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January 09, 2020.

City of Cold Lake
5513 48 Ave
Cold Lake, AB T9M 1A1
Attn: Howard Pinnock

RECEIVED
JAN 20 2020
CITY OF COLD LAKE

RE: Ground and Facility Lease Agreement Expiry January 2020

Dear Howard,

Thank you for the proposed lease agreement we received on November 22, 2019 with respect to our lease expiry on January 1, 2020.

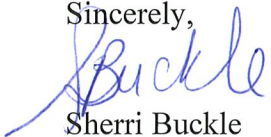
Under the direction of the Board of Directors, I have been instructed to request the renewal term to be extended to 5 years with the option to renew a further 5 years.

We of course understand this does not preclude sale of the property for future.

As the Chamber provides Visitor Information Services on behalf of the City of Cold Lake, having a long-term lease agreement in place is vital to this operation.

We don't believe at this time there is any indication we won't continue to provide these services long into the future and would like to ensure we have adequate premise to do so.

Sincerely,


Sherri Buckle
Executive Director

*Cc: CAO Kevin Nagoya
Mayor & Council*