



**Council - Regular Meeting Minutes**

**Tuesday, October 22, 2019**

**6:00 p.m.**

**Council Chambers**

Council Present: Mayor Craig Copeland  
Councillor Bob Buckle  
Councillor Jurgen Grau  
Councillor Duane Lay  
Councillor Vicky Lefebvre  
Councillor Chris Vining

Council Absent: Councillor Kirk Soroka

Staff Present: Chief Administrative Officer Kevin Nagoya  
General Manager of Corporate Services Linda Mortenson  
General Manager of Infrastructure Services Azam Khan  
General Manager of Planning & Development Services Howard Pinnock  
General Manager of Community Services Glenn Barnes  
Manager of Strategic Initiatives Andrew Serba  
Executive/Recording Secretary Cindy Reimer

**CALL TO ORDER**

The meeting was called to order at this time being 6:00 p.m. by Mayor Copeland.

**ADOPTION OF AGENDA**

**Resolution # CRM20191022.1001**

Moved by Councillor Buckle

That the agenda be adopted as presented with the following additions/amendment:

Add Notices of Motion/Proclamations/Announcements Item 13.3 Family Violence Prevention Month - November 2019

Remove In Camera Item 15.4 Chief Administrative Officer (CAO) Performance Evaluation

Add In Camera Item 15.4 Agreement - Improvement District (ID) No. 349

**Carried Unanimously**

**DISCLOSURE OF INTEREST**

None.

**MINUTES APPROVAL**

**Council - Regular Meeting October 8, 2019**

**Resolution # CRM20191022.1002**

Moved by Councillor Lefebvre

That the minutes of Council's regular meeting held October 8, 2019 be accepted as amended:

*Add Resolution # CRM20191008.1030 under In Camera Item Cold Lake First Nations - IR149A as follows:*

**Resolution # CRM20191008.1030**

*Moved by Councillor Buckle*

*That Council authorize the City of Cold Lake to partner with Cold Lake First Nations to commence with drainage improvements on I.D. 149A with an upstart budget of \$550,000.*

**Carried Unanimously**

*Renumber Adjournment Resolution # CRM20191008.1030 to Resolution # CRM20191008.1031*

**Carried Unanimously**

## **Council - Corporate Priorities Committee Meeting October 15, 2019**

### **Resolution # CRM20191022.1003**

Moved by Councillor Lay

That the minutes of Council's Corporate Priorities Committee meeting held October 15, 2019 be accepted as presented.

**Carried Unanimously**

### **PUBLIC QUESTION PERIOD**

None.

### **PUBLIC HEARINGS**

None.

### **DELEGATIONS**

#### **TC Energy - Josh Pentland and Kaili Kasper**

Mayor Copeland welcomed Mr. Josh Pentland (Public Affairs) and Ms. Kaili Kasper (Public Affairs) to the Council meeting at this time being 6:02 p.m.

Mr. Sean La Croix (Indigenous Relations) remained seated in the gallery.

Mr. Pentland and Ms. Kasper presented Council with a power point presentation regarding the proposed new pipeline project occurring in the area, being the Saddle Lake Lateral Loop Project. This proposed project will connect growing natural gas production in Alberta to the growing market demand in northeast Alberta and northwest Saskatchewan.

The components of the project will consist of:

- new pipeline loop
- removal and replacement of the Cold Lake Border Meter Station
- decommissioning of the existing pipeline lateral and the Cherry Grove East Sales Meter Station

An open house, with respect to the project, will be held in Cold Lake the evening of Wednesday, November 20, 2019 at the Lakeland Inn.

Mayor Copeland thanked Mr. Pentland and Ms. Kasper for their informative presentation.

Mr. Pentland, Ms. Kasper, and Mr. La Croix left the meeting at this time being 6:20 p.m.

### **Cold Lake Museums - Chris Holoboff and Linda Dunn**

Mayor Copeland welcomed Cold Lake Museums Chairman Chris Holoboff and Curatorial Manager Linda Dunn to the Council meeting at this time being 6:20 p.m.

Director of the Cold Lake Air Force Museum and Vice Chair of the Cold Lake Museum Society Major Kael (Kato) Rennie and Curator of the Cold Lake Air Force Museum Ms. Jennifer Ross remained seated in the gallery.

Mr. Holoboff and Ms. Dunn presented Council with the Cold Lake Museums financial statement for the year ending April 30, 2019, and a report on their progress and needs for continued operational funding and "in-kind" support.

The Cold Lake Museums 2020 needs are for continued operational funding and "in-kind" support. The request is for operational funding in the amount of \$131,662.84 (3% increase), and capital and/or in-kind assistance in the amount of \$50,000.00 for assistance with ongoing projects such as:

- Observation Tower
- Wall of Thanks/Gratitude
- Educational Programming
- Cruise Missile Testing Exhibit
- 50th Anniversary of Snowbirds Exhibit
- Commissionaires Shack
- Hallway Displays, Doors, Pest Control, and Grounds Cleanup
- Upper Museums
- Power Plant

Mayor Copeland thanked Mr. Holoboff and Ms. Dunn for their presentation advising that Council would consider the Cold Lake Museums' requests during the City's 2020 budget deliberations.

Mr. Holoboff, Ms. Dunn, Major Rennie, and Ms. Ross left the meeting at this time being 6:43 p.m.

## **CITY FINANCIAL REPORTS**

### **City Financial Reports - September 2019**

#### **Resolution # CRM20191022.1004**

Moved by Councillor Vining

That Council accept the financial reports for the period ending September 30, 2019 including accounts payable cheque numbers 133844 to 134277.

**Carried Unanimously**

## **OLD BUSINESS**

### **Bylaw No. 649-UT-19 - Bylaw to Amend Regulation, Control, and Management of Municipal Solid Waste Bylaw No. 519-UT-14**

#### **Resolution # CRM20191022.1005**

Moved by Councillor Vining

That Bylaw No. 649-UT-19, being a Bylaw to Amend Regulation, Control, and Management of Municipal Solid Waste Bylaw No. 519-UT-14, in the City of Cold Lake, be given second reading.

**Carried Unanimously**

#### **Resolution # CRM20191022.1006**

Moved by Councillor Grau

That Bylaw No. 649-UT-19 be given third and final reading.

**Carried Unanimously**

## **NEW BUSINESS**

### **Bylaw No. 653-BD-19 - Procedure Bylaw**

#### **Resolution # CRM20191022.1007**

Moved by Councillor Vining

That Bylaw No. 653-BD-19, being a Bylaw to Provide Rules Governing the Proceedings and the Regular Business of Council and Council Committees, in the City of Cold Lake, be given first reading.

**Carried Unanimously**

**Policy No. 190-BD-15 - Energy Centre Design Development Steering Committee Policy**

**Resolution # CRM20191022.1008**

Moved by Councillor Lefebvre

That Council rescind Policy No. 190-BD-15, being the Energy Centre Design Development Steering Committee Policy.

**Carried Unanimously**

**Lakeland Destination Marketing Organization (DMO) Membership**

**Resolution # CRM20191022.1009**

Moved by Councillor Buckle

That Council direct Administration to allow the City of Cold Lake's membership in the Lakeland Destination Marketing Organization (DMO) (rebranded to Travel Lakeland) to lapse.

**Carried Unanimously**

**Franchise Agreement - Atco Gas**

**Resolution # CRM20191022.1010**

Moved by Councillor Lay

That Council maintain the 2020 Atco Gas Franchise Fee at 13%.

**Carried Unanimously**

**Surplus Goods - Easy Line Fitness Equipment**

**Resolution # CRM20191022.1011**

Moved by Councillor Lefebvre

That Council authorize the City of Cold Lake to donate the TechnoGym Easy Line Fitness Equipment Collection to the Lakeland Lodge and Housing Foundation.

**Carried Unanimously**

**Ad-Hoc Annexation Negotiations Committee**

**Resolution # CRM20191022.1012**

Moved by Councillor Vining

That Council rescind Resolution No. CM20120911.1009 being a resolution authorizing the Ad-Hoc Annexation Review Committee.

**Carried Unanimously**

**Appointment of Chairperson - Local Assessment Review Board (LARB) and Composite Assessment Review Board (CARB)**

**Resolution # CRM20191022.1013**

Moved by Councillor Vining

That Council appoint Councillor Buckle as the Chairperson to the Local Assessment Review Board (LARB) for a one (1) year term to expire October 2020.

**Carried Unanimously**

**Resolution # CRM20191022.1014**

Moved by Councillor Vining

That Council appoint Councillor Buckle as the Chairperson to the Composite Assessment Review Board (CARB) for a one (1) year term to expire October 2020.

**Carried Unanimously**

**Cold Lake Combative Sports Commission Resignation**

**Resolution # CRM20191022.1015**

Moved by Councillor Lay

That Council accept, with regret, the resignation of Mr. Calvin Rideout from the Cold Lake Combative Sports Commission effective immediately.

**Carried Unanimously**

**Request for Funding - Men's Shed - October 8, 2019 Delegation**

**Resolution # CRM20191022.1016**

Moved by Councillor Grau

That Council accept the Men's Shed delegation presentation made at the October 8, 2019 regular meeting of Council as information, and consider their request for funding in the amount of \$25,000.00 during the 2020 budget deliberations.

**Carried Unanimously**

**COMMITTEE REPORTS**

**Minutes November 15, 2018 Water North Coalition**

Information.

**Minutes January 24, 2019 Water North Coalition**

Information.

**Minutes March 18, 2019 Northern Alberta Mayors and Reeves Caucus**

Information.

**Minutes May 16, 2019 Water North Coalition**

Information.

**Minutes June 10, 2019 Family and Community Support Services Advisory Committee**

Information.

**Minutes June 27, 2019 Alberta Hub**

Information.

**Minutes July 23, 2019 Alberta Hub**

Information.



### **Minutes July 25, 2019 Water North Coalition**

Information.

### **Minutes September 18, 2019 Recreation and Culture Advisory Committee**

Information.

## **COUNCIL HIGHLIGHTS/ REPORTS**

Mayor & Council reported on their recent activities and attendance at various events.

## **NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS**

### **Oath of Office Deputy Mayor Lefebvre November 1, 2019 - June 30, 2020**

Mayor Copeland administered the Oath of Office of Deputy Mayor for the period of November 1, 2019 - June 30, 2020 to Councillor Lefebvre.

### **World Town Planning Day - November 8, 2019**

Mayor Copeland proclaimed November 8, 2019 as World Town Planning Day in the City of Cold Lake.

### **Family Violence Prevention Month - November 2019**

Mayor Copeland proclaimed November 2019 as Family Violence Prevention Month in the City of Cold Lake.

## **QUESTIONS**

Councillor Buckle noted that the grass on the west side right-of-way of English Bay road, up to the hospital road turn off, never got cut all year.

Chief Administrative Officer K. Nagoya advised that he thought the area in question was contracted out, but that he would follow up.

Councillor Buckle queried about the status of the street lights along hospital road?

General Manager of Infrastructure Services A. Khan advised that he had talked with the contractors and they advised that the lights would be completed soon noting that they (the contractor) currently have five (5) other ongoing projects in Cold Lake. General Manager of Infrastructure Services A. Khan advised that he would follow up with Council.

Councillor Buckle queried if the Christmas ornaments along the highway were always installed on every second light standard?

General Manger of Community Services G. Barnes advised that as the highway speed slows down, ornaments are installed on every light standard, but are installed on every second light standard at higher speed limits.

Councillor Vining asked for a follow up on his email with respect to the emptying of the recycling bins on the weekends.

General Manager of Infrastructure Services A. Khan advised that the recycling bins are emptied on Saturdays, but not Sundays. The City will monitor and adjust accordingly noting that additional bins can be added as required.

Councillor Vining queried if the south side recycling bins are used more often than the Energy Centre ones?

General Manager of Infrastructure Services A. Khan stated that it is too early in the program to tell.

Councillor Vining noted his concern that the Energy Centre recycling bins are set up very awkwardly.

Mayor Copeland suggested that as it is awkward for residents to have to walk around the bins; that Administration flip the bins around and the truck can go around for emptying.

Mayor Copeland queried where to put glass jars?

General Manager of Infrastructure Services A. Khan advised that glass is becoming a non-accepted commodity noting that if glass is placed in the bins, the glass will break when the bins are flipped for emptying.

Councillor Grau queried if businesses want to change their use of plastic bottles to glass bottles will they have to take them directly to the bottle depot?

General Manager of Infrastructure Services A. Khan advised that the bottle depot will accept glass bottles.

General Manager of Infrastructure Services A. Khan advised that the City has received 47 tonnes of recycling since the October 1, 2019 start-up date.

Mayor Copeland queried if the paving from 16th to the Energy Centre was completed?

General Manager of Infrastructure Services A. Khan advised that the paving is completed.

**Resolution # CRM20191022.1017**

Moved by Councillor Lay

That the meeting be recessed at this time being 7:42 p.m., and reconvened at the call of the Chair.

**Carried Unanimously**

Mayor Copeland reconvened the meeting at this time being 7:52 p.m.

**IN CAMERA**

**Yearly Member-at-Large Appointments**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

**Resolution # CRM20191022.1018**

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 7:52 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Yearly Member-at-Large Appointments.

**Carried Unanimously**

**Resolution # CRM20191022.1019**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 8:15 p.m.

**Carried Unanimously**

**Resolution # CRM20191022.1020**

Moved by Councillor Vining

That Council re-appoint/appoint members-at-large as follows:

- Re-appoint Darren Robson to the Cold Lake Library Board for a three (3) year term to expire October 2022
- Re-appoint Cynthia Sloychuk to the Cold Lake Library Board for a three (3) year term to expire October 2022
- Re-appoint Chris Holoboff to the Cold Lake Recreation & Culture Advisory Committee for a one (1) year term to expire October 2020
- Re-appoint Lorie Jacobsen to the Cold Lake Recreation & Culture Advisory Committee for a two (2) year term to expire October 2021
- Re-appoint Edward Machtmes to the Cold Lake Recreation & Culture Advisory Committee for a two (2) year term to expire October 2021
- Re-appoint Gary Bartman to the Subdivision & Development Appeal Board for a two (2) year term to expire October 2021
- Re-appoint Rob Brassard to the Subdivision & Development Appeal Board for a two (2) year term to expire October 2021
- Re-appoint Code Clements to the Subdivision & Development Appeal Board for a two (2) year term to expire October 2021
- Appoint Bernard Antle to the Combative Sports Commission for a one (1) year term to expire October 2020

- Appoint Ryan McNabb to the Combative Sports Commission for a one (1) year term to expire October 2020
- Appoint Lisa Borowitz to the Community Grant Advisory Committee for a two (2) year term to expire 2021
- Appoint Lorie Jacobsen to the Community Grant Advisory Committee for a two (2) year term to expire 2021
- Appoint Craig Konechny to the Community Grant Advisory Committee for a two (2) year term to expire 2021
- Appoint Edward Machtmes to the Community Grant Advisory Committee for a two (2) year term to expire 2021
- Appoint Alysha Hudson to the Library Board for a one (1) year term to expire October 2020

**Carried Unanimously**

**City Land Available for Sale - 4722-69 Avenue (Lot 8, Block 1, Plan 182-2733)**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

**Resolution # CRM20191022.1021**

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 8:15 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to City Land Available for Sale - 4722-69 Avenue (Lot 8, Block 1, Plan 182-2733).

**Carried Unanimously**

**Resolution # CRM20191022.1022**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 8:26 p.m.

**Carried Unanimously**

**Legal - 4 Wing Cold Lake Golf and Winter Club**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

**Resolution # CRM20191022.1023**

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 8:26 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - 4 Wing Cold Lake Golf and Winter Club.

**Carried Unanimously**

**Resolution # CRM20191022.1024**

Moved by Councillor Grau

That the meeting come "Out-of-Camera" at this time being 8:53 p.m.

**Carried Unanimously**

General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer left the meeting at this time being 8:54 p.m.

### **Agreement - Improvement District (ID) No. 349**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, and Chief Administrative Officer K. Nagoya.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials

### **Resolution # CRM20191022.1025**

Moved by Councillor Grau

That the meeting go "In-Camera" at this time being 8:57 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Improvement District (ID) No. 349.

**Carried Unanimously**

### **Resolution # CRM20191022.1026**

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 9:17 p.m.

**Carried Unanimously**

**ADJOURNMENT**

**Resolution # CRM20191022.1027**

Moved by Councillor Vining

That the meeting be adjourned at this time being 9:18 p.m.

**Carried Unanimously**

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Mayor

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Chief Administrative Officer