



Joint Work Site Health and Safety Meeting Minutes

Tuesday January 10, 2023 @ Cold Lake Airport

- Call to Order:** The meeting was called to order by Rebecca McDonald at 9:08 a.m.
- Members Present:** Norm Hollis (Management Co-Chair)
Rebecca McDonald (Worker Co-Chair)
Phil Beaudoin
Jennifer Anderson
Laurel McCormack
Amanda Ayers
Jeff Fallow
Shailesh Modak
Ryan Deschamps
Andrea Aguilar
Leanne Draper
- Guest Present:** Dan Mokolki (City Safety Advisor)
Tracy Curtis (Guest)
- Members Absent:** None
- Agenda Additions:**
- Welcome to Jennifer Anderson the new representative for Waste Management
 - Welcome to Rodney Hollis the new Fire Warden for Waste Management.
- Old Business:**
- Walkthrough of the North Arena – Notable concerns sent to management
 - Review of November's Worksite Inspections
 - Review of November's Fire Wardens Inspections
 - Review of November's Incident Report
 - Update on COR
- New Business:**
- Walkthrough of the Airport – Notable concern will be sent to management
 - Review of December's Worksite Inspections

- Review of December's Fire Warden Inspections
- Review of December's Incident Report
- Review of the NEW Act and Code for JWSHSC and the changes that will be made to the TOR to be reflective of new legislation
- Internal Auditors needed for yearly COR audits for the City

Training and Events:

- Fire extinguisher training will resume in February or March

Round Table Discussion:

- Discussion was had about using TRIF to evaluate the safety system since COR is complete. This will not be used for the City as it may have negative implication to the safety system in place and it is not as useful in this business.
- There has been an uptick of aggressive people utilizing the FCSS lately. Please be aware of other state up minds as we could all become victims to the unhappy customer.

Next Meeting: February 14 @ Energy Centre Board Room

Adjournment: Meeting was adjourned at 9:56 a.m.



Reviewed and approved by Dan Mokelki, Safety Advisor

13-Jan-2023

Date



Reviewed by Kevin Nagoya, CAO

Jan 16, 2023

Date