



## **Council - Regular Meeting Minutes**

**Tuesday, September 8, 2020**

**6:00 p.m.**

### **Council Chambers**

Council Present: Mayor Craig Copeland  
Councillor Bob Buckle  
Councillor Jurgen Grau  
Councillor Duane Lay  
Councillor Vicky Lefebvre  
Councillor Chris Vining

Council Absent: Councillor Kirk Soroka

Staff Present: Chief Administrative Officer Kevin Nagoya  
General Manager of Corporate Services Linda Mortenson  
General Manager of Infrastructure Services Azam Khan  
General Manager of Planning & Development Services Howard Pinnock  
General Manager of Community Services Glenn Barnes  
Manager of Strategic Initiatives Andrew Serba  
Executive/Recording Secretary Cindy Reimer

## **CALL TO ORDER**

The meeting was called to order at this time being 6:00 p.m. by Mayor Copeland.

## **ADOPTION OF AGENDA**

### **Resolution # CRM20200908.1001**

Moved by Councillor Lay

That the agenda be adopted as presented.

**Carried Unanimously**

## **DISCLOSURE OF INTEREST**

None.

## **MINUTES APPROVAL**

### **Council - Regular Meeting August 25, 2020**

#### **Resolution # CRM20200908.1002**

Moved by Councillor Vining

That the minutes of Council's regular meeting held August 25, 2020 be accepted as presented.

**Carried Unanimously**

## **PUBLIC QUESTION PERIOD**

None.

## **PUBLIC HEARINGS**

### **Bylaw No. 675-PL-20 - Business Licence Bylaw (PH)**

Mayor Copeland declared the public hearing for reviewing Bylaw No. 675-PL-20, being a Bylaw for the Purpose of Providing for the Licensing and Regulation of Certain Businesses, Occupations and Properties, in the City of Cold Lake, open at this time being 6:01 p.m.

Mayor Copeland reviewed the rules of the public hearing and reminded all individuals of the public hearing protocol and purpose, and then asked Administration to introduce the bylaw.

General Manager of Planning and Development Services H. Pinnock introduced Bylaw No. 675-PL-20, being a Bylaw for the Purpose of Providing for the Licensing and Regulation of Certain Businesses, Occupations and Properties, in the City of Cold Lake.

Mayor Copeland opened the floor for public concerns and comments with respect to Bylaw No. 675-PL-20.

As there were no public in attendance to voice their concerns and/or provide comments with respect to Bylaw No. 675-PL-20, Mayor Copeland declared the public hearing closed at this time being 6:02 p.m.

## **DELEGATIONS**

### **Cold Lake Bike Park and Trails Society - Don Harris and Ed Machtmes**

Mayor Copeland welcomed Cold Lake Bike Park and Trails Society representatives Mr. Don Harris and Mr. Ed Machtmes to the Council meeting at this time being 6:03 p.m.

Mr. Harris and Mr. Machtmes advised Council that the Cold Lake Bike Park and Trails Society became a registered society in the spring of this year. The Society consists of seven (7) board members including multiple executive positions with a board member who organizes a group of volunteers for regular trail maintenance and inspection, and volunteers that have stepped up to organize club rides when allowed. To date, eight hundred and ninety six (896) volunteer hours have been recorded assisting the trail builder (Hoots Inc.) with construction.

Currently, the Cold Lake Bike Park and Trails Society is running strong with seven (7) trails completed; approximately six (6) kilometers of trails. The Cold Lake Bike Park and Trails Society's plan is to complete more trails this month which will enable the Society to host two (2) events next summer being the Alberta Youth Summer Games qualifier and a Trailblazer's race which usually draws high numbers of competitors. The Cold Lake Bike Park and Trails Society are currently following the Alberta Bicycle Association Covid-19 return to play protocol.

The Cold Lake Bike Park and Trails Society are using new ways to record visitors to the park with QR scan signs being implemented, and currently with trail counters, the trails are averaging 40-60 visitors a day with much higher numbers on the weekends. It has been observed that there have been many riders coming from surrounding areas to ride the trails (i.e. Battleford, Lloydminster, Lac La Biche, Vermilion, etc.), with thirty (30) percent of riders being from out of town. There has been an overwhelming request for the park build this summer as the current trails have interested many riders from youth to seniors.

The Cold Lake Bike Park and Trails Society are proposing the building of Phase 4 of the Cold Lake Bike Park, and are seeking Council's consideration in providing some funding. Phase 4 will be an area where riders of all ages can improve their riding safely and build confidence on multiple features that will be built to spec and monitored regularly for safety concerns. Currently, there are no bike parks like this within a three hundred and fifty (350) kilometer radius, and it is strongly believed that Phase 4 will attract many more riders to the City of Cold Lake. Hoots Inc. has estimated that the Phase 4 skills park with multiple features could be completed for approximately \$750,000-\$850,000 which is worst case scenario pricing.

Mayor Copeland thanked Mr. Harris and Mr. Machtmes for their informative presentation advising that Council would consider the Cold Lake Bike Park and Trails Society's request for funding during their 2021 budget deliberations.

Mr. Harris and Mr. Machtmes left the meeting at this time being 6:24 p.m.

## **OLD BUSINESS**

### **Bylaw No. 675-PL-20 - Business Licence Bylaw**

#### **Resolution # CRM20200908.1003**

Moved by Councillor Vining

That Bylaw No. 675-PL-20, being a Bylaw for the Purpose of Providing for the Licensing and Regulation of Certain Businesses, Occupations and Properties, in the City of Cold Lake, be given second reading.

**Carried Unanimously**

#### **Resolution # CRM20200908.1004**

Moved by Councillor Buckle

That Bylaw No.675-PL-20 be given third and final reading.

**Carried Unanimously**

## **NEW BUSINESS**

### **Bylaw No. 677-AD-20 - Cemetery Management Bylaw**

#### **Resolution # CRM20200908.1005**

Moved by Councillor Lay

That Bylaw No. 677-AD-20, being a Bylaw to Provide for the Management, Regulation, Operation and Maintenance of the City of Cold Lake Cemeteries, in the City of Cold Lake, be given first reading.

**Carried Unanimously**

## **Policy No. 207-AD-19 - Cemetery Management Policy**

### **Resolution # CRM20200908.1006**

Moved by Councillor Vining

That Council amend Policy No. 207-AD-19, being the Cemetery Management Policy, as presented.

**Carried Unanimously**

## **Correspondence - Minister of Public Services and Procurement**

Council accepted the letter from the Minister of Public Services and Procurement, dated August 25, 2020, respecting 4 Wing Cold Lake Payment in Lieu of Taxes (PILT), as information.

## **Request for Funding - N.E. Muni-Corr Ltd. Annual Golf Tournament**

### **Resolution # CRM20200908.1007**

Moved by Councillor Buckle

That Council support the N.E. Muni-Corr Ltd. (Alberta's Iron Horse Trail) annual golf tournament being held Monday, September 14, 2020, by way of entering a team of four (4) in the amount of \$240.00, plus provide a door prize, with funds to come from Council Goodwill (1-2-11-20-229).

**Carried Unanimously**

## **COMMITTEE REPORTS**

### **Minutes June 29, 2020 Cold Lake Library Board**

Information.

### **Minutes July 27, 2020 Cold Lake Regional Utility Services Commission**

Information.

## **STAFF REPORTS**

### **Chief Administrative Officer's Monthly Report - August 2020**

Information.

**Report to Chief Administrative Officer - Corporate Services - August 2020**

Information.

**Report to Chief Administrative Officer - Infrastructure Services - August 2020**

Information.

**Report to Chief Administrative Officer - Planning and Development Services - August 2020**

Information.

**Report to Chief Administrative Officer - Community Services - August 2020**

Information.

**COUNCIL HIGHLIGHTS/ REPORTS**

Mayor & Council reported on their recent activities and attendance at various events.

**NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS**

**Fetal Alcohol Spectrum Disorder Awareness Day - September 9, 2020**

Mayor Copeland proclaimed September 9, 2020 as Fetal Alcohol Spectrum Disorder Awareness Day in the City of Cold Lake.

**International Day of Older Persons - October 1, 2020**

Mayor Copeland proclaimed October 1, 2020 as International Day of Older Persons in the City of Cold Lake.

## **QUESTIONS**

Councillor Buckle commented with respect to a recent loitering issue and the subsequent arrest of an individual, and queried if it was within the City's realm to do something about a judge ridiculing, during a public court session, the officer who made the arrest of the blind individual? Councillor Buckle advised that he was very disturbed by this public ridiculing and feels the City should follow up with the attorney general on the judge in question noting that this judge needs to be held accountable for their actions. Councillor Buckle further queried if judges set the standard for arrests or if the City and/or RCMP set this standard?

Chief Administrative Officer K. Nagoya advised that Administration is aware of the situation, but needs to fully understand the situation and what happened in the court house. Chief Administrative Officer K. Nagoya further advised that Administration would follow up with Council, in a public forum, once more information was obtained.

### **Resolution # CRM20200908.1008**

Moved by Councillor Buckle

That the meeting be recessed at this time being 7:30 p.m., and reconvened at the call of the Chair.

**Carried Unanimously**

Mayor Copeland reconvened the meeting at this time being 7:38 p.m.

## **IN CAMERA**

### **Inter-Municipal Collaboration Framework (ICF) Update**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for the exemption of the disclosure:

- FOIP Section 24, Advice from officials
- FOIP Section 21, Disclosure harmful to intergovernmental relations

**Resolution # CRM20200908.1009**

Moved by Councillor Grau

That the meeting go "In-Camera" at this time being 7:38 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Inter-Municipal Collaboration Framework (ICF) Update.

**Carried Unanimously**

**Resolution # CRM20200908.1010**

Moved by Councillor Lay

That the meeting come "Out-of-Camera" at this time being 7:57 p.m.

**Carried Unanimously**

**Legal - Payment in Lieu of Taxation (PILT)**

Present: Mayor Copeland, Councillors Buckle, Grau, Lay, Lefebvre, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Corporate Services L. Mortenson, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, Manager of Strategic Initiatives A. Serba, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information



**Resolution # CRM20200908.1011**

Moved by Councillor Lay

That the meeting go "In-Camera" at this time being 7:57 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - Payment in Lieu of Taxation (PILT).

**Carried Unanimously**

**Resolution # CRM20200908.1012**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 8:27 p.m.

**Carried Unanimously**

**ADJOURNMENT**

**Resolution # CRM20200908.1013**

Moved by Councillor Vining

That the meeting be adjourned at this time being 8:27 p.m.

**Carried Unanimously**

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Mayor

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Chief Administrative Officer