

MINUTES
COLD LAKE REGIONAL UTILITY SERVICES COMMISSION
MONDAY, NOVEMBER 25, 2019 6:00 PM
CITY HALL – COUNCIL CHAMBERS – 5513 – 48TH AVE.

PRESENT Duane Lay, Councillor – City of Cold Lake
Jürgen Grau, Councillor – City of Cold Lake
Chris Vining, Councillor – City of Cold Lake
Dana Swigart, Councillor – MD of Bonnyville
Adam Dul, 4-Wing
Kevin Nagoya, Commission Manager
Azam Khan, General Manager, Infrastructure Services – City of Cold Lake
Rezaur Bhuiyan, Engineering Services Manager – City of Cold Lake
Denise Pollard, Recording Secretary

ABSENT Bob Buckle, Councillor – City of Cold Lake
CLFN

CALL TO ORDER C. Vining called the meeting to order at 6:02 p.m.

ADOPTION OF AGENDA Moved by D. Swigart that the agenda be accepted as amended to add Old Business 6.3 Waste Water Treatment Plant (MBBR) Pilot Project Update.

Carried Unanimously

ADOPTION OF MINUTES Moved by A. Dul that the minutes of October 28, 2019 be accepted as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD None

DELEGATION None

OLD BUSINESS **Cold Lake Regional Water Supply Expansion Updates**
A. Khan provided a summary of progress for all 4 contracts:

- Contract 01 Transmission Main – SITE Resources; approx. 57% of pipe has been installed.
- Contract 02 Transfer Station – Alpha Construction; approx. 66% complete.
- Contract 03 WTP Upgrades – Sure-Form Construction; approx. 43% complete.
- Contract 04 Transmission Main – SITE Resources; approx. 73% of pipe has been installed.

D. Lay questioned why the Highway 28 crossing by Jesters/Dairy Queen is taking so long. K. Nagoya advised that the directional drill was hindered by large boulders and the 48 inch casing getting stuck. As a result a design change from a 48 inch casing to a 30 inch casing and from PVC pipe to fusible HDPE is required.

K. Nagoya also noted that a Bonnyville representative on Technical Review Committee is in communication with the funding authority regarding potential change orders resulting in additional funding requirements.

Discussion ensued.

2020 Operating and Capital Budget
K. Nagoya presented the 2020 Budget Document. The document included a 2020 Budget Summary, Water Treatment and Supply Cost Centre (Operating), a Waste Water Treatment and Conveyance Cost Centre (Operating), 2020 Budget Notes, 2020 Capital Budget and Cash Flow Projections and a Multi-Year Operating and Capital Projections.

Discussion ensued.

Moved by D. Lay that the Board of Directors approve the 2020 Operating Budget of \$3,577,000.

Carried Unanimously

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Moved by A. Dul that the Board of Directors approve the 2020 Capital Budget of \$1,915,000.

Carried Unanimously

Waste Water Treatment Plant MBRR Pilot Project Update

R. Bhuiyan, Engineering Services Manager with the City of Cold Lake provided a PowerPoint presentation that covered the following:

- Project Funding Sources: 80% Green Municipal Fund/20% CLRUSC;
- Work Plan/Milestones;
- Project Location;
- Process Flow: Train 1, Reactors A and B, Pre-Seeded;
- Project Photos; and
- Laboratory Analyses and Frequency.

Discussion ensued.

NEW BUSINESS

M.D. of Bonnyville Water and Sewer Servicing Discussion

D. Swigart, Councillor with the MD of Bonnyville and Commission Board Member requested to initiate conversation with regards to MD water and wastewater servicing options and opportunities.

K. Nagoya advised that the first steps would be:

- Arrange a meeting between the Commission, City of Cold Lake and MD of Bonnyville;
- Review the Intermunicipal Servicing Plan that was prepared for the City of Cold Lake/MD of Bonnyville by Stantec Consulting Ltd. dated July 2012.
- MD to determine the scope/level of service they want to achieve.

Discussion ensued.

CORRESPONDENCE

Letter form the Town of Bonnyville

The Board received a letter from the Town of Bonnyville dated Oct. 28, 2019 regarding the appointment of Ray Prevost as the Commission liaison.

QUESTIONS

None

IN-CAMERA

None

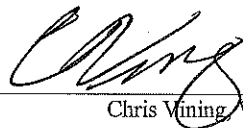
NEXT MEETING

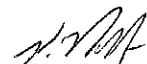
January 27, 2020 at 6:00pm

ADJOURNMENT

Moved by D. Lay that the meeting be adjourned at 7:27 p.m.

Carried Unanimously


Chris Vining, Vice Chair


Kevin Nagoya, Commission Manager