



## **Council - Regular Meeting Minutes**

**Tuesday, November 26, 2019**

**6:00 p.m.**

### **Council Chambers**

Council Present: Mayor Craig Copeland  
Councillor Duane Lay  
Councillor Vicky Lefebvre  
Councillor Chris Vining

Council Absent: Councillor Bob Buckle  
Councillor Jurgen Grau  
Councillor Kirk Soroka

Staff Present: Chief Administrative Officer Kevin Nagoya  
General Manager of Corporate Services Linda Mortenson  
General Manager of Infrastructure Services Azam Khan  
General Manager of Planning & Development Services Howard Pinnock  
General Manager of Community Services Glenn Barnes  
Manager of Strategic Initiatives Andrew Serba  
Executive/Recording Secretary Cindy Reimer

## **CALL TO ORDER**

The meeting was called to order at this time being 6:00 p.m. by Mayor Copeland.

## **ADOPTION OF AGENDA**

### **Resolution # CRM20191126.1001**

Moved by Councillor Lefebvre

That the agenda be adopted as presented.

**Carried Unanimously**

## **DISCLOSURE OF INTEREST**

None.

## **MINUTES APPROVAL**

### **Council - Regular Meeting November 12, 2019**

#### **Resolution # CRM20191126.1002**

Moved by Councillor Vining

That the minutes of Council's regular meeting held November 12, 2019 be accepted as presented.

**Carried Unanimously**

### **Council - Corporate Priorities Committee Meeting November 19, 2019**

#### **Resolution # CRM20191126.1003**

Moved by Councillor Lay

That the minutes of Council's Corporate Priorities Committee meeting held November 19, 2019 be accepted as presented.

**Carried Unanimously**

## **PUBLIC QUESTION PERIOD**

None.

## **PUBLIC HEARINGS**

None.

## **DELEGATIONS**

### **Tammy Hawco**

Mayor Copeland welcomed Ms. Tammy Hawco to the Council meeting at this time being 6:02 p.m.

Ms. Hawco presented Council with a power point presentation regarding a community desire for a second, more centralized, off-leash dog park, the proposed rules and regulations for the park, the central location of the park, park specifications, and projected costs.

Ms. Hawco requested the City of Cold Lake's consideration in building a more centralized off-leash dog park that would allow residents to exercise their dogs in a fun and safe environment with the proposed area being at Imperial Park with an approximate cost of \$50,000.00 for a six (6) foot installed, chain link fence.

Ms. Hawco stated that having a dedicated area for the canine community would allow for safe, regular exercise, and would hopefully deter owners from frequenting other restricted city spaces (i.e. the beach) with their dogs. This dedicated area would also encourage residents to socialize with other citizens while at the park, thus promoting a stronger sense of community, and would be a welcome resource for those who are visiting, vacationing, or camping in the Lakeland area.

Mayor Copeland thanked Ms. Hawco for her presentation advising that Council would consider the request at their next regular meeting of Council being December 10, 2019.

Ms. Hawco returned to the gallery at this time being 6:22 p.m.

### **Cold Lake Ambulance Society - Murray Gauthier and Joe Gray**

Mayor Copeland welcomed Cold Lake Ambulance Society (CLAS) Board Member Murray Gauthier to the Council meeting at this time being 6:23 p.m.

Mr. Gauthier handed out some additional information noting that unfortunately Operations Manager Joe Gray was unable to attend this evening and apologized for his absence.

Mr. Gauthier requested Council's consideration of a donation to the CLAS for the purchase of electric stretchers for their fleet of four (4) ambulances.

Mr. Gauthier advised that the CLAS's goals where to:

- Equip their fleet of four (4) ambulances with Stryker Power PRO\_XT cots
- Retrofit the fleet with Power Load systems as the base powered lifting solution

Mr. Gauthier further advised of the following costs:

- Total cost to outfit one (1) ambulance with a power cot and lift system:  
\$56,686.90

- Travel expenses to Saskatoon, where the equipment is manufactured and installed, to equip one (1) ambulance: \$881.20
- Unexpected maintenance contingency fund \$7,056.71 (hydraulic assembly replacement)

Total cost of purchasing, installing, maintaining, and a small contingency for the units works out to be \$62,642.91. With four (4) units to retrofit, CLAS would be looking at a total expense of \$242,400.24.

Mr. Gauthier stated that although the total expense is close to \$250,000.00, any amount of funding would be greatly appreciated.

Mayor Copeland thanked Mr. Gauthier for his presentation advising that Council would consider the request at their next regular meeting of Council being December 10, 2019.

Mr. Gauthier returned to the gallery at this time being 6:49 p.m.

## **CITY FINANCIAL REPORTS**

### **City Financial Reports - October 2019**

#### **Resolution # CRM20191126.1004**

Moved by Councillor Lay

That Council accept the financial reports for the period ending October 31, 2019 including accounts payable cheque numbers 134278 to 134688.

**Carried Unanimously**

## **OLD BUSINESS**

### **Bylaw No. 653-BD-19 - Procedure Bylaw**

#### **Resolution # CRM20191126.1005**

Moved by Councillor Vining

That Bylaw No. 653-BD-19, being a Bylaw to Provide Rules Governing the Proceedings and the Regular Business of Council and Council Committees, in the City of Cold Lake, be given third and final reading.

**Carried Unanimously**

## **NEW BUSINESS**

### **Bylaw No. 656-DA-19 - Bylaw to Establish a Schedule of Fees for Planning and Development Services and Safety Codes Services**

#### **Resolution # CRM20191126.1006**

Moved by Councillor Lefebvre

That Bylaw No. 656-DA-19, being a Bylaw to Establish a Schedule of Fees for Planning and Development Services and Safety Codes Services, in the City of Cold Lake, be given first reading.

**Carried Unanimously**

### **Policy No. 208-RC-19 - Trails and Sidewalks Winter Maintenance Policy**

#### **Resolution # CRM20191126.1007**

Moved by Councillor Lefebvre

That Council adopt Policy No. 208-RC-19, being the Trails and Sidewalks Winter Maintenance Policy, as presented.

**Carried Unanimously**

### **Letter - Minister of Municipal Affairs Regarding Improvement District (ID) No. 349**

#### **Resolution # CRM20191126.1008**

Moved by Councillor Vining

That Council accept New Business Item 10.3 Letter - Minister of Municipal Affairs Regarding Improvement District (ID) No. 349 as information.

**Carried Unanimously**

### **2019 Community and Regional Economic Support (CARES) Grant Application**

#### **Resolution # CRM20191126.1009**

Moved by Councillor Lefebvre

That Council authorize Administration to submit a Community and Regional Economic Support (CARES) application for phase two (2) of the Aerospace Economic Development Project, using money from the 2019 Economic Development Initiative - Aerospace as matching funds.

**Carried Unanimously**

**Lakeland Industry and Community Association (LICA) - Integrated Watershed Management Plan (IWMP) Committee - City of Cold Lake Representation**

**Resolution # CRM20191126.1010**

Moved by Councillor Lay

That Council appoint Councillor Buckle to the Lakeland Industry and Community Association (LICA) Integrated Watershed Management Plan (IWMP) Committee.

**Carried Unanimously**

**Cancel December 17, 2019 Corporate Priorities Committee Meeting**

**Resolution # CRM20191126.1011**

Moved by Councillor Lefebvre

That Council cancel the December 17, 2019 Corporate Priorities Committee meeting of Council.

**Carried Unanimously**

**Letter of Support - Lakeland Multicultural Association - Anti-Racism Action Program Grant**

**Resolution # CRM20191126.1012**

Moved by Councillor Vining

That Council authorize the letter of support to the Lakeland Multicultural Association (LMA) to accompany their Government of Canada Anti-Racism Action Program Grant Application to provide and promote anti-racism within our diverse community.

**Carried Unanimously**

**Letter of Support - Lakeland Multicultural Association - Celebrate Canada Grant**

**Resolution # CRM20191126.1013**

Moved by Councillor Lay

That Council authorize the letter of support to the Lakeland Multicultural Association (LMA) to accompany their Celebrate Canada Grant Application to celebrate Canadian Multiculturalism Day through ethno-cultural cooking classes.

**Carried Unanimously**

**Cold Lake RCMP Detachment - November 12, 2019 Delegation**

**Resolution # CRM20191126.1014**

Moved by Councillor Lefebvre

That Council accept the Cold Lake RCMP Detachment delegation presentation made at the November 12, 2019 regular meeting of Council as information.

**Carried Unanimously**

**Cold Lake Seniors' Society - November 12, 2019 Delegation**

**Resolution # CRM20191126.1015**

Moved by Councillor Lay

That Council accept the Cold Lake Seniors' Society delegation presentation made at the November 12, 2019 regular meeting of Council as information.

**Carried Unanimously**

**Request for Funding - Cold Lake Library Board - November 12, 2019 Delegation**

**Resolution # CRM20191126.1016**

Moved by Councillor Vining

That Council accept the Cold Lake Library Board delegation presentation made at the November 12, 2019 regular meeting of Council as information and consider the Cold Lake Library Board request for funding during the 2020 budget deliberations.

**Carried Unanimously**

**Request for Funding - Bonnyville and District Chamber of Commerce - Lakeland Business of the Year Awards Gala**

**Resolution # CRM20191126.1017**

Moved by Councillor Vining

That Council postpone New Business Item 10.12 Request for Funding - Bonnyville and District Chamber of Commerce - Lakeland Business of the Year Awards Gala to the January 28, 2020 regular meeting of Council.

**Postponed**

## **COMMITTEE REPORTS**

**Minutes April 29, 2019 Cold Lake Regional Utility Services Commission**  
Information.

**Minutes September 11, 2019 Cold Lake Regional Chamber of Commerce**  
Information.

**Minutes October 3, 2019 Economic Development Advisory Committee**  
Information.

**Minutes October 7, 2019 Family and Community Support Services Advisory  
Committee**  
Information.

**Minutes October 9, 2019 Cold Lake Regional Chamber of Commerce**  
Information.

**Minutes October 16, 2019 Recreation and Culture Advisory Committee**  
Information.

**Minutes November 18, 2019 Alberta Hub**  
Information.

## **COUNCIL HIGHLIGHTS/ REPORTS**

Mayor & Council reported on their recent activities and attendance at various events.

## **NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS**

None.



## **QUESTIONS**

Councillor Lefebvre requested an update on EDAC's request to get together with Cold Lake First Nations (CLFN) with respect to the establishment of a tourism committee.

Chief Administrative Officer K. Nagoya advised that a terms of reference has been drafted and the scheduling of a meeting with CLFN is in the works.

### **Resolution # CRM20191126.1018**

Moved by Councillor Vining

That the meeting be recessed at this time being 7:37 p.m., and reconvened at the call of the Chair.

**Carried Unanimously**

Delegates Ms. Hawco and Mr. Gauthier left the meeting at this time being 7:38 p.m.

General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, and Executive/Recording Secretary C. Reimer left the meeting at this time being 7:48 p.m.

Mayor Copeland reconvened the meeting at this time being 7:49 p.m.

## **IN CAMERA**

### **Agreement - Improvement District (ID) No. 349**

Present: Mayor Copeland, Councillors Lay, Lefebvre and Vining, Chief Administrative Officer K. Nagoya, and Manager of Strategic Initiatives A. Serba.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials

**Resolution # CRM20191126.1019**

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 7:49 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Improvement District (ID) No. 349.

**Carried Unanimously**

**Resolution # CRM20191126.1020**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 8:24 p.m.

**Carried Unanimously**

**ADJOURNMENT**

**Resolution # CRM20191126.1021**

Moved by Councillor Vining

That the meeting be adjourned at this time being 8:25 p.m.

**Carried Unanimously**

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Mayor

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Chief Administrative Officer