



STAFF REPORT

Title: Memorandum of Understanding - Cold Lake Snowmobile Club

Meeting Date: January 14, 2020

Executive Summary:

Representatives of the Cold Lake Snowmobile Club have requested a one-year renewal of the Memorandum of Understanding with the City for the designated snowmobile trail.

Background:

In late November, the Cold Lake Snowmobile Club requested a one-year renewal of their Memorandum of Understanding (MOU) with the City of Cold Lake for the operation of a designated snowmobile trail through the City. The designated snowmobile route through the City provides a connection between the Iron Horse Trail in the south with the snowmobile trail which runs across Cold Lake and into Saskatchewan.

The MOU with the Cold Lake Snowmobile Club was signed in December of 2014, for a five-year term. Clause 5 of the existing MOU states that the agreement can be renewed on an annual basis at the discretion of the City, now that the initial 5-year term has expired. The club indicated that it is their intent to work with the City during 2020 to establish a new five-year MOU; however, a renewal of the existing MOU is required at this time to allow the Club to operate the trail for this snowmobiling season.

Several adjustments to the snowmobile trail route (Schedule 'A' of the MOU) have been previously approved by Council. Administration has prepared a revised Schedule 'A' to consolidate the revisions to the trail route that have been approved since the MOU was initially signed in 2014. Although the request letter mentions an additional adjustment to the trail along 1st Avenue, the Club later confirmed with Administration that the route adjustment was not required.

Administration notes that the Snowmobile Club has managed the trail in a very responsible manner over the past five years and has no concerns with extending the MOU to allow the operation of the trail this season. Administration will work with the Club during 2020 to establish a new MOU for next season.



Alternatives:

Council may wish to consider the following alternatives:

1. Pass a motion to approve a one-year renewal of the existing Memorandum of Understanding with the Cold Lake Snowmobile Club and adopt the revised Schedule 'A'.
2. Defeat a motion to approve a one-year renewal of the existing Memorandum of Understanding with the Cold Lake Snowmobile Club and adopt the revised Schedule 'A'.
3. Accept as Information Only

Recommended Action:

Administration recommends that Council pass a motion to approve a one (1) year renewal of the existing Memorandum of Understanding with the Cold Lake Snowmobile Club inclusive of the revised Schedule 'A' being the approved trialed, as presented.

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer