.1 Reports on Committee Attendance

B. Fadeyiw, C. Sutterfield, G. Olofson and J. Grau volunteered at the Volunteer Appreciation Event held on Sunday, April 7. Overall, they enjoyed the event, it was well organized and was run efficiently.



**SUGGESTIONS
FOR
COMMITTEE
ATTENDANCE**

9.2 Suggestions for Committee Attendance

- NE Zone Conference, Thursday April 25 and Friday April 26, Kinsoo Ridge and the Best Western
- Family Fun Night – Wednesday April 24, FCSS
 - The theme for the April Family Fun Night is *Be Emergency Ready*. Usually the Cold Lake Emergency Services make an appearance.

ROUNDTABLE

10.0 Round Table

C. Sutterfield asked if the criteria was the same for all FCSS agencies across Alberta when approving grants. The FCSS Manager stated that all FCSS offices must adhere to the FCSS mandate and are encouraged to follow strategic directions such as homelessness, poverty, mental health and family violence. Every FCSS office is unique, while some offer just programming, others may just offer grants. Cold Lake and District FCSS offers grants and is heavy into programming. In the FCSS Handbook, there is a general guide of eligibility for all FCSS offices to follow for funding applications.

NEXT MEETING

11.0 Next Meeting

The next meeting is scheduled for May 13, 2019 at 6 pm at FCSS.

ADJOURNMENT

12.0 Adjournment

G. Olofson, Advisory Committee Co-chair adjourned the Cold Lake and District FCSS April 2019 FCSS Advisory Committee meeting at 7:50 p.m.


K. Schmidt,
FCSS Manager


G. Olofson,
FCSS Advisory Committee Co-chair