



## Regular Meeting of the Board of Directors Meeting Minutes

**Date/Time:** March 11<sup>th</sup>, 20~~19~~<sup>20</sup> at 6:00pm  
**Location:** Chamber Board Room

### ATTENDANCE

#### PRESENT

##### President

Ryan Lefebvre

##### Vice President

Regrets

##### Directors

Raymond Cowell, Brenda Brouwer, Bob Buckle, Susie O'Conner

##### Executive Director

Sherri Bohme

##### Secretary

Nicole Mansfield

#### REGRETS

Joanne Roch, Sherine Leiper, Steve Engman, Doug Button, Megan Nicholls-Shaub

### 1.0 CALL TO ORDER/INTRODUCTIONS - Call to order 6:03 pm

#### 1.1 Round table introductions

- Introductions of directors and staff to new directors

### 2.0 CONSENT AGENDA (2MIN)

#### 2.1 Minutes of February 12, 2020 (Sent by email prior to board meeting)

#### 2.2 Executive Director's Report (Sent by email prior to board meeting)

#### 2.3 Correspondence Folder was available for all Board Members to view.

**Motion:** Ray motioned to accept the consent agenda as presented. Second by Bob. All in Favor. Carried

### 3.0 Adoption of Agenda (5 Mins)

#### 3.1 Additions to the Agenda

#### 6.4 Membership Appreciation BBQ

**Motion:** Susie motioned to accept agenda as amended. Second by Brenda. All in favor. Carried

### 4.0 Liaison Reports

#### 4.1 City of Cold Lake

- Winning the Contract sessions are moving ahead with good attendance
- Symposium scheduled for April 29<sup>th</sup>
- No update on ID349, budget needs to be passed by April 1, hopeful some response this month
- ICF discussions continuing to work with the MD
- Trade Show season started up, City staff continuing to promote the City
- Unsuccessful in securing the CARES grant. Possible partner with Alberta HUB
- City wide sale planning have started. Aug 22 or 29

#### **4.2 4 Wing Cold Lake**

- Major David Janssen is in interim liaison for the Wing until July
- Airshow planning continues, May 10<sup>th</sup> would be earliest to know if any changes.

#### **4.3 Cenovus – Regrets**

#### **4.4 Imperial - Regrets**

#### **4.5 MD of Bonnyville - Regrets**

### **5.0 Unfinished Business**

#### **5.1 Feast at the Beach**

##### **5.1.1 Grant Funding**

- Application have been submitted for grand funding both Federally and Provincially.
- Will proceed with planning but doubtful of receiving this year as we were successful last year

##### **5.1.2 Website Design**

- Viewed sample of the current website
- Discussion on the process of RFP and what current bylaws state
- Process of amending and updating bylaws discussed
- Directors direction to send out RFP for website design quotes

#### **5.2 HLTS Volunteer Sign Up**

- Sign up sheet for 2020 HLTS event was sent around for directors to volunteer
- An email will be sent to those directors who were absent

### **6.0 New Business**

#### **6.1 Political Action Day**

- Scheduled for March 31
- Executive Director already booked
- Budgeted for 1 director, send interest to Sherri

#### **6.2 Gaming License for the purpose of a 50/50 Draw at FATbeach**

- Discussion on the process to apply for a gaming license to have a 50/50 draw at feast at the beach

**Motion:** Ray motioned to apply for a gaming license through AGLC for a 50/50 draw @ Feast at the Beach. Second by Rob. All in favor. Carried

#### **6.3 2019 Financial Review**

- Draft of the financials presented to the Directors
- Review with everything looking in order

**Motion:** Susie motioned to accept the 2019 Financials as presented and to have the 2019 Financial placed on the agenda for the AGM. Second by Bob. All in Favor. Carried.

**6.4 Membership Appreciation BBQ**

- Discussion on the upcoming member appreciation BBQ
- No food truck left in town so back to directors BBQing
- Decision to investigate getting the city BBQ and directors cook, keep at chamber office, get pricing for cupcakes at Emma's.

**7.0 Open Discussion**

**7.1** Presidential and Board Member Highlights

**8.0 Correspondence/ Round Table Discussion**

**9.0 In Camera**

**9.1 Vacant Director Position**

**Motion:** Ryan motioned to go in camera 7:18pm

**Motion:** Bob motioned to come out of camera 7:22pm

**Motion:** Brenda motioned to accept the director application of Wendy Meisie to fill the vacant director position. Second by Susie. All in Favor. Carried.

**10.0 Next Meeting – April 8<sup>th</sup>, 2020 @ 6:00pm**

**11.0 ADJOURNMENT**

The meeting was adjourned at 7:25pm

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Recording Secretary – Nicole Mansfield

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Date

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President – Ryan Lefebvre

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Date