

<b>PRESENT</b>	<p>Kim Schmitz Carol Patenaude Jürgen Grau Candice Sutterfield Chris Vandenberg Roderick Hickey Gina Olofson Ben Fadeyiw</p>	<p>FCSS Manager Recording Secretary City of Cold Lake Council Member Advisory Committee Member Advisory Committee Member Advisory Committee Chair Advisory Committee Co-Chair MD of Bonnyville Council Member</p>
<b>ABSENT (with regrets)</b>	<p>Meagon Anishinabie</p>	<p>Advisory Committee Member</p>
<b>ABSENT (without regrets)</b>	<p>None</p>	
<b>GUEST</b>	<p>Glenn Barnes</p>	<p>City of Cold Lake Community Services General Manager</p>
<b>CALL TO ORDER</b>	<p><b><u>1.0 Call to Order</u></b> R. Hickey, FCSS Advisory Committee Chair called the October 2019 FCSS Advisory Committee meeting to order at 6:08 p.m.</p>	
<b>AGENDA</b>	<p><b><u>2.0 Adoption of Agenda</u></b></p> <p><b>Additional Items</b> None</p> <p><b>Member Highlights</b> None</p> <p><b>Disclosure of Interest</b> None</p> <p><b>Adoption of Agenda</b> B. Fadeyiw moved to accept the agenda for the Cold Lake and District FCSS Advisory Committee October 2019 meeting as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
<b>MINUTES</b>	<p><b><u>3.0 Adoption of Minutes</u></b> G. Olofson moved to accept the minutes for the September 2019 FCSS Advisory Committee Meeting as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>	
<b>MONTHLY REPORT</b>	<p><b><u>4.0 Monthly Report</u></b> The FCSS Manager reviewed the September 2019 Monthly Report for information only. Observations from the report included successful numbers for rentals, which is nice to see a high uptake of FCSS rentals with the public. Meals on Wheels are increasing year after year. As part of Youth Advocacy and Empowerment, the FCSS facilitator has been granted permission by the Cold Lake John Howard Society to deliver the Emotion Regulation program. This series has just wrapped up at Art Smith Academy. Under Family and Community Events, the National Family Week Kick-off was such a pleasure this year. Approximately 400 were in attendance. Activities included a meal, family games, a photo booth, sensory play, music, tattoos, fort building and a chance to become familiar with our staff and facility The FCSS Volunteer Recruitment Night was somewhat disappointing; we did secure two great volunteers for Emergency Social Services. FCSS was able to secure more volunteers at the Domestic Pet Sheltering conference.</p>	

**MONTHLY  
REPORT  
(CONTINUED)**

Volunteer hours were high for September; most likely because of the great turnout in volunteers for the National Family Week Kick-off Event. There were many teens who showed up and did extremely well assisting staff.

B. Fadeyiw asked if there were specific reasons why PLC drop-in numbers were down from 2017 and 2018. It is possible, the FCSS Manager explained that the decrease is a result of removing PLC parties such as Christmas, Hallowe'en and Easter, which attracted large numbers. If there is a general decrease, FCSS and the PLC may want to create an awareness, which we can do during events such as National Child's Day in November. Previously our LPLN Outreach facilitator was able to facilitate Triple P at the schools, which brought awareness to our programs and services. Currently, these programs are not being delivered. When asked by J. Grau, the FCSS Manager explained that Triple P is the Power of Positive Parenting, a helpful tool for parents in lower literacy category or FAS.

Two individuals will be delivering a PowerPoint presentation before council regarding the Men's Shed initiative. FCSS has applied for a grant and although we have been assigned a project number, we are not certain we will be successful. When the Committee initially approached the City of Cold Lake Council, they were asked to approach council in future. They are requesting Council to match their \$25,000 federal request from New Horizons. The FCSS Manager has made three applications to Imperial for a \$25,000 counselling grant, a \$5,000 National Family Week grant and a \$5,000 Volunteer Appreciation grant.

B. Fadeyiw asked if CNRL and other organizations have been of assistance to FCSS. K. Schmitz replied that in addition to Imperial, FCSS has had some success with Cenovus in the past and OSUM has supported our LEGO™ programs.

Our new receptionist started today. Applications for the Outreach/LPLN Administrator term position and the Program Assistant are due this week. Our Human Resources has been flooded with applications. We are hoping to fill both positions by the end of next week.

The FCSS Manager attended a session at Ronald McDonald House Charities where they featured their "Share a Meal" program. K. Schmitz received a letter from the charity requesting funds for their Cold Lake volunteer program. They were asked to apply through the Special Project Grant Application process.

Staff will be submitting their program proofs for the Program Guide on October 15.

The FCSS Manager and the Family Services Coordinator attended a community session facilitated by an Edmonton Police Service Officer who is an EPS Data Analyst. She outlined a program that identifies those who are the (HUoS) heaviest users of services, such as the homeless, those with addictions and those with mental health issues. The project looks for comprehensive information-sharing across multiple community service agencies to facilitate communication, collaboration and a co-ordination of services. It is an initiative to discuss and consider moving forward.

FCSS also partners with the MFRC for the Family Connections program. This event has attracted many families from the community and is a very welcoming family event on Friday evenings.

Another of our partners is the Alberta Brain Injury Network (ABIN) who facilitate the Brain Injury Support Group monthly meeting at FCSS. This is a step forward to assisting and providing additional support for those with brain injuries.

The FCSS Manager took in the last Interagency meeting, which she believes needs further support of more frequent attendance by organizational leadership.

FCSS is also working with individuals from the Dove Centre to reforge the People's First working group of Cold Lake. G. Olofson asked if it was a society. The FCSS Manager is exploring many details including hosting a session with the president of the Alberta chapter in Cold Lake.



**MONTHLY  
REPORT  
(CONTINUED)**

He will speak on who they are, where they have been, where they are going as well as about any grant opportunities available. The FCSS Manager has agreed to search the name that the local group wishes to use, to see if it is available through Corporate Registries

**FINANCIAL  
REPORT**

**5.0 Financial Report**

The FCSS Manager reviewed the September 2019 Financial Report for information only. J. Grau asked the FCSS Manager if the FCSS Advisory Committee has a say on the budget before it goes to council. The FCSS Manager explained that she would meet with the Community Services General Manager and the CAO to discuss the budget. The FCSS Advisory Committee are encouraged to communicate their suggestions to the FCSS Manager at any time.

The general ledger account of 597 will be over budget, considering the amount of grant overages that there are in the grant revenue account. There will be carry-overs from last year and the grants from this year to be spent. As well, there will be carry-overs to 2020.

**OLD BUSINESS**

**6.0 Old Business**

**6.1 Ideas for Volunteer Appreciation**

The FCSS Manager recapped the Advisory Committee's suggestions to honour only FCSS volunteers at future annual appreciation events and to give just the one award, to the FCSS Volunteer of the Year.

**6.2 Social Policy/Matrix Review**

The FCSS Manager met with G. Barnes, General Manager of Community Services to discuss the suggestions put forward from the Advisory Committee for a matrix. At the FCSSAA Convention, the FCSS Manager has signed up for the full-day advanced session on performance measures. As well, depending on an anticipated new provincial social framework, the FCSS Manager will formulate a few matrices that will be on the FCSS website. They will be mainly six logic models that potential grant applicants can align their vision with that of FCSS. Applicants must understand the outcomes, and in order for them to understand, it is likely that sessions on Outcomes Measures for interested applicants may be necessary.

**NEW BUSINESS**

**7.0 New Business**

**None**

**OTHER  
BUSINESS**

**8.0 Other Business**

**8.1 Business Conducted by Email**

None

**COMMITTEE  
ATTENDANCE**

**9.0 FCSS Advisory Committee Attendance**

**9.1 Reports on Committee Attendance**

G. Olofson attended the Cold Lake Youth Council Open House. It is a very interesting group of youth who should be encouraged and supported to continue their work. G. Olofson further noted how we are creating awareness and developing a skill set in our community's future leaders.

**SUGGESTIONS  
FOR  
COMMITTEE  
ATTENDANCE**

**9.2 Suggestions for Committee Attendance**

- Strengthening Volunteer Boards Workshop on Saturday October 19, 8:00 am at FCSS
- Bus Drivers Coffee Break on Thursday November 7, 9:30 am at FCSS
- Family Fun Night, November 27, 5:00 pm at the Parent Link Centre
- FCSSAA Conference on November 27 to 29 in Edmonton

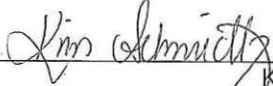
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ROUNDTABLE 10.0 Round Table  
None

NEXT MEETING 11.0 Next Meeting  
The next meeting is scheduled for November 4 as November 11 is a statutory holiday.

ADJOURNMENT 12.0 Adjournment  
R. Hickey, Advisory Committee Chair adjourned the Cold Lake and District FCSS September 2019 FCSS Advisory Committee meeting at 7:37 p.m.

  
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K. Schmitz,  
FCSS Manager

  
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R. Hickey,  
FCSS Advisory Committee Chair