

Minutes of The City of Cold Lake Library Board Meeting
Held Monday, Sept. 27, 2021
4:30 PM in the Reading Garden; South Branch

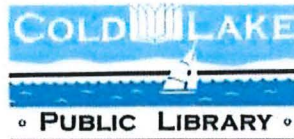
Present: Cynthia Sloychuk, Board Chair
 Marie Manning, Board Vice-Chair
 Suzanne Aessie, Board Secretary
 Alysha Hudson, Board Treasurer
 Leslie Price, Library Director
 Vicky Lefebvre, Board Member (City of Cold Lake Councillor)
 Ben Fadeyiw, Board Member (MD of Bonnyville Councillor)
 Hannah Penn, Board Member

Absent With Regret:
 Gary Webb, Board Member
 Ashley Robson, Board Member

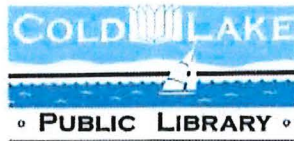
Agenda Item and Discussion	Action
1.0 Call to Order Meeting called to order by Board Chair at 4:37 pm.	N/A
2.0 Adoption of Agenda MOTION 2021-56 Moved by Ben that the agenda as presented be adopted. Marie seconded. All were in favour.	Carried
3.0 Adoption of Minutes from previous meeting MOTION 2021-57 Moved by Vicky that the minutes of the 30 Aug 2021 meeting be adopted. Marie seconded. All members voted in favour.	Carried
4.0 Correspondence	N/A
4.1 Letter from City stating Marie Manning's appointment to the CLLB expires the end of Oct.	N/A
4.2 Letter from City stating Gary Webb's appointment to the CLLB expires the end of Oct.	N/A
4.3 Letter from City stating Ashley Robson's appointment to the CLLB expires the end of Oct. Cynthia reminded board members to please contact Executive Secretary C. Reimer at the City of Cold Lake by Oct. 1 st to be re-appointed to the Cold Lake Library Board. As well, please inform Cynthia and Leslie as well.	N/A



Agenda Item and Discussion	Action
5.0 Reports	
5.1 Board Chair Report The next municipal election takes place on October 18, 2021. It was suggested for board members to know your candidates in your riding and also know who advocates for and supports the public library. https://md.bonnyville.ab.ca/470/Candidate-Profiles https://coldlake.com/content/2021-municipal-election	None
5.2 Library Director Report The Library Director Report for September is attached as Appendix 1, and includes the statistics for August 2021. Due to Alberta Covid Restrictions, in-person library programming is temporarily on hold. The use of digital programming will be used temporarily. The library staff is happy to remain open regardless of Covid restrictions. MOTION 2021-58 The Library Director Report was approved by unanimous consent.	Carried
5.3 NLLS Rep Report The NLLS Rep is waiting on information about the Indigenous grant. Weekly updates sent out by Executive Director.	None
5.4 Personnel Committee Report The personnel committee would like another board member to join. Currently the committee consists of Cynthia, Marie, and Alysha. Cynthia and Marie will be retiring from the library board soon. This committee meets approximately three times per year.	None
5.5 Policy Committee Report The policy committee would like another board member to join. Currently the committee consists of Cynthia, Vicky, and Alysha. The committee reviews and updates policies before they are presented to the board.	None



Agenda Item and Discussion	Action
<p>5.6 Financial Committee Report</p> <p>The Library Financial Committee Report for September is attached as Appendix 2 and is attached to the meeting minutes. Board members discussed other options instead of having the “projected” column. A suggestion was made to use the variance report. It was discovered during the meeting that the projection for salaries and training was entered incorrectly. This will be adjusted for the next financial report. Leslie and Alysha will be working on a salary grid that takes into account the different levels of each position and earning of merit increase. Item open.</p> <p>MOTION 2021-59</p> <p>The Financial Report was approved by unanimous consent.</p>	Carried
6.0 Priority Items	N/A
6.1 None	
7.0 Old Business	N/A
<p>7.1 Plan of Service – Update</p> <p>Library staff had a full day in-service to work on the Plan of Service. This should be ready to present to board members at the next meeting. Item Open.</p>	None
8.0 New Business	N/A
<p>8.1 Policy Number: 2062 – Board Meetings – In-Camera – Review and Approval</p> <p>The board reviewed Policy 2062: Board Meetings – In-Camera and is attached as Appendix 3 to the meeting minutes. Item closed.</p> <p>MOTION 2021-60</p> <p>Alysha moved to accept the updated Policy 2062: Board Meetings – In-Camera as currently written. Vicky seconded. All members voted in favour.</p>	Carried
<p>8.2 Date for Budget Presentation</p> <p>The budget presentation will be on November 23rd to The City of Cold Lake.</p>	None
<p>8.3 New COVID Regulations</p> <p>New Covid restrictions for the library are as follows: one-third patron capacity, no in-person programming, masks are to be worn by staff and patrons, social-distancing required.</p>	None



Agenda Item and Discussion	Action
8.4 Truth and Reconciliation Closure The library board discussed whether or not the library should remain open or closed on National Day for Truth and Reconciliation on Sept. 30, 2021. The library director and staff would like to stay open to the public and also showcase their displays to honour this day. MOTION 2021-61 Alysha moved to have the library stay open on National Day for Truth and Reconciliation. Ben seconded. All members voted in favour.	Carried
9.0 Next Board Meeting – Monday, 25 Oct., 2021 @ 4:30 PM The meeting location will be determined closer to the date due to the weather for an outdoor meeting and in-door Covid restrictions.	N/A
10.0 Meeting Adjourned at 5:49 pm	N/A

Board Chair or Delegate

Date