

Northeast Alberta Information HUB Board/Membership Meeting Minutes December 3, 2018, Portage College, St. Paul, Alberta

Attending: Bob Buckle/City of Cold Lake, Caroline McAuley/Town of Vermilion, Soren Odegard/County of Two Hills, Jana Rowe/Lac La Biche County, Cheryle Eikeland/Marwayne, Ross Whitelaw/Smoky Lake, Greg Sparklingeyes/Whitefish Lake, Tim MacPhee/Vegreville, Katlin Ducherer/Lloydminster, Don Ramanko/Vilna, Loni Leslie/Vilna, Patty Podobowzny/Bruderheim, Bev Lockett/Portage College, Jody Quickstad/Mannville, Lonnie Wolgien/County of Vermilion River, Mike Krywiak/M.D. Bonnyville, Murray Phillips/County of Two Hills, Terri Hampson/Elk Point, Diane Jenkinson/M.D of Bonnyville, Don Ramanko/Vilna, Gary Ward/St. Paul, John Anderson/Thorhild County, Katlin Ducherer/Lloydminster, Robert Pulyk/Vermilion, Lorne Halisky/Smoky Lake County, Mike Tartkowski/Two Hills, Ray Prevost/Bonnyville, Karyann Boychuk/Alberta Labour, Sheila Sikora/NADC, James Tessier/ED&T, Bob Bezpalko/Alberta HUB, Jennifer Leroux/Alberta HUB, Lisa Ford/RABC,

Regrets: Sherri Chissan/University at Blue Quills, **Lorin Tkachuk/Lac La Biche County, Stan Delorme/Buffalo Lake Metis Settlement, Steve Upham/St. Paul County,** Jocelyne Lanovaz/Mannville, Jason Kowal/Mundare, Ed Sosnowski/Myrnam Heather Perryman/Kitscoty, Mary Lee Prior/Vermilion, Diane Harms/Lakeland College Dayna Brosseau/NADC,

Special Guests: Brian Krest/Atco Telecom
Frank Scap / Outlook Market Research

- 1.0 Soren Odegard called the meeting to order at 10:15am
Soren welcomed everyone and stated that In the spirit of reconciliation, we recognize the traditional Indigenous territories within which our communities and the Alberta HUB region is located. We would like to recognize that our meeting is taking place on Treaty 6 territory and the homeland of the Metis People.

Soren began roundtable introductions.
- 2.0 Soren asked for a motion to adopt the Agenda –
Caroline McAuley moved adoption of the agenda. **Carried**
- 3.0 Soren asked for a motion to adopt the September 17, 2018 Alberta HUB Board meeting minutes.
Cheryle Eikeland moved the September 17, 2018 Alberta HUB Board meeting minutes be accepted
Hearing no further discussion **Carried**

- 4.0 Soren called upon Jennifer Leroux to provide the Financial report as of October 31, 2018. Hearing no further discussion Soren asked for a motion to accept the financial report as Presented.

Tim MacPhee moved to accept the financial report as presented.

Carried

- 5.0 Soren spoke to the REDA meeting that was held November 19, 2018 in Edmonton with Economic Development & Trade Minister Bilous. The 9 REDAs represented by their Chairs and Executive Directors met with the Minister of Economic Development and Trade to discuss the next renewal of the REDA partnership agreement in the spring of 2020. The Chairs presented the Minister with a proposal for a renewed agreement that would see a small increase to the operational funding, matched by a corresponding increase from the REDAs. The proposal also included a request for annual project money, similar to the REDA-specific CARES funding levels that have delivered so much value since they were instituted in 2016. New ask of \$125,000/year operations funding, \$75,000/year project funding. The ministry has promised to seriously consider the proposal in the months ahead, but no decision is likely to be forthcoming until well after the spring election has run its course.

- 6.0 Soren acknowledged that Kathryn Hotte has completed her time as small business advisor at The RABC. Unfortunately, Kathryn was unable to attend today's meeting due to the weather. Soren stated that Kathryn will be missed and thanked her for her great work and passion in Assisting businesses and entrepreneurs in the Alberta HUB region. Soren introduced/welcomed Lisa Ford who has been hired as the new Small Business Advisor and has started as of December 3, 2018. Lisa spoke to her background as well as her passion and desire to work with business (start-up and existing) in the Alberta HUB region. Lisa looks forward to meeting with all the Alberta HUB members as well as the business community.

- 7.0 Soren asked Bob to come up and speak to the proposed draft budget for 2019-20 and the Operations plan.

Bob acknowledged the great work of Kathryn Hotte has done as the SBA and welcomed Lisa. And looks forward to working with her. Bob also mentioned the funding for the RABC is still being reviewed by ED&T however it is business as usual.

Bob spoke to the draft budget operations plan for 2019-20. See attached.

Alberta HUB will continue to work on diversifying the regional economy working closely with all Members. The next steps from the AT&D (Unmanned Vehicles) and the hemp projects are being determined.

Bob provided a summary of the Hemp symposium that took place in Vegreville as well as a summary from the Canadian Hemp Trade Alliance conference.

The next Eastern Alberta Trade Corridor Local to Global forum is scheduled to go March 6, 7 and 8th 2019 in Medicine Hat.

Please see attached power point presentation.



- 8.0 Support Letters: Bruderheim requested a support letter for their CARES application
For their Women Rising Project.

Caroline McAuley made a motion to provide Bruderheim a support letter for their Women Rising Project.

CARRIED

Community Futures LLB requested a support letter for their CARES application Northeast Alberta Agri-Foods Network.

Tim MacPhee made a motion to provide Community Futures LLB with a support letter For their Northeast Alberta Agri-Foods Network project.

CARRIED

LUNCH

- 9.0 Soren introduced Brian Krest from Atco Telecom who spoke to the broadband initiative they Are looking at.

Soren thanked Brian for his presentation.

After a brief discussion Soren advised that the next meeting will be Monday, February 25, 2019

Soren adjourned the meeting at 2:30 pm

Soren Odegard
Chair

Caroline McAuley
Sec/Treasurer