



Council - Regular Meeting Minutes

Tuesday, June 25, 2019

6:00 p.m.

Council Chambers

Council Present: Mayor Craig Copeland
Councillor Bob Buckle
Councillor Duane Lay
Councillor Vicky Lefebvre (6:38 p.m.)
Councillor Kirk Soroka
Councillor Chris Vining
Council Absent: Councillor Jurgen Grau
Staff Present: Chief Administrative Officer Kevin Nagoya
General Manager of Corporate Services Linda Mortenson
General Manager of Infrastructure Services Azam Khan
General Manager of Community Services Glenn Barnes
Manager of Strategic Initiatives Andrew Serba
Executive/Recording Secretary Cindy Reimer
Staff Absent: General Manager of Planning & Development Services Howard Pinnock

CALL TO ORDER

The meeting was called to order at this time being 6:01 p.m. by Mayor Copeland.

ADOPTION OF AGENDA

Resolution # CRM20190625.1001

Moved by Councillor Buckle

That the agenda be adopted as presented with the following addition:

Add In Camera Item 15.10 Improvement District (ID) No. 349 Briefing

Carried Unanimously

DISCLOSURE OF INTEREST

Councillor Vining declared a disclosure of interest with respect to In Camera Item 15.4 Northern Lights Public Schools - Draft Memorandum of Understanding Framework.

MINUTES APPROVAL

Council - Regular Meeting June 11, 2019

Resolution # CRM20190625.1002

Moved by Councillor Lay

That the minutes of Council's regular meeting held June 11, 2019 be accepted as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD

None.

PUBLIC HEARINGS

None.

DELEGATIONS

The Grande Parlour - Teresa Pettit

Mayor Copeland welcomed Grande Parlour Creative Director Ms. Teresa Pettit to the Council meeting at this time being 6:02 p.m.

Ms. Pettit advised Council that the Grande Parlour will be hosting their second annual Verge Arts Festival from August 9-10, 2019, and are requesting Council's consideration in providing a grant in the amount of \$7,500.00 towards the operational costs for the upcoming festival.

Ms. Pettit also advised that Grande Parlour will be requesting funding in the amount of \$7,500.00 from the M.D. of Bonnyville.

Mayor Copeland thanked Ms. Pettit for her presentation advising that Council would consider the request of Grande Parlour at their next regular meeting of Council being July 9, 2019.

Ms. Pettit left the meeting at this time being 6:11 p.m.

CITY FINANCIAL REPORTS

City Financial Reports - May 2019

Resolution # CRM20190625.1003

Moved by Councillor Vining

That Council accept the financial reports for the period ending May 31, 2019 including accounts payable cheque numbers 131849 to 132395.

Carried Unanimously

OLD BUSINESS

Bylaw No. 646-AD-19 - Cemetery Bylaw

Resolution # CRM20190625.1004

Moved by Councillor Buckle

That Bylaw No. 646-AD-19, being a Bylaw for the Management of Cemeteries, in the City of Cold Lake, be given third and final reading as presented.

Carried Unanimously

Bylaw No. 648-AN-19 - Supplementary Tax Rate Bylaw

Resolution # CRM20190625.1005

Moved by Councillor Vining

That Bylaw No. 648-AN-19, being a Bylaw to Authorize the Rates of Taxation to be Levied Against Supplementary Assessable Property for the 2019 Taxation Year with a Municipal Residential Tax Rate of 8.0331, a Multi-Family Residential Tax Rate of 8.4215, a Non-Residential Tax Rate of 12.2760, Annexed Residential 2.7663, Annexed Farmland 5.0000, and Annexed Non-Residential 12.2760, with Education Tax Rates of 2.7774 Residential and 3.7879 Non-Residential, and a Tax Rate of .0893 for the Lakeland Lodge & Housing Requisition, and a Tax Rate of .0786 for Designated Industrial Properties, in the City of Cold Lake, be given second reading.

Carried Unanimously

Resolution # CRM20190625.1006

Moved by Councillor Lay

That Bylaw No. 648-AN-19 be given third and final reading.

Carried Unanimously

NEW BUSINESS

Bylaw No. 650-LU-19 - Amend LUB No. 382-LU-10

Resolution # CRM20190625.1007

Moved by Councillor Vining

That Bylaw No. 650-LU-19, being a Bylaw to Amend Land Use Bylaw No. 382-LU-10 to Rezone Plan 8442ET, Block 18, Lot 1 and Plan 8442ET, Block 17 (South Portion) from C1 (Downtown Commercial) to DC (Direct Control), in the City of Cold Lake, be given first reading, and that Administration be directed to set the required statutory public hearing.

Carried Unanimously

Policy No. 207-AD-19 - Cemetery Management Policy

Resolution # CRM20190625.1008

Moved by Councillor Vining

That Council amend Policy No. 207-AD-19, being the Cemetery Management Policy, by removing Section 1.8.

Carried Unanimously

Resolution # CRM20190625.1009

Moved by Councillor Vining

That Council approve Policy No. 207-AD-19, being the Cemetery Management Policy, as amended.

Carried Unanimously

2019 Operating Budget Amendment - Council Goodwill

Resolution # CRM20190625.1010

Moved by Councillor Soroka

That Council allocate \$60,000.00 from Contingency (1-2-97-99-991) to the Council Goodwill (1-2-11-20-229) budget within the approved 2019 Operating Budget.

In Favor (4): Mayor Copeland, Councillor Buckle, Councillor Lay, and Councillor Soroka

Opposed (1): Councillor Vining

Carried

Councillor Lefebvre entered the meeting at this time being 6:38 p.m.

Financial Write Offs - Uncollectable Accounts

Resolution # CRM20190625.1011

Moved by Councillor Soroka

That Council approve Administration's recommendation to write off the uncollectable accounts totaling \$74,300.26.

Carried Unanimously

MCCAC Municipal Energy Manager Program

Resolution # CRM20190625.1012

Moved by Councillor Vining

That Council authorize the submission of a joint application to the Municipal Climate Change Action Centre's (MCCAC) Municipal Energy Manager Program with the Municipal District of Bonnyville and Village of Glendon, committing up to \$22,000.00 in funding for a total of two (2) years.

In Favor (4): Mayor Copeland, Councillor Lay, Councillor Soroka, and Councillor Vining

Opposed (2): Councillor Buckle and Councillor Lefebvre

Carried

Cold Lake - Mental Health Services

Resolution # CRM20190625.1013

Moved by Councillor Buckle

That Council authorize a letter on behalf of the City of Cold Lake to the Minister of Health, the Honourable Tyler Shandro, and Alberta Health Services requesting a discussion in regards to establishing mental health services at the Cold Lake Healthcare Centre.

Carried Unanimously

Economic Development Advisory Committee (EDAC) - June 11, 2019 Delegation

Resolution # CRM20190625.1014

Moved by Councillor Lefebvre

That Council accept the Economic Development Advisory Committee (EDAC) delegation presentation made at Council's June 11, 2019 regular meeting as information, and bring the request for a block letter sign spelling Cold Lake and the creation of a monument for the largest Alberta Lake Trout caught in Cold Lake forward for consideration during the 2020 budget deliberations.

Carried Unanimously

Request for Funding - Cold Lake Valour Place Committee Golf Tournament - June 11, 2019 Delegation

Resolution # CRM20190625.1015

Moved by Councillor Soroka

That Council accept the Cold Lake Valour Place Committee delegation presentation made at Council's June 11, 2019 regular meeting as information, and provide a sponsorship grant in the amount of \$3,000.00 towards their golf tournament being held on Saturday, September 7, 2019 with funds to come from Council Goodwill (1-2-11-20-229).

Carried Unanimously

Request for Funding - Cold Lake Regional Chamber of Commerce (CLRCC) Feast at the Beach - June 11, 2019 Delegation

Resolution # CRM20190625.1016

Moved by Councillor Soroka

That Council accept the Cold Lake Regional Chamber of Commerce (CLRCC) delegation presentation made at Council's June 11, 2019 regular meeting as information, and provide a platinum sponsorship grant in the amount of \$10,000.00 towards their Feast at the Beach event being held on August 30 and 31, 2019 at Kinosoo Beach with funds to come from Council Goodwill (1-2-11-20-229).

Carried Unanimously

COMMITTEE REPORTS

Minutes March 22, 2019 Inter-City Forum on Social Policy

Information.

Minutes April 8, 2019 Family and Community Support Services Advisory Committee

Information.

Minutes April 17, 2019 Recreation and Culture Advisory Committee

Information.

Minutes May 2, 2019 Economic Development Advisory Committee

Information.

COUNCIL HIGHLIGHTS/ REPORTS

Mayor & Council reported on their recent activities and attendance at various events.

NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS

None.

QUESTIONS

None.

Resolution # CRM20190625.1017

Moved by Councillor Vining

That the meeting be recessed at this time being 7:25 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Mayor Copeland reconvened the meeting at this time being 7:36 p.m.

IN CAMERA

Member-at-Large Appointment - Library Board

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, Vining, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

Resolution # CRM20190625.1018

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 7:36 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Member-at-Large Appointment - Library Board.

Carried Unanimously

Resolution # CRM20190625.1019

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 7:37 p.m.

Carried Unanimously

Resolution # CRM20190625.1020

Moved by Councillor Vining

That Council appoint, as recommended by the Library Board, Leah Woodford to the Cold Lake Library Board for a term to expire October 2020.

Carried Unanimously

Member-at-Large Appointment - Library Board

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, Vining, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

Resolution # CRM20190625.1021

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 7:37 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Member-at-Large Appointment - Library Board.

Carried Unanimously

Resolution # CRM20190625.1022

Moved by Councillor Buckle

That the meeting come "Out-of-Camera" at this time being 7:38 p.m.

Carried Unanimously

Resolution # CRM20190625.1023

Moved by Councillor Buckle

That Council appoint, as recommended by the Municipal District of Bonnyville, Councillor Ben Fadeyiw to the Cold Lake Library Board for a term to expire October 2019.

Carried Unanimously

Lease Agreement - Kid's Time Out

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, Vining, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials

Resolution # CRM20190625.1024

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 7:38 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Lease Agreement - Kid's Time Out.

Carried Unanimously

Resolution # CRM20190625.1025

Moved by Councillor Buckle

That the meeting come "Out-of-Camera" at this time being 7:46 p.m.

Carried Unanimously

Resolution # CRM20190625.1026

Moved by Councillor Lefebvre

That Council authorize the City of Cold Lake to enter into a lease agreement with Kid's Time Out for a rent amount of four dollars and fifty cents (\$4.50) per square foot for the 2019 - 2020 school year and five dollars (\$5.00) per square foot for the 2020 - 2021 school year.

Carried Unanimously

Having declared a disclosure of interest with respect to In Camera Item 15.4 Northern Lights Public Schools - Draft Memorandum of Understanding Framework, Councillor Vining left the meeting at this time being 7:47 p.m.

Northern Lights Public Schools - Draft Memorandum of Understanding Framework

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials

Resolution # CRM20190625.1027

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 7:47 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Northern Lights Public Schools - Draft Memorandum of Understanding Framework.

Carried Unanimously

Resolution # CRM20190625.1028

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 8:16 p.m.

Carried Unanimously

Manager of Strategic Initiatives A. Serba left the meeting at this time being 8:17 p.m.

Councillor Vining re-entered the meeting at this time being 8:17 p.m.

Legal - Western Provinces Hockey Association (WPHA)

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, Vining, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20190625.1029

Moved by Councillor Soroka

That the meeting go "In-Camera" at this time being 8:17 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - Western Provinces Hockey Association (WPHA).

Carried Unanimously

Manager of Strategic Initiatives A. Serba re-entered the meeting at this time being 8:18 p.m.

Resolution # CRM20190625.1030

Moved by Councillor Buckle

That the meeting come "Out-of-Camera" at this time being 8:45 p.m.

Carried Unanimously

Agreement - Western States Hockey League (WSHL)

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, Vining, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20190625.1031

Moved by Councillor Soroka

That the meeting go "In-Camera" at this time being 8:45 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Western States Hockey League (WSHL).

Carried Unanimously

General Manager of Corporate Services L. Mortenson left the meeting at this time being 9:04 p.m.

General Manager of Corporate Services L. Mortenson re-entered the meeting at this time being 9:07 p.m.

Resolution # CRM20190625.1032

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 9:12 p.m.

Carried Unanimously

Legal - Alberta Utility Commission's Atco Gas Franchise

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, Vining, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences

- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20190625.1033

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 9:12 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - Alberta Utility Commission's Atco Gas Franchise.

Carried Unanimously

Resolution # CRM20190625.1034

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 9:28 p.m.

Carried Unanimously

Resolution # CRM20190625.1035

Moved by Councillor Lay

That Council extend the Council meeting past the 9:30 p.m. sunset clause in Section 4.7(17) of Bylaw No. 308-BD-07, being the Procedural Bylaw of the City of Cold Lake, and as amended by Bylaw No. 383-BD-10.

Carried Unanimously

Legal - Payment in Lieu of Taxation (PILT)

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, Vining, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20190625.1036

Moved by Councillor Soroka

That the meeting go "In-Camera" at this time being 9:29 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - Payment in Lieu of Taxation (PILT).

Carried Unanimously

Resolution # CRM20190625.1037

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 9:52 p.m.

Carried Unanimously

Legal - 4 Wing Cold Lake Golf and Winter Club

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, Vining, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences

- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20190625.1038

Moved by Councillor Lay

That the meeting go "In-Camera" at this time being 9:53 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - 4 Wing Cold Lake Golf and Winter Club.

Carried Unanimously

Resolution # CRM20190625.1039

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 10:16 p.m.

Carried Unanimously

Improvement District (ID) No. 349 Briefing

Present: Mayor Copeland, Councillors Buckle, Lay, Lefebvre, Vining, and Soroka, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 29, Information that is or will be available to the public

Resolution # CRM20190625.1040

Moved by Councillor Lay

That the meeting go "In-Camera" at this time being 10:17 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Improvement District (ID) No. 349 Briefing.

Carried Unanimously

Councillor Vining left the meeting at this time being 10:17 p.m.

Councillor Vining re-entered the meeting at this time being 10:19 p.m.

Resolution # CRM20190625.1041

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 10:33 p.m.

Carried Unanimously

ADJOURNMENT

Resolution # CRM20190625.1042

Moved by Councillor Vining

That the meeting be adjourned at this time being 10:33 p.m.

Carried Unanimously

Mayor

Chief Administrative Officer