



**APPLICATION FOR COMMUNITY RECREATION, ART, CULTURE AND
HERITAGE INVESTMENT GRANT**

SECTION 1: GRANT INFORMATION

Select the grant you are applying for:

- ☒ Development Incentive Grant ☐ Community Incentive Grant ☐ Major Community Tourism Event Grant
☐ Travel Grant ☐ Equipment Grant ☐ Leadership Grant
☐ Arts, Culture, and Heritage Grant ☐ Screen Based Production Grant ☐ Other Funding or Goodwill Requests

SECTION 2: APPLICANT INFORMATION

Applicant Name: Tracy Gagnier / Azam Khan
Phone Number: 480-373-7678 / 403-891-5876
Email: tgagnier@hotmail.com / mazamkhan@gmail.com
Mailing Address:
(including postal code) 5907 Meadow Way, Cold Lake T9M 0C2

SECTION 3: APPLICATION INFORMATION

1. Legal Name of the benefitting party: Cold Lake Tennis Club
2. The benefitting party is a (Check One) : ☐ Individual ☒ Organization ☐ Organizing Committee
3. Amount of funds being requested (must be within the Policy guidelines): \$ 2175 (Canadian Dollars)
4. The requested funds will contribute to:
☒ A New Initiative ☐ An Existing Initiative ☐ An Event ☐ Revival of an Inactive Project
(inactive for 3+ years)
5. If this is an Event, please provide the following information:
Event Date: April 14-16, 2023 Aforza, Calgary May 5-7, Saville Sports Centre, Edm
Event Occurrence: 2 weekends
Location: Edmonton & Calgary
6. Describe the ask for support (attach additional pages if required):
We are seeking funding to send one of our tennis players to Edmonton for the Tennis Instructor Course in Edmonton, sponsored by Tennis Alberta. This is a new endeavor for the club.
7. Describe the targeted audience, expected attendance, or membership:
Cold Lake and area residence interested in staying healthy through the sport of tennis. Once completed the trained individual will be qualified to introduce players to the game using Progressive tennis, including groups from a 1.0 (beginner) to a 2.5 Level at tennis club, schools and any other programs. This will include ages 6 and up, adults and Seniors.

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8. Describe how these funds will develop or enhance recreation, art, culture and heritage within the community: Introducing more people to the sport of tennis will continue to grow the interest and use in the Cold Lake Tennis Courts. Not only at a Club level but on a non club level. Creating an active environment for area residents.

9. Identify all other fundraising strategies and requests:

We are asking that this request be looked under the Development Grant, as the club was dormant for sometime during Covid and that this is a new initiative under the club to provide Cold Lake with its own Level 1 - 2.5 instructor.

10. Describe how you will acknowledge the City of Cold Lake as a sponsor:

The City has continued to support the efforts of the Club and we will continue to recognize the City on our Club Banner, and promote the support when utilizing the training of the Instructor for lessons.

11. Provide details of any locally sourced items, resources, or services:

Currently there are no trained instructors for tennis lessons, we are paying to bring in people from either St Paul or Edmonton. Volunteers have been attempting to provide support to interested participants. Additional costs will be provided by club membership and social event fees.

SECTION 3: DECLARATION

By signing and submitting this application form, I confirm that:

1. The information provided on this application is true, complete and correct.
2. I understand that the City of Cold Lake Community Grant Advisory Committee may decline this application:
 - (a) If I have submitted any false statements or concealed a relevant or significant fact as both constitute misrepresentation.
 - (b) If I do not comply with any request for information required by the City of Cold Lake Recreation and Culture Advisory Committee to effectively administer and maintain the integrity of the program.
 - (c) At the discretion of the Committee.
3. Any funds contributed by the City of Cold Lake will not be used to support any political or religious activities.
4. The grant will not be funding individuals recognized as producing tobacco, alcohol, or cannabis products.
5. I will represent Cold Lake in a positive manner and acknowledge the City of Cold Lake as a sponsor.
6. I understand that my attendance as a delegate may be required at a Community Grant Advisory Committee meeting to speak about this application.
7. I have read, understand and agree to abide by the terms and conditions governing the grant outlined in Policy No. 097-RC-07.

Date

Applicant Signature

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SECTION 4: DOCUMENT CHECKLIST

Required for ALL grant applications:

- ☒ Completed Application Form
- ☒ Letter of support from the benefitting organization
- ☒ Last Audited Financial Statements for grant requests exceeding \$5,000
(except where a structured fundraising package is being used)
- ☒ Budget (items, purpose, costs, proposals, fundraising strategies)
The Proposed Budget chart may be used below; attach additional pages if required.

ADDITIONAL DOCUMENTS REQUIRED:

Community Incentive Grant → ☐ Outline on economic benefit to the community

Equipment Grant: → ☒ Details of the asset for which funding is being requested

Major Community Tourism Event Grant: → ☐ Economic impact assessment study or equivalent

Screen Based Production Grant: → ☐ Description of the genre or types of production

PROPOSED BUDGET

(for use where a budget hasn't already been created)

ITEM	PURPOSE	COST (\$)
Registration	Instructor Training	\$725
Gas	Travel to Edm & Calgary	\$450
Hotel	2 weekends (4 Nights)	\$800
Meals	2 Weekends	\$200
	Total	\$2175

INTERNAL OFFICE USE ONLY

Received by: Terra Dimion

Date: Jan 5-23

☒ Required Documents Attached

Initial: LD

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