



## STAFF REPORT

**Title:** Cold Lake Library Board Resignation

**Meeting Date:** November 12, 2019

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**Executive Summary:**

We have received an email (attached) from Ms. Leah Woodford advising that she will be resigning from the Cold Lake Library Board.

**Background:**

The Cold Lake Library Board consists of a minimum of five (5) members and a maximum of ten (10) members as follows:

- One (1) member of Council
- A minimum of four (4) members and a maximum of nine (9) members-at-large, one (1) of whom may be appointed by 4 Wing Cold Lake and one (1) of whom may be appointed by the M.D. of Bonnyville.

For your information, a copy of Bylaw No. 587-BD-16, which establishes the Cold Lake Library Board, has been attached.

With this resignation, the Cold Lake Library Board will be left with three (3) vacancies. The City of Cold Lake will continue to advertise for vacant positions as needed.

**Alternatives:**

That Council accept, with regret, the resignation of Ms. Leah Woodford from the Cold Lake Library Board effective immediately.

**Recommended Action:**

That Council accept, with regret, the resignation of Ms. Leah Woodford from the Cold Lake Library Board effective immediately.

**Budget Implications (Yes or No):**

No

**Submitted by:**

Kevin Nagoya, Chief Administrative Officer