



*Cold Lake Native  
Friendship Centre*

April 14th, 2020

To The City Of Cold Lake,

Tragically, on March 14th, 2020, Kokum's House Men's home, a men's homeless shelter under the umbrella of the Cold Lake Native Friendship Centre since 2015, was destroyed in an accidental fire, to the shock and grief of both the residents and employees of Cold Lake Native Friendship Centre. Since the fire, we have desperately been trying to pick up the pieces left by this tragedy and continue to serve our community by giving homeless men in the Lakeland Area a warm place to stay. Due to the generosity of our community we have been able to continue operations for the time being.

We are seeking in order to build a new facility for Kokum's House and further enhance our impact on the local homeless population.

The amount of funding requested would greatly contribute to our efforts to build a new facility that is capable of hosting more clients at the home, as the former facility was only able to house up to 8 clients at once, and was under-equipped to address the deeper needs of our clients. In summary, our total amount of required funding is estimated at approximately \$800,000 which would allow us to complete construction of a new well-equipped facility for Kokum's house with a higher capacity to better accommodate the growing homeless population, employ a larger number of staff at Kokum's house, including an in-house social worker who will better address the needs of clients.

The CLNFC has over 30 years of experience as a non-profit and is committed to continually assessing the impact of both the CLNFC on the community, and Kokum's house individually.

We will update all funders with community impact assessments and secure anonymous statistics on the effect that we have serving the homeless population of the community.

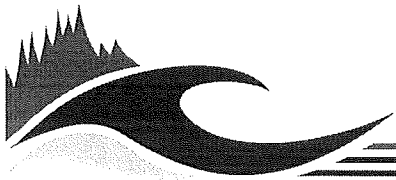
Any amount of monetary donation would be greatly appreciated, and we thank you for your thoughtful consideration in this landmark project for our organization. Please make any cheques payable to Cold Lake Native Friendship Centre. We would be delighted to share and relevant information at your convenience. Please do not hesitate to contact me, at 780-594-7526, or by email at [gendron.agnes@gmail.com](mailto:gendron.agnes@gmail.com).

Yours in Friendship,

A handwritten signature in cursive script, appearing to read "Agnes Gendron".

Agnes Gendron

Executive Director, Cold Lake Native Friendship Centre



## COMMUNITY CAPITAL PROJECT GRANT APPLICATION FORM

### SECTION 1: APPLICANT INFORMATION

Name of the Organization:

*Cold lake Native Friendship Centre Society*

Mailing Address & Phone Number:

*Box 1978 Cold Lake Alberta T9M 1P4  
780 594 7526*

Has the organization received any Community Capital Project Grants in the past?

☐ No

☒ Yes, in what year(s): *2013*

Explain how the organization is sustainable:

☐ Registered on: *Nov 1988*

*Federal - 120,000.00  
Provincial 35,000.00  
Bingo funds 260,000.00*

Community Organization Eligibility Criteria:

Location where the organization is based out of:

☒ City of Cold Lake

☐ Other: \_\_\_\_\_

Organization must be either a registered:

☒ not-for-profit (No: *503919045*)

☒ charitable organization (No: *895793032rr*)  
*0001*

Organization's primary mandate must be to provide at least one of the following within the City of Cold Lake: (check all that apply):

☐ sports

☐ recreation

☐ arts

☒ culture

☐ social services

☒ community wellness

### SECTION 2: PROJECT DETAILS

The project is to: (check all that apply):

☒ construct a new facility

☐ expand a facility beyond its existing footprint

☐ retrofit an existing facility for a new use or purpose

☐ renovate an existing facility to remodel/restore the space

☐ upgrade the facility's mechanical, security or technology

☐ replace or provide additional major equipment where that equipment supports a program or services, which have a lifespan of 5 years or more

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>The facility (or equipment) will be used for:<br/>(check all that apply)</p> <p> <input type="checkbox"/> sports and recreation<br/> <input type="checkbox"/> arts and culture<br/> <input type="checkbox"/> social services<br/> <input type="checkbox"/> parks<br/> <input type="checkbox"/> community wellness<br/> <input checked="" type="checkbox"/> other <u>Men's Emergency Home</u> </p>                                                                                                                                                                                                                       | <p>The project creates a new or enhanced service within the City of Cold Lake, which is:<br/>(check all that apply):</p> <p> <input checked="" type="checkbox"/> accessible, affordable, inclusive providing broad opportunities for community members<br/> <input checked="" type="checkbox"/> sustainable for the facility<br/> <input checked="" type="checkbox"/> involves a strong volunteer base supporting the facility project while sustaining ongoing operations<br/> <input checked="" type="checkbox"/> supported by the Community         </p> |
| <p>Describe the Project:</p> <p><u>Cold Lake Native Friendship Centre ran a men's shelter called Kokum's House which burnt on Mar 14/20. The Centre wants to build a new home by Value Master Homes valued at 800,000.00. We are accepting monetary donations at this time</u></p>                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <p>Potential Impact the Project is expected to have on the community:<br/>(You may wish to include: the demographics of the community who will be served by the project; the number of community members who may potentially benefit from the project; the level of community support for the project; the potential longevity of the project; how the project will benefit the community.)</p> <p><u>Running Kokum's House for men was rewarding and beneficial for the men who had no place to go. The home is substance and men had a chance to a better outlook on life. The men volunteered for their shelter</u></p> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <p>Is the project receiving funding from another City source?</p> <p> <input checked="" type="checkbox"/> No<br/> <input type="checkbox"/> Yes, explain the source(s) and what year(s) funding was received: _____<br/>           _____<br/>           _____         </p>                                                                                                                                                                                                                                                                                                                                                  | <p>Anticipated project start date: <u>May 30 2020</u></p> <p>Expected project completion date: <u>Oct 30 2020</u></p> <p>Proposed location for the project:<br/><u>5009-49 St</u><br/><u>Cold lake AB</u></p>                                                                                                                                                                                                                                                                                                                                               |
| <p>Indicate any innovative, unique, or additional factors that may be associated with this application:</p> <p><u>The men at Kokum's House want to start a Second Hand Store in the city of Cold Lake to create revenue for the project.</u></p>                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

**SECTION 3: PROJECT COSTS (MATCH FUNDING)**

Total Project Costs: \$13,281.70

\$ 50,000.00 Committed community contribution

\$ 27,109.00 Grant request from City

\$ 736173.00 Total Project Cost

**Sources of Community Contributions:**

\$ 10,000.00 In-kind labour (unskilled)

\$ In-kind labour (skilled)

\$ In-kind services

\$ In-kind equipment/materials

\$ Monetary donations (excludes grants)

\$ Monetary grants (from non-City sources)

Is there any shortfall? (if yes, please explain):

**Conditions of Funding:**

- The grant request under this program must be one-third (1/3) or less of the total project cost.
- Applicant must be able to demonstrate that at least two-thirds (2/3) of the project costs will be paid for by the community through: in kind labour, services, equipment/materials which are directly related to the project, and/or monetary donations.
- Volunteer time must be directed related to the project for which funding is being requested. Please see the Community Capital Grant Policy for valuation of volunteer time and donations.
- Unskilled labour can only contribute to a maximum of one-third (1/3) of the "community contributions".
- Qualifying volunteer time must be directly related to the project(s) and may not include any other volunteer hours for fundraising, creating the grant application, time spent in meetings or activities related to planning the project or other planning activities of the organization.

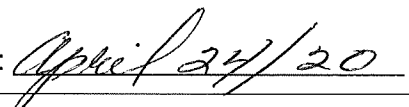
**SECTION 4: APPLICANT DECLARATION**

I give my consent to the City of Cold Lake to collect, use, retain, disclose and dispose of the information contained within this application for the purpose of, but not limited to, operational and public media as may be deemed appropriate by the City of Cold Lake. I also certify that to the best of my knowledge the information provided in this application is accurate.

Applicant Signature:



Date:



Please submit the completed application by email ([city@coldlake.com](mailto:city@coldlake.com)), by mail, or in person at the address below, to the **Attention of the Community Capital Project Grant Program**.

- ☒ Completed application form
- ☒ Confirmation of match funding
- ☒ Letters of support from the community
- ☒ Proof that the application has either land ownership for the location of the project, a long-term lease and the confirmation from the owner for permission to undertake the project, or another form or confirmation of ownership/permission to undertake the project on the property

**For Office Use Only**

Date Received: \_\_\_\_\_

Decision Date: \_\_\_\_\_

Decision: Approved ☐ Rejected ☐

Staff Initial: \_\_\_\_\_

5513 - 48 Avenue, Cold Lake, AB • T9M 1A1 • Ph: 780-594-4494 • Fax: 780-594-3480

Information on this form is collected for the sole use of the City of Cold Lake and is protected under the authority of the Freedom of Information and Protection of Privacy Act, Sec. 33 (c) which regulates the collection, use and disclosure of personal information.



10000 10th Ave. S.E.  
Burien, OR 97142  
(503) 863-1100

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**Temporary Shelter,  
April 22<sup>th</sup>,2020,**

Thank you for the opportunity to quote you a price to build this new Temporary Shelter. The cost to complete this project will be \$499,592.00 plus 5% GST.

**The above price includes the following:**

1. 1 year workmanship & material warranty
2. Exterior:
  - a. Standard color vinyl siding
  - b. 30 year warranty fiberglass shingles
  - c. Triple pane windows throughout
3. Flooring:
  - a. Vinyl plank to be installed in all areas directly on the concrete slab
4. Cabinetry:
  - a. Laminate countertops
  - b. Thermofoil cabinets
5. Walls to be painted one color
6. Paint grade alexandria
7. Door casings to be standard 2 1/4" #356 profile trim, paint grade
8. Interior doors to be paint grade sound deadening solid core doors, 6'8" tall, wood jambs
9. Fire rated 45 min Metal doors and metal door frames for Utility room and Laundry room. Single lever locking door knobs and door closures
10. Underside of trusses to have 1/2" CD drywall installed, tape one coat only.
11. 2' x 4' T-Bar ceiling to be installed dropped enough for the heat ducts to run below the ceiling drywall and above the T-Bar grid.
12. Walls will be finished to approximately the 8'6" above finished floor
13. 2' x 4' LED lighting throughout as per drawing
14. Bedroom lighting to be LED pot light appearance
15. Entire garage to be drywalled
  - a. fire taped only on wall that is shared with the main building
16. Overhead doors to have openers installed
17. NG forced air unit heater to be installed in garage BTU as required
18. Runoff pit from RONA to be installed in the center of the garage
19. Standard plumbing fixtures throughout with single lever taps
20. Bathroom:
  - a. 36" fiberglass shower units with shower curtain rod
  - b. Bathroom stall dividers as per plan
  - c. Laminate Countertop with steel bracket supports, no cabinet below
21. Keyed locking knobs on all doors
22. Fire alarm system to be installed to code includes emergency lighting and exit signs.

- a. System roughed in so that Phase 2 can be tied in to the panel at a later date when it is built
- 23. Bedroom #1 bathroom to have standard tub/shower combo. Vanity to have bank of drawers and cabinet under sink
- 24. High efficiency gas furnace and hot water heater to be installed
- 25. A/C to be fully installed rated for the size of the building phase 1
- 26. Electrical panel to be sized so that it can be used for the next phase of construction in the future
- 27. NG service to be sized to allow for additional furnace for future phase of construction
- 28. Allowance of \$6000.00 for data, security and camera system rough-ins and full install
- 29. Allowance of \$8000.00 for kitchen and laundry appliances
- 30. Driveway installed based on 970 SQFT
- 31. Sidewalks installed based on 508 SQFT
- 32. 6' tall wood privacy fence installed base on 210 lineal feet.
- 33. Remainder of lot to be seeded with allowance of \$20,830.00. Owner will be responsible for watering
- 34. Allowance of \$10,000.00 for construction power and gas as well as any winter construction costs

**The above price does not include the following:**

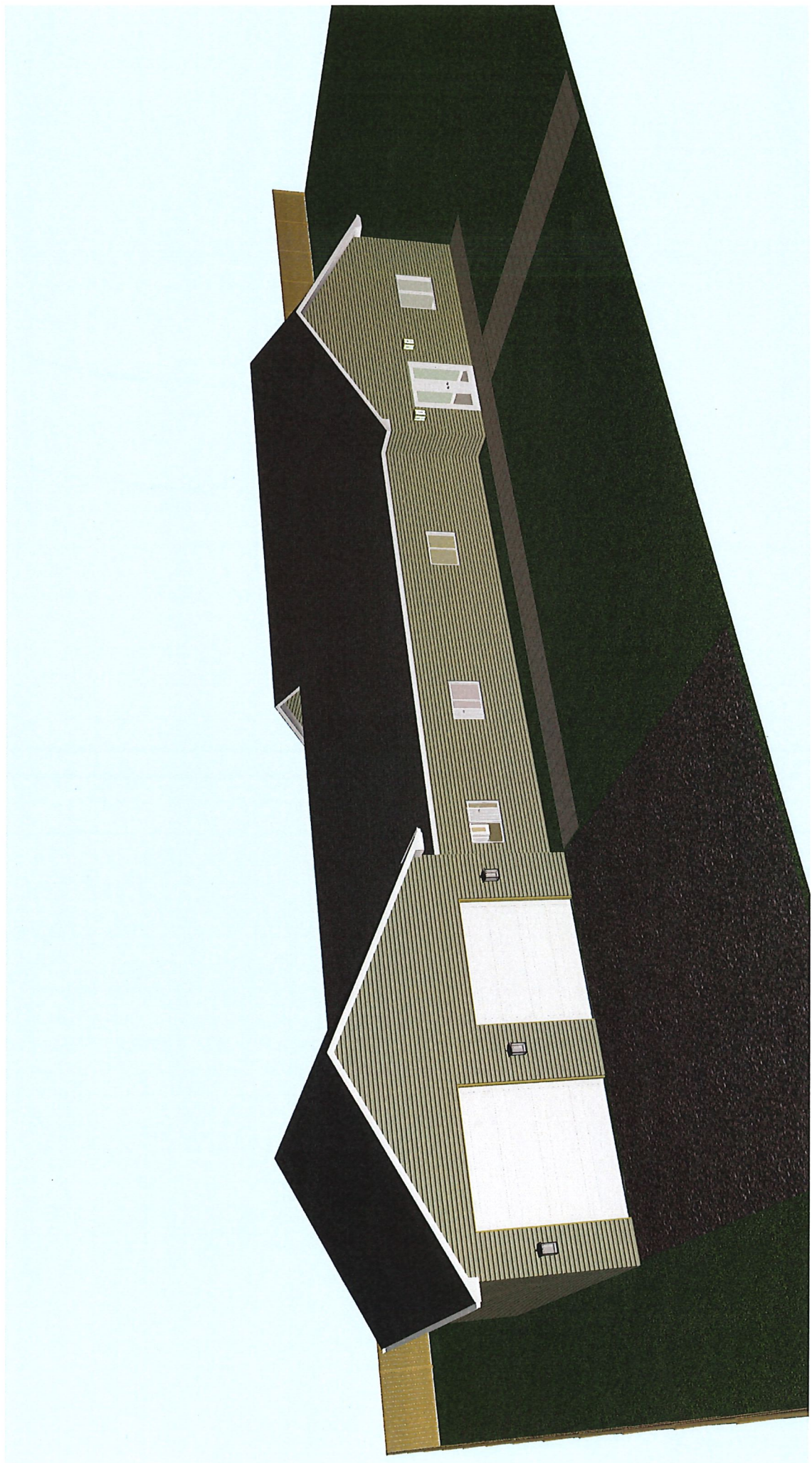
- 1. Any scopes of work not mentioned above
- 2. Lot servicing not mentioned above including but not limited to Power, Water, Sewer, Gas to building
- 3. Landscaping not mentioned above
- 4. Any and all engineering
- 5. Any scopes of work required by the City of Cold Lake not mentioned above.
- 6. Any scopes of work related to the alleyway

**GST will have to be added to all option prices.**

**Your optional prices are as follows:**

- 1. Provide lot to accommodate the building and the future phase of construction - \$274,962.00 plus GST.
  - a. This price includes the cost to subdivide and register the land.
  - b. This price includes \$12,680.00 allowance to get water and sewer service to the lot and inside the building based on the build site at 5009 49 street

Sincerely,  
Trevor Benoit





## MEMBER STATEMENT

Lakeland Credit Union Ltd. - COLD LAKE BRANCH  
5217 50 AVE - Branch 346  
PO Box 1110 STN MAIN  
(780) 594-4011 FAX: (780) 594-2646

Email: admin@lakelandcreditunion.com  
Web site: www.lakelandcreditunion.com

6100004

COLD LAKE NATIVE FRIENDSHIP CENTRE SOCIE  
COLD LAKE NATIVE FRIENDSHIP CENTRE SOCIE  
PO BOX 1978 STN MAIN  
COLD LAKE AB T9M 1P4 *Bingo Acct.*

|                   |              |
|-------------------|--------------|
| Period Beginning  | Mar 01, 2020 |
| Period Ending     | Mar 31, 2020 |
| Account Number    | 513012239655 |
| No. of Enclosures | 12           |
| Page              | 1 of 3       |

**Community Builder ACCOUNT 513012239655**

| Date  | Description                            | Debits/<br>Interest | Credits/<br>Principal | Balance   |
|-------|----------------------------------------|---------------------|-----------------------|-----------|
| Mar01 | Balance Forward                        |                     |                       | 82,467.65 |
| Mar01 | Withdrawal Transfer to<br>723790717901 | -3,796.12           |                       | 78,671.53 |
| Mar03 | Eff. MAR 02 Cheque #1830               | -2,100.00           |                       | 76,571.53 |
| Mar04 | Eff. MAR 03 Cheque #1874               | -1,000.00           |                       | 75,571.53 |
| Mar06 | Eff. MAR 05 Cheque #1876               | -318.93             |                       | 75,252.60 |
| Mar07 | Eff. MAR 06 Cheque #1878               | -142.11             |                       | 75,110.49 |
| Mar10 | Eff. MAR 09 Cheque #1879               | -295.71             |                       | 74,814.78 |
| Mar13 | Eff. MAR 12 Cheque #1884               | -1,587.88           |                       | 73,226.90 |
| Mar17 | Eff. MAR 16 Cheque #1881               | -1,486.89           |                       | 71,740.01 |
| Mar18 | Eff. MAR 17 Cheque #1885               | -1,000.00           |                       | 70,740.01 |
| Mar18 | Eff. MAR 17 Cheque #1880               | -409.51             |                       | 70,330.50 |
| Mar19 | Stop Payment Fee                       | -12.50              |                       | 70,318.00 |
| Mar21 | Eff. MAR 20 Cheque #1882               | -291.64             |                       | 70,026.36 |
| Mar25 | Eff. MAR 24 Cheque #1886               | -2,829.75           |                       | 67,196.61 |
| Mar25 | Eff. MAR 24 Cheque #1883               | -241.69             |                       | 66,954.92 |
|       | Total Debits                           | -15,512.73          |                       |           |
|       | Total Credits                          |                     | 0.00                  |           |

**Please examine your  
statement carefully.**

If different from your records in any  
respect, contact our auditors.

**Jeff Alliston, CPA, CA**

Metrix Group LLP  
12840 St. Albert Trail NW  
Edmonton AB T5L 4H6

Phone: 780-489-9606 ext. 125  
Email: jalliston@metrixgroup.ca



**For loan inquiries call (780) 826-3377 during regular business hours.**

If this statement does not agree with your records, please contact our office within 30 days of delivery

