



## Occupational Health and Safety Meeting Minutes

Tuesday <sup>9</sup>13 August 2022 @ Cold Lake Lagoons

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**Call to Order:** The meeting was called to order by Norm Hollis at 9:20 AM

**Members Present:** Norm Hollis (Management Co-Chair)

Jaqualene Morin  
Shailesh Modak  
Ryan Deschamps  
Leanne Draper  
Greg Friesen  
Laurel McCormack

**Guest Present:** Dan Mokolki (City Safety Advisor)

**Members Absent:** Jeff Fallow

Phil Beaudoin  
Jesse Lohner

**Agenda Additions:**

- None

**Old Business:**

- Walkthrough of South Fire Hall – Notable concerns to be sent to Management
- Review Monthly Workplace Inspections
- Review Monthly Fire Warden Inspections
- June Incidents
- OHS Project List
- Safety Newsletter Edition 2 - update
- Training Gap for COR – committee training and optional courses
- Safety Intranet Update – Safety Committee Page

**New Business:**

- Walkthrough inspection Lagoons conducted. Notable concerns to be sent to management by Norm Hollis.
- Review Monthly Workplace Inspections
- Review Monthly Fire Warden Inspections
- July Incidents
- Optional Committee Training
- Proposed Changes to Fire Warden Forms – Proposed Changes accepted by Committee, will be forwarded to management

**Training and  
Events:**

- Fire Extinguisher Training to be held in the Fall, with priority given to Fire Wardens

**Round Table  
Discussion:**

- Discussion on COR timeline
- Auditors quotes have been requested for a November Audit.

**Next Meeting:** 13 September 2022 @ Cold Lake Grand Stands

**Adjournment:** Meeting was adjourned at 10:12 AM



Reviewed and approved by Dan Mokelki, Safety Advisor

15-Sept-2022

Date



Reviewed by Kevin Nagoya, CAO

Sept. 16, 2022

Date