

PRESENT	Kim Schmitz Carol Patenaude Candice Sutterfield Chris Vandeborn Gina Olofson Ben Fadeyiw Jürgen Grau	FCSS Manager Recording Secretary Advisory Committee Member Advisory Committee Member Advisory Committee Co-Chair MD of Bonnyville Council Member City of Cold Lake Council Member
ABSENT (with regrets)	Roderick Hickey Meagon Anishinabie	Advisory Committee Chair Advisory Committee Member
ABSENT (without regrets)	None	
GUEST	None	
CALL TO ORDER	<u>1.0 Call to Order</u> G. Olofson, FCSS Advisory Committee Co-Chair called the January 13, 2020 FCSS Advisory Committee meeting to order at 6:07 p.m.	
AGENDA	<u>2.0 Adoption of Agenda</u> Additional Items The FCSS Manager asked that item 7.1 City of Cold Lake Bylaw Process and 7.2 FCSS Advisory Committee Bylaw be moved to Old Business 6.1 and 6.2 respectively. Member Highlights None Disclosure of Interest None Adoption of Agenda B. Fadeyiw moved to accept the agenda for the Cold Lake and District FCSS Advisory Committee January 13, 2020 meeting as amended. CARRIED	
MINUTES	<u>3.0 Adoption of Minutes</u> C. Vandeborn moved to accept the minutes for the November 4, 2019 FCSS Advisory Committee Meeting as presented. CARRIED	
MONTHLY REPORT	<u>4.0 Monthly Report</u> Traditionally, FCSS has been fairly quiet in December except for a few programs such as child and youth baking workshops and intergenerational Christmas activities. Some committees will pause for new year programming discussions. The Program Assistant that was hired in November has been let go. The Child and Youth Programming Facilitator is on maternity leave. At present, the City of Cold Lake is under a hiring freeze. The secretary for the General Manager of Community Services will be retiring in a few weeks and there are three unmanned positions at FCSS. In the meantime, FCSS staff are uniting with their colleagues to help with the facilitation of all programming. The FCSS Manager will be assisting with the LEGO workshops and with Festival of Words on behalf of the Bully Free Committee. The PLC Outreach Facilitator will also be at the Festival of Words representing the Early Childhood Development Coalition.	

**MONTHLY
REPORT
(CONTINUED)**

Each advisory committee member was given a copy of the January to June 2020 Program Guide for review. The guide has been the basis for conversation this season as there have been a few changes. On the PLC pages, there is notice of program transformation as funding changes are taking place across the province as of March 31, 2020.

This guide was not delivered to city mail boxes. FCSS programming facilitators are noting that registrations are somewhat down. It is not an alarming decrease, however, and, if upon reflection our numbers are down over time, we will go back to paper copies being mailed out to homes within the Cold Lake boundaries. The communications department is vying for paperless services with a more online presence. There are three locations for program guide pickup; at City Hall, FCSS and the Energy Centre. C. Sutterfield suggested that more copies could be made available at sources and organizations such as Alberta Works. The FCSS Manager agreed and noted that our FCSS staff have been delivering guides. A message was also sent through Interagency of available program guides for pick-up.

At this time, during PLC changes, the FCSS Manager noted that there will be potential for staff positions being in jeopardy and is trying to transition through the process. Some staff will be retiring at some point in the future, while others may be assisting in the new Family Resource Network, should FCSS become successful with the grant funding. FCSS will be expressing interest as a hub and as a spoke. The FCSS Manager has been diligently working to finish the expression of interest proposal, which is due February 2020. The FCSS Manager has received generous support from the General Manager of Community Services. FCSS will be seeking funding for one administrator, two fulltime, and two part-time positions. There will be some conflict with regard to staff positions as FCSS will not duplicate services. The proposed Family Resource Network will support children from birth to 18 and currently FCSS facilitates programs for children 6-17. This will create a likelihood of staff changes if FCSS were successful with the FRN grant.

B. Fadeyiw asked for clarification between a hub and a spoke. For instance, a hub, the FCSS Manager explained, would be responsible for providing information and referrals throughout its designated service areas. The spokes would provide service deliverables, except for home visitation.

FCSS has received many letters of support for their expression of interest.

The grant application draft will be ready tomorrow for a preview by the CAO; the committee members are welcome to a copy for information.

Y. Grau asked what a hub's position would be if a spoke would fail to deliver the services as contracted. The FCSS Manager noted that there will be mechanisms in place for the hub to assist the spokes should they be unable to fulfill their obligations.

**FINANCIAL
REPORT**

5.0 Financial Report

The FCSS Manager reviewed the December 2019 Financial Report for information only. There was also a 2018 year-to-date financial report provided for comparison. It was noted that FCSS generated about \$100,000 more in revenue and spent approximately \$200,000 less in expenses in 2019 as compared to 2018.

There was substantial grant money received in 2019; there will be some carryover.

There has been no word on the Men's Shed grant. B. Fadeyiw asked the FCSS Manager when FCSS would hear whether the Age Friendly Committee were successful with the Men's Shed Grant as it has garnered a lot of interest. The FCSS Manager believed that the deadline would be April 1, 2020. There has been some progress with finding a space to hold the meetings.

OLD BUSINESS

6.0 Old Business

6.1 City of Cold Lake Bylaw Process

The FCSS Manager reviewed the process for changing a bylaw. The previously approved changes of 2017 were sent to the Legislative Department; however the changes were never finalized.

Those changes will be incorporated into the proposed 2020 bylaw changes as they were formally approved by the committee at that time.

6.2 FCSS Advisory Committee Bylaw

Y. Grau moved to accept the changes as previously adopted and for consistency purposes to change all wording in the bylaw where presently written as Cold Lake or City to read "the City of Cold Lake".

CARRIED

NEW BUSINESS

7.0 New Business

7.1 Special Project Grant Summary Report

7.1.1. Cold Lake Interagency, 2019 Meet and Greet

B. Fadeyiw moved to approve the Cold Lake Interagency for the Meet and Greet 2019 Summary Report as presented.

CARRIED

7.2 Cold Lake and District FCSS Award Nomination

One nomination was received and has therefore been approved by acclimation. The nominee, Kaye Lewis has been very active with FCSS programs. Committees and groups and affiliated programs that Mrs. Kaye Lewis supports as a volunteer include Emergency Social Services, Community Response to Elder Abuse Team, Cold Lake Bully Free, the Feast to Friendship Luncheons, Seniors' Advocacy, Age Friendly Cold Lake Society and Stocking for Seniors.

7.3 FCSS Advisory Committee Vacancy Letter

J. Grau moved that the meeting go "In-Camera" at this time being 7:42 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part I of the Freedom of information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss privileged information.

CARRIED

J Grau moved that the meeting come "Out-of-Camera" at this time being 7:55 p.m.

CARRIED

B. Fadeyiw moved to recommend to Council for a vacancy in a position of the FCSS Advisory Committee.

CARRIED

**OTHER
BUSINESS**

8.0 Other Business

8.1 Business Conducted by Email

None

**COMMITTEE
ATTENDANCE**

9.0 FCSS Advisory Committee Attendance

9.1 Reports on Committee Attendance

Reports on Committee Attendance, including the FCSSAA Conference was tabled to the February meeting.




**SUGGESTIONS
FOR
COMMITTEE
ATTENDANCE**

9.2 Suggestions for Committee Attendance

- Community Connections, January 28 from 1 pm to 2:30 pm at the Cold Lake Visual Arts Society
- Family Connections, January 29 from 5 to 7 pm at FCSS
- APEGA Science Olympics, February 8 from 10 am to 4 pm at the Energy Centre
- Tea Party, February 18 from 2 pm to 3:30 pm at Points West Living

ROUNDTABLE

10.0 Round Table

Y. Grau noted that other communities are opening centres for the homeless during periods of extreme cold and wondered if the FCSS Advisory Committee could explore options in Cold Lake.

With respect to the survey held in 2018 by the Cold Lake John Howard Society, there were 38 individuals that were either homeless or one step away from homelessness.

The committee will resume discussions after adjournment of the meeting.

NEXT MEETING

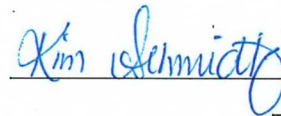
11.0 Next Meeting

The next meeting is scheduled for February 10, 2020.

ADJOURNMENT

12.0 Adjournment

G. Olofson, Advisory Committee Co-Chair adjourned the Cold Lake and District FCSS January 13, 2020 FCSS Advisory Committee meeting at 8.05 pm.



K. Schmidt,
FCSS Manager



G. Olofson,
FCSS Advisory Committee Co-Chair