



## Occupational Health and Safety Meeting Minutes

Tuesday September 10, 2019 @ Public Works Shop

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**Call to Order:** The meeting was called to order by Dan at 8:30 AM.

**Members Present:** Christina Brown  
Jaqualene Morin  
Jeff Fallow  
Ryan Deschamps  
Kelsey Laye  
Phil Beaudoin  
Shailesh Modak  
Norm Hollis (Management Co-Chair)  
Rebecca McDonald (Worker Co-Chair)

**Guest Present:** Dan Mokelki

**Members Absent:**

**Agenda Addition:** None

**Old Business:** None

**New Business:**

- Inspection conducted as Committee of Public Works Shop
- Discuss result of recent OH&S inspection of facility

**Training and Events:** None

**Round Table Discussion:**


- Incident Review
- FLRA review of current document and discussion on new form proposals
- Discussed traffic control plan and need to standardize for all departments
- The need for future COR auditors brought to the members attention.

**Next Meeting:** Recycling Building Waste Management – Oct 8, 2019

**Adjournment:** 9:36 AM

  
Reviewed and approved by Dan Mokelki, Safety Advisor

17-Dec-2019  
Date

  
Reviewed by Kevin Nagoya, CAO

Dec. 18, 2019  
Date