



STAFF REPORT

Title: Cancel December 28, 2021 Regular Meeting of Council

Meeting Date: December 28, 2021

Executive Summary:

As December 28, 2021 is a statutory holiday (in lieu of Boxing Day), Administration is recommending that Council consider cancelling the December 28, 2021 regular meeting of Council.

Background:

Administration is recommending that Council cancel the December 28, 2021 regular meeting of Council in accordance with the following:

- Section 6.4.3 of the City of Cold Lake's Procedure Bylaw No. 653-BD-19 (attached) states that ***"any meeting may be cancelled or postponed by resolution of Council."***
- Section 193(3) of the *Municipal Government Act* states that ***"If Council changes the date, time or place of a regularly scheduled Council meeting, the municipality must give at least 24 hours' notice of the change."***

Alternatives:

- That Council cancel the December 28, 2021 regular meeting of Council.
- That Council reschedule the December 28, 2021 regular meeting of Council.

Recommended Action:

Administration recommends that Council cancel the December 28, 2021 regular meeting of Council.

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer