

<b>PRESENT</b>	Kim Schmidt Samantha Bodnar Candice Sutterfield Gina Olofson Chris Vandenberg Ben Fadeyi Jodee Trott Ryan Bailey	FCSS Manager Administrative Assistant Advisory Committee Chair Advisory Committee Co-Chair Advisory Committee Member MD of Bonnyville Council Member Advisory Committee Member City of Cold Lake Council Member
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**ABSENT  
(with regrets)** None

**ABSENT  
(without regrets)** None

**GUEST** None

**CALL TO ORDER** **1.0 Call to Order**  
C. Sutterfield, FCSS Advisory Committee Chair, called the April 11, 2022 FCSS Advisory Committee meeting to order at 6:03 p.m.

**AGENDA** **2.0 Adoption of Agenda**  
**Additional Items / Amendments**  
None

**Disclosure of Interest**  
None

**Adoption of Agenda**  
R. Bailey and G. Olofson moved to accept the agenda for the Cold Lake and District FCSS Advisory Committee April 11, 2022 meeting as presented.

**CARRIED**

**MINUTES** **3.0 Adoption of Minutes**  
R. Bailey and G. Olofson moved to accept the minutes for the March 14, 2022 FCSS Advisory Committee meeting as presented.

**CARRIED**

**MONTHLY REPORT** **4.0 Monthly Report**  
Inquiries and Referrals continue to increase, the inquiries on the telephone are parallel with the number of people coming through the Cold Lake and District FCSS door. Inquiries and referrals are high, specifically with: tax inquiries, Alberta Supports, and Child and Family Services referrals. Interagency sharing increasing, in person interagency meetings have resumed.  
The Special Transportation service ridership has been very busy. The Special Transportation policy has been amended, letters were sent out to riders on Friday April 8, 2022, in regards to the new rider eligibility for the service. There is anticipation of concerns or complaints about the new rider eligibility. Family Resource Network program enrollment numbers have been high, specifically: Literacy, Global Exploration, and the Nature Play programs. Family Resource Network was invited by the Cold Lake Elementary school counsellor to have a booth at the Parent Teacher interviews. Developmental information was provided, there was a lot of interest in regards to the caretaker education.

**MONTHLY  
REPORT  
(CONTINUED)**

March and April is the fiscal year end, K. Schmitz to assist her direct supervisor and CAO with the MyAlberta Digital ID for business login. K. Schmitz got access to training, for this project. Bonnyville FCSS subsidized housekeeping for Seniors whose financial threshold is under \$35,000. Hardship Flag, a service in the MD of Bonnyville area, provides snow removal to seniors. The service will be reviewed as it has been very demanding. Criminal record checks now have a fee to obtain. Patrons will make payment for the record check at City Hall, and pick up at the RCMP station. C. Sutterfield noted that organizations for specific situations will cover the fee associated with obtaining the check. The quarter comparison report for 2022 has indicated that the March numbers are high. The report distributed is presented in a 3 year format with the intent of showcasing how the monthly report has developed and how it has become more streamlined for accurately capturing the required data. Going forward, future reports that will be reviewed at the FCSS Advisory Committee meetings, will be simplified.

**FINANCIAL  
REPORT**

**5.0 Financial Report**

FCSS Manager K. Schmitz presented March 2022 Monthly Report for information only. It was noted that the budget report included both the FCSS and FRN dollars. The training expenses for the FRN staff was required, as the dollars were needed to be disbursed by year end. The budget reported high due to the dollars spent on training. Programming is at 25% for the first quarter.

**OLD BUSINESS**

**6.0 Old Business**

**6.1 Email Approvals**

**6.1.1 Cherry Grove Rec and AG Committee Intergenerational Activities**

Quorum achieved via email on March 23, 2022 for Cherry Grove Rec and Ag Committee Intergenerational Activities Adult and youth mixed classes.

**6.1.2 Cherry Grove Rec and AG Committee Makerspace**

Quorum achieved via email on March 23, 2022 for Cherry Grove Rec and Ag Committee Makerspace. K. Schmitz had discussion with Director in regards to reworking the grant summary report to better help understand how they support the five areas from our mandate.

**6.1.3 Volunteer Appreciation Card Contest**

4 categories were created for the Volunteer Appreciation Card Contest, one design from each category has been selected. Cards will be gifted to organizations in boxes of 12, 3 cards from each category will be included.

**NEW BUSINESS**

**7.0 New Business**

**7.1 New Horizon for Seniors to Diverse Generations Project**

The mentorship project has been approved and monies received \$20,575. The program will work predominantly with off campus students attending Cold Lake Middle School, Assumption Junior High and the Cold Lake Seniors. Cold Lake Seniors will be interviewed about life experiences to make up a collection of stories to be converted into a book. K. Schmitz to contact Janelle Crispin in regards to transcription services.

**7.2 RMH/ CMHA Grant Approved**

A series of small projects around rural Alberta to reduce the stigma associated with mental health. It is funded by the Canadian Mental Health Association. Initially approved for \$2,500. FCSS resubmitted for the grant and were approved for \$5000.



**NEW BUSINESS  
(CONTINUED)**

**7.3 LICA Stream on Dreams**

LICA and FCSS have partnered to do programming for young individuals to become better stewards of the environment. By midsummer there will be a fence in the front of FRN that will have painted fish wired to it.

**7.4 FCSS Bylaw**

To be reviewed every two years. March of 2020 was the last time changes were made. Historically you were not able to vote electronically, and individuals must be present for meetings to vote or participate in a meeting.

B. Fadeyiw and G. Olofson moved to accept the changes to 10.2.3 of the FCSS Bylaw as presented. All in favor.

**7.5 Income Tax Comparison**

The report shows a year after year comparisons to indicate how the program has grown. CVITP numbers are shared with community partners. Only a quarter of FCSS's run a version of CVITP program. Jennette Ridel sends out the accumulated data.

**7.6 FCSS Advisory Committee Member Contact List update**

R. Bailey updated additional contact information 780-573-3501

**7.7 Staffing**

FCSS Reception position is filled by L. Smith. FCSS Administrative Assistant term position interview on M.

**7.8 Program Guide July-December**

The program guide and poster list has been drafted and is being reviewed. Marketing strategies to be reviewed to fill gaps in programming. Program suggestions by staff welcome

**7.9 FCSS April Newsletter**

Glenn Barnes requested the Newsletter to be shared with the Advisory Board. The newsletter highlights program services, days of celebration and will encompass a Volunteer Spotlight in July.

**OTHER  
BUSINESS**

**8.0 Other Business**

**8.1 Email Approvals**

None

**COMMITTEE  
ATTENDANCE**

**9.0 FCSS Advisory Committee Attendance**

**9.1 Reports on Committee Attendance**

None

**9.1.1**

None

**SUGGESTIONS**

**9.2 Suggestions for Committee/ Volunteer Attendance**

**9.2.1 Mayor's Luncheon Volunteer Appreciation Event**

Mayor's Luncheon Volunteer Appreciation Event is April 24<sup>th</sup> not 21<sup>st</sup>. There has been a significant uptake.

**9.2.2 Rainbow Run and BBQ**

Martin Boyce, who is a remaining member of the Gay Rights Movement in the 1970's in New York, will be speaking at the Energy Centre May 17, 2022.

**ROUND TABLE**

**10.0 Round Table**

K. Schmidt noted that individuals wishing to attend the North East Zone

**ROUND TABLE  
CONTINUED**

Regional Spring Meeting located in Lac La Biche that is hosted by Westlock must fill out form by April 25.

**NEXT MEETING**

**11.0 Next Meeting**

The next meeting is scheduled for May 9, 2022.

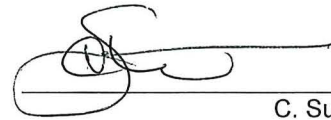
**ADJOURNMENT**

**12.0 Adjournment**

C. Sutterfield, Advisory Committee Chair adjourned the Cold Lake and District FCSS Advisory Committee April 11, 2022 meeting at 7:41 p.m.



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K. Schmidt,  
FCSS Manager



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C. Sutterfield,  
FCSS Advisory Committee Chair