

**Beaver River Regional Waste Management Commission
Regular Meeting Held Monday December 10, 2019
Town of Bonnyville Council Chambers**

Members in Attendance	Chair Elisa Brosseau, Town of Bonnyville Vice-Chair Craig Copeland, City of Cold Lake Member Ash Hornseth, Summer Village of Pelican Narrows Member Ben Fadeyi, MD of Bonnyville
Others in Attendance	Marc Jubinville, Alternate Member, M.D. of Bonnyville Azam Khan, GM - Infrastructure, City of Cold Lake Mark Power, CAO - Commission Manager Brad Olen, Waste Management Supervisor, M.D. of Bonnyville Matt Janz, Director of Waste Management, M.D. of Bonnyville Brad Trimble, Director of Public Works, Town of Bonnyville Bill Rogers, Assistant CAO, Town of Bonnyville
Call to Order	Chair Elisa Brosseau called the meeting to order at 2:07 P.M.
Adoption of Agenda	Craig Copeland moved to adopt the agenda as presented. Carried Unanimously
Adoption of Regular Meeting Minutes	Ash Hornseth moved to adopt the minutes of the Regular Meeting held August 1, 2019 as presented. Carried Unanimously
Call for Proposals - Audited Financial Statements	Mark Power updated the members on the status of the "call for Proposals for the Commission Audit, noting that it would go out after the 2019 Audit is completed and will be advertised on the Municipalities Websites as well as sending invitations to local accounting firms and the Municipalities current Auditors.
Waste Tonnage	A report of tonnage hauled for January to November 2019, inclusive, showed a total of 12,603.66 tonnes was hauled, distributed as follows: City of Cold Lake – 4,717.17 tonnes Town of Bonnyville – 5,202.87 tonnes M.D. of Bonnyville – 2,683.62 tonnes Ben Fadeyi moved that the Waste Tonnage report for January to November 2019 be accepted as presented. Carried Unanimously
Operational Statement	Ash Hornseth moved that the operational financial statement for the period of January to October 2019, inclusive, showing an operational surplus to date of \$44,907.12 be accepted as presented. Carried Unanimously
Bank Reconciliations	Ben Fadeyi moved that the Bank Reconciliations for the months of July, August, September and October 2019 be accepted as presented. Carried Unanimously

Accounts Payable	<p>Ben Fadeyiw moved that the cheque list for the period August 1, 2019 – November 30, 2019 being cheques #1327 to #1328, drawn on the Lakeland Credit Union and Cheques #0003 - #0029, drawn on the Alberta Treasury Branch, be accepted as presented.</p> <p style="text-align: right;">Carried Unanimously</p>
2017 – 2019 Maintenance Tracking	<p>Ash Hornseth moved that the 2017 – 2019 maintenance tracking summary report be accepted as presented.</p> <p style="text-align: right;">Carried Unanimously</p>
Correspondence	<p>A letter from Pure Elements Environmental Solutions about animal carcass disposal was accepted as information.</p> <p>Letters from the City of Cold Lake, Town of Bonnyville and M.D. of Bonnyville advising of their respective Council appointment of Members to the Beaver River Regional Waste Management Commission were accepted as information.</p>
Round Table Discussions	<p>Brad Olen noted that in discussions at the recent Alberta CARE meeting that the Government has advised that there will be no additional Grant funding to replace the Transtors when the are at their "End of Life" The Commissions Transtors (12) are about 15 years old and they should have a 25-30 year life span.</p> <p>It was agreed that administration investigate establishing equipment replacement reserves to replace the Transtors as well as the Trailers, looking at the impact on the financials for the 2020 Budget.</p> <p>Azam Khan questioned if the Commission was required to have an asset management system in place. Mark Power advised that he would inquire with the Commissions Auditor.</p> <p>Administration was requested to review the terms of the Original Grant that the Commission received to determine the restrictions on the use of the funds.</p>
Adjournment	<p>Craig Copeland moved that the meeting adjourn.</p> <p style="text-align: right;">Carried Unanimously</p> <p>Time of adjournment: 2:55 P.M.</p>

Chair

Chief Administrative Officer