



## **Council - Regular Meeting Minutes**

**Tuesday, December 10, 2019**

**6:00 p.m.**

### **Council Chambers**

Council Present: Mayor Craig Copeland  
Councillor Bob Buckle  
Councillor Jurgen Grau  
Councillor Duane Lay  
Councillor Vicky Lefebvre  
Councillor Kirk Soroka  
Councillor Chris Vining

Staff Present: Chief Administrative Officer Kevin Nagoya  
General Manager of Infrastructure Services Azam Khan  
General Manager of Community Services Glenn Barnes  
Manager of Strategic Initiatives Andrew Serba  
Executive/Recording Secretary Cindy Reimer  
Planner Brad Schultz

Staff Absent: General Manager of Corporate Services Linda Mortenson  
General Manager of Planning & Development Services  
Howard Pinnock

## **CALL TO ORDER**

The meeting was called to order at this time being 6:00 p.m. by Mayor Copeland.

## **ADOPTION OF AGENDA**

### **Resolution # CRM20191210.1001**

Moved by Councillor Buckle

That the agenda be adopted as presented.

**Carried Unanimously**

## **DISCLOSURE OF INTEREST**

None.

## **MINUTES APPROVAL**

### **Council - Regular Meeting November 26, 2019**

#### **Resolution # CRM20191210.1002**

Moved by Councillor Lay

That the minutes of Council's regular meeting held November 26, 2019 be accepted as presented.

**Carried Unanimously**

## **PUBLIC QUESTION PERIOD**

None.

## **PUBLIC HEARINGS**

None.

## **DELEGATIONS**

None.

## **OLD BUSINESS**

### **Bylaw No. 634-LU-18 - Amend LUB No. 382-LU-10**

#### **Resolution # CRM20191210.1003**

Moved by Councillor Soroka

That Bylaw No. 634-LU-18, being a Bylaw to Amend Land Use Bylaw No. 382-LU-10 to Rezone the Lands Described as Part of 34-62-2-W4M from RMX Residential Mixed Use to C2 Arterial Commercial, in the City of Cold Lake, be given third and final reading.

**Carried Unanimously**

**Bylaw No. 656-DA-19 - Bylaw to Establish a Schedule of Fees for Planning and Development Services and Safety Codes Services**

**Resolution # CRM20191210.1004**

Moved by Councillor Vining

That Bylaw No. 656-DA-19, being a Bylaw to Establish a Schedule of Fees for Planning and Development Services and Safety Codes Services, in the City of Cold Lake, be given second reading.

**Carried Unanimously**

**Resolution # CRM20191210.1005**

Moved by Councillor Lefebvre

That Bylaw No. 656-DA-19 be given third and final reading.

**Carried Unanimously**

**Policy No. 120-FN-10 - Business Retention and Attraction Incentive Program (BRAIP) Policy**

**Resolution # CRM20191210.1006**

Moved by Councillor Soroka

That Council postpone Old Business Item 8.3 Policy No. 120-FN-10 - Business Retention and Attraction Incentive Program (BRAIP) Policy to the January 14, 2020 regular meeting of Council.

**Postponed**

**Request for Funding - Ronald McDonald House Charities Northern Alberta (RMHCNA) 2020 Charity Events**

**Resolution # CRM20191210.1007**

Moved by Councillor Vining

That Council postpone Old Business Item 8.4 Request for Funding - Ronald McDonald House Charities Northern Alberta (RMHCNA) 2020 Charity Events to the January 14, 2020 regular meeting of Council.

**Postponed**

**Request for Funding - Grand Centre Golf and Country Club**

**Resolution # CRM20191210.1008**

Moved by Councillor Lay

That Council postpone Old Business Item 8.5 Request for Funding - Grand Centre Golf and Country Club to the January 14, 2020 regular meeting of Council.

**Postponed**

**Request for Funding - Northern Lights Library System 2020 Levy Increase**

**Resolution # CRM20191210.1009**

Moved by Councillor Soroka

That Council authorize Administration to submit a letter of support for the proposed per capita levy of \$5.23 to the Northern Lights Library System (NLLS).

**Carried Unanimously**

**NEW BUSINESS**

**Bylaw No. 655-LU-19 - Amend LUB No. 382-LU-10**

**Resolution # CRM20191210.1010**

Moved by Councillor Buckle

That Bylaw No. 655-LU-19, being a Bylaw to Amend Land Use Bylaw No. 382-LU-10 for Conformity with the Municipal Government Act Section 683.1 Requirement, in the City of Cold Lake, be given first reading, and that Administration be directed to schedule the required statutory public hearing.

**Carried Unanimously**

**2016 Capital Budget Amendment - Fieldhouse, Gymnastics and Dance Centre**

**Resolution # CRM20191210.1011**

Moved by Councillor Lefebvre

That Council remove the \$6,000,000.00 Fieldhouse, Gymnastics and Dance Centre Project from the 2016 Capital budget and leave the \$1,000,000.00 in restricted surplus to be utilized in future considerations in the long-term Capital Plan.

**Carried Unanimously**

**Bylaw No. 657-FN-19 - Bylaw to Repeal Borrowing Bylaw No. 573-FN-16**

**Resolution # CRM20191210.1012**

Moved by Councillor Vining

That Bylaw No. 657-FN-19, being a Bylaw to Repeal Bylaw No. 573-FN-16, being a Bylaw to Incur Indebtedness by the Issuance of Debenture(s) in the Amount of Five Million Dollars (\$5,000,000.00) for the Purpose of Constructing the New Fieldhouse, Gymnastics and Dance Centre at Imperial Park, in the City of Cold Lake, be given first reading.

**Carried Unanimously**

**Resolution # CRM20191210.1013**

Moved by Councillor Grau

That Bylaw No. 657-FN-19 be given second reading.

**Carried Unanimously**

**Resolution # CRM20191210.1014**

Moved by Councillor Lay

That consent for third and final reading of Bylaw No. 657-FN-19 be granted.

**Carried Unanimously**

**Resolution # CRM20191210.1015**

Moved by Councillor Buckle

That Bylaw No. 657-FN-19 be given third and final reading.

**Carried Unanimously**

**2018 Capital Budget Amendment - Eagle Ridge Estates Storm Water Enhancement Project**

**Resolution # CRM20191210.1016**

Moved by Councillor Lefebvre

That Council amend the 2018 Capital budget by reallocating \$848,375.00 of the funding source for the Eagle Ridge Storm Sewer Project from the Gas Tax Fund to the ID349 CLAWR Funding.

**Carried Unanimously**

## **2019 Capital Budget Amendment - Recycling Material Recovery Facility**

### **Resolution # CRM20191210.1017**

Moved by Councillor Lefebvre

That Council approve the amendment to fully fund the Recycling Material Recovery Facility inclusive of the lighting project from the Gas Tax Rebate program bringing the 2019 Capital Budget to \$22,591,851.00 from \$22,491,851.00.

**Carried Unanimously**

## **2019 Capital Budget Amendment - Imperial Park/Energy Centre South Access Enhancements and Imperial Park Parking Lot Improvements Project**

### **Resolution # CRM20191210.1018**

Moved by Councillor Grau

That Council approve the transfer of \$170,000.00 from the Eagle Ridge Storm Sewer Project to the Imperial Park/Energy Centre South Access Enhancements and Imperial Park Parking Lot Improvements Project.

**Carried Unanimously**

## **Financial and Capital Plan Extension**

### **Resolution # CRM20191210.1019**

Moved by Councillor Soroka

That Council authorize the City to request an extension for the Financial and Capital plans required under Section 283.1 of the Municipal Government Act (MGA) from the Minister of Municipal Affairs.

**Carried Unanimously**

## **2020 Tax Recovery - Terms and Conditions**

### **Resolution # CRM20191210.1020**

Moved by Councillor Lefebvre

That Council approve the terms and conditions for the sale by public auction of four (4) properties due to property tax arrears being:

- 5906 Labrador Road;
- Lot 3, Block A, Plan 8521872, Title 142085056;
- Lot 5, Block A, Plan 8521872, Title 142085056001; and
- Lot 21, Block 2 Plan 0726988, Title 112372036

with the terms and conditions that each parcel will be offered for sale, subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title. The property is being offered for sale on an “as is, where is” basis, and the City of Cold Lake makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, vacancy, or the ability to develop the subject land for any intended use by the purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than those specified by the City. The City of Cold Lake may, after the public auction, become the owner of any parcel of land not sold at the public auction. Terms: Cash, Bank Draft, or Certified Cheque. A 10% deposit is payable upon the acceptance of the bid at public auction. The balance of the accepted bid is due by March 31, 2020 or the deposit will be forfeited, and the City will consider the next bid. Redemption may be affected by payment of all arrears of taxes and costs at any time prior to the sale.

**Carried Unanimously**

#### **Changes to Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) Requirements**

##### **Resolution # CRM20191210.1021**

Moved by Councillor Buckle

That Council accept the New Business Item 9.9 Changes to Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) Requirements report as information.

**Carried Unanimously**

#### **Alternate Council Appointment - Northern Lights Library System (NLLS) and Cold Lake Library Board**

##### **Resolution # CRM20191210.1022**

Moved by Councillor Vining

That Council rescind the alternate Council appointment to the Northern Lights Library System (NLLS), being Councillor Buckle, and the Cold Lake Library Board, being Councillor Buckle (Ref. Resolution No. COM20191022.1002).

**Carried Unanimously**

**Letter of Support - Lakeland Multicultural Association - Celebrate Canada Grant**

**Resolution # CRM20191210.1023**

Moved by Councillor Grau

That Council authorize the letter of support to the Lakeland Multicultural Association (LMA) to accompany their Celebrate Canada Grant Application to celebrate International Culture Week.

**Carried Unanimously**

**Request for Funding - Centralized Off-Lease Dog Park - November 26, 2019  
Delegation**

**Resolution # CRM20191210.1024**

Moved by Councillor Vining

That Council accept Tammy Hawco's delegation presentation with respect to a centralized off-leash dog park, made at the November 26, 2019 regular meeting of Council, as information.

**Carried Unanimously**

**Request for Funding - Cold Lake Ambulance Society - November 26, 2019  
Delegation**

**Resolution # CRM20191210.1025**

Moved by Councillor Lay

That Council accept the Cold Lake Ambulance Society delegation presentation made at the November 26, 2019 regular meeting of Council as information, and refer the request to Council's Community Grant Advisory Committee.

**Carried Unanimously**

**Request for Funding - 2019 Operation Red Nose Campaign**

**Resolution # CRM20191210.1026**

Moved by Councillor Soroka

That Council postpone New Business Item 9.14 Request for Funding - 2019 Operation Red Nose Campaign to the January 14, 2020 regular meeting of Council.

**Postponed**



## **COMMITTEE REPORTS**

**Minutes October 28, 2019 Cold Lake Regional Utility Services Commission**  
Information.

## **STAFF REPORTS**

**Chief Administrative Officer's Monthly Report - November 2019**  
Information.

**Report to Chief Administrative Officer - Corporate Services - November 2019**  
Information.

**Report to Chief Administrative Officer - Infrastructure Services - November 2019**  
Information.

**Report to Chief Administrative Officer - Planning and Development Services - November 2019**  
Information.

**Report to Chief Administrative Officer - Community Services - November 2019**  
Information.

## **COUNCIL HIGHLIGHTS/ REPORTS**

Mayor & Council reported on their recent activities and attendance at various events.

## **NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS**

None.

## **QUESTIONS**

Councillor Lay queried if it is necessary to have so many light standards, spaced so close together, throughout the City, and if there was a standard requirement for the amount of light standards and the spacing between each?

General Manager of Infrastructure Services A. Khan advised that Atco Electric has standards; if the City were to request less lights (i.e. more spacing between each), the City would have to sign a waiver which would protect Atco Electric in case of any incidents.

Chief Administrative Officer K. Nagoya advised that the City could establish a light design standard if Council wanted.

Mayor Copeland queried if the City was going to be replacing the lights along Highway 28?

General Manager of Infrastructure Services A. Khan advised that as the lights are now at their five (5) year life span, the replacement of these lights is a budget item.

Councillor Grau queried if the bus ridership has gone down in the last couple of years due to the economy?

General Manager of Infrastructure Services A. Khan advised that ridership numbers can be made available as each bus driver has a tablet on board to track passengers as they board and de-board at each bus stop.

Councillor Grau queried if it was possible to have these ridership numbers available for the next budget meeting being December 19, 2019?

General Manager of Infrastructure Services A. Khan advised that he could have these numbers available for the meeting.

## **Resolution # CRM20191210.1027**

Moved by Councillor Vining

That the meeting be recessed at this time being 7:09 p.m., and reconvened at the call of the Chair.

**Carried Unanimously**

Planner B. Schultz left the meeting at this time being 7:10 p.m.

Mayor Copeland reconvened the meeting at this time being 7:19 p.m.

## **IN CAMERA**

### **Member-at-Large Appointment - Community Grant Advisory Committee**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

### **Resolution # CRM20191210.1028**

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 7:19 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Member-at-Large Appointment - Community Grant Advisory Committee.

**Carried Unanimously**

### **Resolution # CRM20191210.1029**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 7:22 p.m.

**Carried Unanimously**

### **Resolution # CRM20191210.1030**

Moved by Councillor Vining

That Council appoint Jessica Radford to the Cold Lake Community Grant Advisory Committee for a two (2) year term to expire October 2021.

**Carried Unanimously**

## **Lease Agreement - 301A-10th Street**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 19, Confidential evaluations
- FOIP Section 24, Advice from officials

### **Resolution # CRM20191210.1031**

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 7:22 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Lease Agreement - 301A-10th Street.

**Carried Unanimously**

### **Resolution # CRM20191210.1032**

Moved by Councillor Soroka

That the meeting come "Out-of-Camera" at this time being 7:28 p.m.

**Carried Unanimously**

### **Resolution # CRM20191210.1033**

Moved by Councillor Soroka

That Council authorize the City of Cold Lake to enter into a three (3) year lease agreement with First Smiles Childcare for the lease of 301A-10 Street.

**Carried Unanimously**

## **Aerospace Economic Development Project Update**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body
- FOIP Section 27, Privileged information

### **Resolution # CRM20191210.1034**

Moved by Councillor Soroka

That the meeting go "In-Camera" at this time being 7:28 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Aerospace Economic Development Project Update.

**Carried Unanimously**

### **Resolution # CRM20191210.1035**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 7:55 p.m.

**Carried Unanimously**

## **Legal - 4 Wing Cold Lake Golf and Winter Club**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

**Resolution # CRM20191210.1036**

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 7:55 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - 4 Wing Cold Lake Golf and Winter Club.

**Carried Unanimously**

**Resolution # CRM20191210.1037**

Moved by Councillor Grau

That the meeting come "Out-of-Camera" at this time being 8:19 p.m.

**Carried Unanimously**

General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer left the meeting at this time being 8:20 p.m.

**Chief Administrative Officer (CAO) Agreement**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, Soroka, and Vining, and Chief Administrative Officer K. Nagoya.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

**Resolution # CRM20191210.1038**

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 8:20 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to the Chief Administrative Officer (CAO) Agreement.

**Carried Unanimously**

**Resolution # CRM20191210.1039**

Moved by Councillor Soroka

That the meeting come "Out-of-Camera" at this time being 8:37 p.m.

**Carried Unanimously**

**ADJOURNMENT**

**Resolution # CRM20191210.1040**

Moved by Councillor Soroka

That the meeting be adjourned at this time being 8:38 p.m.

**Carried Unanimously**

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Mayor

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Chief Administrative Officer