



Council - Regular Meeting Minutes

Tuesday, November 12, 2019

6:00 p.m.

Council Chambers

Council Present: Mayor Craig Copeland
Councillor Bob Buckle
Councillor Jurgen Grau
Councillor Duane Lay
Councillor Vicky Lefebvre
Councillor Kirk Soroka
Councillor Chris Vining

Staff Present: Chief Administrative Officer Kevin Nagoya
General Manager of Corporate Services Linda Mortenson
General Manager of Infrastructure Services Azam Khan
General Manager of Planning & Development Services Howard Pinnock
General Manager of Community Services Glenn Barnes
Manager of Strategic Initiatives Andrew Serba
Executive/Recording Secretary Cindy Reimer

CALL TO ORDER

The meeting was called to order at this time being 6:00 p.m. by Mayor Copeland.

ADOPTION OF AGENDA

Resolution # CRM20191112.1001

Moved by Councillor Buckle

That the agenda be adopted as presented.

Carried Unanimously

DISCLOSURE OF INTEREST

None.

MINUTES APPROVAL

Council - Organizational Meeting October 22, 2019

Resolution # CRM20191112.1002

Moved by Councillor Lay

That the minutes of Council's organizational meeting held October 22, 2019 be accepted as presented.

Carried Unanimously

Council - Regular Meeting October 22, 2019

Resolution # CRM20191112.1003

Moved by Councillor Vining

That the minutes of Council's regular meeting held October 22, 2019 be accepted as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD

None.

PUBLIC HEARINGS

None.

DELEGATIONS

Alberta Public Works Association (APWA) - Alberta Chapter - Garry Webster

Mayor Copeland welcomed Alberta Public Works Association (APWA) - Alberta Chapter President Garry Webster to the Council meeting at this time being 6:01 p.m.

APWA President Webster presented the following two (2) awards to the City of Cold Lake:

- APWA Award - 2019 Commendation for Exemplary Service to Public Works Elected Official Mayor Copeland (accepted by City of Cold Lake Mayor Copeland)

- APWA Award - 2019 Public Works Week Celebrations - Large Community (accepted by City of Cold Lake General Manager of Infrastructure Services A. Khan)

Mayor Copeland congratulated City staff present in the gallery, and photos were taken at this time being 6:07 p.m.

Mayor Copeland thanked President Webster for the presentation, and President Webster left the meeting at this time being 6:10 p.m.

Cold Lake RCMP Detachment - Staff Sgt. Buchanan

Mayor Copeland welcomed Cold Lake RCMP Detachment Staff Sergeant Scott Buchanan and Sergeant Ryan Howrish to the Council meeting at this time being 6:11 p.m.

S/Sgt. Buchanan and Sgt. Howrish presented Council with a lengthy power point presentation which highlighted the following:

- 2019/2020 (year start April 1, 2019) 2nd Quarter Stats (July, August, and September 2019)

Extensive questions from Council ensued at this time with S/Sgt. Buchanan and Sgt. Howrish addressing issues, comments, and concerns that Mayor and Council had.

Mayor Copeland thanked S/Sgt. Buchanan and Sgt. Howrish for their informative presentation.

S/Sgt. Buchanan and Sgt. Howrish left the meeting at this time being 6:49 p.m.

Cold Lake Seniors' Society - Ray Coates and Jeanette Laforce

Mayor Copeland welcomed Cold Lake Seniors' Society Director Ray Coates, Treasurer Jeannette Laforce, and Director Roger Baker to the Council meeting at this time being 6:49 p.m.

Director Coates provided commendation towards General Manager of Corporate Services L. Mortenson and Executive/Recording Secretary C. Reimer for their years of service with the City of Cold Lake noting that they have both been employed with the City since his tenure as Mayor.

Director Coates, Treasurer Laforce, and Director Baker advised that the Cold Lake Seniors' Society were not seeking any funding at this time, but rather providing Council with an update on the Seniors' Society. The following information was provided to Council:

- Letter of Introduction
- Beliefs and Mission Statement
- Financial Budget for Programming
- November 2019 Newsletter
- November 2019 Calendar

Questions from Council ensued at this time.

Mayor Copeland thanked Director Coates, Treasurer Laforce, and Director Baker for their presentation, and the dedication and hard work they provide towards keeping Cold Lake and area seniors healthy by keeping them active.

Director Coates, Treasurer Laforce, and Director Baker left the meeting at this time being 7:06 p.m.

Cold Lake Library Board - Darren Robson and Jeannette Hatta

Mayor Copeland welcomed Cold Lake Library Board Treasurer Darren Robson and Board Member Jeannette Hatta to the Council meeting at this time being 7:07 p.m. (Library Director Leslie Price remained seated in the gallery).

Treasurer Robson and Board Member Hatta provided Council with a power point presentation with respect to the Cold Lake Public Library's memberships and circulation, program highlights, coalitions and testimonials, and 2019 budget expenses and 2020 budget revenue.

Treasurer Robson thanked the City for their past funding of \$5,000.00 which enabled the Cold Lake Library Board to offer free library memberships in 2019. The Cold Lake Library Board are hoping to only need \$3,000.00 from the City of Cold Lake this year to enable for the provision of free memberships, as they have asked for the M.D. of Bonnyville's consideration in providing \$2,000.00 toward this initiative.

Treasurer Robson noted that the Cold Lake Library Board are looking at a 2.98% increase in expenses for 2020 due to increasing opening hours at both branches, expected increase in dues to the Northern Lights Library System (NLLS), and a plan of service to include funding for programs and equipment.

Questions from Council ensued at this time.

Mayor Copeland thanked Treasurer Robson and Board Member Hatta for their informative presentation advising that Council would consider the request from the Cold Lake Library Board during the City's 2020 budget deliberations.

Treasurer Robson, Board Member Hatta, and Library Director Price left the meeting at this time being 7:27 p.m.

Resolution # CRM2019112.1004

Moved by Councillor Vining

That the meeting be recessed at this time being 7:27 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Mayor Copeland reconvened the meeting at this time being 7:43 p.m.

OLD BUSINESS

Bylaw No. 653-BD-19 - Procedure Bylaw

Resolution # CRM2019112.1005

Moved by Councillor Vining

That Council amend Bylaw No. 653-BD-19, being a Bylaw to Provide Rules Governing the Proceedings and the Regular Business of Council and Council Committees, as presented.

In Favor (6): Mayor Copeland, Councillor Grau, Councillor Lay, Councillor Lefebvre, Councillor Soroka, and Councillor Vining

Opposed (1): Councillor Buckle

Carried

Resolution # CRM2019112.1006

Moved by Councillor Lefebvre

That Council amend Section 7.22 of Bylaw No. 653-BD-19, being a Bylaw to Provide Rules Governing the Proceedings and the Regular Business of Council and Council Committees, as follows:

A maximum of **three** Members may participate in a meeting by electronic communication (provided that participation by **three** Members is permitted by the technology and that there is a secure way to access the technology).

In Favor (5): Mayor Copeland, Councillor Buckle, Councillor Lay, Councillor Lefebvre, and Councillor Soroka

Opposed (2): Councillor Grau, and Councillor Vining

Carried

Resolution # CRM2019112.1007

Moved by Councillor Lay

That Bylaw No.653-BD-19, being a Bylaw to Provide Rules Governing the Proceedings and the Regular Business of Council and Council Committees, in the City of Cold Lake, be given second reading as amended.

In Favor (4): Mayor Copeland, Councillor Lay, Councillor Lefebvre, and Councillor Soroka

Opposed (3): Councillor Buckle, Councillor Grau, and Councillor Vining

Carried

NEW BUSINESS

Policy No. 120-FN-10 - Business Retention and Attraction Incentive Program Policy

Resolution # CRM2019112.1008

Moved by Councillor Vining

That Council postpone New Business Item 9.1 Policy No. 120-FN-10 - Business Retention and Attraction Incentive Program Policy to the December 10, 2019 regular meeting of Council.

Postponed

Provincial Budget 2019 - AUMA Analysis

Resolution # CRM20191112.1009

Moved by Councillor Grau

That Council accept New Business Item 9.2 Provincial Budget 2019 - AUMA Analysis as information.

Carried Unanimously

Tax Arrears Agreement - Tax Roll No. 903640

Resolution # CRM20191112.1010

Moved by Councillor Soroka

That Council accept the Property Tax Arrears Agreement for Tax Roll No. 903640 as presented.

Carried Unanimously

Letter of Support - Lakeland Multicultural Association

Resolution # CRM20191112.1011

Moved by Councillor Lay

That Council authorize the letter of support, as presented, to the Lakeland Multicultural Association (LMA) to accompany their Alberta Culture and Tourism Anti-Racism Community Grant Program Application to provide and promote anti-racism within our diverse community.

Carried Unanimously

Alberta Children's Services Ministry's New Family Resource Network

Resolution # CRM20191112.1012

Moved by Councillor Soroka

That Council refer New Business Item 9.5 Alberta Children's Services Ministry's New Family Resource Network to Council's next Corporate Priorities Committee meeting, being November 19, 2019, for further review, discussion, and recommendation.

Carried Unanimously

Cold Lake Library Board Resignation

Resolution # CRM20191112.1013

Moved by Councillor Buckle

That Council accept, with regret, the resignation of Ms. Jeannette Hatta from the Cold Lake Library Board effective after her attendance at the November 25, 2019 Library Board meeting.

Carried Unanimously

Cold Lake Library Board Resignation

Resolution # CRM20191112.1014

Moved by Councillor Soroka

That Council accept, with regret, the resignation of Ms. Leah Woodford from the Cold Lake Library Board effective immediately.

Carried Unanimously

TC Energy - October 22, 2019 Delegation

Resolution # CRM20191112.1015

Moved by Councillor Buckle

That Council accept the TC Energy delegation presentation made at the October 22, 2019 regular meeting of Council as information.

Carried Unanimously

Request for Funding - Cold Lake Museums - October 22, 2019 Delegation

Resolution # CRM20191112.1016

Moved by Councillor Lay

That Council accept the Cold Lake Museums delegation presentation made at the October 22, 2019 regular meeting of Council as information and consider the Cold Lake Museums' requests for funding during the 2020 budget deliberations.

Carried Unanimously

Request for Funding - Cold Lake Alpine Ski Society

Resolution # CRM20191112.1017

Moved by Councillor Buckle

That Council authorize the City to purchase a sponsorship by way of becoming a "Double Black Diamond Sponsor", in the amount of \$2,500.00, towards the Cold Lake Alpine Ski Society's 5th annual sanctioned Alberta Alpine Nancy Greene Ski Race being held January 18-19, 2020 with funds to come from Council Goodwill (1-2-11-20-229) for 2020.

Carried Unanimously

Request for Funding - Grand Centre Golf and Country Club

Resolution # CRM20191112.1018

Moved by Councillor Lay

That Council defer a decision on New Business Item 9.11 Request for Funding - Grand Centre Golf and Country Club to the 2020 budget deliberations.

Carried Unanimously

Request for Funding - Northern Lights Library System 2020 Levy Increase

Resolution # CRM20191112.1019

Moved by Councillor Buckle

That Council defer a decision on New Business Item 9.12 Request for Funding - Northern Lights Library System 2020 Levy Increase to the 2020 budget deliberations.

Carried Unanimously

Request for Funding - Community Planning Association of Alberta (CPAA) 2020 Annual Conference

Resolution # CRM20191112.1020

Moved by Councillor Vining

That Council respectfully decline the opportunity to provide sponsorship to the Community Planning Association of Alberta (CPAA) 2020 Annual Conference being held April 27-29, 2020 at the Black Knight Inn in Red Deer, Alberta.

Carried Unanimously

COMMITTEE REPORTS

Minutes September 10, 2019 Family and Community Support Services Advisory Committee

Information.

Minutes September 30, 2019 Cold Lake Regional Utility Services Commission

Information.

Minutes September 30, 2019 Cold Lake Library Board

Information.

STAFF REPORTS

Chief Administrative Officer's Monthly Report - October 2019

Information.

Report to Chief Administrative Officer - Corporate Services - October 2019

Information.

Report to Chief Administrative Officer - Infrastructure Services - October 2019

Information.

Report to Chief Administrative Officer - Planning and Development Services - October 2019

Information.

Report to Chief Administrative Officer - Community Services - October 2019

Information.

COUNCIL HIGHLIGHTS/ REPORTS

Mayor & Council reported on their recent activities and attendance at various events.

NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS

None.

Resolution # CRM20191112.1021

Moved by Councillor Lay

That Council extend the Council meeting past the 9:30 p.m. sunset clause in Section 4.7(17) of Bylaw No. 308-BD-07, being the Procedural Bylaw of the City of Cold Lake, and as amended by Bylaw No. 383-BD-10.

Carried Unanimously

QUESTIONS

None.

Resolution # CRM20191112.1022

Moved by Councillor Buckle

That the meeting be recessed at this time being 9:28 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Mayor Copeland reconvened the meeting at this time being 9:34 p.m.

IN CAMERA

Member-at-Large Appointment - Library Board

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

Resolution # CRM2019112.1023

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 9:34 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Member-at-Large Appointment - Library Board.

Carried Unanimously

Resolution # CRM2019112.1024

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 9:35 p.m.

Carried Unanimously

Resolution # CRM2019112.1025

Moved by Councillor Buckle

That Council re-appoint, as recommended by the Municipal District of Bonnyville, Councillor Ben Fadeyiw to the Cold Lake Library Board for a term to expire October 2020.

Carried Unanimously

Agreement - Lease Renewal Part of Plan 5030EO; RLY; 62 and Part of Lane on Plan 6350HW

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20191112.1026

Moved by Councillor Soroka

That the meeting go "In-Camera" at this time being 9:35 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Lease Renewal Part of Plan 5030EO; RLY; 62, and Part of Lane on Plan 6350HW.

Carried Unanimously

Resolution # CRM20191112.1027

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 9:36 p.m.

Carried Unanimously

Resolution # CRM20191112.1028

Moved by Councillor Lay

That Council direct Administration to renew the lease agreement with 610138 Alberta Ltd. at a lease rate of \$2,100.00 per annum for a five (5) year term to expire November 8, 2024.

Carried Unanimously

5314-50 Avenue - Environmental Site Assessment

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

Resolution # CRM20191112.1029

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 9:36 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to 5314-50 Avenue - Environmental Site Assessment.

Carried Unanimously

Resolution # CRM20191112.1030

Moved by Councillor Grau

That the meeting come "Out-of-Camera" at this time being 9:44 p.m.

Carried Unanimously

Environmental Updates

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

Resolution # CRM20191112.1031

Moved by Councillor Grau

That the meeting go "In-Camera" at this time being 9:44 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Environmental Updates.

Carried Unanimously

Resolution # CRM20191112.1032

Moved by Councillor Grau

That the meeting come "Out-of-Camera" at this time being 9:50 p.m.

Carried Unanimously

General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, and Executive/Recording Secretary C. Reimer left the meeting at this time being 9:51 p.m.

Agreement - Improvement District (ID) No. 349

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, and Manager of Strategic Initiatives A. Serba.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advise from officials

Resolution # CRM20191112.1033

Moved by Councillor Grau

That the meeting go "In-Camera" at this time being 9:51 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Improvement District (ID) No. 349.

Carried Unanimously

Resolution # CRM20191112.1034

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 10:10 p.m.

Carried Unanimously

General Manager of Corporate Services L. Mortenson and Manager of Strategic Initiatives A. Serba left the meeting at this time being 10:10 p.m.

Chief Administrative Officer (CAO) Performance Evaluation

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, and Chief Administrative Officer K. Nagoya.

The following sections of the FOIP Act apply for exemptions of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 19, Confidential evaluations

Resolution # CRM20191112.1035

Moved by Councillor Buckle

That the meeting go "In-Camera" at this time being 10:10 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to the Chief Administrative Officer (CAO) Performance Evaluation.

Carried Unanimously

Chief Administrative Officer K. Nagoya left the meeting at this time being 10:20 p.m.

Chief Administrative Officer K. Nagoya re-entered the meeting at this time being 10:30 p.m.

Resolution # CRM20191112.1036

Moved by Councillor Buckle

That the meeting come "Out-of-Camera" at this time being 10:44 p.m.

Carried Unanimously

ADJOURNMENT

Resolution # CRM20191112.1037

Moved by Councillor Buckle

That the meeting be adjourned at this time being 10:45 p.m.

Carried Unanimously

Mayor

Chief Administrative Officer