

City of
Cold Lake

FACILITY BOOKING FEE REDUCTION REQUEST

This form must be completed by organizations who wish to request a fee reduction for the use of a City of Cold Lake facility beyond that permitted within the Facility Booking Discount Policy (Policy No. 154-RC-14).

Events Details

Event Name: **Cold Lake RCMP Regimental Ball Fundraiser for Cold Lake Victim Services**

Event Date: **Sept 26 2020**

Total Booking Fee: **\$5236.23** Reduction Being Requested: **100%**

Event Description: (provide a brief overview of the event)

RCMP officers, dressed in their Red Serge, will share their traditions with their community friends and partners. These traditions can be traced back to the British Empire and have become part of Canada's culture. Displays celebrating the RCMP history will decorate the venue and protocols such as having the head table piped into the room by a Regimental bagpiper will be followed. In addition there will be a formal dinner, guest speaker, live entertainment, dancing and a fundraiser. All proceeds from this fundraiser event will be used to sustain the Cold Lake Victim Services program and ensure continued services for our community.

Is this event a(n): ☐ Regular event ☐ Annual event ☐ One-time special event

☐ Other: **We anticipate this will be a bi-annual event**

Expected attendance at event:

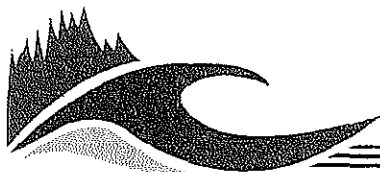
Approximately 400 persons

How and where will the event be marketed?

We will be sending letters, putting up posters, making phone calls and making radio announcements.

5513 - 48 Avenue, Cold Lake, AB • T9M 1A1 • Ph: 780-594-4494 • Fax: 780-594-3480

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Will fees be charged for this event? **Yes** If yes, how much? **\$100 per ticket**

Is there is a surplus expected for this event? **Yes**

If so, what specifically will be done with the surplus?

100% of surplus will be donated to the Cold Lake Victim Services Unit

Organization Details

Name of Organization:

Cold Lake RCMP Regimental Ball Fundraiser for Cold Lake Victim Services

Organization Contact Person:

Detachment Commander S/Sgt. Scott Buchanan

Address:

4710 55 Street, Cold Lake, Alberta

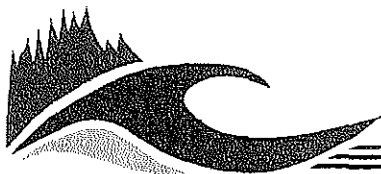
Telephone: **780 594-3302** Email: **scott.buchanan@rcmp-grc.gc.ca**

Organization Status: **Planning and booking stage**

Have your booking fees previously been reduced? **Yes** If so, when? **September 26, 2015**

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Additional Required Information

Please explain the circumstances that would make this event eligible to receive an additional reduction in fees than that provided in the Facility Booking Discount Policy (Policy No. 154-RC-14)?

Victim Services is a not for profit organization that relies solely on the funding from the Alberta Solicitor General of Canada.

What is the benefit of this event to the residents of the City of Cold Lake?

All proceeds for this event will go directly to Cold Lake Victim Services to help them with their victims of crime and tragedy for Cold Lake area residents. Cold Lake Victim Services is a not for profit organization, which operates under the guidance of the RCMP. Our Program consists of an RCMP Liaison Officer, a volunteer Board of Directors, a group of volunteer advocates and a full-time paid coordinator. Our Program has been in Operation for now 22 years, that serves the City of Cold Lake and surrounding area. Cold Lake Victim Services helps people through difficult times. Under the guidance and direction of the Cold Lake RCMP, we provide support, information, and referral services to crime/tragedy victims and their families. Our services are available on a 24 hour basis, they are free and confidential.

What additional sponsors have been sought for this function?

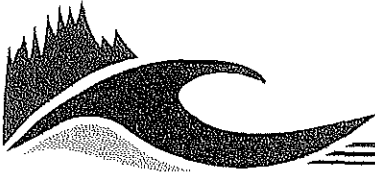
As this event is a fundraising event we plan on making contact with many prospective sponsors in the coming months.

How will the City of Cold Lake be acknowledged for their contribution to this event?

You can be listed on our programs and mentioned on a various radio announcements.

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Additional details to be considered?

Please provide:

- ☐ The City of Cold Lake facility booking contract
- ☐ A detailed event budget
- ☐ Financial statement of the organization

Completed forms should be returned to General Manager of Community Services for review by City of Cold Lake Council no later than 60 days prior to the event date. Late forms may not be considered.

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Type of Fee	Permitted within policy	Fee reduction being requested		Total Reduction Approved (\$)
Facility Special Event Rental Fee	50%	%	\$	
Equipment Rental (within City of Cold Lake resources)	50%	%	\$	
Equipment Rental (outside City of Cold Lake resources)	0%	%	\$	

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