

Beaver River Regional Waste Management Commission
Regular Meeting Held Monday January 07, 2019
Town of Bonnyville Council Chambers

Members in Attendance	Chair Marc Jubinville, MD of Bonnyville Member Elisa Brosseau, Town of Bonnyville Member Ash Hornseth, Summer Village of Pelican Narrows Member Craig Copeland, City of Cold Lake
Others in Attendance	Ben Fadeyiw, Alternate Member, M.D. of Bonnyville Azam Khan, GM - Infrastructure, City of Cold Lake Mark Power, CAO - Commission Manager Brad Olen, Waste Management Supervisor, M.D. of Bonnyville Matt Janz, Director of Waste Management, M.D. of Bonnyville Brad Trimble, Director of Public Works, Town of Bonnyville
Call to Order	Chair Marc Jubinville called the meeting to order at 1:14 p.m.
Adoption of Agenda	Craig Copeland moved to adopt the agenda as presented. Carried Unanimously
Adoption of Minutes	Elisa Brosseau moved to adopt the minutes of the Regular Meeting held September 17, 2018, as presented. Carried Unanimously
Update on Scale Project Transfer Station	Azam, Mark and Brad T. advised of their meeting with Bert Wolgiern on the proposed scale renovations at the Bonnyville Transfer Station It was noted that the scale supplier was not Precision Scale so the Commission would not be able to collect on the outstanding Invoice. It was also noted that after review of the engineered drawings, both administrations had concerns with the design and that it has not been tried anywhere else. It was agreed that more information would be required on installing scales inside the Transfer Stations before proceeding and Administration was requested to continue to explore options in order to maximize Tonnage.
Transtor Maintenance Repot	Matt Janz and Brad Olen advised that all 12 Transtors had preventative maintenance completed on them as well as a complete inspection. It was noted that it was "money well spent". The verbal report was received as information.
Waste Tonnage	A report of tonnage hauled for January to December 2018, inclusive showed a total of 14,731.31 tonnes hauled distributed as follows: City of Cold Lake – 5,803.86 tonnes Town of Bonnyville – 6,075.22 tonnes M.D. of Bonnyville – 2,852.05 was received for information.

Operational Statement	The unaudited operational financials were presented for the period of January to November 2018, inclusive, showing an operational surplus to date for the year of \$43,960.90 was received as information.
Bank Reconciliations	Craig Copeland moved that the Bank Reconciliations for the months of September, October, November and December 2018, be accepted as presented. Carried Unanimously
Accounts Payable	Elisa Brosseau moved that the cheque list for the period September 1, 2018 – November 30, 2018 being cheques #1252 to #1274, be approved. Carried Unanimously
Fire Incident Report November 8, 2018	An incident report on a trailer fire at the Town of Bonnyville Transfer Station on November 8, 2018 was presented, reviewed and accepted as information.
Landfill Biocover Workshop	Information on a workshop for Waste Management Facilities across Alberta on Landfill Biocover being presented in Leduc on February 5, 2019 was accepted as information.
2019 -2022 Haul Contract	The Commission reviewed and provided feedback to administration with respect to the 2019 – 2022 Haul Contract. Ash Hornseth moved that the amendments be approved to the Draft 2019 – 2022 Haul Contract and that administration be authorized to proceed with the Tender. Carried Unanimously
2019 Budget	A proposed 2019 Budget was presented. Discussion ensued. Craig Copeland moved that the proposed 2019 operating Budget for the Beaver River Regional Waste Management Commission be approved. Carried Unanimously
Bank Tender/ Call for proposals	Elisa Brosseau moved that the Commission put out a call for proposals to all the Financial Institutions in the local area to provide banking services to the Beaver River Regional Waste Management Commission. Carried Unanimously
Octopus Creative - Electronic Payment Authorization	Elisa Brosseau moved that the Commission authorize payment of Octopus Creative Invoices by electronic transfer up to a maximum amount not to exceed \$500.00. Carried Unanimously
Round Table Discussions	None

Next Meeting

It was agreed that the next meeting be held March 4th at 1:00 PM - 2019, if a quorum of Members will be available and if not, it be at the call of the Chair.

Adjournment

Craig Copeland moved that the meeting adjourn.

Carried Unanimously

Time of adjournment: 2:25 p.m.

Chairman

Chief Administrative Officer