



## Regular Meeting of the Board of Directors Meeting Minutes

**Date/Time:** February 12<sup>th</sup>, 2020 at 6:00pm  
**Location:** Chamber Board Room

### ATTENDANCE

#### PRESENT

##### **President**

Ryan Lefebvre

##### **Vice President**

Joanne Roch

##### **Directors**

Megan Nicholls-Schaub, Raymond Cowell, Brenda Brouwer, Susie O'Conner

##### **Executive Director**

Sherri Buckle

##### **Secretary**

Nicole Mansfield

#### REGRETS

Sherine Leiper, Bob Buckle, Steve Engman, Doug Button

### 1.0 CALL TO ORDER/INTRODUCTIONS

Call to order 6:13 pm

### 2.0 CONSENT AGENDA (2MIN)

2.1 Minutes of January 9<sup>th</sup>, 2020 (Sent by email prior to board meeting)

2.2 Executive Director's Report (Sent by email prior to board meeting)

2.3 Comparison Statement (Sent by email prior to board meeting)

2.4 Correspondence Folder was available for all Board Members to view.

**Motion:** Ray motioned to accept the consent agenda as presented. Second by Megan. All in Favor. Carried

### 3.0 Adoption of Agenda (5 Mins)

#### 3.1 Additions to the Agenda

Unfinished business – 4.3 Feast at the Beach Update

New business – 5.3 Board Member Resignation

**Motion:** Susie motioned to accept agenda as amended. Second by Joanne. All in favor. Carried

### 4.0 Unfinished Business

#### 4.1 Policy Co-Sponsor with Drumheller

- Discussion on the policy sent in the board package.

**Motion:** Ray motioned to accept the policy as presented and to move forward with Co-sponsor with Drumheller to present the policy at the ACC AGM. Second by Megan. All in Favor. Carried.

#### **4.2 Community Guide Update**

- Final report sent out
- Budget met; however, each year proves difficult.
- Discussion on possible changes to review in the future.

#### **4.3 Feast at the Beach Update**

- Talent presented. Moving forward with booking
- Next meeting scheduled for March

### **5.0 New Business**

#### **5.1 Signing Authorities**

- Bylaws state that President, Vice President and Executive Director are signing authorities, the change in Vice president needs to be updated.

**Motion:** Ray motioned to remove Josh Holman as signing authority at the ATB Financial Branch and add Joanne Roch, Vice President as signing authority at the ATB Financial Branch.

#### **5.2 New Member Orientation Project.**

- Board package contained a new project idea geared around new members.
- Discussion on the proposed project
- Board decided to try a member breakfast, open to all. Coffee & muffins, short presentation on what the chamber has to offer. Capped at 20 ppl.
- April 14, 2020 @ 8:00am – 8:45am Main floor chamber office

#### **5.3 Board Member Resignation**

- Danika has resigned as per email sent.
- Board will appoint at the March meeting.

### **6.0 Open Discussion**

#### **6.1 Presidential and Board Member Highlights**

#### **6.2 Round Table**

### **7.0 In Camera**

### **8.0 Next Meeting – March 11<sup>th</sup>, 2020 @ 6:00pm**

### **11.0 ADJOURNMENT**

The meeting was adjourned at 7:43pm

---

Recording Secretary – Nicole Mansfield

---

President – Ryan Lefebvre

---

Date

---

Date