



STAFF REPORT

Title: Chief Administrative Officer's Monthly Report - May 2022

Meeting Date: June 14, 2022

Executive Summary:

This report is intended to provide an update to Council on the activities and projects being conducted by Administration.

General Discussion

The City of Cold Lake has moved forward on various strategic priorities of Council. The following provides a summary based on the Council's adopted priorities:

1. PILT Resolution (January 2021)
2. Homeless/Vulnerable Population Forum/Terms of Reference (February 2021)
3. Community Safety Programs (January 2021)
4. Medical Clinic/Services Options (May 2021)
5. Aquatic Facility: Feasibility Study (April 2021)
 - Public Works Operation Centre - Funding
 - Lakeshore Drive Implementation
 - Social Inclusion Policy Review
 - Arts & Culture Needs Assessment
 - Highway 28
 - Taxi Bylaw Review
 - Cold Lake Regional Airport - Expansion Options
 - Municipal Census
 - Safe Community Forum

The following are updates on Council strategic priorities:

PILT Dispute Resolution

- The federal tribunal completed its hearing. The City of Cold Lake is now awaiting a decision. It is hoped that the decision will be available this late spring/early summer. In fact, administration is hoping to see a decision by the end of June, 2022. There is little more administration can do as the process now is, for the most part, in the hands of the tribunal.



Lakeshore Drive Implementation

- After significant research relating to the erosion control for the proposed linear parkway, administration provided Council a briefing on the updates to the implementation of the improvements to Lakeshore Drive during Council's Corporate Priorities Committee meeting of April 19, 2022.

The project is currently being tendered for pricing and a public open house has been tentatively scheduled for June 23, 2022.

Aquatic Facility: Concept Development and Feasibility

- City Council held a workshop on April 27, 2022 to receive an update to the community and stakeholder consultations and well as various design elements being considered for the project.

Based on the above feedback and the mechanical system being proposed for the facility, administration will be touring Wood Buffalo's Macdonald Island Facility between June 15 and 17, 2022.

Taxi Bylaw Review

- Council will have a non-statutory public hearing to the proposed amendments to the taxi bylaw at their June 14, 2022 meeting and consider 2nd and 3rd reading to the bylaw.

Medical Clinic/Services Options

- A meeting was been scheduled with Ms. Verna Yiu, President and CEO of Alberta Health Services (AHS) on March 31, 2022; however, Ms. Yiu was released of her position. AHS has not provided any further feedback on times for a rescheduled meeting with the incoming CEO.

Homeless/Vulnerable Population Forum/Terms of Reference

- A proposed alternative relating to Homeless will present itself to City Council in the coming weeks. It is understood that a Municipal Planning Commission was tentatively scheduled however this had to be delayed due to seeking confirmation on direction from the Cold Lake John Howard Society.



Municipal Census

- Due to the shortage of finding support workers for the municipal census, a significant effort was made with City staff through the month of June, 2022. The Municipal Census should be wrapping in the coming weeks.

Cold Lake Regional Airport Expansion Options

- The City of Cold Lake has developed a draft terms of reference for engineering relating to the Cold Lake Regional Airport Expansion Options. It is anticipated that Request for Proposals will be issued in the coming weeks.

Highway 28 Concerns

- On June 7, 2022, His Worship Mayor Copeland and other regional partnership held a meeting with the Minister of Transportation relating to Highway 28 concerns. The regional partners were given an opportunity to educate the Minister of the deterring and condition of the Highway and concerns relating to public safety.

I have included the General Manager's monthly reports to the Chief Administrative Officer for your perusal. Each of the General Manager's report has various departments and/or discipline updates and/or statistics. If you have any questions, please feel free to ask. It should be noted that in some instances, Administration may have to take the question and follow-up with Council.

Meetings

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| May 1-2 | AME Tour in Calgary |
| May 2 | Weekly Mgmt. Team Mtg. CANC. |
| May 3 | Mtg. w/ M.D. of B'ville Reeve & CAO RE Municipal Boundary Discussion |
| May 3 | Mtg. RE Catholic Cemetery |
| May 4 | Mtg. RE Animal Holding - Furnishings |
| May 4 | Monthly Executive/Mgmt. Team Mtg. CANC. |
| May 5 | Red Dress Day |
| May 9 | Weekly Mgmt. Team Mtg. CANC. |
| May 9-11 | Union Negotiations |
| May 10 | Council Mtg. |



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| May 11 | NLPS Board of Trustees Meet 'n Greet |
| May 12 | Mtg. RE AME Detailed Design |
| May 12 | RCMP Staff Sgt Community Fit Mtg. |
| May 13 | Staff Appreciation Lunch |
| May 13 | National Public Works Week Kickoff |
| May 14 | Hearts for Healthcare Gala |
| May 16 | Weekly Mgmt. Team Mtg. |
| May 16 | Mtg. w/ Ag Society |
| May 17 | Microsoft Teams Mtg. RE Cold Lake Aquatics Update |
| May 17 | Corporate Priorities Committee Mtg. |
| May 18 | Virtual Mtg. w/ Portage College RE Aeronautics Mechanics Programming |
| May 19 | Public Works Open House |
| May 19 | Grand Opening Ceremony Kinosoo Ridge Adventure Park |
| May 20 | Town of B'ville Queens Platinum Jubilee Flag Raising Ceremony & High Tea |
| May 23 | STAT HOLIDAY |
| May 23 | Weekly Mgmt. Team Mtg. CANC. |
| May 23 | RUSC Mtg. CANC. |
| May 24 | Weekly Mgmt. Team Mtg. |
| May 24 | Regular Council Mtg. |
| May 25 | Mtg. w/ Alberta Health Services |
| May 25 | Mtg. RE Cenovus Sponsorship |
| May 25 | Mtg. RE 143 Health CARE Consulting Ltd. |
| May 25 | Museum Lookout Tower Design Workshop/Update |
| May 26 | Cenovus Sponsorship Mtg. |
| May 26 | Cold Lake John Howard Society/Cenovus Energy - Homeless Programming in Cold Lake CANC. |
| May 27 | Mtg. RE Commercial Vehicles Enforcement Concerns |
| May 27 | Cold Lake John Howard Society Brain Storming Mtg. |
| May 27 | Dr. Margret Savage Crisis Centre Land Transfer Discussion |
| May 30 | Weekly Mgmt. Team Mtg. CANC. |
| May 30 | RUSC Mtg. CANC. |
| May 30/31 | Travel to Ottawa RE June 1 & 2 CANSEC Conference |

Corporate Strategic Initiatives and Communications:

- Further Liaising with PrairiesCan re: Economic Development Funding
- Attended information session at SAIT



- Arranged for Commercial Security Program open house advertising and participated in open house planning
- Attended lunch session of the Commercial Security Program Open House
- Attended EDAC as a staff liaison
- Arranged for attendance at CANSEC

Other Activities:

- Daily responses to general inquiries and requests
- Arrange media interviews and photo ops
- General advertising and public notices for all City departments
- Attend meetings as required
- Media monitoring
- Updating website
- Posting to social media

Background:

Alternatives:

Recommended Action:

Type the recommendation here

Budget Implications (Yes or No):

No

Submitted by:

Kevin Nagoya, Chief Administrative Officer