



City of
Cold Lake

Delegation Application

To: The Office of the Chief Administrative Officer

I/We, Leanne Draper, Volunteer Services Program Facilitator 780-594-4495 exn. 8026 I/We, _____
(Name) (Telephone Number) (Name) (Telephone Number)

Mailing Address 5440 52 Street, Cold Lake, AB T9M 1W4

E-mail Address ldraper@coldlake.com

request to appear as a delegation before Cold Lake City Council at a meeting to be held on September 22, 2020.

*Please Note: In the event of several delegations, please indicate an alternate date or you will be assigned to the next available meeting.

The purpose of the delegation is to present the following: (see reverse for requirements)

- A copy of all information regarding the topic must accompany the application.

I would like to respectfully request that His Worship Mayor Copeland present the Cold Lake and District FCSS, 2019 Volunteer Achievement Award to Mrs. Kaye Lewis at the September 22, 2020 City Council meeting.

A small delegation representing FCSS (manager and an Advisory Board member) as well as a few members of Mrs. Lewis's family and close friends would be in attendance.

* Where the subject matter of a delegation pertains to legal matters, personnel, and/or private property issues, the City of Cold Lake reserves the right not to hear such delegations.

I/We acknowledge that only the above matter will be discussed during the delegation.

Signed Leanne Draper Date Sept. 3 2020

Signed _____ Date _____

Return completed application to the City of Cold Lake

5513-48 Avenue, Cold Lake, AB T9M 1A1

Phone: (780) 594-4494 Ext. 7967

Fax: (780) 594-3480

Email: creimer@coldlake.com

Form 11-00-06

FOR INTERNAL USE ONLY

Request Approved by [Signature]

Date Approved for SEPT. 22/20

CC: _____

☐ Other

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