



## **Council - Regular Meeting Minutes**

**Tuesday, January 10, 2023**

**6:00 p.m.**

**City Hall - Council Chambers**

Council Present: Mayor Craig Copeland  
Councillor Bill Parker  
Councillor Adele Richardson  
Councillor Chris Vining

Council Absent: Councillor Ryan Bailey  
Councillor Vicky Lefebvre  
Councillor Bob Mattice

Staff Present: Chief Administrative Officer Kevin Nagoya  
General Manager of Infrastructure Services Azam Khan  
General Manager of Planning & Development Services Howard Pinnock  
General Manager of Community Services Glenn Barnes  
General Manager of Corporate Services Kristy Isert  
Manager of Strategic Initiatives Andrew Serba  
Executive/Recording Assistant Cindy Reimer

### **CALL TO ORDER**

The meeting was called to order at this time being 6:03 p.m. by Mayor Copeland.

### **CITY OF COLD LAKE INDIGENOUS LAND ACKNOWLEDGEMENT**

Mayor Copeland recited aloud the following City of Cold Lake Indigenous Land Acknowledgement:

*"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."*

## **ADOPTION OF AGENDA**

### **Resolution # CRM20230110.1001**

Moved by Councillor Richardson

That the agenda be adopted as presented.

**Carried Unanimously**

## **DISCLOSURE OF INTEREST**

None.

## **MINUTES APPROVAL**

### **Council - Regular Meeting December 13, 2022**

#### **Resolution # CRM20230110.1002**

Moved by Councillor Parker

That the minutes of Council's regular meeting held December 13, 2022 be accepted as presented.

**Carried Unanimously**

### **Council - Special Meeting December 19, 2022**

#### **Resolution # CRM20230110.1003**

Moved by Councillor Parker

That the minutes of Council's special meeting held December 19, 2022 be accepted as presented.

**Carried Unanimously**

## **PUBLIC QUESTION PERIOD**

None.

## **PUBLIC HEARINGS**

None.

## **DELEGATIONS**

None.

## **CITY FINANCIAL REPORTS**

### **City Financial Reports - November 2022**

#### **Resolution # CRM20230110.1004**

Moved by Councillor Vining

That Council accept the financial reports for the period ending November 30, 2022.

**Carried Unanimously**

## **OLD BUSINESS**

### **Bylaw No. 763-UT-22 - Bylaw to Amend Water and Sewer Bylaw No. 441-UT-12**

#### **Resolution # CRM20230110.1005**

Moved by Councillor Richardson

That Bylaw No. 763-UT-22, being a Bylaw to Amend Water and Sewer Bylaw No. 441-UT-12, in the City of Cold Lake, be given second reading.

**Carried Unanimously**

#### **Resolution # CRM20230110.1006**

Moved by Councillor Parker

That Bylaw No. 763-UT-22 be given third and final reading.

**Carried Unanimously**

### **Bylaw No. 764-DA-22 - Bylaw to Adopt a Fee Schedule for Planning and Development and Safety Codes Services**

#### **Resolution # CRM20230110.1007**

Moved by Councillor Vining

That Bylaw No. 764-DA-22, being a Bylaw to Adopt a Fee Schedule for Planning and Development and Safety Codes Services, in the City of Cold Lake, be given second reading.

**Carried Unanimously**

**Resolution # CRM20230110.1008**

Moved by Councillor Richardson

That Bylaw No. 764-DA-22 be given third and final reading.

**Carried Unanimously**

**NEW BUSINESS**

**Policy No. 143-OP-12 - Cold Lake Regional Aerodrome Lease Policy Amendment**

**Resolution # CRM20230110.1009**

Moved by Councillor Richardson

That Council support amendments to Schedule A of Policy No. 143-OP-12, being the Cold Lake Regional Aerodrome Lease Policy, as presented.

**Carried Unanimously**

**Policy No. 146-RC-13 - Golf and Winter Club Fee, Membership, Booking and Operation Policy Amendment**

**Resolution # CRM20230110.1010**

Moved by Councillor Vining

That Council approve Policy No. 146-RC-13, being the Cold Lake Golf and Winter Club Fee, Membership, Booking and Operation Policy, with an overall two percent (2%) increase in user fees as presented.

**Carried Unanimously**

## **2023 Municipal Tax Recovery - Terms and Conditions**

### **Resolution # CRM20230110.1011**

Moved by Councillor Richardson

That Council approve the terms and conditions for the sale by public auction on March 22, 2023 for six (6) properties due to property tax arrears as follows:

- Lot 14, Block 28, Plan 9420353
- Lot 21, Block 5, Plan 1325088
- Lot 2, Block 3, Plan 0840788
- Lot 3, Block 1, Plan 1523625
- Lot 6, Block 2, Plan 1324110
- 4 2 63 14 SE

Terms and conditions are that each parcel will be offered for sale, subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title. The property is being offered for sale on an “as is, where is” basis and the City of Cold Lake makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, vacancy, or the ability to develop the subject land for any intended use by the purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than those specified by the City. The City of Cold Lake may, after the public auction, become the owner of any parcel of land not sold at the public auction. Payment terms: cash, bank draft or certified cheque. A 10% deposit is payable upon the acceptance of the bid at public auction. The balance of the accepted bid is due by March 31, 2023 or the deposit will be forfeited and the City will consider the next bid. Redemption may be affected by payment of all arrears of taxes and costs at any time prior to the sale.

**Carried Unanimously**

## **Downtown Public Washrooms - Cancel Capital Project**

### **Resolution # CRM20230110.1012**

Moved by Councillor Richardson

That Council postpone New Business Item 11.4 Downtown Public Washrooms - Cancel Capital Project to the February 28, 2023 regular meeting of Council.

**Postponed**

**Municipal District of Bonnyville No. 87 - Regional Sports Tourism Committee**

**Resolution # CRM20230110.1013**

Moved by Councillor Vining

That Council approve the City of Cold Lake's participation in the Regional Sports Tourism Committee (RSTC).

**Carried Unanimously**

**Letter of Support - Town of Bonnyville Green and Inclusive Community Buildings (GICB) Program**

**Resolution # CRM20230110.1014**

Moved by Councillor Richardson

That Council authorize a letter of support to the Town of Bonnyville to include with their grant application to the Green and Inclusive Community Buildings (GICB) Program for a new Aquatics Facility.

**Carried Unanimously**

**COMMITTEE REPORTS**

**Minutes October 13, 2022 Economic Development Advisory Committee**

Information.

**Minutes October 24, 2022 Family and Community Support Services Advisory Committee**

Information.

**Minutes November 2, 2022 Economic Development Advisory Committee**

Information.

**Minutes November 14, 2022 North East Muni-Corr Ltd. AGM**

Information.

**Minutes November 14, 2022 North East Muni-Corr Ltd.**

Information.

**Minutes November 14, 2022 Family and Community Support Services Advisory Committee**

Information.

**Minutes December 13, 2022 Occupational Health and Safety Committee**

Information.

**STAFF REPORTS**

**Chief Administrative Officer's Monthly Report - December 2022**

Information.

**Report to Chief Administrative Officer - Corporate Services - December 2022**

Information.

**Report to Chief Administrative Officer - Infrastructure Services - December 2022**

Information.

**Report to Chief Administrative Officer - Planning and Development Services - December 2022**

Information.

**Report to Chief Administrative Officer - Community Services - December 2022**

Information.

**COUNCIL HIGHLIGHTS/ REPORTS**

Mayor & Council reported on their recent activities and attendance at various events.

## **NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS**

### **Eating Disorders Awareness Week - February 1-7, 2023**

Mayor Copeland proclaimed February 1-7, 2023 as Eating Disorders Awareness Week in the City of Cold Lake.

## **QUESTIONS**

None.

### **Resolution # CRM20230110.1015**

Moved by Councillor Vining

That the meeting be recessed at this time being 6:35 p.m., and reconvened at the call of the Chair.

**Carried Unanimously**

Mayor Copeland reconvened the meeting at this time being 6:41 p.m.

## **IN CAMERA**

### **Agreement - Physician Recruitment**

Present: Mayor Copeland, Councillors Parker, Richardson and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Manager of Strategic Initiatives A. Serba, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 23, Local public body confidences



**Resolution # CRM20230110.1016**

Moved by Councillor Parker

That the meeting go "In-Camera" at this time being 6:42 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Physician Recruitment.

**Carried Unanimously**

**Resolution # CRM20230110.1017**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 6:44 p.m.

**Carried Unanimously**

**Resolution # CRM20230110.1018**

Moved by Councillor Vining

That Council direct Administration to amend the Memorandum of Understanding with the Lakeland Credit Union subject to the noted revisions.

**Carried Unanimously**

**Agreement - Joint Use and Planning Agreement (JUPA)**

Present: Mayor Copeland, Councillors Parker, Richardson and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Manager of Strategic Initiatives A. Serba, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials

**Resolution # CRM20230110.1019**

Moved by Councillor Richardson

That the meeting go "In-Camera" at this time being 6:44 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Agreement - Joint Use and Planning Agreement (JUPA).

**Carried Unanimously**

**Resolution # CRM20230110.1020**

Moved by Councillor Parker

That the meeting come "Out-of-Camera" at this time being 6:51 p.m.

**Carried Unanimously**

**Legal - Improvement District (ID) No. 349**

Present: Mayor Copeland, Councillors Parker, Richardson and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Manager of Strategic Initiatives A. Serba, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials

**Resolution # CRM20230110.1021**

Moved by Councillor Parker

That the meeting go "In-Camera" at this time being 6:51 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - Improvement District (ID) No. 349.

**Carried Unanimously**

**Resolution # CRM20230110.1022**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 7:02 p.m.

**Carried Unanimously**

**Legal - PILT Update**

Present: Mayor Copeland, Councillors Parker, Richardson and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Planning & Development Services H. Pinnock, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Manager of Strategic Initiatives A. Serba, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

**Resolution # CRM20230110.1023**

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 7:02 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to Legal - PILT Update.

**Carried Unanimously**

**Resolution # CRM20230110.1024**

Moved by Councillor Richardson

That the meeting come "Out-of-Camera" at this time being 7:05 p.m.

**Carried Unanimously**

**ADJOURNMENT**

**Resolution # CRM20230110.1025**

Moved by Councillor Richardson

That the meeting be adjourned at this time being 7:05 p.m.

**Carried Unanimously**

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Mayor

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Chief Administrative Officer