



Council - Regular Meeting Minutes

Tuesday, September 13, 2022

6:00 p.m.

Council Chambers

Council Present: Mayor Craig Copeland
Councillor Vicky Lefebvre
Councillor Bob Mattice
Councillor Bill Parker
Councillor Adele Richardson
Councillor Chris Vining

Council Absent: Councillor Ryan Bailey

Staff Present: Chief Administrative Officer Kevin Nagoya
General Manager of Infrastructure Services Azam Khan
General Manager of Community Services Glenn Barnes
General Manager of Corporate Services Kristy Isert
Executive/Recording Secretary Cindy Reimer
Desktop Technician Troy MacMillan
Engineering Manager Rezaur Bhuiyan (In Gallery)

Staff Absent: General Manager of Planning & Development Services Howard Pinnock
Manager of Strategic Initiatives Andrew Serba

CALL TO ORDER

The meeting was called to order at this time being 6:01 p.m. by Mayor Copeland.

CITY OF COLD LAKE INDIGENOUS LAND ACKNOWLEDGEMENT

Mayor Copeland recited aloud the following City of Cold Lake Indigenous Land Acknowledgement:

"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."

ADOPTION OF AGENDA

Resolution # CRM20220913.1001

Moved by Councillor Vining

That the agenda be adopted as presented with the following amendment:

Remove New Business Item 10.17 Request for Funding - Cold Lake John Howard Society (CLJHS) Homeless Shelter

Carried Unanimously

DISCLOSURE OF INTEREST

None.

MINUTES APPROVAL

Council - Regular Meeting August 23, 2022

Resolution # CRM20220913.1002

Moved by Councillor Richardson

That the minutes of Council's regular meeting held August 23, 2022 be accepted as presented.

Carried Unanimously

PUBLIC QUESTION PERIOD

Mr. Patrick Hort of 1505 Horseshoe Bay Estates spoke with respect to public access to the lakeshore noting Old Business Item 5.1 Encroachment on City Property - Open House Update from the October 20, 2020 Corporate Priorities Committee meeting wherein the Stantec Report entitled "City of Cold Lake Reserve Encroachment Survey" indicated sixty-eight (68) encroachments within the City of Cold Lake. Mr. Hort spoke specifically with respect to Stantec's observation/encroachment #51 being an encroaching fence along the M.D. Park and Birch Avenue (Lot 46ER, Block 3, Plan 882-2311) which runs right up to the water and queried if the City would be removing the fence? Mr. Hort also noted Bylaw No. 698-LU-21 which is a bylaw to allow alternative uses of environmental reserve lots for this location.

Chief Administrative Officer K. Nagoya advised that he would have to look into and report back.

Mr. Hort further spoke with respect to New Business Item 10.3 Bylaw No. 758-LU-22 - Bylaw to Allow for an Environmental Reserve Boundary Adjustment for Lot R, Plan 2742NY on tonight's agenda and queried if the City was going to waive the requirement for a public hearing as per the recommendation?

Chief Administrative Officer K. Nagoya read the recommendation which was "that Council give Bylaw No. 757-LU-22 first reading and direct Administration to set the required statutory public hearing".

Mr. Hort apologized for his query, stating that he must have read the recommendation wrong.

PUBLIC HEARINGS

None.

DELEGATIONS

Royal Canadian Mounted Police (RCMP) - S/Sgt. Wes Bensmiller

Mayor Copeland welcomed and introduced the new Detachment Commander of Cold Lake RCMP S/Sgt. Wes Bensmiller at this time being 6:07 p.m.

S/Sgt. Bensmiller advised Mayor and Council that he started in Cold Lake in August and is getting settled into the community. S/Sgt. Bensmiller provided a brief update on himself noting that he came from Wainwright and this October, will have eighteen (18) years of service with the RCMP.

At this time being 6:12 p.m., Cold Lake Victim Services (CLVS) Program Manager Dave Zimmerman took a few moments to present a small token of appreciation for the City of Cold Lake's gold sponsorship at the RCMP's charity golf tournament that was held June 24, 2022 which raised just under \$10,000.00.

A picture of Mayor and Council, S/Sgt. Bensmiller, and CLVS Program Manager Zimmerman was taken at this time being 6:17 p.m.

S/Sgt. Bensmiller and CLVS Program Manager Zimmerman left the meeting at this time being 6:18 p.m.

OLD BUSINESS

Agreement - Municipal District of Bonnyville No. 87

Resolution # CRM20220913.1003

Moved by Councillor Lefebvre

That Council direct Administration to execute the Roadway Licence Agreement for the portion of Road Plan 638BM adjacent to the east boundary of NW 12-63-2-W4M within the Municipal District (MD) of Bonnyville No. 87.

Carried Unanimously

Notice of Motion - Speed Limits on Residential Streets and High Pedestrian Areas

At this time being 6:21 p.m., Engineering Manager R. Bhuiyan provided Council with a power point presentation entitled "City of Cold Lake Speed Reduction Survey Report".

Resolution # CRM20220913.1004

Moved by Councillor Lefebvre

That Council direct Administration to prepare any necessary amendments to municipal bylaws to lower the City of Cold Lake standard speed limit from fifty kilometres per hour (50 km/hr.) to forty kilometres per hour (40 km/hr.) on all residential streets and high pedestrian areas.

In Favor (1): Councillor Lefebvre

Opposed (5): Mayor Copeland, Councillor Mattice, Councillor Parker, Councillor Richardson, and Councillor Vining

Defeated

Engineering Manager R. Bhuiyan left the meeting at this time being 6:47 p.m.

NEW BUSINESS

Bylaw No. 756-FN-22 - Bylaw to Establish a Clean Energy Improvement Program

Resolution # CRM20220913.1005

Moved by Councillor Mattice

That Bylaw No. 756-FN-22, being a Bylaw to Establish a Clean Energy Improvement Program, in the City of Cold Lake, be given first reading and that Administration be directed to set the required Public Hearing.

Carried Unanimously

Bylaw No. 757-LU-22 - Amend Land Use Bylaw No. 382-LU-10

Resolution # CRM20220913.1006

Moved by Councillor Vining

That Bylaw No. 757-LU-22, being a Bylaw to Amend Land Use Bylaw No. 382-LU-10 to Rezone the Lands Described as Lot 2, Block 1, Plan 132-4738 from R4 (High Density Residential) to DC (Direct Control), in the City of Cold Lake, be given first reading and that Administration be directed to set the required statutory Public Hearing.

Carried Unanimously

Bylaw No. 758-LU-22 - Bylaw to Allow for an Environmental Reserve Boundary Adjustment for Lot R, Plan 2742NY

Resolution # CRM20220913.1007

Moved by Councillor Parker

That Bylaw No. 758-LU-22, being a Bylaw to Allow for an Environmental Reserve Boundary Adjustment for Lot R, Plan 2742NY, in the City of Cold Lake, be given first reading and that Administration be directed to set the required statutory Public Hearing.

Carried Unanimously

Policy No. 131-RC-11 - Energy Centre Membership, Registration and Booking Policy Amendment

Resolution # CRM20220913.1008

Moved by Councillor Richardson

That Council approve amendments to Policy No. 131-RC-11, being the Energy Centre Membership, Registration and Booking Policy, as presented.

Carried Unanimously

Policy No. 197-RC-16 - Recreation User Fee Policy Amendment

Resolution # CRM20220913.1009

Moved by Councillor Richardson

That Council approve amendments to Policy No. 197-RC-16, being the Recreation User Fee Policy, as presented.

Carried Unanimously

Policy No. 224-RC-22 - Parade Policy

Resolution # CRM20220913.1010

Moved by Councillor Richardson

That Council postpone New Business Item 10.6 Policy No. 224-RC-22 - Parade Policy to the October 18, 2022 Corporate Priorities Committee meeting.

Postponed

Resolution # CRM20220913.1011

Moved by Councillor Mattice

That the meeting be recessed at this time being 7:34 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Mayor Copeland reconvened the meeting at this time being 7:45 p.m.

2022 Municipal Census - Results

Resolution # CRM20220913.1012

Moved by Councillor Richardson

That New Business Item 10.7 2022 Municipal Census - Results be accepted as information.

Carried Unanimously

Franchise Agreement - ATCO Electric

Resolution # CRM20220913.1013

Moved by Councillor Lefebvre

That Council approve the Electric Distribution System Franchise Agreement being extended for the first five (5) year term of the Agreement.

Carried Unanimously

Resolution # CRM20220913.1014

Moved by Councillor Vining

That Council direct Administration to initiate the process to increase the franchise fee to 5.75%.

Carried Unanimously

Council Appointment - Animal Control Tribunal

Resolution # CRM20220913.1015

Moved by Councillor Mattice

That Council appoint Councillor Richardson to the Animal Control Tribunal.

Carried Unanimously

Tax Arrears Agreement - Tax Roll No. 4000026035

Resolution # CRM20220913.1016

Moved by Councillor Lefebvre

That Council accept the Property Tax Arrears Agreement for Tax Roll No. 4000026035 as presented.

Carried Unanimously

Cancel September 20, 2022 Corporate Priorities Committee Meeting

Resolution # CRM20220913.1017

Moved by Councillor Vining

That Council cancel the September 20, 2022 Corporate Priorities Committee meeting of Council.

Carried Unanimously

2022 Community Grant Advisory Committee Summer Quarter Recommendations

Resolution # CRM20220913.1018

Moved by Councillor Vining

That the meeting be recessed at this time being 8:23 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Mayor Copeland reconvened the meeting at this time being 8:29 p.m.

Resolution # CRM20220913.1019

Moved by Councillor Vining

That Council support the following applications for funding under the Community, Recreation, Art, Culture and Heritage Investment Grant Policy, as recommended by the Community Grant Advisory Committee:

- Provide funding to 4 Wing Personnel Support Programs (PSP) under Other Funding or Goodwill in the amount of \$2,500.00 for a Gold Sponsorship package consistent with the 2019 City of Cold Lake contribution,
- Provide funding to the Cheer Force Members Association for a Community Incentive Grant in the amount of \$7,000.00 in support of the 3rd Annual Colour Run,
- Provide funding to the Cheer Force Members Association for a Travel Grant in the amount of \$2,000.00 to assist with travel expenses to the Worlds in Orlando, Florida in May 2023,

- Provide funding to the Cold Lake Figure Skating Club for a Community Incentive Grant in the amount of \$10,000.00 in support of hosting the NE/NW Region Starskate Invitational Figure Skating Competition at the Energy Centre in February 2023,
- Provide funding to the Cold Lake Filipino Basketball League for a Community Incentive Grant in the amount of \$7,150.00 in support of hosting a basketball tournament at the JJ Parr in September 2022,
- Provide funding to the Cold Lake Sailing Association for an Equipment Grant in the amount of \$463.80 in support of the purchase of a cart (dolly), and request Council to consider purchasing a second mobi-mat for Kinsoo Beach,
- Provide funding to the Lakeland Gymnastics Club Society under Equipment Grant in the amount of \$2,500.00 to assist with repair of the outside heating unit,
- Provide funding to the Age Friendly Cold Lake Society for Other Funding and Goodwill in the amount of \$1,000.00,

and deny the following funding applications as recommended by the Community Grant Advisory Committee:

- Gabrielle Whiskeyjack for a Community Incentive Grant in the amount of \$10,000.00 and direct Administration to clear the City of Cold Lake's Facility Rental Agreement outstanding account in relation to the Treaty 6 Contemporary Art Festival held June 11, 2022 at the Cold Lake Energy Centre, with funds distributed from the Community Recreation, Art, Culture and Heritage Investment Grant program.

Carried Unanimously

Alberta Transportation - Level of Service on Highways Within the Lakeland Region

Resolution # CRM20220913.1020

Moved by Councillor Vining

That Council accept the response from the Minister of Transportation, with respect to level of services on highways within the Lakeland region, as information.

Carried Unanimously

Request for Support - Lakeland Lodge and Housing Foundation (LLHF)

Resolution # CRM20220913.1021

Moved by Councillor Lefebvre

That Council authorize a letter to Minister Pon supporting the Lakeland Lodge and Housing Foundation's (LLHF) decision to demolish the Cold Lake Senior Citizen Lodge located at 303-12th Street.

Carried Unanimously

Request for Funding - Cold Lake Aero's Hockey Club

Resolution # CRM20220913.1022

Moved by Councillor Mattice

That Council provide a grant in the amount of up to \$6,500.00, funded from Council Goodwill (1-2-11-20-229), to the Cold Lake Aero's Hockey Club Limited to support a Ukrainian Hockey Player that has been displaced as a result of the ongoing military dispute with Russia.

Carried Unanimously

Request for Funding - Cold Lake Fighter Jets Football Club (CLFJFC)

Resolution # CRM20220913.1023

Moved by Councillor Richardson

That Council approve the provision of a Community Event Incentive Grant in the amount of \$10,000.00, to be funded from Council's Goodwill for the Community Recreation, Culture and Heritage Grant Program, to the Cold Lake Fighter Jets Football Club (CLFJFC) for their National Game being hosted in Cold Lake on September 17, 2022.

Carried Unanimously

COMMITTEE REPORTS

Minutes May 9, 2022 Family and Community Support Services Advisory Committee

Information.

Minutes May 10, 2022 Cold Lake Regional Chamber of Commerce
Information.

Minutes May 28, 2022 Northern Lights Library System
Information.

Minutes June 8, 2022 Cold Lake Regional Chamber of Commerce
Information.

Minutes June 8, 2022 Cold Lake Community Grant Advisory Committee
Information.

Minutes June 20, 2022 Family and Community Support Services Advisory Committee
Information.

Minutes June 27, 2022 Cold Lake Library Board
Information.

Minutes July 11, 2022 North East Muni-Corr Ltd.
Information.

Minutes July 25, 2022 Cold Lake Regional Utility Services Commission
Information.

STAFF REPORTS

Chief Administrative Officer's Monthly Report - August 2022
Information.

Report to Chief Administrative Officer - Corporate Services - August 2022

Information.

Report to Chief Administrative Officer - Infrastructure Services - August 2022

Information.

Report to Chief Administrative Officer - Community Services - August 2022

Information.

Report to Chief Administrative Officer - Planning and Development Services - August 2022

Information.

COUNCIL HIGHLIGHTS/ REPORTS

Mayor & Council reported on their recent activities and attendance at various events.

Resolution # CRM20220913.1024

Moved by Councillor Mattice

That Council extend the Council meeting past the 9:30 p.m. sunset clause in Section 6.1.4 of Bylaw No. 653-BD-19, being the Procedure Bylaw of the City of Cold Lake.

Carried Unanimously

NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS

None.

QUESTIONS

None.

Resolution # CRM20220913.1025

Moved by Councillor Vining

That the meeting be recessed at this time being 9:29 p.m., and reconvened at the call of the Chair.

Carried Unanimously

Desktop Technician T. MacMillan left the meeting at this time being 9:32 p.m.

Mayor Copeland reconvened the meeting at this time being 9:35 p.m.

IN CAMERA**Member-at-Large Appointments - Community Grant Advisory Committee**

Present: Mayor Copeland, Councillors Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, and Executive/Recording Secretary C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

Resolution # CRM20220913.1026

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 9:35 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Member-at-Large Appointments - Community Grant Advisory Committee.

Carried Unanimously

Resolution # CRM20220913.1027

Moved by Councillor Mattice

That the meeting come "Out-of-Camera" at this time being 9:36 p.m.

Carried Unanimously

Resolution # CRM20220913.1028

Moved by Councillor Mattice

That Council appoint Laurier Lapointe to the Cold Lake Community Grant Advisory Committee for a term to expire October 2024.

Carried Unanimously

Resolution # CRM20220913.1029

Moved by Councillor Mattice

That Council appoint Michelle Myers to the Cold Lake Community Grant Advisory Committee for a term to expire October 2023.

Carried Unanimously

Capital Project Update - Lakeshore Drive Infrastructure Improvements Phase 1

Present: Mayor Copeland, Councillors Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20220913.1030

Moved by Councillor Parker

That the meeting go "In-Camera" at this time being 9:36 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Capital Project Update - Lakeshore Drive Infrastructure Improvements Phase 1.

Carried Unanimously

Resolution # CRM20220913.1031

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 9:52 p.m.

Carried Unanimously

Memorandum of Understanding - Cold Lake Curling Club

Present: Mayor Copeland, Councillors Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, and Executive/Recording Secretary C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from Officials

Resolution # CRM20220913.1032

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 9:52 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Memorandum of Understanding - Cold Lake Curling Club.

Carried Unanimously

Resolution # CRM20220913.1033

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 9:54 p.m.

Carried Unanimously

Resolution # CRM20220913.1034

Moved by Councillor Lefebvre

That Council direct Administration to enter into a Memorandum of Understanding with the Cold Lake Curling Club, as presented.

Carried Unanimously

General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, and Executive/Recording Secretary C. Reimer left the meeting at this time being 9:54 p.m.

Agreement - Collective Bargaining

Present: Mayor Copeland, Councillors Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, and General Manager of Corporate Services K. Isert.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

Resolution # CRM20220913.1035

Moved by Councillor Mattice

That the meeting go "In-Camera" at this time being 9:54 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Collective Bargaining.

Carried Unanimously

Resolution # CRM20220913.1036

Moved by Councillor Parker

That the meeting come "Out-of-Camera" at this time being 10:12 p.m.

Carried Unanimously

General Manager of Corporate Services K. Isert left the meeting at this time being 10:13 p.m.

Agreement - Chief Administrative Officer (CAO)

Present: Mayor Copeland, Lefebvre, Mattice, Parker, Richardson, and Vining, and Chief Administrative Officer K. Nagoya.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 19, Confidential evaluations

Resolution # CRM20220913.1037

Moved by Councillor Richardson

That the meeting go "In-Camera" at this time being 10:14 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Chief Administrative Officer (CAO).

Carried Unanimously

Resolution # CRM20220913.1038

Moved by Councillor Mattice

That the meeting come "Out-of-Camera" at this time being 10:38 p.m.

Carried Unanimously

Resolution # CRM20220913.1039

Moved by Councillor Mattice

That Council authorize the City of Cold Lake to enter into a Chief Administrative Officer (CAO) Agreement with Mr. Kevin Nagoya effective September 1, 2022 as presented.

Carried Unanimously

ADJOURNMENT

Resolution # CRM20220913.1040

Moved by Councillor Parker

That the meeting be adjourned at this time being 10:40 p.m.

Carried Unanimously

Mayor

Chief Administrative Officer