



## STAFF REPORT

**Title:** Changes to Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) Requirements

**Meeting Date:** December 10, 2019

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### **Executive Summary:**

The City of Cold Lake has received a letter from the Minister of Municipal Affairs in regards to changes to the intermunicipal collaboration framework (ICF) and intermunicipal development plan (IDP) requirements. The letter was sent to all Alberta mayors and reeves. The letter states that the April 1, 2020 deadline for ICFs will remain in place while detailing a number of changes to ICFs and IDP requirements. It also explicitly removes revenue sharing from the context of the ICFs.

The changes, which are listed in an attachment to the letter, are meant to streamline the ICF process, as any communities have provided feedback in regards to challenges in arriving at ICFs and concerns surrounding the deadline. None of the changes are anticipated to have an effect on any ICF already completed.

The letter and attachment have been included in this report.

### **Background:**

The changes the minister has advised Alberta's municipalities about are included in Bill 25, the *Red Tape Reduction Implementation Act*.

Changes that administration has flagged as significant include:

- ICFs are not required where both municipalities mutually agree.
- ICFs no longer require a complete list of services, but must list only the services that benefit residents in more than one municipality.
- ICFs can now be adopted by bylaw or resolution and can be unilaterally cancelled by written notice. Doing so will necessitate that another ICF be created within one year.
- ICFs and IDPs are now entirely independent.
- The minister may seek recommendations from the Municipal Government Board when two municipalities cannot reach an ICF, prior to sending the matter to arbitrations.



**Alternatives:**

- Council may decide to send correspondence to the Minister of Municipal Affairs in regards to the letter.
- Council may accept this report as information.

**Recommended Action:**

Administration recommends that Council accept this report as information.

**Budget Implications (Yes or No):**

No

**Submitted by:**

Kevin Nagoya, Chief Administrative Officer