



## **Council - Regular Meeting Minutes**

**Tuesday, June 27, 2023**

**6:00 p.m.**

**City Hall - Council Chambers**

Council Present: Mayor Craig Copeland  
Councillor Ryan Bailey  
Councillor Vicky Lefebvre  
Councillor Bob Mattice  
Councillor Bill Parker  
Councillor Adele Richardson  
Councillor Chris Vining

Staff Present: Chief Administrative Officer Kevin Nagoya  
General Manager of Infrastructure Services Azam Khan  
General Manager of Community Services Glenn Barnes  
General Manager of Corporate Services Kristy Isert  
Communications, Strategy, and Economic Development  
Manager Andrew Serba  
Land-Use Planning, Development, and Regulatory Services  
Andrew Jobs  
Executive/Recording Assistant Cindy Reimer  
Marketing Coordinator Daniel Noseworthy

### **CALL TO ORDER**

The meeting was called to order at this time being 6:02 p.m. by Mayor Copeland.

### **CITY OF COLD LAKE INDIGENOUS LAND ACKNOWLEDGEMENT**

Mayor Copeland recited aloud the following City of Cold Lake Indigenous Land Acknowledgement:

*"In the spirit of respect and reciprocity, we acknowledge that the City of Cold Lake is located on lands and by water in Treaty 6 Territory and the homeland of the Metis Nation that has been, and continues to be, a sacred place for many. We pay respect to the indigenous peoples of this place past and present: the Cree, Denesuline and Metis peoples. We acknowledge that this place is impacted by the ongoing process of colonialism. We strive to understand and reframe our responsibilities to land and community as we journey towards reconciliation."*

## **ADOPTION OF AGENDA**

### **Resolution # CRM20230627.1001**

Moved by Councillor Bailey

That the agenda be adopted as presented.

**Carried Unanimously**

## **DISCLOSURE OF INTEREST**

Councillor Bailey declared a disclosure of interest with respect to In Camera Item 17.10 Land Transfer Agreement - Northern Lights Public Schools (NLPS).

Councillor Vining declared a disclosure of interest with respect to In Camera Item 17.10 Land Transfer Agreement - Northern Lights Public Schools (NLPS).

## **MINUTES APPROVAL**

### **Council - Regular Meeting May 23, 2023**

#### **Resolution # CRM20230627.1002**

Moved by Councillor Mattice

That the minutes of Council's regular meeting held May 23, 2023 be accepted as presented.

**Carried Unanimously**

### **Council - Special Meeting June 6, 2023**

#### **Resolution # CRM20230627.1003**

Moved by Councillor Richardson

That the minutes of Council's special meeting held June 6, 2023 be accepted as presented.

**Carried Unanimously**

## **PUBLIC QUESTION PERIOD**

None.

## **PUBLIC HEARINGS**

### **Bylaw No. 788-UT-23 - Bylaw to Amend Drainage Bylaw No. 633-UT-18 (PH)**

Mayor Copeland declared the public hearing for reviewing Bylaw No. 788-UT-23, being a Bylaw to Amend Drainage Bylaw No. 633-UT-18, in the City of Cold Lake, open at this time being 6:04 p.m.

Mayor Copeland reviewed the rules of the public hearing and reminded all individuals of the public hearing protocol and purpose, and then asked Administration to introduce the bylaw.

General Manager of Infrastructure Services A. Khan introduced Bylaw No. 788-UT-23, being a Bylaw to Amend Drainage Bylaw No. 633-UT-18, in the City of Cold Lake, noting that no concerns were received from the public.

Mayor Copeland opened the floor for public concerns and comments with respect to Bylaw No. 788-UT-23.

As there were no public in attendance to voice their concerns and/or provide comments with respect to Bylaw No. 788-UT-23, Mayor Copeland declared the public hearing closed at this time being 6:06 p.m.

### **Bylaw No. 789-PL-23 - Bylaw to Amend Traffic Bylaw No. 536-PL-14 (PH)**

Mayor Copeland declared the public hearing for reviewing Bylaw No. 789-PL-23, being a Bylaw to Amend Traffic Bylaw No. 536-PL-14, in the City of Cold Lake, open at this time being 6:06 p.m.

Mayor Copeland reviewed the rules of the public hearing and reminded all individuals of the public hearing protocol and purpose, and then asked Administration to introduce the bylaw.

General Manager of Corporate Services K. Isert introduced Bylaw No. 789-PL-23, being a Bylaw to Amend Traffic Bylaw No. 536-PL-14, in the City of Cold Lake, noting that no feedback was received from the public.

Mayor Copeland opened the floor for public concerns and comments with respect to Bylaw No. 789-PL-23.

As there were no public in attendance to voice their concerns and/or provide comments with respect to Bylaw No. 789-PL-23, Mayor Copeland declared the public hearing closed at this time being 6:07 p.m.

## **DELEGATIONS**

### **Economic Development Advisory Committee - Lacey Chyz**

Mayor Copeland welcomed Economic Development Advisory Committee Vice-Chairperson Lacey Chyz to the Council meeting at this time being 6:07 p.m. (Chair Kim Warnke remained seating in the gallery).

Ms. Chyz provided a power point presentation of a review of the 2022-23 activities of the Economic Development Advisory Committee (EDAC).

Brief questions from Council ensued at this time being 6:15 p.m.

Mayor Copeland thanked Ms. Chyz for the informative power point presentation.

Ms. Chyz returned to the galley at this time being 6:24 p.m.

## **CITY FINANCIAL REPORTS**

### **City Financial Reports - May 2023**

#### **Resolution # CRM20230627.1004**

Moved by Councillor Vining

That Council accept the financial reports for the period ending May 31, 2023.

**Carried Unanimously**

## **OLD BUSINESS**

### **Bylaw No. 783-FA-23 - Franchise Agreement Bylaw - ATCO Gas and Pipelines Ltd.**

#### **Resolution # CRM20230627.1005**

Moved by Councillor Lefebvre

That Bylaw No. 783-FA-23, being a Bylaw to Enter into a Franchise Agreement with ATCO Gas and Pipelines Ltd., in the City of Cold Lake, be given second reading.

**Carried Unanimously**

**Resolution # CRM20230627.1006**

Moved by Councillor Parker

That Bylaw No. 783-FA-23 be given third and final reading.

**Carried Unanimously**

**Bylaw No. 787-PL-23 - Bylaw to Amend Taxi Bylaw No. 760-PL-22**

**Resolution # CRM20230627.1007**

Moved by Councillor Bailey

That Bylaw No. 787-PL-23, being a Bylaw to Amend Taxi Bylaw No. 760-PL-22, in the City of Cold Lake, be given second reading.

**Carried Unanimously**

**Resolution # CRM20230627.1008**

Moved by Councillor Richardson

That Bylaw No. 787-PL-23 be given third and final reading.

**Carried Unanimously**

**Bylaw No. 788-UT-23 - Bylaw to Amend Drainage Bylaw No. 633-UT-18**

**Resolution # CRM20230627.1009**

Moved by Councillor Mattice

That Bylaw No. 788-UT-23, being a Bylaw to Amend Drainage Bylaw No. 633-UT-18, in the City of Cold Lake, be given second reading.

**Carried Unanimously**

**Bylaw No. 789-PL-23 - Bylaw to Amend Traffic Bylaw No. 536-PL-14**

**Resolution # CRM20230627.1010**

Moved by Councillor Richardson

That Bylaw No. 789-PL-23, being a Bylaw to Amend Traffic Bylaw No. 536-PL-14, in the City of Cold Lake, be given second reading.

**Carried Unanimously**

**Resolution # CRM20230627.1011**

Moved by Councillor Lefebvre

That Bylaw No. 789-PL-23 be given third and final reading.

**Carried Unanimously**

**Economic Development Advisory Committee (EDAC) Request for Advocacy -  
Cost of Seniors' Driver's Medical Exams**

**Resolution # CRM20230627.1012**

Moved by Councillor Vining

That Council direct Administration to write a letter, on behalf of the City of Cold Lake, about any concerns discussed at this meeting regarding the rising cost of maintaining a driver's licence for seniors to the relevant minister or ministers.

**Carried Unanimously**

**NEW BUSINESS**

**Bylaw No. 790-LU-23 - Bylaw to Amend Land Use Bylaw No. 766-LU-23**

**Resolution # CRM20230627.1013**

Moved by Councillor Richardson

That Bylaw No. 790-LU-23, being a Bylaw to Amend Land Use Bylaw No. 766-LU-23, in the City of Cold Lake, be given first reading, and that Administration be directed to schedule the required Statutory Public Hearing.

**Carried Unanimously**

**Bylaw No. 791-AN-23 - 2023 Supplementary Tax Rate Bylaw**

**Resolution # CRM20230627.1014**

Moved by Councillor Lefebvre

That Bylaw No. 791-AN-23, being a Bylaw to Authorize the Rates of Taxation to be Levied Against Supplementary Assessable Property for the 2023 Taxation Year with a Municipal Residential Tax Rate of 8.4948, a Multi-Family Residential Tax Rate of 9.0819, a Non-Residential Tax Rate of 13.1707, Machinery & Equipment Tax Rate of 13.1707, Annexed Residential 2.9000, Annexed Farmland 5.0000, and Annexed Non-Residential 13.1707 with Education Tax Rates of 2.3792 Residential and 3.8368 Non-Residential, and a Seniors' Tax Rate of 0.0960, and Designated Industrial Tax Rate of .0746, for properties in the City of Cold Lake, be given first reading.

**Carried Unanimously**

**Bylaw No. 792-LU-23 - Bylaw to Amend Land Use Bylaw No. 766-LU-23**

**Resolution # CRM20230627.1015**

Moved by Councillor Vining

That Bylaw No. 792-LU-23, being a Bylaw to Amend Land Use Bylaw No. 766-LU-23, in the City of Cold Lake, be given first reading, and that Administration be directed to schedule the required Statutory Public Hearing.

**Carried Unanimously**

**Bylaw No. 793-DA-23 - Bylaw to Amend Planning and Development Fee Schedule Bylaw No. 764-DA-22**

**Resolution # CRM20230627.1016**

Moved by Councillor Bailey

That Bylaw No. 793-DA-23, being a Bylaw to Amend Planning and Development Fee Schedule Bylaw No. 764-DA-22, in the City of Cold Lake, be given first reading, and that Administration be directed to schedule the required Statutory Public Hearing.

**Carried Unanimously**

**Policy No. 229-BD-23 - Regional Sports Tourism Committee (RSTC)**

**Resolution # CRM20230627.1017**

Moved by Councillor Bailey

That Council approve Policy No. 229-BD-23, being the Regional Sports Tourism Committee (RSTC) Policy, as presented.

**Carried Unanimously**

**Marina Divestiture Update**

**Resolution # CRM20230627.1018**

Moved by Councillor Lefebvre

That New Business Item 11.6 Marina Divestiture Update be accepted as information.

**Carried Unanimously**

**Tax Arrears Agreement - Tax Roll No. 4000023160**

**Resolution # CRM20230627.1019**

Moved by Councillor Vining

That Council accept the Property Tax Arrears Agreement for Tax Roll No. 4000023160 as presented.

**Carried Unanimously**

**Tax Roll No. 904510 Adjustment - Medical Clinic Purchase**

**Resolution # CRM20230627.1020**

Moved by Councillor Parker

That Council create an adjustment to Tax Roll No. 904510 in the amount of \$4,207.43, from Contracted Services Economic Development (1-2-62-30-258), to adjust for the reduced purchase price of the Glacier Gate Medical Clinic land and building.

**Carried Unanimously**

**Cancel September 26, 2023 Regular Meeting of Council**

**Resolution # CRM20230627.1021**

Moved by Councillor Lefebvre

That Council cancel the September 26, 2023 regular meeting of Council.

**Carried Unanimously**

**Cold Lake Minor Soccer - Request for Overnight Camping July 7-9, 2023**

**Resolution # CRM20230627.1022**

Moved by Councillor Mattice

That Council permit the Cold Lake Minor Soccer Association to camp at the Imperial Park site for the Alberta Soccer Tier 4 Provincials July 7-9, 2023 only, subject to the following conditions:

1. All camping associated with the Alberta Soccer Tier 4 Provincials be located within the Energy Centre Parking area, and only as designated by the City. Parking areas other than that permitted by the City are not to be used.
2. No services including power, water or sewer will be provided.
3. Dumping of gray water or sewage is only permitted at a licensed facility.



4. Any outdoor fires are subject to approval by the City of Cold Lake Fire Chief.
5. Unfettered vehicle access to all recycle bins shall be maintained at all times.
6. The Cold Lake Minor Soccer Association provide a damage deposit in the amount of \$1,000.00. The Damage Deposit will be returned to the Cold Lake Minor Soccer Association following completion of the event, and subject to any damage identified by the City as a result of camping, and the camping area being left in a condition satisfactory to the City. The City reserves the right to charge Cold Lake Minor Soccer Association for any and all damages and/or clean-up that exceeds the damage deposit.
7. The Cold Lake Minor Soccer Association will provide proof of current liability insurance which indemnifies and saves harmless the City against any claims of third parties up to a limit of \$2,000,000 per occurrence, and without limiting the generality of the foregoing, all claims of third parties for personal injury or property damage arising from the camping component of Alberta Soccer Tier 4 Provincials July 7-9, 2023.
8. The Chief Administrative Officer is delegated the authority to revoke camping, at any time, should problems arise that do not result in a solution suitable to the City of Cold Lake.

**Carried Unanimously**

**Public Question Period - Mr. Patrick Hort Environmental Reserve Tree Removal Concerns in Horseshoe Bay Estates**

**Resolution # CRM20230627.1023**

Moved by Councillor Richardson

That Council direct Administration to issue letters to landowners along the lakeshore advising that the City of Cold Lake has received complaints from a resident in regards to vegetation removal in the Environmental Reserve areas, and provide education in regards to the intent of Environmental Reserves in accordance with the Municipal Government Act and the potential consequences for vegetation removal in Environmental Reverses.

**Carried Unanimously**

## **Letter of Support - Cold Lake Agricultural Society**

### **Resolution # CRM20230627.1024**

Moved by Councillor Vining

That Council provide a letter of support to the Cold Lake Agricultural Society to accompany their Community Facility Enhancement Program (CFEP) grant application for funding to resurface the main parking lot at Exhibition Park as presented.

**Carried Unanimously**

### **Resolution # CRM20230627.1025**

Moved by Councillor Vining

That the meeting be recessed at this time being 7:23 p.m., and reconvened at the call of the Chair.

**Carried Unanimously**

Mayor Copeland reconvened the meeting at this time being 7:33 p.m.

## **Request for Funding - Aeros Junior A Hockey Club Limited - May 23, 2023 Delegation**

### **Resolution # CRM20230627.1026**

Moved by Councillor Richardson

That Council accept the Aeros Junior A Hockey Club Limited delegation presentation made at the May 23, 2023 regular meeting of Council as information, and approve a Community Incentive Grant in the amount of \$10,000 through the Community Recreation, Art, Culture and Heritage Investment Grant Program to assist with fuel and referee costs.

In Favor (5): Mayor Copeland, Councillor Bailey, Councillor Lefebvre, Councillor Parker, and Councillor Richardson

Opposed (2): Councillor Mattice, and Councillor Vining

**Carried**

**Request for Funding - Titans Boxing Club Inc. - May 23, 2023 Delegation**

**Resolution # CRM20230627.1027**

Moved by Councillor Lefebvre

That Council accept the Titans Boxing Club Inc. delegation presentation made at the May 23, 2023 regular meeting of Council as information, and approve a \$5,000 grant through the Community Recreation, Art, Culture and Heritage Investment Grant Program under "other funding and goodwill" to assist with the Clash of the Titans event that occurred at the Reid Field House in March 2023.

In Favor (6): Mayor Copeland, Councillor Bailey, Councillor Lefebvre, Councillor Parker, Councillor Richardson, and Councillor Vining

Opposed (1): Councillor Mattice

**Carried**

**Request for Funding - Cold Lake Motocross Association Water Connection**

**Resolution # CRM20230627.1028**

Moved by Councillor Parker

That Council direct Administration to install a water service connection from the New Public Works Operation Centre to the Cold Lake Motocross Track with a budget of \$42,000 to be funded from Council Contingency (1-2-97-99-991).

**Carried Unanimously**

**Request for Funding - 2nd Annual Joy Family Memorial Golf Tournament**

**Resolution # CRM20230627.1029**

Moved by Councillor Bailey

That Council refer New Business Item 11.16 - Request for Funding - 2nd Annual Joy Family Memorial Golf Tournament to the Community Recreation, Art, Culture and Heritage Investment Grant Committee for recommendation, and that Council provide a silent auction item towards the 2nd Annual Joy Family Golf Tournament being held on Saturday, July 15, 2023 with funds to come from Council Goodwill (1-2-11-20-229).

**Carried Unanimously**

## **COMMITTEE REPORTS**

### **Minutes January 31, 2022 Cold Lake Library Board AGM**

Information.

### **Minutes December 12, 2022 North East Muni-Corr Ltd.**

Information.

### **Minutes February 9, 2023 Economic Development Advisory Committee**

Information.

### **Minutes February 13, 2023 North East Muni-Corr Ltd.**

Information.

### **Minutes March 13, 2023 North East Muni-Corr Ltd.**

Information.

### **Minutes April 13, 2023 Economic Development Advisory Committee**

Information.

### **Minutes April 17, 2023 North East Muni-Corr Ltd.**

Information.

### **Minutes April 17, 2023 Family and Community Support Services Advisory Committee**

Information.

### **Minutes April 24, 2023 Cold Lake Library Board**

Information.

## **Minutes May 26, 2023 Northern Lights Library System AGM**

Information.

## **Minutes February 24, 2023 Northern Lights Library System**

Information.

## **STAFF REPORTS**

### **Chief Administrative Officer's Monthly Report - May 2023**

Information.

### **Report to Chief Administrative Officer - Corporate Services - May 2023**

Information.

### **Report to Chief Administrative Officer - Infrastructure Services - May 2023**

Information.

### **Report to Chief Administrative Officer - Community Services - May 2023**

Information.

### **Report to Chief Administrative Officer - Economic Development, Strategy and Communications Services - May 2023**

Information.

### **Report to Chief Administrative Officer - Land-Use Planning, Development and Regulatory Services - May 2023**

Information.

## **COUNCIL HIGHLIGHTS/ REPORTS**

Mayor & Council reported on their recent activities and attendance at various events.

## **NOTICES OF MOTION /PROCLAMATIONS/ ANNOUNCEMENTS**

### **Alberta Collector Car Appreciation Day - July 14, 2023**

Mayor Copeland proclaimed July 14, 2023 as Alberta Collector Car Appreciation Day in the City of Cold Lake.

### **Lung Cancer Awareness Month - November 2023**

Mayor Copeland proclaimed November 2023 as Lung Cancer Awareness Month in the City of Cold Lake.

## **QUESTIONS**

Councillor Bailey queried with respect to the water condition at Kinosoo Beach and when the zipline would be up and running?

Chief Administrative Officer K. Nagoya advised that access to the water will be on hold until clearance is given from Alberta Health with respect to the bacteria numbers. Once clearance is given, the zipline will be up and running; noting that there is nothing wrong with the zipline, but keeping it closed is one way to deter water access.

Councillor Bailey noted that back in May a citizen had emailed him with respect to the City's off-highway vehicle bylaw stating that the City's requirements are more than what provincial statutes are (i.e. wearing helmets inside roll protection cages, etc.) and was wondering if the City would ever consider going with the provincial statutes?

Chief Administrative Officer K. Nagoya advised will Administration will be bringing back a report in September for Council's consideration in reviewing the provincial legislation and the municipal bylaw and whether Council's wants to make some amendments.

Councillor Mattice noted concerns from a citizen with respect to alleged speeding on Lakeshore Drive and noted that the citizen would like to see some more observance taking place along with some statistics, and that a crosswalk be installed at 5th & 6th street, and queried if a traffic study, in this area, could be revisited?

Chief Administrative Officer K. Nagoya advised Council that Administration has done at least two (2) or three (3) traffic studies on Lakeshore Drive noting that any speeding issues should be alleviated as Lakeshore Drive will soon become a major construction zone and speeding will become very restrictive; tenders close next week, but could be extended. In the meantime, Administration will see if some data collectors can be put in place. Once construction starts, there will probably be a lot of different complaints (i.e. noise, construction, debris, shaking, etc.).

Councillor Mattice also noted a citizen concern with respect to an unsightly premise complaint in Cold Lake South (an empty property next to where there was a recent fire) querying why nothing is being done with respect to this unsightly premise?

Chief Administrative Officer K. Nagoya advised that citizens can reach out to Administration at any time with any questions/concerns. He noted that Councillor Mattice should provide Administration with the information offline and Administration will follow up.

Mayor Copeland noted that although concerns with respect to vagrancy are being concentrated in the downtown area, could Community Peace Officers also park a vehicle close to or up the street from the Marina?

Chief Administrative Officer K. Nagoya advised that Community Peace Officers are patrolling that area, noting that Administration will give them a reminder.

General Manager of Corporate Services K. Isert confirmed that there are nightly patrols at Kinosoo Beach as well as at the Marina.

Councillor Parker requested for an update on organic pickup, noting that citizens are filling their bins quickly and queried if weekly pickups could be considered?

Chief Administrative Officer K. Nagoya advised that Administration can look into the possibility of increasing pickup frequency, but Council would have to have discussions regarding targets, service levels, etc.

Councillor Vining queried if Administration has considered an education campaign with respect to a waste diversion strategy (i.e. grass clipping should be left on the lawn and not put in the bin, etc.) and also queried if Administration is looking towards a waste diversion strategy, have they been working with businesses (i.e. restaurants) noting that Canmore recently offered restaurants and food establishments (groceries) free pickup in order to divert organic waste out of their wet waste stream to the organic stream.

Chief Administrative Officer K. Nagoya advised that Administration has not done much homework in that regard, but can look at as a corporate priority.

Councillor Lefebvre queried if citizens could make a request for a bigger organics bin or two (2) bins?

Chief Administrative Officer K. Nagoya advised at this time, the City bylaw does not provide the option for a bigger bin or two (2) bins.

General Manager of Infrastructure Services A. Khan advised that if a residence has a legal suite, a second bin is being provided.

Chief Administrative Officer K. Nagoya advised that bigger bins can be bought and distributed but at this time, it is not a programming option. A discussion/debate has to be had with how to deliver the service (i.e. pay more to divert more which seems contradictory). At this time, Administration doesn't have all those answers for Council to debate this issue.

Councillor Lefebvre noted the dilapidated condition of the green fencing around the property at the Highway 28/Mainstreet Intersection and queried what is happening with that property?

Chief Administrative Officer K. Nagoya advised that a landscape architect was hired to determine what could be done with that land area (contamination issues with the land still exist). Administration have been working with the Cold Lake Regional Chamber of Commerce, but haven't received a recent update and will reach out to see if any new information is available.

Councillor Lefebvre noted that it was brought to her attention that there is no signage on how to get to the tennis courts, the blue (north) arena, the Ivan Krook Ball Diamond, etc., and queried if the City would be getting signage?

Chief Administrative Officer K. Nagoya advised the the north arena and ball diamond are identified on the signage, but not the tennis courts. Signage would be overloaded with too much information if everything were to be listed. Administration can look into this if it is a wish of Council, and can bring the tourism sign strategy back to Council if that is the wish.

Councillor Parker queried if the areas in question could be put onto goggle maps, etc.?

Chief Administrative Officer K. Nagoya advised that he did not have an answer for that question.

Councillor Lefebvre queried with respect to developing parking lots at Ivan Krook Ball Diamond and the tennis courts?

Chief Administrative Officer K. Nagoya advised that this would be a budget consideration item.

Councillor Lefebvre received a concern from a Lions member that going from Points West to the hospital there is a lip/dip to get up on the sidewalk which makes it difficult for someone in a wheelchair, and queried if this lip/dip could be smoothed out?



Chief Administrative Officer K. Nagoya advised that he has seen the email, but hasn't had a chance to send anyone out to have a look at the area in question, noting that he'd like to confirm that all paraplegic/wheelchair ramps have a lip which is a design standard, but Administration will have a look to make sure everything is o.k. with this area.

**Resolution # CRM20230627.1030**

Moved by Councillor Vining

That Council extend the Council meeting past the 9:30 p.m. sunset clause in Section 6.1.4 of Bylaw No. 653-BD-19, being the Procedure Bylaw of the City of Cold Lake.

**Carried Unanimously**

**Resolution # CRM20230627.1031**

Moved by Councillor Vining

That the meeting be recessed at this time being 9:10 p.m., and reconvened at the call of the Chair.

**Carried Unanimously**

Economic Development Advisory Committee delegate Vice-Chairperson Chyz left the meeting at this time being 9:11 p.m.

Marketing Coordinator D. Noseworthy left the meeting at this time being 9:16 p.m.

Mayor Copeland reconvened the meeting at this time being 9:20 p.m.

**Resolution # CRM20230627.1032**

Moved by Councillor Mattice

That In Camera Item 17.10 Land Transfer Agreement - Northern Lights Public Schools (NLPS) be renumbered to In Camera Item 17.14 Land Transfer Agreement - Northern Lights Public Schools (NLPS) and In Camera Items 17.11 to In Camera Items 17.14 be renumbered to In Camera Items 17.10 to In Camera Items 17.13

**Carried Unanimously**

## **IN CAMERA**

### **Member-at-Large Appointment - Library Board**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following section of the FOIP Act applies for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy

### **Resolution # CRM20230627.1033**

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 9:21 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Member-at-Large Appointment - Library Board.

**Carried Unanimously**

### **Resolution # CRM20230627.1034**

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 9:22 p.m.

**Carried Unanimously**

### **Resolution # CRM20230627.1035**

Moved by Councillor Lefebvre

That Council appoint Dawit Worku to the Cold Lake Library Board for a term to expire October 2024.

**Carried Unanimously**

### **Non-Disclosure Agreement - Aeros Junior A Hockey Club Limited**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 23, Local public body confidences

### **Resolution # CRM20230627.1036**

Moved by Councillor Richardson

That the meeting go "In-Camera" at this time being 9:22 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Non-Disclosure Agreement - Aeros Junior A Hockey Club Limited.

**Carried Unanimously**

### **Resolution # CRM20230627.1037**

Moved by Councillor Richardson

That the meeting come "Out-of-Camera" at this time being 9:22 p.m.

**Carried Unanimously**

### **Non-Disclosure Agreement - Titans Boxing Club Inc.**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 23, Local public body confidences

**Resolution # CRM20230627.1038**

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 9:22 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Non-Disclosure Agreement - Titans Boxing Club Inc.

**Carried Unanimously**

**Resolution # CRM20230627.1039**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 9:22 p.m.

**Carried Unanimously**

**Development Agreement - Harwood Homes Ltd.**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 24, Advice from officials

**Resolution # CRM20230627.1040**

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 9:22 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Development Agreement - Harwood Homes Ltd.

**Carried Unanimously**

**Resolution # CRM20230627.1041**

Moved by Councillor Parker

That the meeting come "Out-of-Camera" at this time being 9:36 p.m.

**Carried Unanimously**

**Development Agreement - 1192567 Alberta Ltd.**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 24, Advice from officials

**Resolution # CRM20230627.1042**

Moved by Councillor Parker

That the meeting go "In-Camera" at this time being 9:36 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Development Agreement - 1192567 Alberta Ltd.

**Carried Unanimously**

**Resolution # CRM20230627.1043**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 9:46 p.m.

**Carried Unanimously**

**Land Sale Opportunity - Portion of Area A, Plan 232 0962**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

**Resolution # CRM20230627.1044**

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 9:46 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Land Sale Opportunity - Portion of Area A, Plan 232 0962.

**Carried Unanimously**

**Resolution # CRM20230627.1045**

Moved by Councillor Parker

That the meeting come "Out-of-Camera" at this time being 9:49 p.m.

**Carried Unanimously**

#### **Resolution # CRM20230627.1046**

Moved by Councillor Parker

That Council direct Administration to enter into a Sale Agreement with Mr. and Mrs. Johnson of 104 19 Street to sell a portion of Area "A", Plan 232 0962, as determined by the registered subdivision plan, for the sum of \$2,800; and, enter into a Sale Agreement with Mr. and Mrs. McKee of 1814 2 Avenue to sell a portion of Area "A", Plan 232 0962, as determined by the registered subdivision plan, for the sum of \$2,800.

**Carried Unanimously**

#### **Land Sale Opportunity - Portion of Block 30, Plan 3048KS**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

#### **Resolution # CRM20230627.1047**

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 9:49 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Land Sale Opportunity - Portion of Block 30, Plan 3048KS.

**Carried Unanimously**

**Resolution # CRM20230627.1048**

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 9:52 p.m.

**Carried Unanimously**

**Land Sale Opportunity - 4009 50 Street, 4015 50 Street, and Lot 2, Block 7, Plan 8920030**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

**Resolution # CRM20230627.1049**

Moved by Councillor Lefebvre

That the meeting go "In-Camera" at this time being 9:52 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Land Sale Opportunity - 4009 50 Street, 4015 50 Street, and Lot 2, Block 7, Plan 8920030.

**Carried Unanimously**

**Resolution # CRM20230627.1050**

Moved by Councillor Vining

That the meeting come "Out-of-Camera" at this time being 10:10 p.m.

**Carried Unanimously**



## **Lease Agreement - Telus Communications**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 24, Advice from officials

### **Resolution # CRM20230627.1051**

Moved by Councillor Vining

That the meeting go "In-Camera" at this time being 10:10 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Lease Agreement - Telus Communications.

**Carried Unanimously**

### **Resolution # CRM20230627.1052**

Moved by Councillor Mattice

That the meeting come "Out-of-Camera" at this time being 10:13 p.m.

**Carried Unanimously**

### **Resolution # CRM20230627.1053**

Moved by Councillor Mattice

That Council direct Administration to execute a lease agreement with Telus Communications for a portion of Legal Subdivisions 3, 4, 5 and 6 of 4-2-63-2 for a term of five (5) years at a lease rate of \$9,000 per year with the option to renew for three (3) additional terms of five (5) years each with the lease rate increasing by five percent (5%) for each additional five (5) year term.

**Carried Unanimously**

## **Settlement Agreement - Utility Right-of-Way (URW) Fibre Optic**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 17, Disclosure harmful to personal privacy
- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

### **Resolution # CRM20230627.1054**

Moved by Councillor Richardson

That the meeting go "In-Camera" at this time being 10:14 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Settlement Agreement - Utility Right-of-Way (URW) Fiber Optic.

**Carried Unanimously**

### **Resolution # CRM20230627.1055**

Moved by Councillor Lefebvre

That the meeting come "Out-of-Camera" at this time being 10:22 p.m.

**Carried Unanimously**

**Resolution # CRM20230627.1056**

Moved by Councillor Lefebvre

That Council authorize the City of Cold Lake to execute a Settlement Agreement for a Fibre Optic Utility Right-of-Way (URW) in NE 2-62-2-3 W4M with the Dahlseides', 354472 Alberta Ltd., and the Cold Lake Regional Utility Services Commission (CLRUSC), as presented.

**Carried Unanimously**

**Memorandum of Understanding - Mental Health in Schools Pilot Grant Project - Lakeland Roman Catholic Separate School Division**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 16, Disclosure harmful to business interests of a third party
- FOIP Section 24, Advice from officials

**Resolution # CRM20230627.1057**

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 10:22 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Memorandum of Understanding (MOU) - Mental Health in Schools Pilot Grant Project - Lakeland Roman Catholic Separate School Division (LRCSSD).

**Carried Unanimously**

**Resolution # CRM20230627.1058**

Moved by Councillor Richardson

That the meeting come "Out-of-Camera" at this time being 10:24 p.m.

**Carried Unanimously**

**Resolution # CRM20230627.1059**

Moved by Councillor Richardson

That Council authorize the City of Cold Lake to enter into a two (2) year agreement with the Lakeland Roman Catholic Separate School Division (LRCSSD) to deliver access to enhanced universal, targeted, and individualized mental health support to children, youth, and families as they navigate the pathways to mental health services to improve their personal health and wellness, as presented.

**Carried Unanimously**

**Annexation Update**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 24, Advice from officials

**Resolution # CRM20230627.1060**

Moved by Councillor Parker

That the meeting go "In-Camera" at this time being 10:24 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to an Annexation Update.

**Carried Unanimously**

### **Resolution # CRM20230627.1061**

Moved by Councillor Bailey

That the meeting come "Out-of-Camera" at this time being 10:38 p.m.

**Carried Unanimously**

### **Legal - Payment in Lieu of Taxes (PILT) Update**

Present: Mayor Copeland, Councillors Bailey, Lefebvre, Mattice, Parker, Richardson, and Vining, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 21, Disclosure harmful to intergovernmental relations
- FOIP Section 23, Local public body confidences
- FOIP Section 24, Advice from officials
- FOIP Section 27, Privileged information

### **Resolution # CRM20230627.1062**

Moved by Councillor Bailey

That the meeting go "In-Camera" at this time being 10:38 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Legal - Payment in Lieu of Taxes (PILT) Update.

**Carried Unanimously**

### **Resolution # CRM20230627.1063**

Moved by Councillor Bailey

That the meeting come "Out-of-Camera" at this time being 10:42 p.m.

**Carried Unanimously**

Having declared a disclosure of interest with respect to In Camera Item 17.10 Land Transfer Agreement - Northern Lights Public Schools (NLPS), which was renumbered to In Camera Item 17.14 Land Transfer Agreement - Northern Lights Public Schools (NLPS), Councillors Bailey and Vining left the meeting at this time being 10:43 p.m.

### **Land Transfer Agreement - Northern Lights Public Schools (NLPS)**

Present: Mayor Copeland, Councillors Lefebvre, Mattice, Parker, and Richardson, Chief Administrative Officer K. Nagoya, General Manager of Infrastructure Services A. Khan, General Manager of Community Services G. Barnes, General Manager of Corporate Services K. Isert, Communications, Strategy, and Economic Development Manager A. Serba, Land-Use Planning, Development, and Regulatory Services Manager A. Jabs, and Executive/Recording Assistant C. Reimer.

The following sections of the FOIP Act apply for exemption of the disclosure:

- FOIP Section 24, Advice from officials
- FOIP Section 25, Disclosure harmful to economic and other interests of a public body

### **Resolution # CRM20230627.1064**

Moved by Councillor Mattice

That the meeting go "In-Camera" at this time being 10:43 p.m., pursuant to Section 197(2) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information & Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regard to a Land Transfer Agreement - Northern Lights Public Schools (NLPS).

**Carried Unanimously**

### **Resolution # CRM20230627.1065**

Moved by Councillor Parker

That the meeting come "Out-of-Camera" at this time being 10:45 p.m.

**Carried Unanimously**

**Resolution # CRM20230627.1066**

Moved by Councillor Parker

That Council direct Administration to execute the transfer of Lot 49MR, Block 17, Plan 032 0693 and Lot 20MR, Block 20, Plan 012 3494 to Northern Lights Public Schools (NLPS) for the sum of \$1.00, subject to an option agreement that the City may repurchase the lands for \$1.00, should it be deemed surplus to the School Board's needs within the next eighty (80) years.

**Carried Unanimously**

**ADJOURNMENT**

**Resolution # CRM20230627.1067**

Moved by Councillor Parker

That the meeting be adjourned at this time being 10:46 p.m.

**Carried Unanimously**

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Mayor

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Chief Administrative Officer