

PRESENT	Kim Schmitz Carol Patenaude Jürgen Grau Candice Sutterfield Chris Vandenberg Roderick Hickey Meagon Anishinabie	FCSS Manager Recording Secretary City of Cold Lake Council Member Advisory Committee Member Advisory Committee Member Advisory Committee Chair Advisory Committee Member
ABSENT (with regrets)	Gina Olofson	Advisory Committee Co-Chair
ABSENT (without regrets)	Ben Fadeyiw	MD of Bonnyville Council Member
GUEST	Glenn Barnes	City of Cold Lake Community Services General Manager
CALL TO ORDER	<u>1.0 Call to Order</u> R. Hickey, FCSS Advisory Committee Chair called the June 2019 FCSS Advisory Committee meeting to order at 6:01 p.m.	
AGENDA	<u>2.0 Adoption of Agenda</u> Additional Items None Member Highlights None Disclosure of Interest None Adoption of Agenda J. Grau moved to accept the agenda for the Cold Lake and District FCSS Advisory Committee June 2019 meeting as presented.	
		CARRIED
MINUTES	<u>3.0 Adoption of Minutes</u> C. Vandenberg moved to accept the minutes for the May 2019 FCSS Advisory Committee Meeting as presented.	
		CARRIED
MONTHLY REPORT	<u>4.0 Monthly Report</u> The FCSS Manager highlighted a few items from the May 2019 Monthly Report for information only. Community Rentals have shown continued growth; in 2018 FCSS made the decision to disallow private party applications. Rentals have been streamlined solely for organizational public use, which recently included Victim Services for their Victims of Crime Barbeque, The Lakeland Agricultural Society Rodeo, the Gymnastics Club Open House and the Ardmore Duck Race. Forms and Assistance numbers remained constant with staff assisting those applying for supplemental assistance such as seniors benefits, AISH and low rental housing. The Early Childhood Development (ECD) Coalition completed their annual Ages and Stages Spring Screening. As well the coalition acknowledged preschools, Head Start programs, and day home and day care providers with a gift of supplies and resources for Early Childhood Development Awareness Week.	

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**MONTHLY
REPORT
(CONTINUED)**

The Child and Youth Facilitator ran emotion regulation workshops at various Cold Lake schools and is offering them at FCSS over the summer.

The Family Services Coordinator is now offering Family Connections on Friday evenings in collaboration with the Military Family Resource Centre Society. Family Connections is a family based program with an emphasis on quality time together. It is the prerogative of the facilitator to discuss the level of bonding and the attachment theory. This is a marked concession for the coordinator to run the program on a Friday evening. It is also being offered when Family Fun Nights begin to decline at the start of the summer season.

Parent Link Centre drop-ins remain high. Fiscal reporting for the April 2018 to March 2019 year has been completed. The statistics for the FCSS monthly report directly correlate to the statistics required by the funders. We have seen a change in the dynamics of the attendees. For instance, when the lay-offs occurred in the area, we noticed an influx of male caregivers coming in to the PLC. This dynamic of increased numbers of male attendees has not declined. R. Hickey asked if PLOW numbers were reflected in the PLC figures. The FCSS Manager noted that the Parent Link Centre Outreach report their own information. Their programming is also from birth to six years of age, and includes going out to the community with events such as the FinS Release at Little Bear Lake and Parent Link on Wheels (PLOW).

The increased numbers for support riders on the Special Transportation service can be attributed to the warmer weather. The Long Term Care Unit will offer more outings than in the cold months. In addition, Friday night was the kick-off to the Seniors Week with their annual dinner; bus services were offered. The Lakeland Special Olympics Monday nights have moved their venue to the Lion's Park for their Bocce Ball Tournaments. There is only one client that requires a ride to and not back from the event; therefore no requirement for a second transportation driver is required. C. Vandeborn asked why clients were being turned away from the services. The FCSS Manager explained the Special Transportation Policy regarding levels of service such as priority (medical appointments) versus non-priority appointments. There may be a time when someone with a recreation need will be bumped for someone with a medical appointment. Non-priority appointments will always be turned away in support of a priority bookings. The Special Transportation Service is not a method of transportation to schools. It is a service essentially for those 65 years and over and those unable to drive due to an impairment. FCSS has infrequently permitted older youth to ride the bus, however, FCSS would mainly act as an advocate on behalf of the youth to obtain other services.

J. Grau asked if the special transportation numbers were consistent with the 2017 and 2018 numbers. Off-hand, the FCSS manager believed the numbers for 2018 were consistent; there was some change when the public transportation initially started. G. Barnes asked for 2017 and 2018 numbers to be added to future monthly reports.

The FCSS Manager recently attended the Community Social Work Advisory Committee meeting for their Year in Review. The FCSS Manager has made available that report for the committee.

The Lakeland Communities Health Advisory Council has asked FCSS to the table to be part of the conversation around issues such as mental health. The Health Advisory Councils' purpose is to enhance and develop partnerships between the province's diverse communities and Alberta Health Services.

**FINANCIAL
REPORT**

5.0 Financial Report

The FCSS Manager reviewed the May 2019 Financial Report for information only. The few overages in expenses include insurance, audits and credit card commission. J. Grau asked if the marketing department billed directly to FCSS. The FCSS Manager replied that usually each department has separate budgets. Occasionally FCSS will pay for a 123RF image if communications is over their quota, or FCSS may have to go outside the City for various other publications if communications has many projects on the go.

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**FINANCIAL
REPORT
(CONTINUED)**

G. Barnes inquired about various revenue accounts. The FCSS Manager noted that FCSS will get 1.2 million in provincial grants. The PLC received \$282,000 for the first quarter and FCSS received an additional \$250,000 in various grants; all targets have been met. In response to questions about expense accounts, monies in GL 533 was used to repair the PLC indoor play structure. As well, there are some accounts, such as 539, which is used solely by our Public Works for repairs in and around the building. There will be overages in some expense accounts as FCSS must use grant monies in 2019 as per the contracts. These monies are reflected only in revenues in GL 591, Contributions from Individuals and Organizations. FCSS just recently applied for Men's Shed funding, and is getting quotes for fencing around the park outside of the PLC. There was some discussion on fencing height and gate access. The intent is to keep the children in the park area. There is a CFAP grant available with two possibilities; a \$1,000 grant without a match component and a \$25,000 grant with a match of \$25,000 from the applicant.

OLD BUSINESS 6.0 Old Business

6.1 FCSS Special Project Grant Summary Report

6.1.1 Cold Lake John Howard Society - Cold Lake Homelessness Estimation Project April 1 – 30, 2018

C. Vandeborn moved to accept the Summary Report for the Cold Lake John Howard Society, Homelessness Estimation Project April 1 – 30, 2018 with the condition to return \$305.07 of unused funds.

CARRIED

6.2 Ideas For Volunteer Appreciation

There were some general ideas put forward at the last meeting. The FCSS Manager requested the committee think of specific cost efficient ways to host a community volunteer appreciation event. This may include but not limited to the venue, entertainment, catering, prizes and awards. Please email ideas or bring to the next scheduled meeting in September.

6.3 Development of Imagine Cold Lake Revisited 2019, Retrospective Review

Cold Lake and District FCSS hosted a Community Summit in 2012, identifying five specific social needs: Affordable Living and Housing, Families and Persons in Crisis, Newcomer Support, Seniors Advocacy, and Youth Services and Facilities. In 2019, the original facilitator, Ted Greenaway returned to Cold Lake to interview as many of those that were at the first summit. He presented those results to Mayor and Council on May 14. There are copies of the report available.

6.4 Men's Shed Follow-up

Our Social Programs Coordinator engaged community members and retirees for fellowships with other men, specifically for a Men's Shed. The Men's Shed's primary focus is to reduce isolation. C. Vandeborn asked who was spearheading this initiative. Our Social Programs Coordinator and the Age Friendly Committee has been developing the initiative. The Committee is currently waiting for their society status and will continue with the project. There is a local business owner who has a potential space for the men to meet. C. Sutterfield suggested that the committee bring in the Imperial Days of Caring. As well, the FCSS Manager said there are many others coming to the table with ideas for programming and funding.

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NEW BUSINESS 7.0 New Business

7.1 Social Policy/Matrix Review

Subsequent to the May meeting, the Advisory Committee were emailed examples of matrices and social policies from other FCSS offices. The FCSS Manager is now looking for input and rationale from the committee to consider a matrix for Cold Lake. There was ample discussion; J. Grau liked Lacombe's matrix and application for their simplicity. He wondered if Cold Lake and District FCSS could put together a multi-tiered system that would accommodate very simple requests and those more complex applications. J. Grau also suggested offering smaller funds monthly and larger funding requests less frequently. The FCSS Manager noted that self-sustainability was a consideration. It is sometimes difficult to measure soft skills; develop a logic model to include soft skill evaluation. There were suggestions to offer partial funding until the project was completed successfully, like an 80/20 split. C. Vandenberg appreciated Airdrie's Change of Theory Evaluation and wondered how we could tailor that example to execute in Cold Lake. The FCSS Manager added that the applicants must meet our criteria but we don't necessarily have to set the bar too high; thanked the members for their commitment and asked them to remit additional feedback at any time prior to the September meeting.

**OTHER
BUSINESS**

8.0 Other Business

8.1 Business Conducted by Email

None

**COMMITTEE
ATTENDANCE**

9.0 FCSS Advisory Committee Attendance

9.1 Reports on Committee Attendance

**SUGGESTIONS
FOR
COMMITTEE
ATTENDANCE**

9.2 Suggestions for Committee Attendance

- Neighbourhood Block Party on June 20 from 5 to 7 pm at Shipwreck Park
 - The Volunteer Programs Facilitator, L. Draper would like volunteers to assist with the event. R. Hickey and C. Sutterfield volunteered.
- FCSSAA Conference on November 27 to 29 in Edmonton

ROUNDTABLE

10.0 Round Table

None

NEXT MEETING

11.0 Next Meeting

The next meeting is scheduled for September 9, 2019 at 6 pm at FCSS.

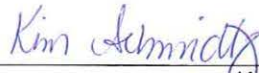
ADJOURNMENT

12.0 Adjournment

R. Hickey, Advisory Committee Chair adjourned the Cold Lake and District FCSS June 2019 FCSS Advisory Committee meeting at 8:32 p.m.

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**COLD LAKE AND DISTRICT
FCSS ADVISORY COMMITTEE MINUTES
MONDAY JUNE 10, 2019
FCSS, 6:00 PM**



K. Schmitz,
FCSS Manager



R. Hickey,
FCSS Advisory Committee Chair