



Community	Councilor Electronic Attendance at Council Meetings
<b>City of Lethbridge</b>	Electronic participation is permitted via telephone subject to: <ul style="list-style-type: none"> <li>• In Camera participation is not permitted.</li> <li>• The Chairperson must be physically present.</li> <li>• Maximum of 1 Councilor may call in per meeting.</li> <li>• Discussion is ongoing with potential procedure amendments anticipated.</li> </ul>
<b>City of Brooks</b>	Electronic participate is not permitted.
<b>City of Fort Saskatchewan</b>	Electronic participation is permitted via telephone subject to: <ul style="list-style-type: none"> <li>• Used to restrict the total number of meetings a Councilor could participate electronically within 1 year to a maximum of 3 meetings. This restriction has since been removed.</li> <li>• In Camera participation is permitted, with no requirement for an executed affidavit or other procedural safeguards in place.</li> <li>• Only ever had a maximum of 2 Councilors call in for a meeting, but there is no formal limit.</li> </ul>
<b>City of St Albert</b>	Electronic participation is permitted via audio Skype subject to: <ul style="list-style-type: none"> <li>• In Camera participation is not permitted.</li> <li>• The Chairperson must be physically present.</li> <li>• Never had a situation arise where more than 1 Councilor wishes to call in for a meeting, but there is no formal limit.</li> </ul>
<b>Town of Okotoks</b>	Electronic participation is permitted however, no Councilor has ever requested to do so.
<b>Town of Peace River</b>	Electronic participation is permitted via telephone. <ul style="list-style-type: none"> <li>• In Camera participation is permitted (depending on the circumstances).</li> <li>• Number of Councilors that can participate electronically per meeting is limited by technological limits.</li> </ul>
<b>Town of Morinville</b>	Electronic participation is permitted via telephone, subject to: <ul style="list-style-type: none"> <li>• In Camera participation is permitted. Clerk confirms the Councilor is in a private setting.</li> <li>• Councilors may attend electronically a maximum of 3 times a year.</li> <li>• Chairperson must be physically present.</li> </ul>
<b>Strathcona County</b>	Electronic participation is permitted via telephone subject to: <ul style="list-style-type: none"> <li>• In Camera participation is permitted. Clerk confirms the Councilor is in a private setting.</li> <li>• Chairperson may participate by telephone, but would step down from their Chairperson role.</li> <li>• Number of Councilors that can participate electronically per meeting is limited by technological limits.</li> <li>•</li> </ul>

Despite the above noted findings, the municipalities surveyed generally have only include within their procedure bylaw the *Municipal Government Act* provisions for electronic participation:



**Meeting through electronic communications**

**199(1)** A council meeting or council committee meeting may be conducted by means of electronic or other communication facilities if

- (a) notice is given to the public of the meeting, including the way in which it is to be conducted,
- (b) the facilities enable the public to watch or listen to the meeting at a place specified in that notice and a designated officer is in attendance at that place, and
- (c) the facilities enable all the meeting's participants to watch or hear each other.

**(2)** Councillors participating in a meeting held by means of a communication facility are deemed to be present at the meeting.