

**Schedule 'A'**  
**Bylaw #656-DA-18**

**Subdivision**

Detached & Duplex Residential	<i>Per lot</i>	\$200
	<i>Minimum Fee</i>	\$1,000
Multi-Unit Res	<i>Per lot</i>	\$250
	<i>Minimum Fee</i>	\$1,500
Commercial	<i>Per lot</i>	\$250
	<i>Minimum Fee</i>	\$1,500
Other	<i>Per lot</i>	\$250
	<i>Minimum Fee</i>	\$1,500
Boundary Adjustment	<i>Per lot</i>	Same as applicable Subdivision Fee
	<i>Minimum Fee</i>	Same as applicable Subdivision Fee
Outline Plan Review or Amendment	<i>Per hectare</i>	\$300
	<i>Minimum Fee</i>	\$500
	<i>Maximum Fee</i>	\$1,500
Changes to Tentative Plans	<i>Prior to circulation</i>	\$150
	<i>Prior to report &amp; After circulation</i>	50% of original fee
	<i>After Report &amp; Before Sub. Authority Approval</i>	75% of original fee
	<i>After Sub. Authority Approval</i>	Reapplication
Reapplication for subdivision within 12 months of approval		200% of current fees
Subdivision Approval Extension	<i>First Request</i>	50% of fee at time of request
	<i>Second Request</i>	New application must be made at current fee rates
	<i>City's Request</i>	\$0
Subdivision Application Extension	<i>Applicant's Request 1st</i>	\$500
	<i>Applicant's Request 2nd</i>	\$1,000
	<i>Applicant's Request 3rd</i>	Reapplication
	<i>City's Request</i>	\$0
Subdivision Approval Cancellation		50% of original application fee

**Condominium Endorsements**

Bareland Condominiums	Subject to Subdivision Fee as per above + \$40 per unit Endorsement Fee	
Other Condominium Plans	\$40 per unit Endorsement Fee	
<b>Subdivision Endorsement</b>		
<i>No phases</i>		Same as Subdivision Fee
<i>Phases</i>		Same as Subdivision Fee, plus \$500 per phase
<b>Registered Plan Cancellation</b>		
Same Cost as to Create Subdivision		
<b>Subdivision Refunds</b>		
Prior to circulation		75% of fee
Prior to completion of report & After circulation		25% of fee
After Completion of Report		\$0

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## Bylaw Amendments

Land Use Bylaw (LUB)	<i>Rezoning (Per Zone Change)</i>	\$1,000
	<i>Document Amendment (creation of a new zone/district or amendment to any text)</i>	\$4,000
Municipal Development Plan (MDP)		\$5,000
Area Structure Plan (ASP)		\$5,000
Area Redevelopment Plan (ARP)		\$5,000
<b>Redistricting Refunds</b>		
Prior to circulation/advertising		75% of fee
Prior to Completion of Public Hearing Report & After circulation/advertising		25% of fee
After Completion of Public Hearing Report		\$0
<b>Bylaw Creation/Adoption</b>		
ASP		\$5,000
ARP		\$5,000
DC Creation		\$5,000

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## Development Permits

Single/Duplex Residential	(Apply to RE, R1A, R1B, R1B-1, R2, RMHC, RMHS and DC-RMHC zones)	\$100
Multifamily	(Applies to R3, R4 and DC-TCE zones)	\$100 application fee, plus \$50 per unit over 2 units
Mixed Use or Non-Residential	(Applies to C1, C2, C3, LC, RMX, HI, LI, PS, BD, IP, UR and other DC zones)	\$200 plus \$50 per unit over 2 units
Accessory Building - Shed		\$50
Accessory Building - Other		\$100
Change of Use/Addition of Use		\$100
Special Events (7 Days or More)		\$100
Tent Structure (Non-Profit)	On Public Property	\$100 Security deposit; refunded upon satisfactory cleanup
Tent Structure (For-Profit)	7 Days or More in Duration	\$25
Temporary Use/Temporary Building		\$100

<b>Pre-Development Lot Grading and/or Clearing and/or Excavation Permit</b>	
For all the land that is being cleared to accommodate a phase of development.	\$200 per hectare or part thereof

<b>Sign Permit</b>		
Permanent	\$100	
Portable or Temporary	\$50	
Sandwich Board	Per Event	\$25
	For 1 Year	\$50
Billboard	\$200	
Election Signs	per election bylaw	
<b>Home Based Business</b>		
Major	\$75	
Minor	\$50	

<b>Discretionary Use or Development Requiring a Variance</b>	
To Development Officer	\$50 plus regular DP fee
To Municipal Planning Commission	\$50 plus regular DP fee

<b>Permit Cancellation</b>		
Permit not requiring a variance	Permit Not yet issued	75% of original fee returned
	After Issuance of Permit	\$0
Permit requiring a variance	Prior to circulation	75% of original fee returned
	After circulation	25% of original fee returned

<b>Resubmission and Re-Examination of Plans</b>	
City's Request	\$0
Applicant's 1st Request	25% of Original Fee
Applicant's 2nd Request	50% of Original Fee
Applicant's 3rd Request	Reapplication

<b>Penalty</b>	
First Offence	Double the Applicable permit fee, plus costs associated with issuance and removal of Stop Order if applicable
Second Offence and each offence following	Triple the Applicable permit fee, plus costs associated with issuance and removal of Stop Order if applicable

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## Other Fees

Addressing Change	<i>Applicant Request</i>	\$100 per unit
	<i>City Request</i>	\$0
Appeals to Subdivision & Development Appeal Board	<i>Appeal of Development Officer Decision</i>	\$250 per person per application (non-refundable)
	<i>Appeal of MPC Decision</i>	\$500 per person per application (non-refundable)
		\$30 per Title (This service only applies when it is a requirement for a Planning & Development Application)
Certificate of Title Search		
Change to Municipal Reserve Designation Application		\$1,500
Compliance Certificates	<i>Regular Request</i>	\$100
	<i>Expedited Request</i>	\$200
Type 1 Development Agreement Administrative Fee*	* Fee includes one CCC & one FAC inspection. Fees for additional inspections will be at the discretion of the Manager of Engineering.	\$5,000
Type 2 Development Agreement Administrative Fee	* Fee Does Not include CCC or FAC inspection cost	\$2,500
Development Agreement Amendment Fee	<i>First Amendment</i>	\$500
	<i>Second Amendment and each amendment following</i>	\$1,000
	<i>City's Request</i>	\$0
Show Home Agreement Administrative Fee		\$1,000
Sidewalk, Curb & Gutter Construction Permit		\$200 + GST
Construction Completion Certificate (CCC) Inspection Fee		\$1,500 + GST
Final Acceptance Certificate (FAC) Inspection Fee		\$1,500 + GST
Development Completion Deposit	*Deposit to be refunded upon completion of development to the satisfaction of the City of Cold Lake	Minor Developments \$1,500*
		Major Developments \$5,000*
Non-Occupancy Assurance Deposit	*Deposit to be refunded upon issuance of CCC	\$10,000*
Discharge of Caveat	<i>Single Caveat over multiple Titles</i>	\$100 per request
	<i>Single Title with multiple Caveats</i>	\$100 per request
Encroachment Agreement (See Encroachment Policy for Definition of 'Major' and 'Minor' Encroachments)	<i>Minor Encroachment</i>	\$250 plus any other related fees (e.g. survey, legal, etc.)
	<i>Major Encroachment</i>	\$1,000 plus any other related fees (e.g. survey, legal, etc.)
Letter of Zoning Confirmation		\$30
Land Sale Admin Fee	<i>Commercial</i>	\$2,500
	<i>Residential</i>	\$1,500
Lane/Road Closure Application		\$1,500
PUL Licensing Request	<i>Application Fee</i>	\$500
	<i>Annual Renewal Fee (non-transferable)</i>	\$25
Documents	<i>Municipal Development Plan</i>	\$40 plus GST
	<i>Intermunicipal Development Plan</i>	\$40 plus GST
	<i>Land Use Bylaw</i>	\$50 plus GST
	<i>Area Structure Plans</i>	\$30 plus GST
	<i>Area Redevelopment Plans</i>	\$30 plus GST
	<i>Outline Plans</i>	\$10 plus GST
Photocopying Charges		Set by a separate bylaw for all City departments.

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